

City of Issaquah Parks & Recreation Department

Recreation Scholarship Program Guidelines & Application



The City of Issaquah Parks & Recreation Department strives to make recreation opportunities available to eligible individuals, regardless of income. To that end, we provide recreation scholarships to those who might not otherwise be able to participate. Local businesses, community service organizations, corporations, and individuals contribute annually to the scholarship fund. Scholarship funds are not provided by taxes.

Guidelines:

- Applicants must be City of Issaquah residents or children and youth (under age 18) that reside in the Issaquah School District boundary.
- Availability of recreation scholarships is dependent upon funding. When funds are available, scholarships are given on a first-come, first-served basis.
- Once qualified for the recreation scholarship program, applicants are qualified for the calendar year defined as January 1st – December 31st. Applicants will be qualified at the 100%, 75%, or 50% discount to recreation program fees for the entire calendar year.
- A scholarship application does not guarantee registration into a recreation program, nor does it reserve the applicant a space in a recreation program.
- Scholarships are not available for rentals, birthday parties, adult leagues, partnered service providers, contracted camps, or specialty programs. Individual partnered service provider programs may have their own scholarship program. Inquire directly with those service providers.
- Scholarships are awarded to individuals for a maximum of \$350 per year, \$600 per family.
- All participants using scholarship monies for recreation programs will pay a \$10 fee regardless of percentage discount to program fees. The \$10 fee will be subtracted from the overall cost of the program and then the percentage discount will be applied. All fees are due at time of registration.
- Due to the limited funding available and class sizes, we ask that if you receive a scholarship and you are not able to attend for any reason, please let us know immediately, so funding and class(es) may be made available to other students.
- Failure to pay the remainder of the activity cost, or failure to notify us one week prior to the start of the class that you will not be attending will make the applicant/family ineligible for a recreation program scholarship for a period of six (6) months (2 quarters).
- To be eligible you must have a household gross income that does not exceed the annual incomes in the table provided. The percentage amount of the scholarship is based on the self-reported gross household income.
- Individuals and families must provide proof of income eligibility. Qualification for the following state and federal programs is acceptable: DSHS approval letter, Foster Child guardian letter (the foster child qualifies, and possibly other dependents in the household, depending on annual income), the Head Start program, or a prior year income tax statement and W-2 information. Income verification paperwork will not be kept on file and all information is confidential.

How to Apply:

- Download an application from the website: issaquahwa.gov/scholarships
- Pick up an application from the Issaquah Community Center or Julius Boehm Pool.
- Completely fill out the application. Incomplete applications will not be processed.
- Submit application and income verification paperwork to Issaquah Parks & Recreation, P.O. Box 1307, Issaquah, WA 98027 Attn: Recreation Scholarship Program, or deliver it to the Issaquah Community Center, 301 Rainier Blvd S, Issaquah, WA 98027

City of Issaquah Parks & Recreation Department

Recreation Scholarship Program Application
(Please fill out one application per participant)



Date: _____

Participant Name: _____

Parent/Guardian: _____

Address: _____ / _____ / _____
Street City Zip

Daytime Phone: _____ Evening Phone: _____

Email: _____

Please indicate family size: _____ Yearly income before taxes: _____

Please briefly describe your personal circumstances. Information will remain confidential:

I certify the information I have provided is correct to the best of my knowledge. I am a resident of the City of Issaquah or my child/youth (under age 18) resides in the Issaquah School District boundary. I understand that a \$10 registration fee is required for all registrations; furthermore, any additional fees (i.e. supply fees, late fees, uniform fees, other affiliate member fees) are my responsibility regardless of scholarship status.

Signature: _____
(Application is NOT VALID without signature of parent or legal guardian if scholarship is for an individual under the age of 18.)

STAFF USE ONLY

Initial Program Registration Barcode: _____ Original class/program fee: _____

Amount of Scholarship: _____ Amount to be paid by participant: _____

Comments: _____

Income eligibility verification: DSHS Foster Child Head Start Program Tax Return/W-2

Staff approval: _____ Date: _____

Gross Annual Family Income Guidelines – 2014 / 15

Family Size	1	2	3	4	5	6	7	8
Scholarship Level	Income Level							
50% Moderate Income	\$44,750	\$51,150	\$57,550	\$63,900	\$69,050	\$74,150	\$79,250	\$84,350
75% Low Income	\$30,900	\$35,300	\$39,700	\$44,100	\$47,650	\$51,200	\$54,700	\$58,250
100% Very Low Income	\$18,550	\$21,200	\$23,850	\$26,450	\$28,600	\$30,700	\$32,800	\$34,950