

**PICKERING BARN EQUIPMENT LIST:**

Your rental includes the set-up and tear-down of the following equipment by our staff.

The facility IS NOT 100% pre-set. Equipment will be set by our staff during the 1<sup>st</sup> hour of your rental, not before you arrive. How long it will take to complete your set-up will be determined by the size of your event & the amount of equipment.

**TYPICAL SET-UP EXAMPLE:** Set-up of Facility Equipment Begins: 2:40 p.m.  
 Renter's Arrive: 3:00 p.m. to begin decorating  
 Set-up of Facility Equipment Finished: 4:30 p.m.

PICTURE	TABLES & CHAIRS	QUANTITY	SIZE	COST
	60" Round Tables	40	Seats 8 Comfortably 5' W x 2.5' H	\$0
	48" Round Tables	6	Seats 6 Comfortably 4' W x 2.5' H	\$0
 (Cocktail Size)	30" Round Tables	8	Adjustable Height 2.5'- Seats 4 Maximum 3.0'- Use for decorations 3.5' - Use as cocktail tables	\$0
	6' Rectangle Tables	30	6' L x 2.5' W x 2.5' H	\$0
	5' Rectangle Tables	4	5' L x 1.5' W x 2.5' H	\$0
	White Folding Chairs	500	17.5" W x 31"H x 15.5"D	\$0
	Wooden Podium	1	24" W x 46" H x 18"	\$0
	Easels	2	64" H	\$0
	Ladders Stepstool  Available for use upon on-site request.	2 1	8' H 3' H	\$0
	Permanent Wall-Mounted Fans	2 in Hay Barn 4 in Dairy Barn	2' H	\$0
	Insulated Keg Coolers  Available for use upon on-site request.	2	Inside the bin: 21" Wide x 21" High	\$0

	Extension Cord Covers Available for use upon on-site request.	12	4' L	\$0
	Event Garbage Stations Each include a bin for garbage, recycling & compost. Liners are included	4	38.5" H x 55" L x 20" D	\$0
	Hand Carts Available for use upon on-site request.	4	24.75" W x 48" L	\$0

	LCD Projector & Portable Tripod Projection Screen	1	See next page two pages for details.	\$200
	In-House Sound System (in Dairy Barn and Hay Barn)	1	Ask rental office for details	\$200 - \$400

***\*Equipment options & quantities are subject to change.***

**Equipment NOT PROVIDED to renters by the facility...**

Extension Cords  
Tape  
Scissors  
Computer/Printer  
Markers / Pens  
Catering Supplies  
Candelabras  
Plates & Glasses

Ceiling Fabric  
Wood Chairs  
Decorative Lights  
A Frame Signs  
Ice Maker  
Linens  
Table Centerpieces  
Kegs

Batteries  
Tools  
Helium Tank / Balloons  
Highchairs  
Disco Ball  
Coffee Makers / Coffee Supplies  
Aisle Runners  
Ceiling Fabric & White X-Mas Lights