

CITY OF
ISSAQUAH

“A Special Place Where People Care”



Hiking trail at Talus

2010 Final Budget

Agency Edition

VISION STATEMENT

The City of Issaquah is committed to quality living through preservation and enhancement of the community's unique human and natural resources.

GUIDING PRINCIPLES AND GOALS

Environmental Excellence

- * Establish and implement measures to preserve Issaquah's unique natural beauty.
- * Prevent degradation of the environment while promoting responsible utilization of Issaquah's natural resources.
- * Acknowledge the fact of development and work to ensure that impacts are properly mitigated.

Innovative and Integrated Planning

- * Utilize a regional approach.
- * Encourage coordination of short- and long-range planning efforts.
- * Incorporate financial implications into the planning and decision making process.

Community Involvement

- * Actively pursue opportunities for public involvement.
- * Emphasize and promote two-way communication and understanding between the City and community.

A People Place

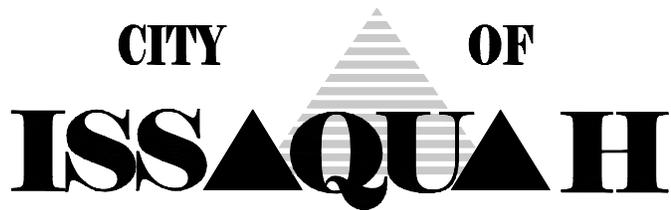
- * Work toward preserving the hometown feeling of Issaquah.
- * Promote Pedestrian-oriented facilities.
- * Acknowledge the importance of cultural activities.
- * Actively promote a sense of community pride.
- * Support a wide variety of recreational opportunities consistent with Issaquah's natural setting.

A Balanced Community

- * Preserve and encourage viable neighborhoods.
- * Preserve the historical aspects of Issaquah.
- * Pursue a balanced mix of land uses that provides for a full-service community (single and multi-family residential, commercial, recreational, and open space).
- * Balance environmental concerns with developmental pressures.

Excellence in Governmental Services

- * Commit to a level of service that is responsive to community needs.
- * Maintain a concept of government that respects the individual and works toward the good of the community.
- * Develop and maintain unified, high-quality employees devoted to serving the public.
- * Promote and maintain high ethical standards among employees.



*2010
Final
Budget*



Agency Edition

PREPARED BY THE FINANCE DEPARTMENT

James R. Blake, Director
Patrisha S. Draycott, Deputy Director

SECTION 01
Introduction

SECTION 02
Overall Budget Summary

SECTION 03
General Fund Summary &
Department Budgets

SECTION 04
Special Revenue Funds

SECTION 05
Debt Service Funds

SECTION 06
Capital Project Funds

SECTION 07
Enterprise Funds

SECTION 08
Internal Service Funds

SECTION 09
Supplemental Schedules

SECTION 10
Accomplishments, Statistics &
Workload Indicators



2010 Final Budget



Table of Contents

Section 1 – Introduction

Readers Guide.....	1-1
Organizational Structure.....	1-3
List of City Officials.....	1-4
Boards, Commissions & Committees.....	1-5
City Services Directory.....	1-6
Community Profile.....	1-8
Miscellaneous Data.....	1-10
Glossary of Budget-Related Terms.....	1-12

Section 2 – Overall Budget Summary

Mayor’s Message.....	2-1
Ordinance Adopting Final Budget.....	2-5
Summary of Expenditures and Revenues for Fiscal Year.....	2-8

Staffing Levels 2-9

Regular Position Changes..... 2-10

Historical Ratio of FTEs to Population Chart 2-11

Budget Procedure and Calendar 2-12

Budget Policies..... 2-14

Summary of Significant Accounting Policies 2-21

Section 3 – General Fund

General Fund Overview 3-1

Source of Funds 3-2

Use of Funds 3-3

Ending Fund Reserves Charts..... 3-4

Revenue Comparisons..... 3-5

Estimated Revenues..... 3-6

Expenditure Comparisons 3-8

Department Budgets

City Council..... 3-9

Executive Department..... 3-12

Information Technology..... 3-17

Municipal Court 3-19

Legal..... 3-21

Human Resources Department 3-22

Finance Department..... 3-24

Police Department..... 3-26

Fire Department..... 3-30

Planning Department..... 3-32

Building Department..... 3-35

Parks Department 3-37

Other General Governmental Services..... 3-43

Section 4 – Special Revenue Funds

Public Works Operations & Maintenance..... 4-1

Street Fund 4-4

Cemetery Fund 4-6

Municipal Art Fund..... 4-8

Resource Conservation Fund..... 4-10

Cable TV Fund.....	4-14
Lodging Tax Fund	4-16

Section 5 – Debt Service Funds

Debt Service Funds Overview	5-1
General Obligation Bond Summary	5-2
Unlimited Debt Service Fund (Voted-in).....	5-3
Limited Debt Service Fund (Non-voted).....	5-5
L.I.D. Debt Service Fund.....	5-6
L.I.D. Bond Summary	5-7
L.I.D. Guaranty Fund.....	5-8
Arbitrage Rebate Fund	5-9

Section 6 – Capital Project Funds

Capital Projects Funds Overview.....	6-1
Capital Improvement Fund.....	6-2
Mitigation Fund.....	6-4
L.I.D. #23 Construction Fund.....	6-6
L.I.D. #24 Construction Fund.....	6-7
Street Improvement Fund	6-8
<i>Major Project Descriptions</i>	<i>6-10</i>
Newport Way Construction Fund	6-19
Centralized ITS Traffic Signal System Construction Fund.....	6-21
Highlands Fire Station #73 Construction Fund	6-23
Transit Center Fire Station #72 Construction Fund.....	6-24
Highlands Park Facilities Fund	6-25
2006 Park Bond Fund.....	6-26

Section 7 – Enterprise Funds

Enterprise Funds Overview	7-1
Water Fund.....	7-2
Water Revenue Bond Fund.....	7-4
Shop Construction Fund.....	7-6
Reservoir Construction Improvement Fund.....	7-7
Water Capital Projects Fund	7-8
<i>Major Project Descriptions</i>	<i>7-10</i>

Sewer Fund 7-15

Sewer Revenue Bond Fund 7-17

Sewer ULID Debt Fund 7-18

Sewer Capital Projects Fund..... 7-19

Major Project Descriptions 7-20

Stormwater Fund 7-23

Stormwater Revenue Bond Fund 7-25

Stormwater Capital Fund..... 7-27

Major Project Descriptions 7-29

Section 8 – Internal Service Funds

Internal Service Funds Overview 8-1

Unemployment Insurance Benefit Fund/Accrued Benefit Fund 8-2

Insurance Fund 8-4

Equipment Rental Fund..... 8-5

Engineering Services Fund 8-7

Section 9 – Supplemental Schedules

Property Tax Distribution..... 9-1

Property Tax Rate Comparison Chart..... 9-2

Property Tax Rate Distribution Chart..... 9-3

Property Tax History 9-4

Tax Revenue by Source 9-5

Computation of Legal Debt Margin..... 9-6

Ratio of Net General Bonded Debt to Assessed Value..... 9-7

Debt Service (Non-voted) 9-8

Interfund Loan Summary..... 9-9

Full-Time Employees Chart..... 9-10

Staffing Levels Schedule 9-11

Regular Position Salary Range Schedules

ASA Positions..... 9-16

Exempt Positions 9-18

Non-represented Positions..... 9-20

Police Support Positions 9-21

Police Officers..... 9-21

Public Works Operations Positions..... 9-21

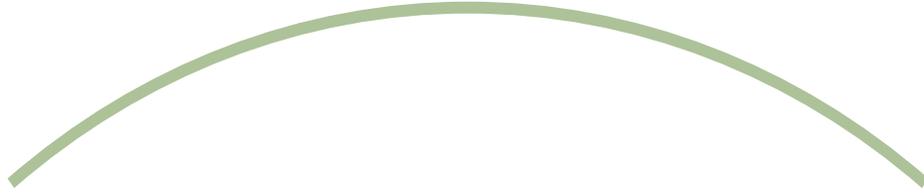
Utility Rates

2009 Sewer Rates 9-22
 2009 Stormwater Rates..... 9-22
 2009 Water Rates..... 9-23

*Section 10 - Accomplishments, Statistics & Workload
 Indicators*

Executive Department..... 10-1
 City Clerk 10-1
 Public Information 10-1
 Community Services..... 10-2
 Municipal Court 10-4
 Information Technology 10-5
 Cable TV 10-5
 Human Resources Department 10-6
 Finance Department 10-7
 Police Department 10-8
 Planning Department..... 10-10
 Building Department 10-13
 Parks Department 10-14
 Public Works Operations..... 10-17
 Labor Hours..... 10-17
 Streets Operations Statistics 10-17
 Water Utility Stats 10-18
 Sewer Utility Stats..... 10-18
 Stormwater Utility Stats 10-18
 Public Works Engineering..... 10-19
 MDRT – Issaquah Highlands 10-21
 MDRT – Talus..... 10-22

Acknowledgements Back Cover



Introduction



READER'S GUIDE TO THE BUDGET

The City of Issaquah must adopt a balanced budget each year. Annual City expenditures must not exceed annual City revenues. Cities draw their revenues from a wide variety of sources, divide their expenditures into separate funds and allocate their program expenditures in ways that serve the special needs of municipal services. Also, to be prudent a City may decide to place some of its resources each year into reserves to cover future emergencies or unanticipated opportunities.

Budgets for cities are quite complex. Much of this complexity is created to allow for proper accounting and tracking techniques as required by State law and governmental accounting practices.

This Reader's Guide is being provided to make the City's budget more understandable and useable for the reader. The Reader's Guide lists each major section of this document in the order that it appears and provides a brief description of what you will find in that section. Please refer to the Table of Contents for specific section locations and content details.

Organization of this Document

Section 1: Introduction

This section introduces the City of Issaquah to its reader. The Reader's Guide explains how to use the budget document, provide organization structure information, demographic information and a Glossary of Budget-Related Terms.

Section 2: Overall Budget Summary

The Overall Budget Summary presents the Mayor's budget message. Her letter articulates City initiatives and issues for the 2010 Annual Budget. Following this are the 2010 Summary of Revenue & Expenditures, Staffing Levels, Budget Policies & Calendar and Significant Accounting Policies.

Section 3: General Fund

In this section we present budget information organized by department and division preceded by and overall General Fund summary of expenditures and revenues. Each department presents its organization structure, mission statement, work plan for the year and expenditure budget. The last subsection, labeled Other City Services, provides for miscellaneous services that benefit all City departments, such as the insurance fund.

Section 4: Special Revenue Funds

Special Revenue funds account for the proceeds and expenditures of specific revenue sources intended for specified purposes. This section presents budget information for these funds as well as staffing levels for the City's Public Works Operations Department.

Section 5: Debt Service Funds

An extensive overview of Issaquah's debt program is presented here. This includes a schedule of the City's overall outstanding debt and financial data related to each of the City's debt service-related funds.

Section 6: Capital Project Funds

This section includes detailed revenues and expenditures as well as a listing of Capital Projects budgets that are not included with the enterprise activities of the Utility funds. Such improvements include those to City facilities, streets/transportation, parks and open space in addition to other non-utility construction projects.

Section 7: Enterprise Funds

The City of Issaquah operates a water utility, a sewer utility and a stormwater utility as Enterprise functions. In addition to the operating funds, a separate fund has been established for capital improvements for each utility. A list of the capital projects related to each utility is included along with a detailed project description and 6-year plan. Also included in this section are the bond redemption funds related to each enterprise fund.

Section 8: Internal Service Funds

Internal Service Funds are used to account for the financing of services performed by one division or department for the benefit of other City divisions. They include our Unemployment Insurance, Self Insurance program, Engineering Services and Fleet management functions.

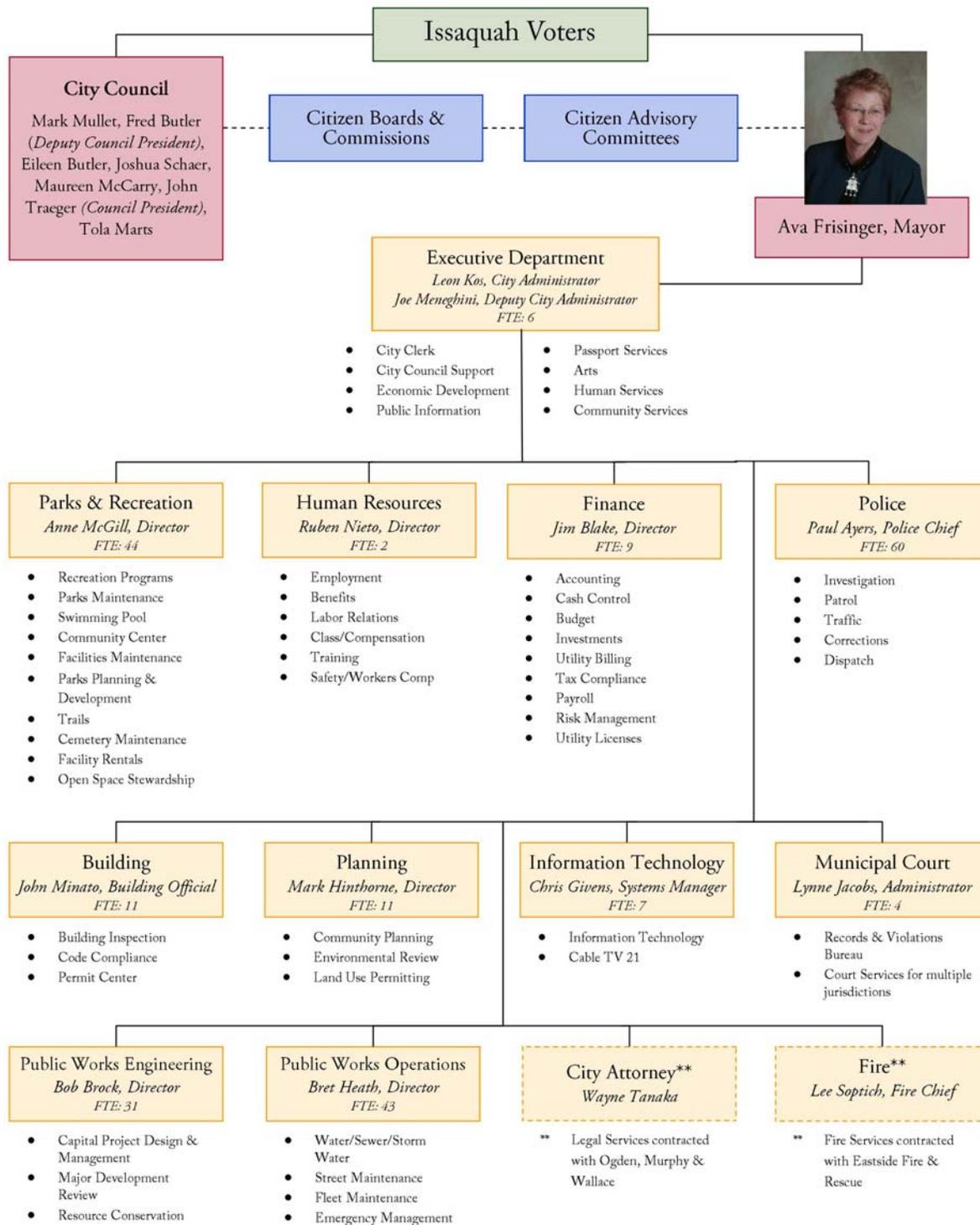
Section 9: Supplemental Schedules

The Supplemental Information section includes other general and demographic information about Issaquah, historical trends and information about property taxes and Debt. It also includes salary schedules for all job classifications as well as staffing levels, and utility rates for the budget year.

Section 10: , Accomplishments, Statistics & Workload Indicators

This section details the individual departmental accomplishments, relevant statistics and measurable workload indicators.

City of Issaquah Organizational Structure



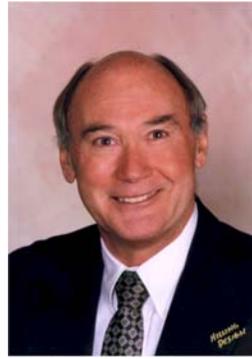
ELECTED OFFICIALS



Ava Frisinger, Mayor



Mark Mullet,
Position #1



Fred Butler,
Deputy President
Position #2



Eileen Barber,
Position #3



Joshua Schaer,
Position #4



Maureen McCarry,
Position #5



John Traeger,
Council President
Position #6



Tola Marts,
Position #7

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EXECUTIVE STAFF

City Administrator Leon Kos
 Deputy City Administrator Joe Meneghini
 Chief of Police Paul Ayers
 Finance Director James R. Blake
 Parks & Recreation Director Anne McGill
 Planning Director Mark Hinthorne
 Building Official John Minato
 Human Resources Director Ruben Nieto
 Public Works Engineering Director Bob Brock
 Public Works Operations Director Bret Heath

CITY OF ISSAQUAH BOARDS, COMMISSIONS & COMMITTEES

The City of Issaquah encourages citizens to volunteer on a city board or commission. Expired terms and vacancies are advertised in the Issaquah Press and on the city's website in January of each year. Current board and commission members serving in positions with terms expiring must submit an application to request reappointment. Appointments are made by the Mayor and confirmed by City Council. Terms begin on May 1st of each year.

Occasionally, the City of Issaquah has openings for boards, commissions, or ad hoc committees during the year. Openings are advertised in the Issaquah Press and on the city's website.

Committees:

- | | |
|--|--|
| <ul style="list-style-type: none"> ☞ Committee of the Whole Council (COW) ☞ Council Land & Shore Committee (LSC) ☞ Council Major Planning & Growth Committee (MPG) ☞ Council Services & Safety Committee (SSC) | <ul style="list-style-type: none"> ☞ Council Transportation Committee (CTC) ☞ Council Utilities Technology & Environment Committee (UTECE) ☞ Eastside Fire and Rescue (ESF&R) ☞ Regional Fire Authority (RFA) Planning Committee ☞ Cascade Water Alliance |
|--|--|

Commissions:

- | | |
|--|---|
| <ul style="list-style-type: none"> ☞ Arts Commission ☞ Cable TV Commission ☞ Civil Service Commission ☞ Development Commission ☞ Hearing Examiner | <ul style="list-style-type: none"> ☞ Human Services Commission ☞ Planning Policy Commission ☞ Sister Cities Commission ☞ Urban Village Development Commission |
|--|---|

Boards:

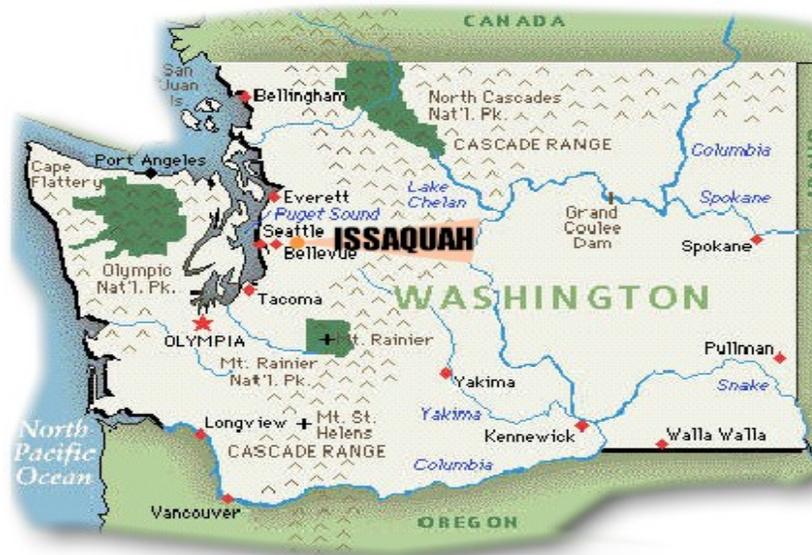
- | | |
|---|---|
| <ul style="list-style-type: none"> ☞ Cemetery Board ☞ Library Board ☞ Park Board | <ul style="list-style-type: none"> ☞ River and Streams Board ☞ Youth Advisory Board |
|---|---|

CITY SERVICES DIRECTORY

<u>City Locations</u>	<u>City Departments</u>	<u>Area Code 425</u>
City Hall	Executive	837-3020
130 E. Sunset Way	City Administrators	
2 nd Floor of Police Facility	Human Resources	837-3040
Issaquah, WA 98027		
City Hall	City Clerk/General Services	837-3000
130 E. Sunset Way	City Council	
2 nd Floor of Police Facility	General Information	
Issaquah, WA 98027	Passport	
City Hall	Finance	837-3050
130 E. Sunset Way	Business and Occupation Taxes	
2 nd Floor of Police Facility	Utility Licensing and Taxes	
Issaquah, WA 98027	Utility Billing	837-3070
Community Center	Parks & Recreation	837-3301
301 North Rainier		
Issaquah, WA 98027		
Julius Boehm Pool	Parks & Recreation Aquatics	837-3350
50 SE Clark Street		
Issaquah, WA 98027		
Police Station	Police	837-3200
130 E. Sunset Way		
Issaquah, WA 98027		
Municipal Court	Municipal Court	837-3170
135 E. Sunset Way		
Issaquah, WA 98027		
Fire Station	Fire	837-3130
Eastside Fire & Rescue		
190 E Sunset Way		
Issaquah, WA 98027		
City Hall Northwest	Planning	837-3080
Park Plaza Building	Building Review	
1775 12th Ave. NW		
Issaquah, WA 98027		

<u>City Locations</u>	<u>City Departments</u>	<u>Area Code 425</u>
City Hall Northwest..... Park Plaza Building 1775 12th Ave. NW Issaquah, WA 98027	Public Works–Engineering	837-3400
Public Works Shop..... 670 1st Ave NE Issaquah, WA 98027	Public Works – Operations..... Water, Sewer & Storm Maintenance Streets Maintenance Fleet Operations	837-3470

COMMUNITY PROFILE



Issaquah History

The City of Issaquah is a vibrant, growing community nestled in the foothills of the Cascade Mountains, what many refer to as the “Issaquah Alps.” Located along I-90, just 18 miles east of Seattle on the south end of Lake Sammamish, Issaquah offers cultural and educational opportunities typically available in larger urban areas. A Saturday farmer’s market, chocolate factory, zoological park, salmon hatchery and operating trolleys are just a few of the attractions that make Issaquah a must see for visitors

Cougar, Tiger & Squak mountains form the natural wonders at the base of the Cascades providing boundless opportunities to enjoy outdoor sports and activities. The many trails in the Issaquah foothills that have earned Issaquah the title of “Trailhead City.”

The Issaquah area was first called “Squak,” a Native American name that referred to the calls and squawks of the many water birds which frequented the boggy land, swamps, and creeks of the valley. Several years later, the citizens changed the town’s name to Gilman, after Daniel Gilman, who was responsible for bringing the railroad to the area. Gilman was incorporated in April 1892. In 1899 the city’s name became Issaquah.



Issaquah is one of only four cities in King County incorporated before 1900. Mining and lumber were Issaquah’s first economic bases. Boeing’s first wooden seaplane took off from Lake Sammamish, at the northern edge of Issaquah.



Issaquah Leadership

Issaquah is a full-service City with an exceptional workforce of approximately 251 employees, a stable political environment, and a mission on behalf of its citizens to make “*Issaquah - a special place where people care.*”

Issaquah operates under the Mayor-Council form of government. The seven-member City Council establishes citywide policy and provides leadership for the community. The elected Mayor is responsible for the day-to-day administration of City business, implementation of Council policies, and establishment of operating policies and processes, utilizing an Executive Team consisting of a City Administrator, Deputy City Administrator,

and eight Department Directors.

Issaquah at a Glance...

Population.....	26,890	Total Jobs (2008).....	19,158
38th Largest Washington City		# of Active Business Licenses.....	4,296
Land Area.....	10.85 Square Miles	Largest Employers.....	Costco, Microsoft, Issaquah School District, King Co. Library System, Siemens
Miles of City Streets	179.58	<u>Age Structure (2000 Census):</u>	
Elevation	50 feet	17 and under	22%
Annual Precipitation.....	53 inches	18 - 64.....	68%
Warmest Month on Average.....	July	65 and over.....	10%
Coollest Month on Average	December	Median Household Income	\$57,892
# of Water Utility Customers	6,172	Median House Value	\$308,500
# of Sewer Utility Customers.....	5,588	Average Household Size.....	2.27
# of Stormwater Utility Customers	7,436		
School Enrollment (2008-2009).....	16,696		

MISCELLANEOUS DATA

Date of Incorporation	April 27, 1892
Form of Government	Mayor and Council (part-time) Non-Charter Code City Congressional District: 8 th Legislative District: 41 st and 5 th
Parks & Playgrounds	Tibbetts Valley Park—20 Acres Greenwood—20 Acres Gibson Park—1.5 Acres Gilman Boulevard Parkway—11 Acres Issaquah Creek—18 Acres Lake Tradition—463 Acres Memorial Park—4 Acres Pedestrian Park—7 Acres Pickering Park—4 Acres Squak Valley Park—10 Acres Tibbetts Creek Manor—5.5 Acres Waldon Hill Park—2 Acres Community Center Park—4 Acres Cornick Park—1/4 Acres Depot Park—3 Acres Mine Hill Park—5 Acres Centennial Park—1/2 Acres Lake Sammamish State Park—435 Acres ¹ Cybil Madeline Park Cougar Mountain ² Squak Mountain ² Tiger Mountain ² Talus Park ² Grand Ridge ² Issaquah Highlands
Park/Recreation Indoors	Julius Boehm Swimming Pool Community Center Tibbetts Creek Manor Pickering Barn
Library	King County Library

¹ Located adjacent to City limits.

² Open Space 20,000 acres.

Newspaper	Issaquah Press, Weekly Issaquah Reporter Weekly
Schools	2 Elementary Schools 1 Middle School 1 High School Mountain View Alternative School
Banks	Bank of America The Bank of Washington Cascade Saving Bank Chase Bank First Mutual Bank Issaquah Community Bank Key Bank Sterling Savings Bank U.S. Bank Wells Fargo
Credit Union	Prevail Credit Union Boeing Employees Credit Union

GLOSSARY OF BUDGET-RELATED TERMS

BARS	The State of Washington Budgeting, Accounting and Reporting System required for all governmental entities in the State of Washington.
Benefits	City-paid benefits provided for employees such as Social Security, PERS retirement, Worker's Compensation, life insurance, medical and dental insurance.
Capital Improvement Plan (CIP)	The plan or schedule of project expenditures for public facilities and infrastructure (buildings, roads, etc.), with estimated project costs, sources of funding and timing of work over a six-year period. For financial planning and general management, the capital program is presented as a plan of work and proposed expenditures, and is the basis for annual appropriation requests and bond issues.
Capital Outlay	Fixed assets which have a value of \$5,000 or more and have a useful economic lifetime of more than three years or assets of any value, if the nature of the item under consideration is such that it must be controlled for custody purposes as a fixed asset.
Charges for Services	A revenue category that includes a charge for a specific service. These primarily include park recreation fees, law enforcement services, zoning fees, and other miscellaneous fees.
Councilmanic Bonds	Councilmanic bonds refer to bonds issued with the approval of the Council, as opposed to voted bonds, which must be approved by vote of the public. Councilmanic bonds must not exceed 1.5 percent of the assessed valuation of the city.
Debt Service	The annual payment of principal and interest on the City's bonded indebtedness. Bonds are issued to finance the construction of capital projects such as public buildings, parks, roads, storm sewers, and water system improvements.
Fines and Forfeitures	Revenue category that primarily includes court, police, traffic and parking fine forfeitures.

GAAFR	"Governmental Accounting, Auditing and Financial Reporting." The "blue book" published by the Municipal Finance Officers Association (now the Government Finance Officers Association) to provide detailed guidance for the application of accounting principles for governments.
GAAP	Generally Accepted Accounting Principles are standards used for accounting and reporting used for both private industry and governments.
GASB	Government Accounting Standards Board established in 1985 to regulate the rules and standards for all governmental units.
General Obligation Bonds	Bonds for which the full faith and credit of the ensuing government are pledged for payment.
Intergovernmental Revenue	Revenue from other governments primarily shared State revenue from auto excise tax, liquor profits and tax, and emergency medical services.
LEOFF	Law Enforcement Officers and Firefighters Retirement System provided in the State of Washington.
Licenses and Permits	Revenue category that includes building permits, business and amusement licenses and any other miscellaneous license or permit.
L.I.D.	Local Improvement District or Special Assessments made against certain properties to defray part or all of the cost of a specific improvement or service deemed to primarily benefit those properties.
Net Budget	The net budget eliminates double-counting in the budget, such as fund transfers. The net budget represents the true level of spending in the budget.
PERS	Public Employees Retirement System provided for employees other than Police and Fire by the State of Washington.
Preliminary Budget	The recommended and unproved City budget submitted to the City Council and public in October of each year.

Reserves (Fund)	The unencumbered year-end balance of revenue less expenditures in governmental funds.
Revenue	Income received by the City in support of our program of services to the community. It includes such items as property taxes, fees, user charges, grants, and fines. Interest income and miscellaneous revenue.
Salaries and Wages	A majority of City employees are paid a monthly salary based on an annual standard work year consisting of 2,080 hours. Some types of positions are paid hourly wages based on the prevailing wage scale.
Supplemental Appropriation	An appropriation approved by the Council after the initial budget appropriation. Council approves supplemental appropriations during the year and budget amendment ordinances are approved mid-year and year-end.
User Charges	The amount the government receives for the provision of services and commodities or the performance of specific services benefiting the person charged. User charges tend to be voluntary in nature, in contrast to mandatory property and income taxes. Citizens only pay user charges when a specific service is received.
Working Capital	The year-end balance of current assets less current liabilities in the Enterprise and Internal Service Funds. The unencumbered balance at year-end is available for



*Overall Budget
Summary*



December 21, 2009



Ava Frisinger, Mayor
PO Box 1307, Issaquah, WA 98027
(425) 837-3020 FAX (425) 837-3019
mayor@ci.issaquah.wa.us

To: City Council
From: Ava Frisinger, Mayor
Subject: 2010 Annual Budget

The 2010 budget – which reflects the Council’s goals and community’s priorities, as well as delivers our essential services – remains squarely based on our current economic realities.

As I’ve previously stated, our Administration will responsibly manage the budget, both in good and challenging economic times. Although we will end 2009 with a balanced budget, it required deep cuts to meet our revenue shortfall. Among other actions, we deferred the purchase of supplies and equipment, limited the cost of City contracts, suspended non-essential training, used some of the City’s reserve funds and deferred employees’ cost-of-living increases.

Through a hiring freeze, voluntary separations and layoffs, the City has also reduced 10 percent of its workforce. Service levels have been affected and significant workload from the reduced positions has also been redistributed to other City employees. I am extremely proud of how well our staff has responded to the increased workload and challenges to maintain essential services.

Looking ahead, perspectives on the economy vary. However, to ensure we properly plan for the future, we have based the 2010 budget on conservative projections that reflect local conditions and financial data.

Despite Issaquah’s necessitated cuts, there is still essential work to be done. Today the Council is adopting a 2010 budget that is fiscally prudent and responsibly prepares us for Issaquah’s long-term future.

Environmental Excellence

One of Issaquah’s key guiding principles is environmental excellence. We plan to continue our restoration efforts of environmentally-sensitive areas and wetlands throughout Issaquah, including along Issaquah Creek at Squak Valley Park North (which will be one of the largest restoration projects in the history of the City).

Citywide, we plan to restore close to 10 acres of environmentally-sensitive areas next year.

Sustainability

It is critical that we ensure Issaquah’s sustainability for the long term. In turn, our Sustainability Sounding Board presented a report earlier this year, which includes a set of indicators to help measure Issaquah’s sustainability.

We are now identifying goals for each of these indicators, as well as collecting the data we'll need to actually measure Issaquah's progress. Our first sustainability "report card" is scheduled to be released in the coming year.

With these indicators in mind, the Final 2010 budget is focused on supporting economic vitality, a healthy environment and thriving community.

Parks/Recreation

Two highly-anticipated artificial turf fields at Central Park – complete with lighting – will be opening for use in 2010, which will provide our sports teams with more opportunities to practice and play.

Our parks team will also continue its valuable work in applying for grants that support new parks and open space acquisitions. Looking forward, our staff will also be working on the initial design for a new park in the heart of downtown that includes the Cybil-Madeline, Tolle Anderson and Issaquah Creek properties.

Efficiencies in Government

The City always looks for ways to make government more efficient. For example, our Police Department will be implementing a new software interface next year for its records division that will significantly reduce data entry time.

Permitting staff will also be working on an "Express Permit" program to more clearly identify simple permits for applicants. This will make the permit process even more efficient – saving time for both our customers and employees.

Public Safety

Building on the significant improvements accomplished in 2009, emergency preparedness continues to be an essential priority for our City. In 2010, we will implement more trainings and exercises to ensure Issaquah is ready for a wide range of potential disasters. In addition, our Emergency Management team will have a strong focus next year to further develop and support the Community Emergency Response Team (CERT) and Map Your Neighborhood programs (MYN).

The budget also includes purchasing a gauge for 15 Mile Creek, which will be one more tool we can use to warn our community – in advance – of potential flood waters.

In addition, to accommodate the rapid changes in communications technology, and how our community uses 911, our Police Department is currently integrating "Next Generation 911" into its system. Police also plan to reintroduce a patrol bicycle program in commercial areas next year, which will increase safety patrols and strengthen connections between local businesses and police.

In 2010, construction will also be well underway for Fire Station #72. Along with providing an improved station for our firefighters, we are also pursuing some very smart and cost-effective strategies to achieve a high level of sustainability and efficiencies for the facility.

Smart Growth

In late 2009 I created the “Mayor's Advisory Task Force” for the Central Issaquah Plan.

This task force will build on the concepts and guiding principles that were first established during three well-attended public workshops, as well as subsequent work by the Planning Policy Commission (PPC) and the City’s project team.

In 2010, the Task Force will develop recommendations on key topics for the plan, including transportation, housing, parks/open space, public investment and urban design.

Engaging more people in the community, including key stakeholders, through this task force process is important to ensuring the plan’s success. When complete, the plan will guide the redevelopment of more than 900 acres here, as well as focus Issaquah on its future opportunities.

Transportation

To enhance our transportation infrastructure and make safety improvements, several projects are planned for 2010, including the long-awaited Interstate 90 undercrossing, which will deliver significant traffic congestion relief for Issaquah residents and business owners. This project will also include low impact development, natural drainage practices and pervious concrete pavement.

The final budget continues to implement the Complete Streets program, which boosts safety for pedestrians and cyclists by connecting missing links throughout Issaquah’s transportation system. Next year we will continue designing improvements for Newport Way Northwest from Sunset Way to Northwest Maple Street, including bike lanes, a sidewalk and a trail.

In addition, a new pedestrian crossing over Interstate 90 along State Route 900 is now fully funded – thanks to significant outside grants – and will proceed toward completion in 2010. The crossing will extend Issaquah’s boardwalk trail from the I-90 eastbound off-ramp to Northwest Sammamish Road. This significant north-south improvement connects a major missing link in the regional trail system that runs through our City.

Proposed Revenue and Expenditure Overview

General Fund

The general fund will enter 2010 with an estimated beginning fund balance of \$5,329,286, which maintains a 17.9% expenditure coverage ratio. The 2010 Council budget goal was to not let this ratio level drop below 15%. With the final budget, the cash reserves through 2010 are expected to remain at current levels. The Administration will monitor this benchmark and, if needed, come back with additional expenditure reductions during the next fiscal year.

In 2010, General Fund budgeted expenditures and revenues total approximately \$29,800,000 each, which represents a 7.7% decrease over 2009 budgeted operating levels.

The final budget does not include an increase in the property tax, nor does it include any increases in the Water, Sewer or Stormwater rates.

Capital Improvements

A large portion of capital expenditures are prior commitments, including debt payments of \$2,645,993 for councilmanic bonds, which were used to construct the police station and many other public facilities.

Major capital projects budgeted include:

☞ Newport Way Improvements	\$212,583
☞ I-90 Undercrossing Improvements	\$2,960,000
☞ SR 900 Pedestrian Trail/Overpass	\$5,646,000
☞ Complete Streets Program	\$574,000
☞ Fire Station #72 Construction	\$6,564,563
☞ Park Improvements	\$528,273
☞ Squak Valley Park North Stream Restoration	\$791,318
☞ Habitat Preservation and Stream Restoration	\$150,000

Conclusion

Earlier this year, during the Council’s retreat, the focus was clear: We must work together to responsibly position Issaquah to recover from this economic downturn with a focus on economic vitality. The 2010 budget reflects that goal.

The decisions we make today will be profoundly important – and lasting – for our community. Whether it’s through implementing our Economic Vitality Plan, guiding the redevelopment of Central Issaquah or completing crucial transportation projects, this is the perfect time to ensure Issaquah sustainability for the long term.

Despite the recession – which affects us all – Issaquah’s unwavering strength to weather these hard times truly defines our City, and makes it a great place to live, work and play. I look forward to working with you in the coming year as we continue to build Issaquah’s bright future.

Respectfully submitted,



Ava Frisinger, Mayor

Ordinance Adopting Annual Budget

ORDINANCE NO. 2574

AN ORDINANCE OF THE CITY OF ISSAQUAH, WASHINGTON,
ADOPTING THE FINAL BUDGET OF THE CITY FOR THE
FISCAL YEAR COMMENCING JANUARY 1, 2010.

WHEREAS, on or before the first business day in the third month prior to the beginning of the fiscal year of 2010 the Finance Director submitted to the Mayor the estimates of revenues and expenditures for the next fiscal year as required by law; and

WHEREAS, the Mayor reviewed the estimates and made such revisions and/or additions as deemed advisable and prior to sixty days before January 1, 2010, filed the said revised preliminary budget with the City Clerk together with her budget message to meet the reasonable demands of taxpayers therefore and published and posted notice of filing and the availability of said preliminary Budget together with the date of a public hearing for the purpose of fixing a final budget, all as required by law; and

WHEREAS, the City Council scheduled hearings on the preliminary budget for the purpose of providing information regarding estimates and programs; and

WHEREAS, the City Council did meet on December 7, 2009, which was on or before the first Monday of the month preceding the beginning of the ensuing fiscal year, for the purpose of fixing a final budget at which hearing all taxpayers were heard who appeared for or against any part of said budget; and

WHEREAS, following the conclusion of said hearing the City Council made such adoptions and changes as it deemed necessary and proper; NOW, THEREFORE,

THE CITY COUNCIL OF THE CITY OF ISSAQUAH, WASHINGTON, DO
ORDAIN AS FOLLOWS:

Section 1. The final budget for the fiscal year 2010, including 2010 salary ranges, two copies of which have been and now are on file with the office of the City Clerk, by this reference is hereby incorporated herein as if set forth in full and said final budget shall be and the same is hereby adopted in full.

Section 2. Attached hereto and identified as Exhibit A, in summary form, are the totals of estimated revenues and appropriations for each separate fund and the aggregate totals for all such funds combined, and by this reference said Exhibit A, is incorporated herein as if set forth in full.

Section 3. A complete copy of the final budget for 2010, as adopted, together with a copy of this adopting ordinance shall be transmitted by the Finance Director to the Division of Municipal corporations of the Office of the State Auditor and to the Association of Washington Cities.

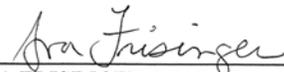
Section 4. The effective date of the 2010 Budget shall be January 1, 2010.

Section 5. This Ordinance or a summary thereof consisting of the title shall be published in the official newspaper of the City, and shall take effect and be in full force five (5) days after publication.

Passed by the City Council of the City of Issaquah, the 21st day of December, 2009.

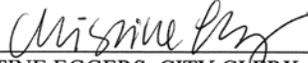
Approved by the Mayor of the City of Issaquah the 21st day of December, 2009.

CITY OF ISSAQUAH



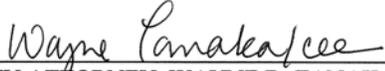
AVA FRISINGER, MAYOR

ATTEST/AUTHENTICATED:



CHRISTINE EGGERS, CITY CLERK

APPROVED AS TO FORM:
OFFICE OF THE CITY ATTORNEY:



CITY ATTORNEY, WAYNE D. TANAKA

PUBLISHED: December 30, 2009
EFFECTIVE DATE: January 4, 2010
ORDINANCE NO: 2574

Expenditures/Revenue Fiscal Year 2010

Fund		2010 Budget Revenues	2010 Budget Expenditure Appropriation	Beginning Fund Balance	Ending Fund Balance
<i>General Fund</i>		\$ 29,812,916	\$ 29,797,549	\$ 5,329,286	\$ 5,344,653
Special Revenue Funds	Street	5,079,476	5,474,918	1,477,883	1,082,441
	Cemetery	72,000	74,100	281,158	279,058
	Municipal Art	160,000	192,600	151,498	118,898
	Resource Conservation	642,200	687,830	63,989	18,359
	Cable TV	397,000	302,645	421,200	515,555
	Lodging Tax	100,000	110,750	25,084	14,334
Debt Service	Voted G.O. Debt	1,569,200	1,526,995	478,652	520,857
	Non-Voted G.O. Debt	2,645,993	2,645,993	-	-
	L.I.D. Debt Service	290,000	290,000	-	-
	L.I.D. Guaranty	-	350,000	932,602	582,602
	Arbitrage Rebate	625	-	62,483	63,108
Capital Projects	Capital Improvement	3,452,848	3,546,001	126,346	33,193
	Mitigation Fund	7,000	944,300	3,332,070	2,394,770
	Newport Way Improvement	136,000	212,583	76,583	-
	Street Improvement	7,291,516	10,405,516	4,540,805	1,426,805
	ITS Traffic Signal System	-	60,000	398,578	338,578
	Highlands Park Facilities	-	10,198	10,198	-
	L.I.D. #24 Construction	1,700,000	2,366,000	666,000	-
	Transit Center Fire Station	-	6,564,563	6,564,563	-
	2006 Park Bond	2,000	528,273	526,273	-
Enterprise Funds	<i>Operating Funds:</i>				
	Water	6,493,400	6,728,645	712,174	476,929
	Sewer	6,698,000	6,546,347	1,243,545	1,395,198
	Stormwater	4,173,550	4,048,067	677,705	803,188
	<i>Debt Service Funds:</i>				
	Water Revenue	1,005,508	990,168	1,035,883	1,051,223
	Stormwater Revenue	295,200	296,998	314,706	312,908
	Sewer ULID	7,824	7,824	-	-
	<i>Capital Funds:</i>				
	Water	1,186,480	1,207,500	384,022	363,002
	Shop Construction	-	-	573,846	573,846
	Sewer	520,000	470,000	2,007,374	2,057,374
	Stormwater	5,461,326	5,857,127	971,886	576,085
	Internal Service Funds	Unemployment Insurance	145,000	230,000	90,398
Insurance		794,168	782,500	408,726	420,394
Equipment Replacement		4,392,038	1,947,738	1,654,352	4,098,652
Engineering Services		3,114,736	3,303,831	1,281,967	1,092,872
<i>Total Budget</i>		<u>\$ 87,646,004</u>	<u>\$ 98,507,559</u>	<u>\$ 36,821,835</u>	<u>\$ 25,960,280</u>

Staffing Levels¹

Department	# of FTE's				Increase/ (Decrease)
	2009 Staffing		2010 Budget		
	Full-time	Part-time	Full-time	Part-time	
Executive	5.00	-	4.00	-	(1.00)
Municipal Court	4.00	0.90	4.00	0.90	-
Human Resources	3.00	0.75	2.00	0.75	(1.00)
City Clerk	3.00	0.50	2.00	0.50	(1.00)
Information Technology	6.00	0.50	6.00	0.50	-
Cable TV	1.00	0.25	1.00	0.25	-
Finance	10.00	1.75	9.00	1.25	(1.50)
Police	62.00	-	60.00	-	(2.00)
Planning	14.00	-	11.00	-	(3.00)
Building Review	16.00	-	11.00	-	(5.00)
Building Maintenance	13.00	1.50	12.00	1.50	(1.00)
Parks (General)	3.00	-	2.00	-	(1.00)
Recreation	10.25	8.25	9.75	8.25	(0.50)
Pickering Barn	1.00	0.75	0.50	0.75	(0.50)
Tibbetts Creek Manor	1.25	1.00	1.25	1.00	-
Swimming Pool	8.00	4.50	8.00	4.00	(0.50)
Park Maintenance	12.50	3.25	10.50	3.25	(2.00)
Cemetery Maintenance	-	0.50	-	0.50	-
Public Works	73.00	2.12	70.00	1.00	(4.12)
Major Development Review Team	5.00	0.50	4.00	-	(1.50)
Total Budgeted Positions	251.00	27.02	228.00	24.40	(25.62)

Part-time Positions

Facilities Maintenance.....Custodian, Specialty Workers (2)
 Municipal CourtMunicipal Judge, Court Assistants
 City ClerkAdministrative Assistant
 Information TechnologyAdministrative Assistant
 Human ResourcesAdministrative Assistant
 FinanceFiscal Specialist, Tax Analyst
 Park MaintenanceMaintenance Aides, Administrative Assistant
 RecreationAdministrative Assistants, Recreation Aides
 Swimming Pool.....Instructors and Lifeguards, Administrative Assistant
 Pickering Farm.....Non-regular assistants
 Public WorksAdministrative Assistants, Non-regular Maintenance Workers

¹ FTE = Full-Time Equivalents. Staffing levels are expressed in year-end numbers. For staffing level detail, refer to supplemental schedules, Section 9 page 11.

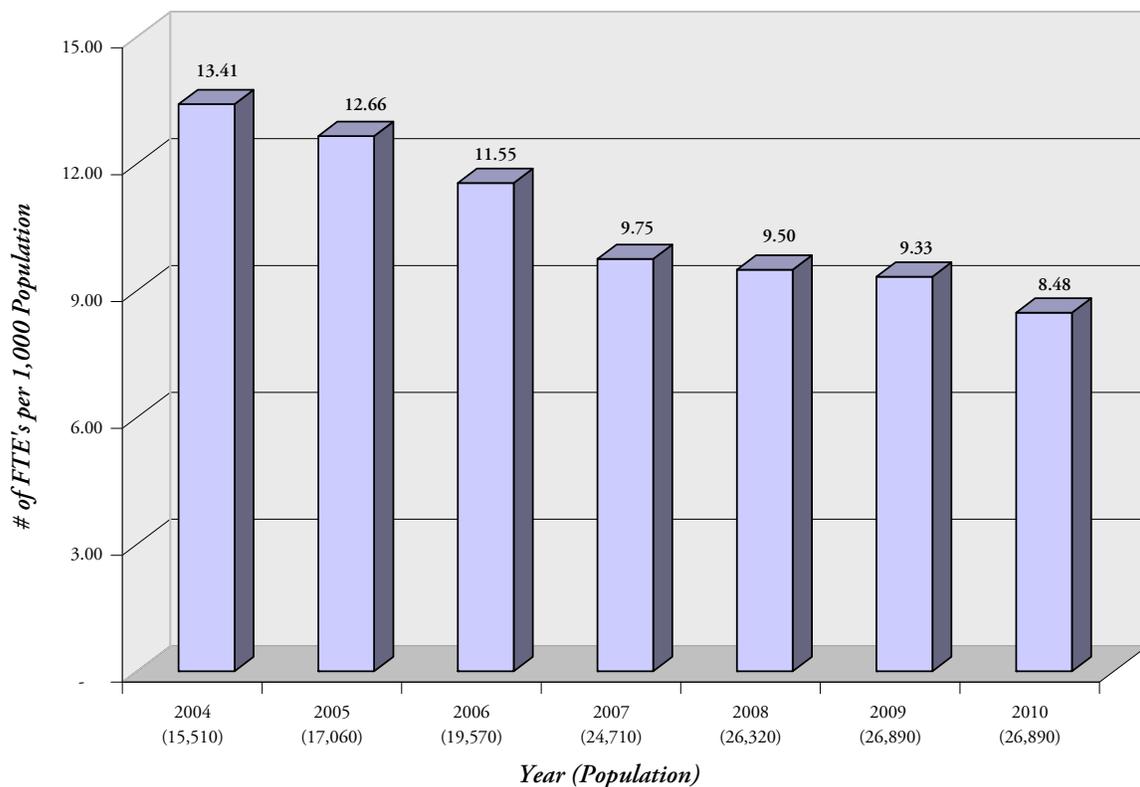
Regular Position Changes in 2010

Position	Department	FTE
<i>Positions Left Vacant:</i>		
Police Officer	Police	1.00
Records Specialist	Police	1.00
Landscape Architect	Parks	1.00
Park Maintenance Worker	Parks	1.00
Administrative Assistant	Parks (Pool)	0.50
Building Inspector	Building Review	0.50
Plans Examiner	Building Review	1.00
Resource Conservation Coordinator	Resource Conservation	1.00
Stormwater Technician	MDRT (Engineering)	1.00
Assistant Planner	MDRT (Engineering)	0.50
Public Works Maintenance Worker	Public Works Operations	0.50
Public Works Maintenance Worker	Public Works Operations	0.62
<i>Total Vacancies</i>		<u><u>9.62</u></u>
<i>Voluntary Separation Program:</i>		
Executive Assistant	Mayor's Office	1.00
Administrative Assistant	City Clerk	1.00
Payroll Specialist	Finance	1.00
Fiscal Specialist	Finance	0.50
Parks and Recreation Manager	Parks	1.00
Recreation Specialist	Parks	1.00
Administrative Assistant	Planning	1.00
<i>Total Voluntary Separation</i>		<u><u>6.50</u></u>
<i>Layoff:</i>		
Building Inspector	Building Review	1.00
Building Inspector	Building Review	0.50

Regular Position Changes in 2010 (cont.)

Position	Department	FTE
<i>Layoff (cont.):</i>		
Administrative Assistant	Building Review	1.00
Administrative Assistant	Building Review	1.00
Senior Human Resources Analyst	Human Resources	1.00
Wetlands Biologist	Planning	1.00
Associate Planner	Planning	1.00
Parks Maintenance Worker	Parks	1.00
Project Coordinator	Engineering	1.00
Senior Engineering Technician	Engineering	1.00
<i>Total Layoff</i>		9.50
<i>Total Unbudgeted Positions</i>		25.62

Historical Ratio of FTEs per 1,000 Population



Budget Procedure

The City of Issaquah must adopt a balanced budget each year. Annual City expenditures must not exceed annual City revenues. Cities draw their revenues from a wide variety of sources, divide their expenditures into separate funds and allocate their program expenditures in ways that serve the special needs of municipal services. Budgeting is an essential element of financial planning, control and evaluation process of government.

The planning process involves determining the types and levels of services to be provided and allocating available resources among various departments, programs, or functions. Also, to be prudent a City may decide to place some of its resources each year into reserves to cover future emergencies or unanticipated opportunities. Financial control and evaluation procedures typically focus upon assuring that fixed expenditure limitations (appropriations) are not exceeded and on comparing estimated and actual revenues and expenditures.

The budget authorizes and provides control of financial operations during the fiscal year. Upon adoption, the expenditure estimates, as modified by the Council, are enacted into law through the passage of an appropriations ordinance. The appropriations constitute maximum expenditure authorizations during the fiscal year and cannot legally be exceeded unless subsequently amended by the Council through an ordinance, which is usually done mid-year and year-end. Expenditures are monitored through the accounting system to assure budgetary compliance.

Appropriations for general and special revenue funds lapse at year-end. The City of Issaquah's budget procedures are in compliance with the Revised Code of Washington, Chapter 35A.33. The City follows the procedure outlined below to establish its annual budget:

1. By the second Monday in September, the Mayor requests all Department Heads to prepare detailed estimates of revenues and expenditures for next fiscal year.
2. By the fourth Monday in September, budget estimates are filed with the Finance Director.
3. By the first business day in October, estimates are presented to the Mayor.
4. At least 60 days before the ensuing fiscal year, the Mayor prepares preliminary budget and budget message and files with the City Clerk.
5. No later than the first two weeks in November, the City Clerk publishes notice of filing of preliminary budget with city clerk and publishes notice of public hearing on final budget once a week for two consecutive weeks.
6. No later than six weeks before January 1, copies of proposed (preliminary) budget is made available to the public.
7. On or before the first Monday of December, and may be continued from day-to-day but no later than the 25th day prior to next fiscal year, final hearings are commenced.
8. Following the public hearing and prior to beginning of the ensuing fiscal year, the City Council adopts the final budget.

Budget Calendar

Budget Process Steps	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Capital Improvement Process Begins	■										
Departments Submit CIP Project Updates and Requests for New Projects		■									
Budget Schedule Established		■									
Mayor Reviews & Prioritizes CIP Requests			■								
Finance Director Meets with Mayor for Review of 2-year (current & budget yrs) Financial Estimates/Direction		■	■								
Council Committees Review & Prioritize CIP Requests				■							
Council Goal Setting Retreat				■							
Executive Staff Discusses Budget Process			■								
Council Adopts 6-yr CIP					■						
Executive Staff Meets Individually with Mayor for Preliminary Budget Discussion				■							
Finance Director Meets with Mayor to Summarize Specific Budget Direction				■							
Mayor Issues Specific Budget Direction					■						
Finance Director, Deputy City Administrator & Mayor Meet with Chamber & Interested Others					■						
Detailed Budget & Work Program Preparation by Departments Due						■					
Budget Status Discussed with Executive Staff						■					
Complete Budget Compilation & Analysis						■					
Dept. Heads Meet Individually w/Mayor to Finalize Administration's Budget						■	■				
Mayor Meets with Finance Director to Finalize Administration's Budget							■				
Budget Reviewed with Executive Staff								■			
Establish Council/Community Budget Workshop Schedule								■			
Presentation of Administration's Budget to Council									■		
Council/Community Workshops on Budget									■	■	
Executive Staff Briefings										■	
Public Hearing: Property Tax										■	
Public Hearing: Overall Budget											■
Council-Approved Budget Adopted											■

Budget Policies

Background and Purpose

The stewardship of public funds is one of the greatest responsibilities given to the public officials and managers of the City of Issaquah. Therefore, the establishment and maintenance of wise fiscal policies enables City officials to protect public interests and ensure public trust.

This document incorporates past financial practices in defining the current policies to be used by the City to meet its obligations and operate in a financially prudent manner. These policies have been established to provide general fiscal guidelines and are intended to provide sound direction in the management of the City's financial affairs.

General Financial Philosophy

The fiscal policy of the City of Issaquah is to provide a sufficient financial base and the resources necessary to sustain a high level of municipal services to ensure public safety, to maintain and improve upon the physical infrastructure and surroundings of the city and to promote the social well-being of the citizens of Issaquah.

It shall be the goal of the City to achieve a strong financial condition with the ability to:

- ☞ Withstand local and regional economic impacts;
- ☞ Adjust efficiently to the community's changing service requirements;
- ☞ Effectively maintain and improve the City's infrastructure;
- ☞ Prudently plan, coordinate, review and implement responsible community development and growth; and provide a high level of police, fire and or protective services to assure public health and safety.

Operating Budget

Overall

The budget should be a performance, financing and spending plan agreed to by the Mayor, City Council and Department Directors. It shall contain information and data regarding expected revenues, expected expenditures and expected performance.

The City will prepare and annually refine written policies and goals to guide the preparation of performance, financing and spending plans for the City budget. All adopted budgets will comply with the adopted budget policies and Council priorities.

As a comprehensive business plan, the budget should provide the following critical elements: public policies, financial plan, operations guide, and communications with the public.

The City's budget presentation should display the City's service delivery/performance plan in a Council/constituent-friendly format.

Decision making for capital improvements will be coordinated with the operating budget to make effective use of the City's limited resources for operating and maintaining facilities.

Under the Mayor's direction, Department Directors have primary responsibility for formulating budget proposals in line with City Council and Mayor priority direction, and implementing those proposals once they are approved within the adopted budget.

Grant applications to fund new programs with state or federal funds will be reviewed by the City, as they become available, with due consideration being given to whether locally generated revenues will be required to support these programs when outside funding is no longer available.

Annual expenditures will be maintained within the limitations of annual revenues. The City will not use short-term borrowing to finance current operating needs without full financial analysis and prior approval of the City Council.

Fiscal Integrity

The City will maintain the fiscal integrity of its operating, debt service, and capital improvement budgets which provide services and maintain certain public facilities, streets and utilities. It is the City's intent to maximize the level of public goods and services while minimizing the level of debt.

Ongoing operating program costs will not exceed the amount of ongoing revenue to finance those costs. The ongoing revenue will be identified along with new program costs. Any available carryover balance will only be used to offset one-time or non-recurring costs.

Cash balances in excess of the amount required to maintain strategic reserves will be used to fund one-time or non-recurring costs.

Mitigation fees shall be used only for the project or purpose for which they were intended or as otherwise approved in the budget.

Reserve Accounts

The City shall establish Operating Fund Balances which shall neither be appropriated nor spent without Council authorization. The purpose of the Fund Balances is to provide some fiscal means for the City to respond to potential adversities such as public emergencies, natural disasters or similarly major, unanticipated projects. Funding shall be targeted at not less than eight (8) percent of the operating expenditures.

The City shall budget each subsequent year's debt service as the top priority.

Replacement reserves based on estimated replacement value will be established for any capital equipment, where the need will continue beyond the estimated initial useful life, regardless of whether the equipment is acquired via lease, gift or purchase.

The City shall fund certain asset replacement reserves through depreciation charges paid to the Internal Service Funds.

All reserves and the ending fund balance will be presented in the annual budget.

Revenues

Revenue estimates shall be conservatively estimated based on the City's economic base and predictable growth activity.

Investment income earned through the City's investment pool shall be allocated based upon the investment percent of each participating fund.

Contractual Services

On an annual basis, a review of services provided will be performed to determine those which may be better served through contracting of services.

Use of any contractors and consultants for city business purposes shall be justified during the budget process or by ordinance.

Minimization of Administrative Costs

A balance will be maintained between resources allocated for direct services to the public and resources allocated to assure sound management, internal controls, and legal compliance.

Accrued Employee Benefits

The budget shall provide for adequate funding of the City's retirement liabilities.

Monthly Report

The budget will be produced so that it can be directly compared to the actual results of the fiscal year and presented in a timely monthly report.

All budget amendments, both revenues and expenditures, will be noted in the monthly report.

Multi-Year Estimates

Each year, the City will update expenditure and revenue projections for the next six (6) years. Projections will include estimated operating costs for future capital improvements that are included in the capital budget

This budget data will be presented to elected officials in a form that will facilitate budget decisions, based on a multi-year strategic planning perspective during the budget process.

Citizen Involvement

Citizen involvement shall be encouraged in the budget decision-making process through public hearings and study sessions.

Minimization of costs shall also be facilitated through City boards, task forces and Commissions, which shall serve in advisory capacities to the City Council and/or Mayor.

Fees

Fees shall be phased toward covering 100% of the cost of service delivery, unless such amount prevents an individual from obtaining an essential service or as otherwise set by the City Council. Fees or service charges should not be established to generate money in excess of the cost of providing service.

Fees may be less than 100% if other factors (e.g., market forces, competitive position, etc.) need to be recognized.

Nonprofit Organizations

Future funding decisions regarding nonprofit organizations will be based on guidelines, policies and priorities determined by the City Council and funding available based on Council Goals and General Fund spending priorities.

Capital Budget

Fiscal Policies

Project cost estimates for the Capital Budget should be based upon a thorough analysis of the project and are expected to be as reliable as the level of detail known about the project. Project cost estimates shall be as comprehensive as possible, including but not limited to, preliminary and environmental work, property acquisition, design, project administration, testing, construction, sales tax, and contingency. All cost estimates shall be escalated for future years, from the year of estimation, using an appropriate rationale for the project.

Capital proposals should include a comprehensive resource plan. This plan should include the amount and type of resources required, and the funding and financing strategies to be employed. The specific fund and timing should be outlined. The plan should indicate resources needed to complete any given phase of a project in addition to the total project.

All proposals for the expenditure of capital funds shall be formulated and presented to Council within the framework of a general capital budget and, except in exceptional circumstances of an emergency nature, no consideration will be given to the commitment of any capital funds, including reserve funds, in isolation from a general review of all capital budget requirements.

Department Directors have the primary responsibility for the formation of a capital budget proposal that is developed in accordance with the Mayor and City Council direction and implement these proposals once they are approved within the adopted capital budget.

Changes in project budget for the prior and current year budget that are \$5000 or more shall be reported to the full City Council for review and approval in a timely manner as stated in the Issaquah Administrative Manual Commitment Authority.

Project proposals should indicate the project's impact on the operating budget, including, but not limited to, long-term maintenance costs necessary to support the improvement.

At the time of contract award, each project shall include reasonable provision for contingencies:

1. The amount set aside for contingencies shall correspond with industry standards and shall not exceed ten (10) percent, or a percentage as otherwise approved by the City Council of the total contract amount.
2. Project contingencies may, unless otherwise determined by the City Council, be used only to compensate for unforeseen circumstances requiring additional funds to complete the project within the original project scope and identified needs. Project contingencies shall not be expended to cover change orders, resulting from increases in original project scope.

The City Administration shall seek ways of ensuring that administrative costs of carrying out the Capital Improvement Plan are kept at appropriate levels.

The Annual Capital Budget shall include only those multi-year projects which can reasonably be accomplished in the time frame indicated. The detail sheet for each budgeted capital project should include a projected milestone schedule.

Capital projects which are not encumbered or completed during the fiscal year will be re-budgeted or carried over to the next fiscal year except as reported to and subsequently approved by the City Council. All re-budgeted capital projects should be so noted in the Adopted Capital Budget. Similarly, multi-year projects with unencumbered or unexpended funds will be carried over the subsequent year(s).

If a proposed project will cause a direct negative impact on other publicly-owned facilities, improvements to the other facilities will be required as part of the new project and become a part of the new project's comprehensive costs.

Capital projects will not be budgeted unless there are reasonable expectations that revenues will be available to pay for them. The City shall fund certain asset replacement reserves through depreciation charges paid to the Internal Service Funds.

Capital Improvement Plan (CIP) Policies

Citizen participation in the Capital Improvement Program is a priority for the City. Among the activities which shall be conducted to address this need are the following:

1. The Capital Improvement Plan shall be provided to the City Council in a timely manner to allow time for the Council members to review the proposal with constituents before it is considered for adoption.
2. Council study sessions on the Capital Improvement Plan will occur during the budget deliberations and shall be open to the public and advertised sufficiently in advance of the meetings to allow for the attendance of interested citizens.
3. Prior to the adoption of the budget and Capital Improvement Plan, the City Council shall hold noticed public hearings to provide opportunities for citizens to express their opinions on the proposed plan.

All projects included in the Capital Improvement Plan shall be consistent with the City's Comprehensive Plan. The goals and policies for services, facilities, and transportation should be followed in the development of the Capital Improvement Plan. The Comprehensive Plan service level goals should be called out in the Capital Improvement Plan.

Capital projects shall be financed to the greatest extent possible through user fees and benefit districts when direct benefit to users results from construction of the project.

Projects that involve intergovernmental cooperation in planning and funding should be established by an agreement that sets forth the basic responsibilities of the parties involved.

The Council will annually review and establish criteria against which capital proposals should be measured. Included among the factors which will be considered for priority-ranking are the following:

- ☞ Projects which have a positive impact on the operating budget (reduced expenditures, increased revenues);
- ☞ Projects which are programmed in the Six-Year Operating Budget Forecast;
- ☞ Projects which can be completed or significantly advanced during the Six-Year City Improvement Plan;
- ☞ Projects which can be realistically accomplished during the year they are scheduled;
- ☞ Projects which implement previous Council-adopted Plans and strategies.

A complete list of criteria follows:

Criteria for Determining Project Inclusion Priority
(In Priority Order)

1. Projects which are required by statute or by an existing agreement with another agency.
2. Projects which are essential to public health or safety.
3. Projects which are urgently needed by some other criteria than public health or safety; e.g. environmental or public service.
4. Projects which have exhibited a high degree of public support.
5. Projects which are substantially grant funded and would have minimal or no operating cost impact on the General Fund.
6. Projects which, if not acted upon now, would result in the irrevocable loss of an opportunity, or other major alternative actions would have to be initiated.
7. Projects which would preserve an existing capital facility, avoiding significantly greater expenses in the future (e.g., continuation of a ten-year cycle street maintenance program).
8. Projects which would result in significant savings in General Fund operating costs.

9. Projects which would fulfill a City commitment (evidenced by previous inclusion in the annual CIP and community support) to provide facilities in areas which are deficient according to adopted standards.
10. Projects which would make an existing facility more efficient or increase its use with minimal or no operating cost increase.

Debt Policies

Short-term lines of credit, tax or Revenue Anticipation Notes may be used only when the City's ability to implement approved programs and projects is seriously hampered by temporary cash flow shortages. In general, these Notes will be avoided. No other form of debt will be used to finance ongoing operational costs.

Whenever possible, the City shall identify alternative sources of funding and shall examine the availability of those sources in order to minimize the level of debt.

Whenever possible, the City shall use special assessment, revenue, or other self-supporting bonds instead of general obligation debt.

Long-term general obligation debt will be incurred when necessary to acquire land or fixed assets, based upon the ability of the City to pay. This debt shall be limited to those capital improvements that cannot be financed from existing revenues and when there is an existing or near-term need for the project. The project should also be integrated with the City's long-term financial plan and Capital Improvement Plan.

The maturity date for any debt will not exceed the reasonable expected useful life of the project so financed.

Current year revenues shall be set aside to pay for the subsequent year's debt service payments. This is intended to immunize the City's bondholders from any short-term volatility in revenues.

The City shall encourage and maintain good relations with financial and bond rating agencies, and will follow a policy of full and open disclosure on every financial report and bond prospectus.

Summary of Significant Accounting Policies

The financial statements of the City of Issaquah are prepared in conformity with generally accepted accounting principles (GAAP) as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard setting body for establishing governmental accounting and financial reporting principles. The City's significant accounting policies are described below.

Reporting Entity

The City of Issaquah is a municipal government incorporated on April 27, 1892, and operates under the laws of the State of Washington as a non-charter Mayor-Council form of government. In this form, the at large elected Mayor serves as the City's chief administrative officer, and an at large elected seven member council serves as the City's legislative body. The City provides a full range of municipal services and operates water, sewer and storm water utilities.

As required by GAAP the City's financial statements present the City of Issaquah – the primary government. There are no component units (either blended or discretely presented) included in these statements.

Government-Wide and Fund Financial Statements

The government-wide financial statements (i.e., the statement of net assets and the statement of changes in net assets) report information on all of the non-fiduciary activities of the primary government. For the most part, the effect of interfund and internal service fund activity has been removed from these statements. Governmental activities, which normally are supported by taxes and intergovernmental revenues, are reported separately from business-type activities, which rely to a significant extent on fees and charges for support. Both the governmental and business-type activities are reported on full accrual, economic resource measurement focus basis of accounting, which recognized all long-term assets and receivables as well as long-term debt and obligations. The City's net assets are reported in three parts - investment in capital assets, net of related debt; restricted net assets; and unrestricted net assets. The City first utilizes restricted resources to finance qualifying activities.

The statement of activities demonstrates the degree to which the direct expenses of a given function are offset by program revenues in the governmental activities and net cost or revenue of each business activity. Direct expenses are those that are clearly identifiable with a specific function or segment. The City of Issaquah does not allocate indirect costs to a specific function or segment. Program revenues include 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as general revenues.

The government-wide focus is more on the sustainability of the City as an entity and the change in the City's net assets resulting from the current year's activities.

In the fund financial statements, the financial transactions are recorded in individual funds, each accounted for by a separate set of self-balancing accounts that comprise assets, liabilities, reserves, fund equity, revenues, and expenditures or expenses. Separate financial statements are provided for governmental funds, proprietary funds, and fiduciary funds. Major individual governmental funds and major combined enterprise funds are reported as separate columns in the fund financial statements.

Measurement Focus, Basis of Accounting, and Financial Statement Presentation

The governmental major fund statements in the fund financial statement are presented on *current financial resources measurement focus* and *modified accrual basis of accounting*. Since governmental fund statements are presented on a different measurement focus and basis of accounting than the government-wide statements' governmental column, reconciliation is presented at the end of the statement, which briefly explains the adjustments necessary to transform the fund statements into the government-wide presentation.

Internal service funds are presented in summary form as part of the proprietary fund financial statements. Financial statements for internal service funds are consolidated into the governmental column and the proprietary column based on usage when presented at the government-wide level.

Interfund activity has been eliminated from the government-wide financial statements. Exceptions are revenue and expense for interest or services provided which would distort the direct cost and program revenues for these functions.

The City reports the following major governmental funds:

The *general fund* is the government's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund.

The *limited debt service fund* provides payment for non-voted bonds

The *capital improvement fund* accounts for major City capital improvement projects not budgeted under specific funds.

The *street improvement fund* received revenues from the additional 0.25% real estate excise tax and proceeds are to be used solely for financing capital projects related to streets.

The City reports the following non-major governmental fund types:

Special revenue funds account for the proceeds and expenditures of specific revenue sources intended for specified purposes.

Debt service funds account for resources set aside to meet current and future debt service requirements on debt.

Capital improvement funds account for resources to be used for the acquisition or construction of major capital facilities.

The government reports the following major proprietary funds:

The *water funds* account for the operations, capital improvement and debt service activity of the government's water department.

The *sewer funds* account for the operations, capital improvement and debt service activity of the government's sewer department.

The *storm water funds* account for the operations, capital improvement and debt service activity of the government's storm water department.

Additionally, the government reports the following fund type:

The *internal service funds* account for operations that provide services to other departments or funds of the government on a cost reimbursement basis.

The *agency fund* is a clearing mechanism for cash resources that are collected by the government, held a brief period, and then disbursed to authorized recipients. Agency funds are custodial in nature (assets equal liabilities) and do not involve the measurement of the results of operations.

The government-wide financial statements are reported using the *economic resources measurement focus* and the *accrual basis of accounting*, as are the proprietary fund and fiduciary, if any, fund financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the *current financial resources measurement focus* and the *modified accrual basis of accounting*. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectable within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.

Assets, Liabilities, and Net Assets and Fund Balances

Cash and Cash Equivalents

The City pools cash resources of its various funds with the State Investment Pool in order to facilitate the management of cash. The balance in the pooled cash accounts is available to meet current operating requirements. Cash in excess of current requirements is invested in various interest-bearing securities and disclosed as part of the City's investments. All short-term investments that are highly liquid are considered to be cash equivalents. Cash equivalents are readily convertible to known amounts of cash and at the day of purchase, they have a maturity date no longer than three months.

The City's deposits are entirely covered by Federal Depository Insurance (FDIC) or by collateral held in a multiple financial institution collateral pool administered by the Washington Public Depository Protection Commission (PDPC).

Investments

It is the City's policy to invest all temporary cash surplus with the State Investment Pool. The interest on this deposit is prorated to the various funds. Investments are reported at fair market value in accordance with GASB Statement 21 and are held separately by each fund with interest earned directly for benefit of each fund.

Receivables

The government recognized receivables in its financial statements based on the accounting requirements for that statement. Receivables are as follows:

Property Taxes. Property taxes received within 60 days of year end are reported as receivable at year-end. When property taxes become three years delinquent, the County is required by State statute to foreclose on the property. Historically, all taxes have been collected; therefore no allowance for uncollectible taxes is recorded.

Sales Taxes. Taxes collected for November and December but not remitted by the state to the government until January and February of the following year are reported as receivables at year-end. There is no allowance for uncollectible sales taxes because all sales taxes are required by law to be collected by businesses at the time of sale and remitted to the state.

Special Assessments. Special assessments are levied against certain property owners and become liens against the property benefited by the improvement. At year end all are current.

Accounts Receivable. Customer accounts receivable consist of amounts owed by private individuals or organizations for goods and services provided. Uncollectible amounts are considered immaterial and the direct write-off method is used.

Investment Interest. Interest receivable consists of interest earned on investments at the end of the year, accrued interest on investments purchased between interest dates, and accrued interest and penalties on special assessments receivable. In proprietary funds and the government-wide statement of net assets investment interest is recorded as receivable, regardless of its payment date. In the governmental fund statements and schedules investment interest is recorded as receivable if it will be paid to the government within 60 days of year end.

Amounts Due to and from Other Funds and Governments, Interfund Loans and Advances Receivable

Due From Other Funds and Other Governments. Amounts due from other funds reported in the financial statements, represent outstanding billings to other funds for services provided in the current year. None existed at year-end in. Amounts due from other governments represent outstanding balances due from granting agencies for cost-reimbursement grants and billings to other jurisdictions for intergovernmental services provided in the current year. In the entity-wide Statement of Net

Assets, Due From Other Funds is not reported, but is eliminated in internal balances. Internal balances represent quasi-external transactions between governmental and business activities.

Interfund Loans Receivable. The Finance Director may authorize loans between funds. Interfund loans outstanding at 12/31, if any, are reported in *Section 9 - Supplemental Schedules*

Inventories and Prepaid Items

Inventory amounts in governmental funds are not recorded because inventory amounts are immaterial. Inventories in Proprietary Funds are valued at the FIFO (first in, first out) method, which approximates the market value.

Certain payments reflect costs applicable to future accounting periods and are recorded as prepaid items in both government-wide and fund financial statements.

Restricted Assets and Liabilities

Net assets are segregated into three categories on the government-wide statement of net assets: investment in capital assets, net of related debt; restricted; and unrestricted. The flow assumption of the City is to use restricted assets before unrestricted assets. Restricted assets are usually set aside in a separate fund, specifically used for the purpose of debt service or capital replacement.

Capital Assets and Depreciation

General capital assets are those assets not specifically related to activities reported in the proprietary funds. The capital assets purchased or constructed by a governmental fund are recorded as expenditures in the fund at the time the related purchases are made. These assets are reported in the governmental activities column of the government-wide statement of net assets but are not reported in the fund financial statements. Capital assets utilized by the proprietary funds are reported both in the business-type activities column of the government-wide statement of net assets and in the respective funds.

Capital assets are defined by the government as land, buildings, capital improvements, machinery and equipment, software and other improvements with an original cost of \$5,500 or more each and an estimated useful life of more than one year; and all vehicles, artwork, transportation and utility infrastructure, regardless of their initial cost. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated fair value at the date of donation.

Per GASB 34, in 2007 the City capitalized retro-active "infrastructure" owned prior to 2003, such as roads, bridges, curbs and gutters, streets and sidewalks, bridges, and lighting systems.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend assets' lives are not capitalized. Major outlays for capital assets and improvements are capitalized as projects are constructed.

Contributed assets are reported at donor cost or appraised value at the date of acquisition. The donor cost or appraised value of contributed fixed assets is included in contributed capital.

Land, construction in progress, and works of art are not depreciated. Property, plant, and equipment of the city are depreciated using the straight line method over the estimated useful lives as follows:

Asset Class	Estimated Service Life (Years)
Buildings	30-50 years
Improvements Other Than Buildings and Infrastructure	20-50 years
Equipment	5-20 years

The Equipment Replacement Fund contains resources held for future equipment purchases.

Compensated Absences

Eligible employees accumulate 12 to 28 days of vacation for each anniversary year, depending upon the employee’s length of service, but they do not accumulate more than two-year’s vacation. All outstanding vacation leave is payable upon resignation, retirement, or death. In accordance with NCGA Statement 4, the City accrues vacation pay. Vacation pay is accrued when incurred in the government-wide and proprietary fund financial statements.

In 1985, the City required all departments to record compensatory time in the payroll system as part of the Fair Labor Standards Act implementation.

The City accrues the maximum dollar amount payable, when incurred, in the government-wide and proprietary fund financial statements.

Sick leave accumulates at the rate of 8 to 12 days per year for employees. The maximum number of sick hours employees are allowed to accrue is 1280. However, starting in 1994, some contracts allow employees to convert a portion of unused sick leave earned in a calendar year to pay.

Long-Term Debt

In the government-wide financial statements, and proprietary fund types in the fund financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable governmental activities, business-type activities, or proprietary fund type statement of net assets. Prior to 2008, bond premiums and discounts, as well as issuance costs, are deferred and amortized over the life of the bonds using the effective interest method. Bonds payable are reported net of the applicable bond premium or discount. Bonds issued after 1/1/2008 issuance costs, premiums and discounts are recognized in entirety in the year of issue.

In the fund financial statements, governmental fund types recognize bond premiums and discounts, as well as bond issuance costs, during the current period. The face amount of debt issued is reported as other financing sources. Premiums on debt issuances are reported as other financing uses. Issuance

costs, whether or not withheld from the actual debt proceeds received, are reported as debt service expenditures.

Deferred/Unearned Revenue

The deferred revenue account is used to offset receivables established in the governmental fund financial statement for certain revenues that are measurable but not considered available to finance payment of current obligations and, therefore, not susceptible to accrual on the modified accrual basis. When the receivable amounts are collected in future periods, this liability account is reduced and corresponding revenue is recorded. Deferred revenues presented in this manner on the accompanying financial statements are uncollected property taxes levied and an interlocal cooperation agreement between King County and the City for construction of a park-and-ride facility.

Fund Reserves and Designations

In the fund financial statements, governmental funds report reservations of fund balance for amounts that are not available for appropriation or are legally restricted by outside parties for use for a specific purpose. Designations of fund balance represent tentative management plans that are subject to change.

Revenues, Expenditures and Expenses

Program Revenues. Amounts reported as program revenues include: Charges to customers or applicants for goods, services, or privileges provided; operating grants and contributions; and capital grants and contributions, including special assessments.

General Revenues. In governmental funds amounts reported as general revenues include taxes, interest and investment earnings. In the governmental funds' statements debt proceeds are shown as other financing sources.

Transfers. Permanent reallocation of resources between funds of the reporting entity are classified as interfund transfers. For purposes of the government-wide statements all interfund transfers between individual governmental funds have been eliminated.

Expenditures/Expenses. Expenses in the governmental funds are reported by function or as interest on long-term debt. In the governmental funds' statements debt issue costs are shown as other financing use.

Operating and Non-Operating Revenues and Expenses

Proprietary funds distinguish operating revenues and expenses from non-operating items. Operating revenues and expenses result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenues of the government's utility funds and internal service funds are charges to customers for sales and services, vehicle replacement, and insurance. The government also recognizes as operating revenue the portion of utility connection fees intended to recover the cost of connecting new customers to

the water and sewer system. Operating expenses for enterprise funds and internal service funds include the cost of sales and services, administrative expenses, taxes, and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as non-operating revenues and expenses.



*General Fund Summary
&
Department Budgets*



GENERAL FUND OVERVIEW

Governmental accounting systems are organized and operated on a fund basis. A fund is defined as a fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities. The funds are segregated for the purpose of carrying on specific activities or attaining certain objectives.

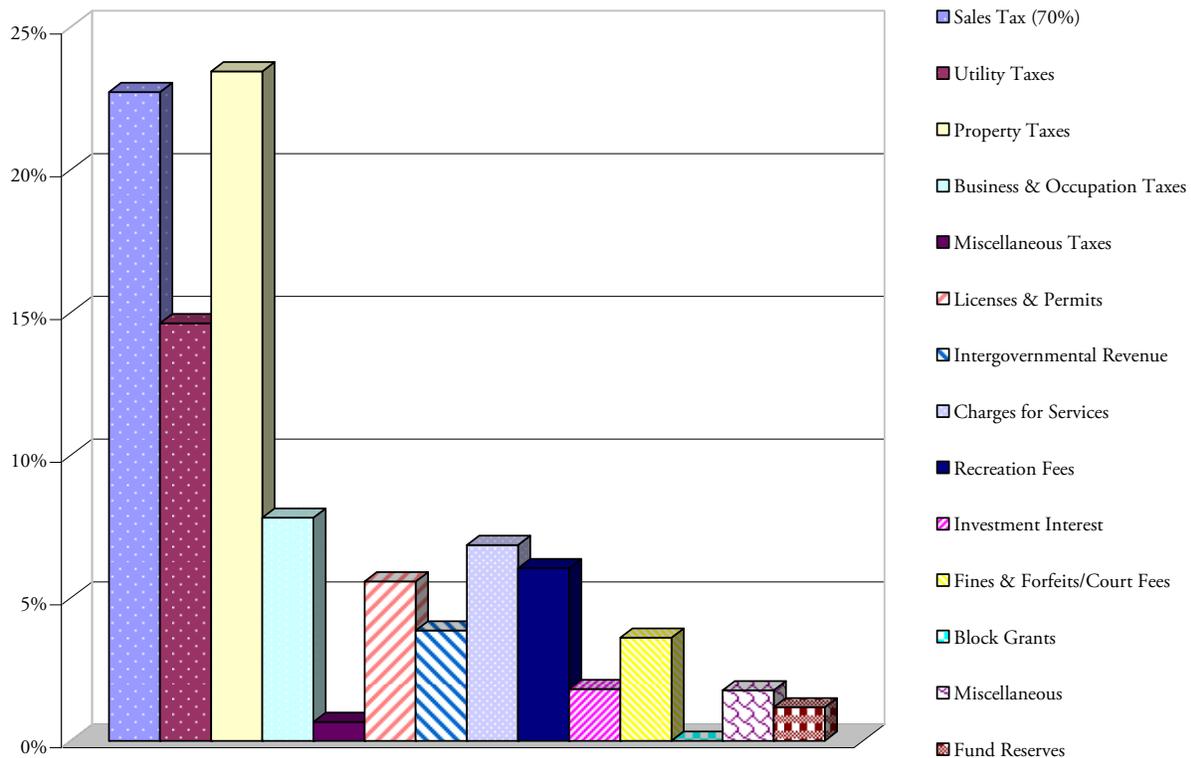
The General Fund, sometimes referred to as the Current Expense Fund, is used to account for all financial resources and transactions except for those that must be accounted for in Special Funds. This fund offers the most discretion in shifting or emphasizing priorities. The General Fund generates the majority of its revenue from taxes, and state and local shared revenues. This revenue is used to provide general government services, including police and fire protection, planning and community development, cultural, recreational, financial, and administrative services, and City management.

On the following pages, you will find General Fund revenue comparisons for 2008 and 2009, as well as detailed information on anticipated 2010 revenues. These 2010 estimates are based on laws and ordinances currently in effect.

A summary of all General Fund expenditures is followed by a more detailed explanation of proposed expenditures by department, also showing comparable figures for 2008 and 2009.

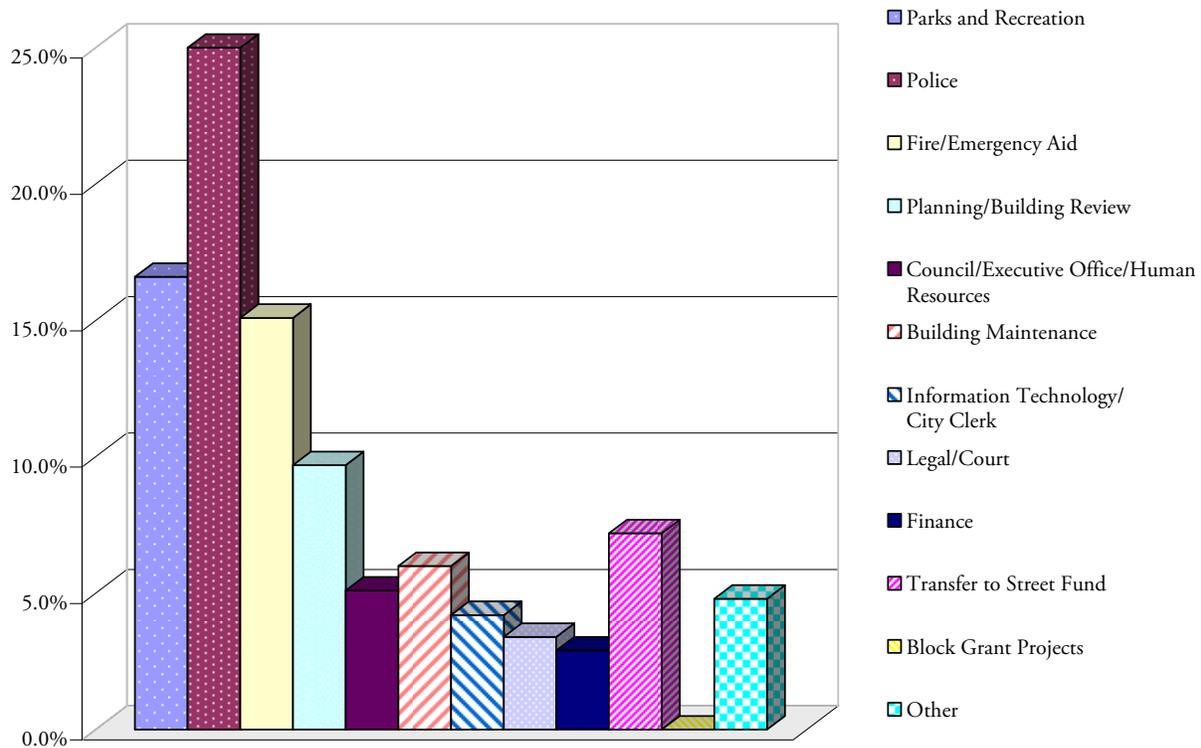
Source of Funds

General Fund	Historical 1985 % of Total	2010 Budget	% of 2010 Budget
Sales Tax (70%)	22.5%	\$ 6,775,500	22.7%
Utility Taxes	17.2%	4,360,000	14.6%
Property Taxes	13.3%	6,990,848	23.4%
Business & Occupation Taxes	4.6%	2,330,000	7.8%
Miscellaneous Taxes	1.5%	197,000	0.7%
Licenses & Permits	3.5%	1,664,568	5.6%
Intergovernmental Revenue	6.1%	1,152,000	3.9%
Charges for Services	2.1%	2,044,700	6.9%
Recreation Fees	3.1%	1,803,000	6.0%
Investment Interest	3.1%	540,500	1.8%
Fines & Forfeits/Court Fees	1.7%	1,077,500	3.6%
Block Grants	8.4%	-	0.0%
Miscellaneous	4.6%	527,300	1.8%
<i>Total from Above Sources</i>	<i>91.7%</i>	<i>\$ 29,462,916</i>	<i>98.8%</i>
Fund Reserves	8.3%	350,000	1.2%
<i>Total from All Sources</i>	<i>100.0%</i>	<i>\$ 29,812,916</i>	<i>100.0%</i>

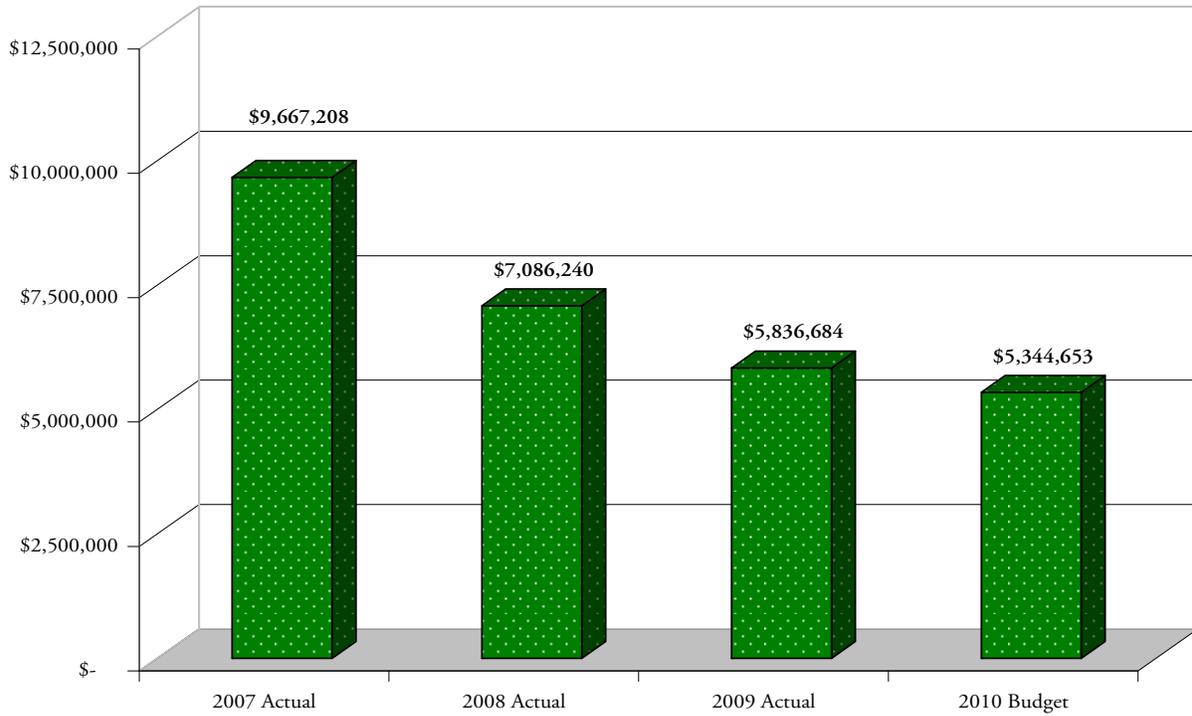


Use of funds

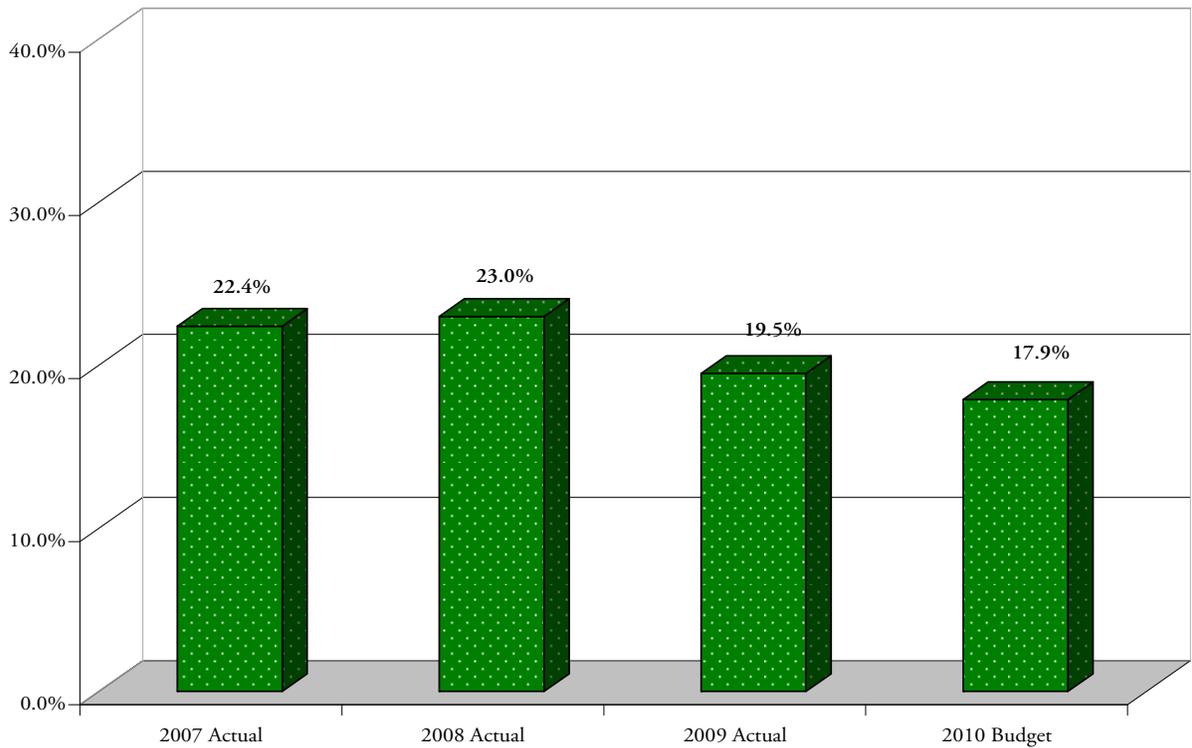
General Fund	Historical 1985 % of Total	2010 Budget	% of 2010 Budget
Parks and Recreation	9.3%	\$ 4,947,415	16.6%
Police	22.7%	7,462,091	25.0%
Fire/Emergency Aid	10.0%	4,496,707	15.1%
Planning/Building Review	9.0%	2,877,273	9.7%
Council/Executive Office/Human Resources	6.4%	1,530,122	5.1%
Building Maintenance	3.4%	1,780,562	6.0%
Information Technology/ City Clerk	2.1%	1,246,355	4.2%
Legal/Court	3.6%	1,020,303	3.4%
Finance	3.3%	849,438	2.9%
Transfer to Street Fund	11.3%	2,160,000	7.2%
Block Grant Projects	8.4%	-	0.0%
Other	<u>10.5%</u>	<u>1,427,283</u>	<u>4.8%</u>
General Fund Total	<u>100.0%</u>	<u>\$ 29,797,549</u>	<u>100.0%</u>



Ending Fund Reserves



Ending Fund Reserves as a % of Total Expenditures



Revenue Comparisons

General Fund	2008 Actual	2009 Budget	2009 Actual	2010 Budget
<i>Beginning Fund Balance</i>	\$ 9,667,208	\$ 7,431,250	\$ 7,086,240	\$ 5,329,286
Taxes	20,671,869	22,337,848	19,937,208	20,653,348
Licenses and Permits	1,736,115	2,581,600	1,504,501	1,664,568
State Shared Revenues and Grants	691,418	606,000	1,215,972	1,152,000
Charges for Services	2,020,809	1,889,000	2,033,774	2,044,700
Recreation Fees	1,796,178	1,755,000	1,845,576	1,803,000
Municipal Court Fees	1,087,130	1,092,000	953,472	1,077,500
Investment Interest	624,033	780,500	281,812	540,500
Miscellaneous Revenue	<u>324,705</u>	<u>436,667</u>	<u>727,402</u>	<u>394,300</u>
<i>Revenue Subtotal</i>	\$ 28,952,257	\$ 31,478,615	\$ 28,499,717	\$ 29,329,916
<i>Transfers In From:</i>				
Guaranty Fund	\$ -	\$ 700,000	\$ -	\$ 350,000
Cemetery Fund	25,000	25,000	25,000	25,000
Cable TV Fund	<u>87,996</u>	<u>96,000</u>	<u>96,000</u>	<u>108,000</u>
<i>Transfers-In Subtotal</i>	\$ 112,996	\$ 821,000	\$ 121,000	\$ 483,000
<i>Ending General Fund Balance</i>	<u>\$ 38,732,461</u>	<u>\$ 39,730,865</u>	<u>\$ 35,706,957</u>	<u>\$ 35,142,202</u>

2010 Estimated Revenues

Estimated Revenues		2010
<i>Beginning Fund Balance</i>		\$ 5,329,286
Property Taxes	\$ 6,990,848	
Sales Tax (70%)	6,200,500	
Sales Tax (Criminal Justice)	575,000	
Business & Occupation Taxes	2,330,000	
Private-Public Utility Tax-Electric	1,750,000	
Private-Public Utility Tax-Gas	850,000	
Private-Public Utility Tax-Garbage	340,000	
Private-Public Utility Tax-Telephone	1,290,000	
Private-Public Utility Tax - Cable TV	130,000	
Contract Fee	-	
Leasehold Tax	122,000	
Gambling Tax	<u>75,000</u>	
<i>Total Taxes</i>		
Amusement Licenses	\$ 2,500	
Business Licenses and Permits	220,000	
Building Permits	1,256,168	
Other Licenses and Permits	23,900	
Zoning and Subdivision Fees	150,000	
Shoreline Permits	<u>12,000</u>	
<i>Total Licenses and Permits</i>		
Liquor Excise Tax	\$ 130,000	
Liquor Board Profits	180,000	
Criminal Justice (State)	38,000	
Grants for Parks Planner	35,000	
Other Government Revenue	<u>769,000</u>	
<i>Total State Shared Revenues and Grants</i>		
Jail Services/Fees	\$ 1,057,200	
Jail Inmate Funds	15,000	
Dispatch Services	204,000	
Police/Fire Services	74,500	
Sale of Maps and Publications	24,000	

2010 Estimated Revenues (cont.)

Estimated Revenues (cont.)		2010
False Alarms	15,000	
SEPA and Administrative Fees	30,000	
City Building Rentals	83,000	
Pickering Barn Rentals	290,000	
Tibbetts Manor	190,000	
Salmon Days Reimbursement	4,000	
Passport Fees	38,000	
Concurrency Review Fees	<u>20,000</u>	
<i>Total Charges for Service</i>		2,044,700
Recreation Services	\$ 1,203,000	
Swimming Pool	<u>600,000</u>	
<i>Total Recreation Fees</i>		1,803,000
<i>Total Municipal Court Fees</i>		1,077,500
<i>Total Investment Interest</i>		540,500
Rent-Cellular Antennas	\$ 104,900	
Interfund Rental Charges	70,000	
Miscellaneous Revenues	53,400	
Interfund Professional Services	<u>166,000</u>	
<i>Total Miscellaneous Revenue</i>		394,300
Transfer-in from Guaranty Fund	\$ 350,000	
Transfer-in from Cable TV Fund	108,000	
Transfer-in from Cemetery Fund	<u>25,000</u>	
<i>Total Operating Transfers</i>		<u>483,000</u>
<i>Total Estimated General Fund Revenues</i>		<u><u>\$ 35,142,202</u></u>

Expenditure Comparisons

General Fund	2008 Actual	2009 Budget	2009 Actual	2010 Budget
City Council	\$ 75,922	\$ 81,830	\$ 75,534	\$ 77,738
Municipal Court	441,412	751,240	514,889	561,303
Executive	826,284	969,844	923,434	858,582
Human Resources	612,303	734,490	641,877	593,802
City Clerk	369,190	399,765	370,701	318,194
Information Technology	830,298	976,314	867,414	928,161
Financial Services	848,849	964,877	918,328	849,438
Legal	456,049	497,000	408,091	459,000
Police	6,697,356	7,651,204	6,920,255	7,462,091
Fire Control	4,297,275	4,538,074	4,576,917	4,496,707
Community Services	398,188	439,496	437,137	415,033
Planning	1,819,610	1,980,039	1,762,692	1,542,052
Building Permits & Plan Review	1,654,765	1,701,244	1,524,124	1,335,221
City Facility Services	1,705,627	1,958,932	1,802,281	1,780,562
Recreation Services	2,075,993	2,174,697	1,986,917	2,039,144
Pickering Farm	187,072	203,824	187,996	150,851
Tibbetts Manor	133,852	146,446	131,519	142,757
Aquatics	829,252	933,942	810,914	886,947
Park Facilities	1,784,480	1,891,994	1,702,038	1,727,716
Other General Government Services	<u>5,602,444</u>	<u>3,304,363</u>	<u>3,307,215</u>	<u>3,172,250</u>
<i>Subtotal</i>	\$ 31,646,221	\$ 32,299,615	\$ 29,870,273	\$ 29,797,549
Ending Fund Balance	<u>7,086,240</u>	<u>7,431,250</u>	<u>5,836,684</u>	<u>5,344,653</u>
<i>General Fund Total</i>	<u>\$ 38,732,461</u>	<u>\$ 39,730,865</u>	<u>\$ 35,706,957</u>	<u>\$ 35,142,202</u>

CITY COUNCIL

Mission Statement

The legislative body provides effective City government representation for the citizens, determines policy, enacts ordinances and resolutions, approves contracts, and authorizes the payment of all obligations incurred by the City. After reviewing the Administration's revenue estimates and expenditure requests, it is the responsibility of the Council to adopt an annual budget.

2010 Council Priorities

During the May 2, 2009 Annual Retreat and Goal Setting Meeting, the Issaquah City Council identified the following City Goals for 2010:

Goal 1: Improve mobility in the Issaquah's Transportation System:

- a. Focus on improving existing road system effectiveness and traffic flow.
- b. Complete bid documents for Sunset to Maple.
- c. Complete phase I of I-90 undercrossing.
- d. Explore funding options for 43rd/ Providence Point intersection realignment.
- e. Explore transit opportunities within the City and with King County/Metro and other transportation partners.
- f. Implement revised concurrency model.

City Goal #2: Sustainability

Model, require and reward actions that promote environmental, social and economic sustainability including:

- a. The reduction, reuse and recycling of water and other resources, goods and materials.
- b. Explore incentives for construction and low impact development.
- c. Continually review and apply new measures that promote sustainability.
- d. Add Sustainability element to the Comprehensive Plan.
- e. Open a Human Services Campus.

City Goal #3: Earn our Citizens' Confidence, Faith and Trust in City Government

- a. Work to meet departmental priorities and achieve established service standards.
- b. Provide quarterly financial summary to public via web site.

City Goal #4: Parks Programs & Facilities

- a. Improve park programs, maintenance and facilities.
- b. Consider funding options for improving playability of our sports fields.
- c. Maintain recreational opportunities within City budget.
- d. Develop Master Plan for Cybil Madeline Park.
- e. Explore addition of mountain bike trails to City open space

City Goal #5: Salmon Habitat

Continue the community's commitment to improve salmon habitat throughout the Issaquah and Tibbetts Creek basins.

- a. Remove dam and improve upper intake above the Issaquah Salmon Hatchery.
- b. Meet NPDES requirements to improve surface water quality and habitat.

City Goal #6: Ensure a Safe Community

Develop strategies to ensure a sense of community safety and social responsibility, including police, fire, emergency preparedness, ESF&R, and EOC.

- a. Continue public safety outreach on safety and emergency/disaster preparedness.
- b. Increase efficiencies to maintain level of service in consideration of budget limitations.
- c. Explore funding for reverse 911 technology service for the City.

City Goal #7: Implement the Economic Vitality Strategic Plan

- a. Identify incentives that will help implement the plan.
- b. Develop an actionable business recruitment program to attract and retain business partners who will provide long term tax revenues and jobs.
- c. Identify impediments to new business coming to Issaquah about permit requirements and streamline the permit and inspection process wherever possible.
- d. Determine type of for EIS for Central Area Plan.

City Goal #8: Continue Regional Participation***City Goal #9: Explore Establishment of an Information Technology Commission***

Expenditure Comparisons

City Council	2008 Actual	2009 Budget	2009 Actual	2010 Budget
Salaries	\$ 61,300	\$ 60,600	\$ 60,600	\$ 60,600
Benefits	5,189	5,460	5,158	5,368
Supplies	1,926	2,000	1,434	2,000
Other Services & Charges	<u>7,507</u>	<u>13,770</u>	<u>8,342</u>	<u>9,770</u>
<i>City Council Total</i>	<u>\$ 75,922</u>	<u>\$ 81,830</u>	<u>\$ 75,534</u>	<u>\$ 77,738</u>

Salaries & Benefits

The salaries of the Council Members are budgeted in this category. Compensation for Council Members (Effective January 1, 2002):

- Councilors \$700/Month
- Deputy Council President \$750/Month
- Council President..... \$800/Month

EXECUTIVE DEPARTMENT

Mission Statement

The Executive Department's mission is to assure high quality, excellent public services by providing administrative direction and management of all departments in implementing City policies and procedures in an effective, timely, and appropriate manner.

Provide uniform and quality services for the efficient and effective recruitment, selection, development, and retention of City employees; clarify and protect the rights and responsibilities of employees; and assure that policies, procedures, and practices are implemented in a timely and equitable manner and comply with State and Federal regulations.

Pursue excellence in serving the public by assuring high-quality development; by keeping the community, other jurisdictions, and agencies well informed on City activities; and by implementing projects and programs that meet identified community needs.

Summary of Departmental Activities & Responsibilities

- ✘ Enhancing public service excellence through strategic planning for employee development and for programs and activities to maximize interdepartmental teamwork
- ✘ Representing the City with the public and other government and regional entities
- ✘ Providing information to the public through a broad range of media
- ✘ Managing and coordinating the development of special projects requiring multi-department participation
- ✘ Researching and analyzing legislation and issues of relevance to the City
- ✘ Responsible for City Council support for the governance process as well as maintaining and archiving City's legislative and administrative records
- ✘ The Community Services division is responsible for administering Human Service Grants and for Senior Center and Arts Program support. Specific responsibilities include all aspects of the Community Development Block Grant Program (CDBG) and Human Service Coordination.
- ✘ Supply citizens, businesses and the media with the information they need about their community.

2010 Work Plan Focus

City Goal #3: Earn our Citizens' Confidence, Faith and Trust in City Government

- ☞ Maintain a City-wide Communication Plan that provides a process to communicate more with City residents, businesses and the media.

- ☞ Continue to move the legislative work process, agendas and supporting documents, and records management into the electronic/digital formats and access.
- ☞ Develop interagency partnerships creating efficiencies and cost savings.
- ☞ Strengthen and expand the City's growing communications program by refining existing tools, as well as developing new ones.

City Goal #6: Ensure a Safe Community

- ☞ Monitor existing human service programs so that Issaquah residents are served.
- ☞ Work with Eastside Human Service Forum to improve the quality of human services in Issaquah and the eastside.
- ☞ Strengthen/promote neighborhood outreach with an emphasis on the Map Your Neighborhood program.

City Goal #7: Implement the Economic Vitality Strategic Plan

- ☞ Develop and implement an economic vitality program.

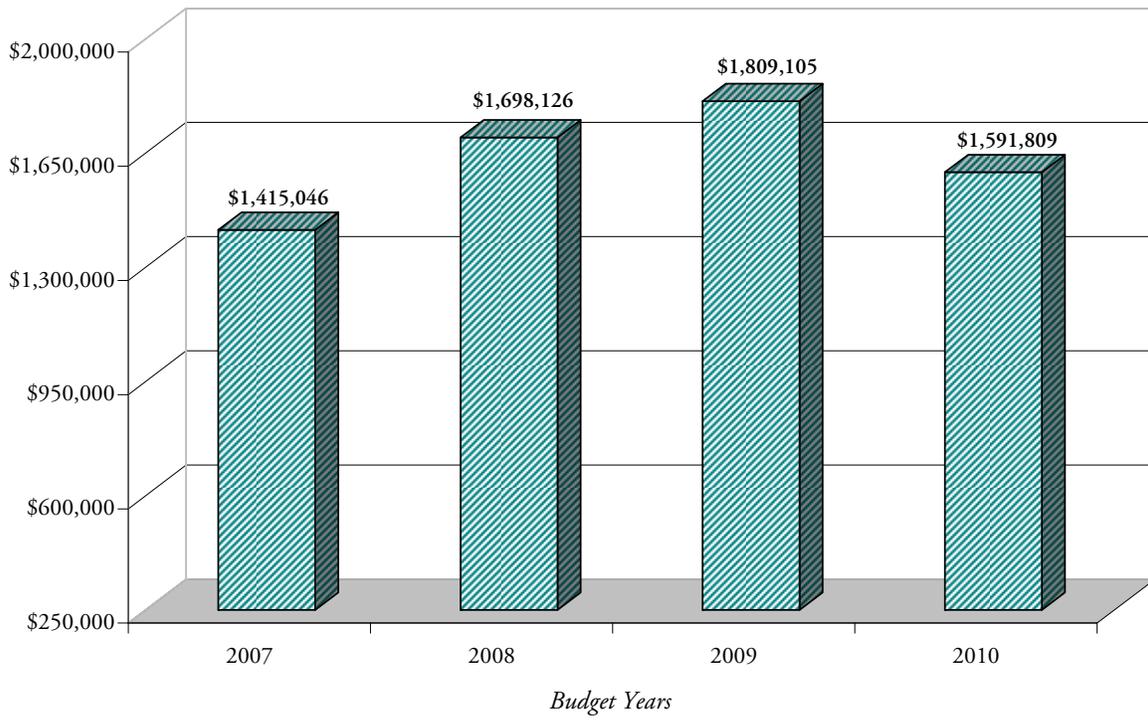
Expenditure Comparisons

Executive Department	2008 Actual	2009 Budget	2009 Actual	2010 Budget
<i>Mayor's Office</i>				
Salaries	\$ 610,280	\$ 687,024	\$ 706,365	\$ 621,909
Benefits	181,932	226,720	185,932	186,573
Supplies	6,524	10,000	5,923	8,000
Professional Services	60	5,000	-	5,000
Other Services & Charges	21,488	32,700	16,814	28,700
Interfund Charges	6,000	8,400	8,400	8,400
<i>Total Mayor's Office</i>	<u>\$ 826,284</u>	<u>\$ 969,844</u>	<u>\$ 923,434</u>	<u>\$ 858,582</u>
<i>City Clerk's Office</i>				
Salaries	\$ 225,883	\$ 244,313	\$ 250,919	\$ 195,294
Benefits	83,851	98,752	78,784	74,300
Supplies	12,152	16,100	9,194	7,000
Professional Services	23,469	14,500	12,420	22,000
Other Services & Charges	23,835	26,100	19,384	19,600
<i>Total City Clerk's Office</i>	<u>\$ 369,190</u>	<u>\$ 399,765</u>	<u>\$ 370,701</u>	<u>\$ 318,194</u>

Executive Department	2008 Actual	2009 Budget	2009 Actual	2010 Budget
Community Services Division				
Senior Center				
Salaries (Custodial)	\$ 12,985	\$ 15,350	\$ 15,856	\$ 16,183
Benefits	4,598	5,603	5,076	5,230
Supplies	-	100	-	100
Senior Center Programs	72,260	91,720	98,276	98,720
Other Services and Charges	<u>17,029</u>	<u>23,000</u>	<u>18,027</u>	<u>22,000</u>
Subtotal	\$ 106,872	\$ 135,773	\$ 137,235	\$ 142,233
Communications				
Professional Services	\$ 33,064	\$ 35,000	\$ 33,127	\$ 10,000
City Newsletter	26,581	33,500	28,444	20,500
Other Services and Charges	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Subtotal	\$ 59,645	\$ 68,500	\$ 61,571	\$ 30,500
Service Agencies				
King Co. Sexual Assault Ctr	\$ 5,800	\$ 6,100	\$ 6,100	\$ -
Children's Response Center	4,800	4,750	4,750	-
Eastside Domestic Violence	14,000	15,700	15,700	-
Friends of Youth	26,500	28,300	22,300	-
Eastside Human Service Forum	6,500	4,000	6,525	3,800
Eastside Legal Assistance	-	2,525	-	-
ARCH (A Regional Coalition for Housing)	13,736	14,423	14,698	13,700
Childcare Resources	4,850	7,350	7,350	-
Catholic Community Services - Meal Pgm	4,375	3,800	3,800	-
Meals on Wheels (Seniors)	-	5,500	-	-
Issaquah Church/Community Svcs	3,000	3,000	3,000	-
Eastside Literacy Council	6,700	-	4,331	-
Eastside Healthy Start	4,500	-	4,500	-
Crisis Clinic - Telephone Services	1,600	1,700	4,200	-
Crisis Clinic - Teen Link	2,500	2,500	2,500	-
Crisis Clinic - 211	2,400	2,500	-	-

Executive Department	2008 Actual	2009 Budget	2009 Actual	2010 Budget
<i>Community Services Division (Cont.)</i>				
AtWork - Employment	8,000	-	8,000	8,000
YWCA Issaquah Housing	9,612	8,000	8,000	-
Issaquah Food and Clothing Bank	16,000	14,000	13,600	-
Senior Svcs-Congregate Meal Pgm	1,600	2,500	-	-
Eastside Adult Day Center	11,000	13,000	13,000	-
Eastside Baby Corner	6,200	10,500	10,475	-
Eastside Social Concerns Council (Homeless)	4,200	4,200	4,200	-
Women's Resource Ctr (BCC)	5,250	5,500	5,500	-
Marianwood Volunteer Caregivers	5,500	5,500	5,500	-
Special Population Support	11,815	13,000	13,619	-
Undesignated Agency Contributions	-	-	-	210,000
Community Health Centers	8,400	7,000	13,500	-
Encompass	7,200	5,800	5,800	-
St. Vincent De Paul	3,100	3,500	3,500	-
Safenet - Issaquah Schools	8,750	-	-	-
Life Enrichment Options	2,100	2,500	2,500	-
Center for Dance	3,000	-	1,500	-
Athletes for Kids	5,000	5,000	5,000	-
Compassion House	5,000	6,000	6,000	-
St. Andrew's Housing	-	7,500	5,625	-
Hopelink - Adult Education	-	5,775	-	-
Club 7 - Issaquah School	-	4,000	4,000	-
NAMI Eastside - Ed.	-	3,000	3,000	-
National Alliance - Mental Ill	3,000	-	-	-
Alcoholism (King County)	5,683	6,800	6,258	6,800
<i>Subtotal</i>	\$ 231,671	\$ 235,223	\$ 238,331	\$ 242,300
<i>Total Community Services</i>	\$ 398,188	\$ 439,496	\$ 437,137	\$ 415,033
<i>Total Executive Department</i>	\$ 1,593,662	\$ 1,809,105	\$ 1,731,272	\$ 1,591,809

Executive Department Annual Budget Comparisons



INFORMATION TECHNOLOGY

Mission Statement

The Executive Department's Information Technology Division has as its core mission the support of the City organization and the community information and communications needs through the use and integration of a variety of technologies to provide accessibility to our elected officials, employees, residents, and guests.

Summary of Departmental Activities & Responsibilities

The Information Technology Division provides support, maintenance, and development of the City's primary business systems, such as its networked computer and telecommunications systems; departmental help desk; employee computer learning lab; development and management of the City web site; and management of the City's Community TV Channel 21.

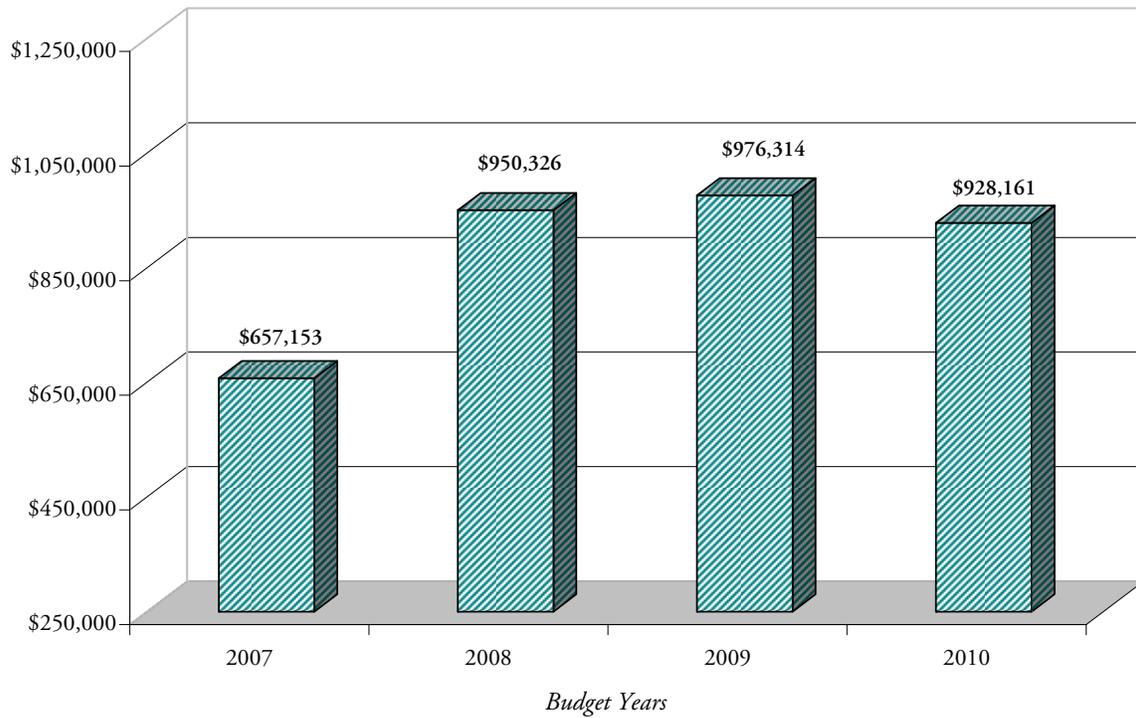
2010 Work Plan Focus

- ☞ Improve customer service time to repair
- ☞ Improve network reliability
- ☞ Continue to provide quality phone service
- ☞ Complete Implementation of GIS Program
- ☞ Increase Employee Security Awareness

Expenditure Comparisons

Information Technology	2008 Actual	2009 Budget	2009 Actual	2010 Budget
Salaries	\$ 441,569	\$ 513,337	\$ 509,827	\$ 527,119
Benefits	167,952	205,335	178,669	192,400
Supplies	9,643	11,000	11,114	11,000
Computer Equipment	19,439	21,000	23,270	17,500
Professional Services	58,987	110,597	54,757	70,597
Telephone Charges	43,084	55,000	36,761	55,000
Repairs and Maintenance	65,472	50,000	49,680	50,000
Other Services & Charges	24,152	10,045	3,336	4,545
<i>Information Technology Total</i>	<u>\$ 830,298</u>	<u>\$ 976,314</u>	<u>\$ 867,414</u>	<u>\$ 928,161</u>

Information Technology Annual Budget Comparisons



Information Technology Capital Items

Information Technology Capital Items Included Elsewhere in Budget		
<i>New:</i>		
GIS Large Format Printer	\$ 9,500	
<i>Total New Information Technology Capital Items</i>		\$ 9,500
<i>Replacement Reserves:</i>		
Replace Spillman Server	\$ 60,000	
Annual Server Replacement Program	25,000	
Annual Workstation Replacement	20,000	
Replace Backup and Recovery System	12,000	
<i>Total Replacement Information Technology Capital Items</i>		\$ 117,000
<i>Total Information Technology Capital Items</i>		\$ 126,500

MUNICIPAL COURT

Mission Statement

The Municipal Court's mission is to establish and maintain public trust and confidence. The Court proudly serves the citizens of Issaquah by providing access to justice for all and ensuring that all individuals are afforded due process of law as recognized by the Constitutions of the United States and the State of Washington.

Summary of Departmental Activities & Responsibilities

As a court of limited jurisdiction, the Municipal Court is authorized by the laws of the State of Washington to preside over all criminal misdemeanors and gross misdemeanors, as well as traffic, non-traffic and parking infractions occurring within the city limits of Issaquah. All cases filed are processed in accordance with court procedure and the laws of the State of Washington, under the direction of the presiding judge.

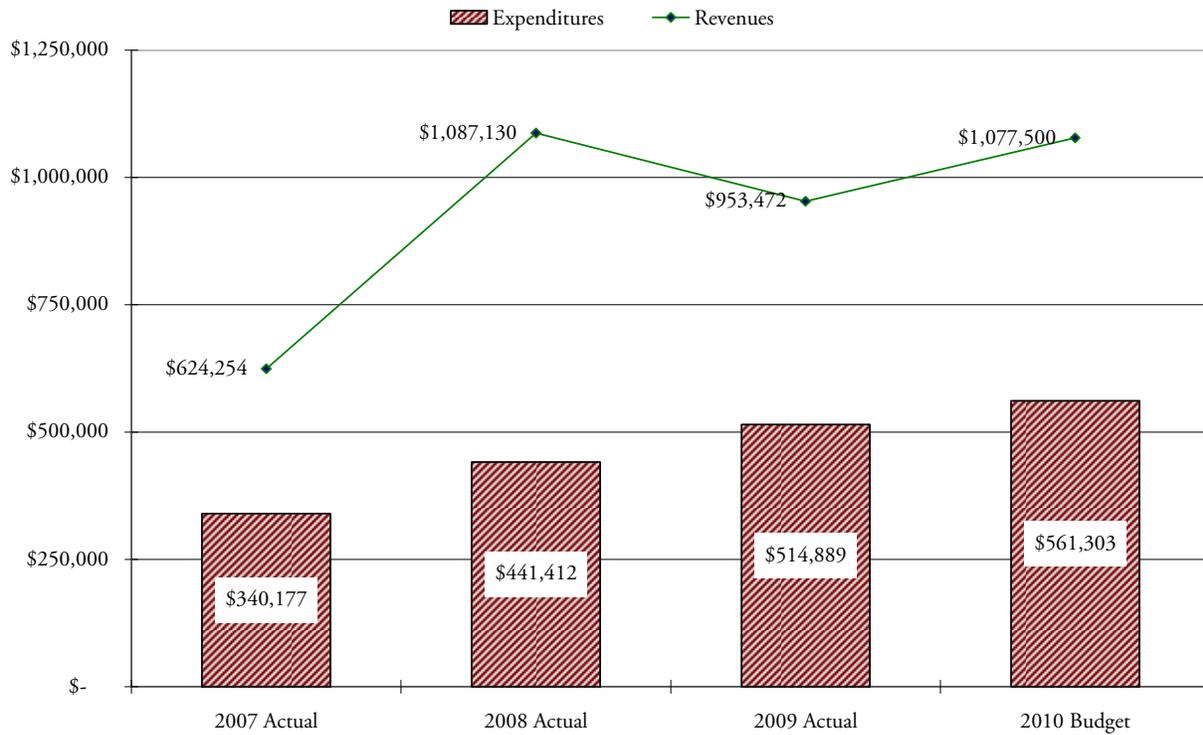
2010 Work Plan Focus

- ☞ Open a probation department to closely monitor high risk offenders and reduce recidivism rates (*City Goal #6*)
- ☞ Develop procedures regarding red light and speed zone camera violations
- ☞ Monitor caseload trends
- ☞ Monitor legislation affecting courts of limited jurisdiction

Expenditure Comparisons

Municipal Court	2008 Actual	2009 Budget	2009 Actual	2010 Budget
Salaries	\$ 284,582	\$ 403,440	\$ 314,094	\$ 330,943
Benefits	86,885	135,800	88,069	96,560
Supplies	13,531	12,000	16,044	12,000
Professional Services	32,678	178,600	71,343	100,400
Other Services & Charges	<u>23,736</u>	<u>21,400</u>	<u>25,339</u>	<u>21,400</u>
<i>Municipal Court Total</i>	<u>\$ 441,412</u>	<u>\$ 751,240</u>	<u>\$ 514,889</u>	<u>\$ 561,303</u>

Municipal Court Annual Budget Comparisons



Municipal Court Revenues by Budget Year

2008 Actual	2009 Budget	2009 Actual	2010 Budget
\$624,254	\$1,087,130	\$953,472	\$1,077,500

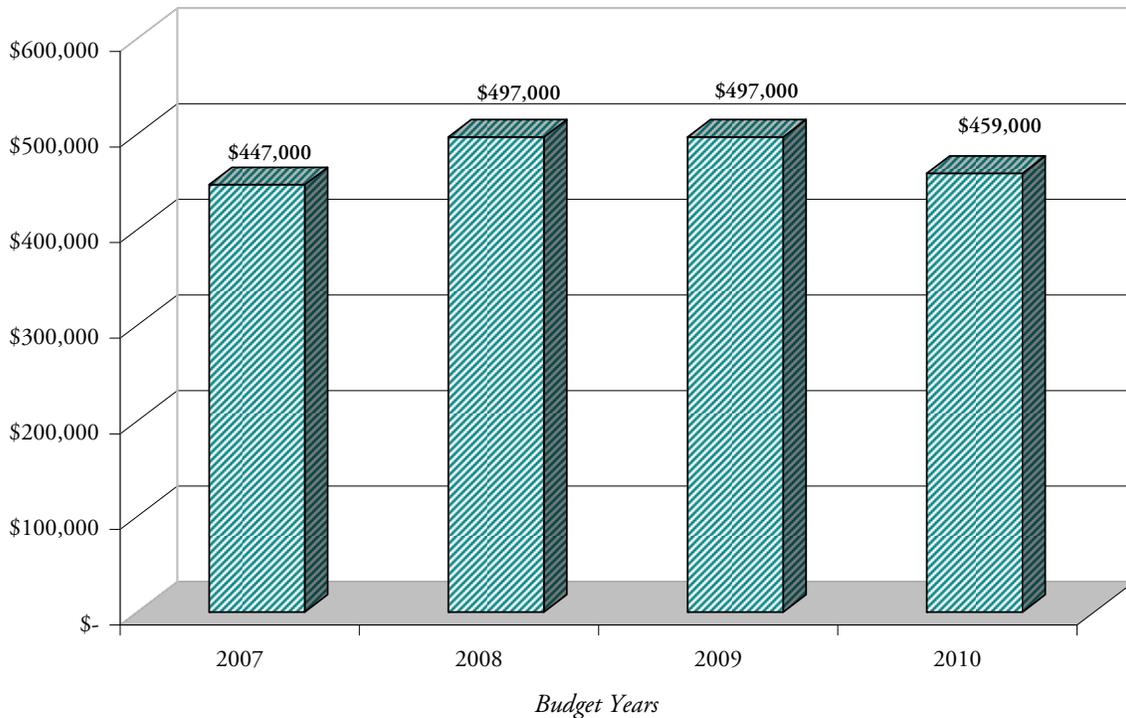
LEGAL

This budget provides for the cost of all legal services for the City of Issaquah. It includes general municipal work and special projects, as charged by the law firm of Ogden, Murphy and Wallace. The City contracts with Ms. Lynn Moberly for criminal prosecution services.

Expenditure Comparisons

Legal	2008 Actual	2009 Budget	2009 Actual	2010 Budget
General Municipal	\$ 155,074	\$ 148,000	\$ 154,915	\$ 165,000
Special Projects	69,188	105,000	25,691	50,000
Prosecutor	155,194	164,000	148,800	164,000
Public Defender Fees	<u>76,593</u>	<u>80,000</u>	<u>78,685</u>	<u>80,000</u>
<i>Legal Services Total</i>	<u>\$ 456,049</u>	<u>\$ 497,000</u>	<u>\$ 408,091</u>	<u>\$ 459,000</u>

Legal Annual Budget Comparisons



HUMAN RESOURCES DEPARTMENT

Mission Statement

The mission of the Human Resources Department is to support city employees in their efforts to provide excellent service to our taxpayers and customers by providing leadership and expertise in a variety of areas.

Summary of Departmental Activities & Responsibilities

The Human Resources Department is responsible for:

- ✘ Employee and labor relations
- ✘ Benefits administration
- ✘ Recruitment and retention of quality employees
- ✘ Compliance with federal, state and City regulations
- ✘ Employee training and development
- ✘ Employee safety
- ✘ Performance coaching and counseling
- ✘ Providing a workplace environment that allows employees to work to their highest level in making Issaquah a quality community
- ✘ Support All-City Sustainability Program

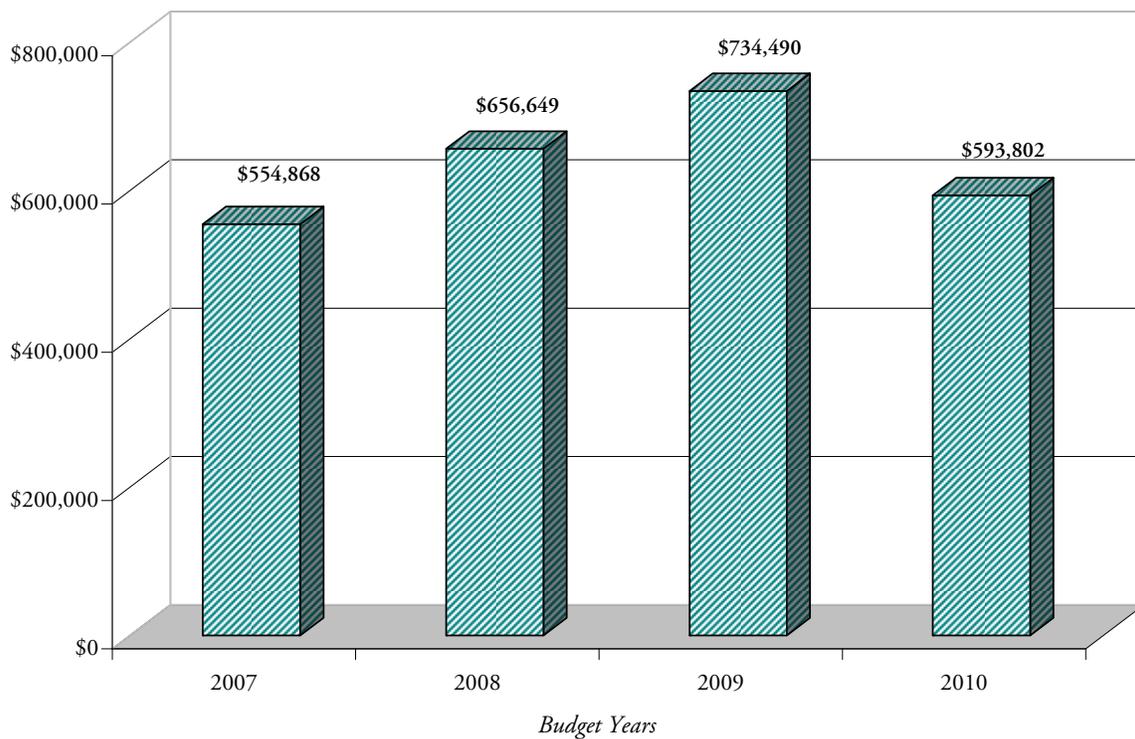
2010 Work Plan Focus

- ☞ Negotiate any open collective bargaining contracts (currently two)
- ☞ Continue to transition employees to PPO medical plans
- ☞ Continue to improve online hiring and selection process through eGov Alliance Team
- ☞ Develop and revise IAM and personnel polices as needed
- ☞ Where possible find free training for City employees

Expenditure Comparisons

Human Resources	2008 Actual	2009 Budget	2009 Actual	2010 Budget
Salaries	\$ 342,489	\$ 369,220	\$ 349,013	\$ 291,643
Benefits	102,710	122,100	98,901	90,409
Medical Care Program	80,984	140,000	129,360	140,000
Orthodontia Care	22,000	20,000	22,000	20,000
Supplies	8,940	14,300	9,977	11,900
Employee Recognition	12,033	10,000	7,248	7,500
Civil Service Commission	7,197	5,370	4,622	1,550
Professional Services	5,134	13,250	3,193	11,750
Professional Training (citywide)	12,071	15,000	5,440	3,000
Job Advertising	55	-	-	-
Tuition Reimbursement	2,212	5,000	2,700	2,000
Other Services & Charges	<u>16,478</u>	<u>20,250</u>	<u>9,423</u>	<u>14,050</u>
Human Resources Total	\$ 612,303	\$ 734,490	\$ 641,877	\$ 593,802

Human Resources Department Annual Budget Comparisons



FINANCE DEPARTMENT

Mission Statement

The Finance Department's mission is to provide the City with financial information and financial planning, to maintain financial operations, and to provide continued improvement to existing financial systems and to maintain fiscal viability of the City as a whole.

Summary of Departmental Activities & Responsibilities

The Finance Department performs the following responsibilities in service to our customers and the citizens of Issaquah:

- ✘ Prepare and monitor budgetary and financial information. This includes internal services; user rate analysis; revenue forecasting; preparation of operating and capital budget; analyzing optimal fund balances and reserve requirements; and preparing various city, state and federal financial reports and analyses.
- ✘ Provide cash control, investment of City funds and debt service payment processing.
- ✘ Provide financing through issuance of bonds, Interfund loans, etc.
- ✘ Provide financial record keeping including budgeting, accounting, reporting, audit assistance, grant accounting, accounts receivable, ongoing balancing and control, and fixed asset control.
- ✘ Process payroll, which includes federal and state reporting for taxes, retirement, and miscellaneous deduction.
- ✘ Process vendor payments.
- ✘ Administer utility billing for water, sewer, and stormwater, provide customer service, and manage delinquent accounts.
- ✘ Local Improvement District (LID) records and payment management.
- ✘ Risk Management services including coordination of insurance claims and accident reports as well as contract administration and project management.

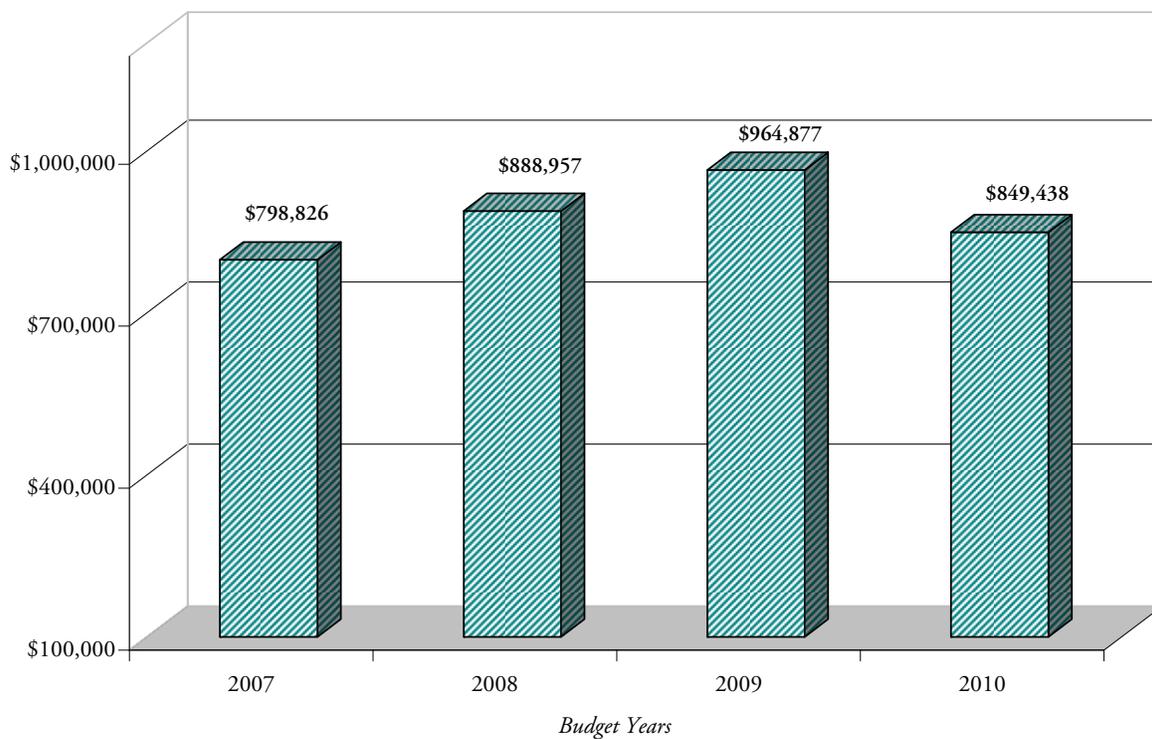
2010 Work Plan Focus

- ☞ Complete the 2009 audit without findings.
- ☞ Work toward earning GFOA Certificate of Achievement award for outstanding Financial Statements.
- ☞ Maintain complete tracking and infrastructure portion of fixed assets in compliance with GASB 34.
- ☞ Evaluate lock box options for Utility/B&O Tax payments.
- ☞ Implement Electronic Filing of B&O Tax returns

Expenditure Comparisons

Finance Department	2008 Actual	2009 Budget	2009 Actual	2010 Budget
Salaries	\$ 572,854	\$ 634,507	\$ 648,807	\$ 566,578
Overtime	-	-	-	-
Benefits	192,762	235,410	193,344	189,900
Supplies	11,531	16,000	11,946	14,000
Professional Services	18,213	22,060	19,074	22,000
Repairs and Maintenance	27,741	28,000	24,454	27,160
Other Services & Charges	<u>25,748</u>	<u>28,900</u>	<u>20,703</u>	<u>29,800</u>
Finance Department Total	<u>\$ 848,849</u>	<u>\$ 964,877</u>	<u>\$ 918,328</u>	<u>\$ 849,438</u>

Finance Department Annual Budget Comparisons



POLICE DEPARTMENT

Mission Statement

Our mission is to uphold the public trust by working with all citizens to protect lives and property while sustaining a high quality of life and encouraging individual responsibility.

Vision Statement

Our vision is to be a recognized leader in local law enforcement services through professionalism, dedication, innovative solutions and positive changes.

Summary of Departmental Activities & Responsibilities

The department is comprised of three major divisions: Police Operations, Detentions/Corrections (aka City Jail), and Dispatch Services (the Communications Center). The Communications Center and the Jail provide service to the Issaquah community as well as providing contract services to other jurisdictions. Police officers provide investigative services and cooperate with other law enforcement agencies in all policing areas.

The department is focused on community-oriented policing and works in partnership with the citizens of Issaquah to prevent and solve crime. The department has a well-established relationship with the Issaquah School District and in partnership, provides School Resource Officer (SRO) programs to the elementary, middle and high schools.

2010 Work Plan Focus

City Goal #3: Faith in Local Government

- ☞ Expand "National Night Out Against Crime."
- ☞ Reintroduce Patrol Bicycle program in commercial areas. *(And City Goal #6)*

City Goal #6: Ensure a Safe Community

- ☞ Maintain acceptable response times despite current staff reductions.
- ☞ National Incident Based Reporting System (NIBRS). The Federal requirement to begin reporting crime statistics to both the state and federal government utilizing NIBRS is Jan 2012. IPD expects to have this system in place and operational in 2010.
- ☞ SECTOR Records Management System (RMS) Interface. Both the City IT Department and IPD have committed to working with Department of Licensing and Washington State Patrol on development and implementation of the SECTOR RMS interface. This interface will automatically download data from the field into the Police Records Management System.

- ☞ Next Generation 911. Further advancement of technology to include 911 text messaging and other 911 related services. The rapid changes in communications technology have brought about the need for significant advancements to 911 related services and technology.

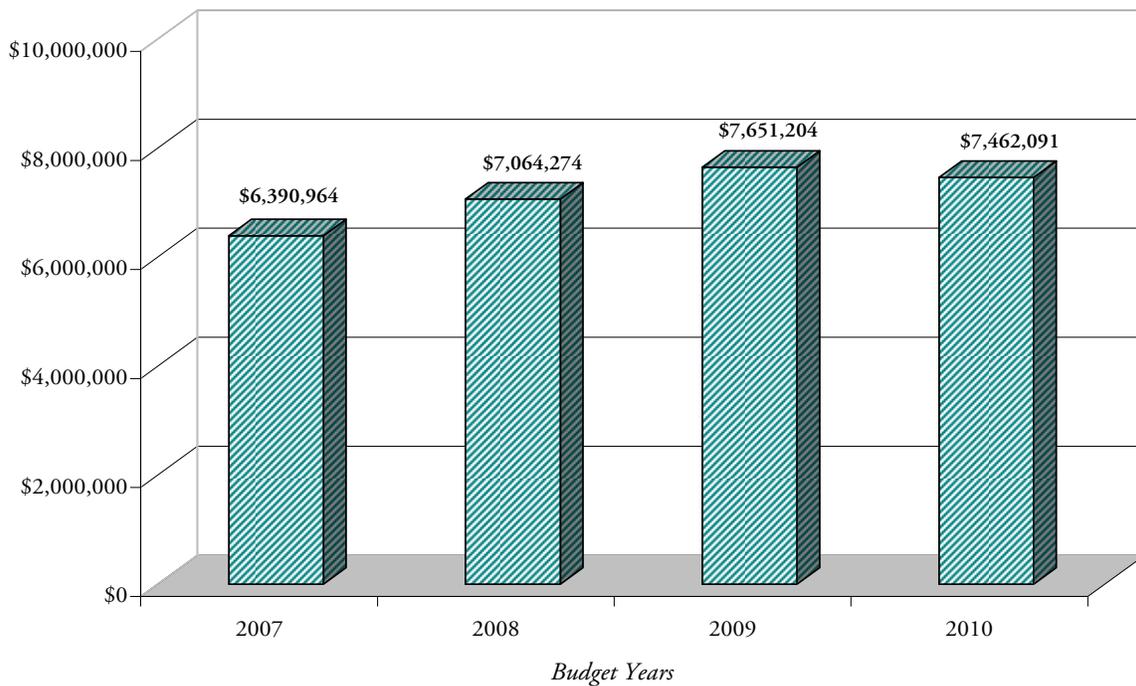
Expenditure Comparisons

Police Department	2008 Actual	2009 Budget	2009 Actual	2010 Budget
<i>Operations:</i>				
Salaries	\$ 2,856,380	\$ 3,143,570	\$ 2,991,191	\$ 3,056,153
Overtime	169,932	142,500	123,650	141,500
Benefits	928,173	1,099,540	952,189	1,046,955
Supplies	57,850	55,500	31,204	56,000
Interfund Charges	180,000	200,000	200,000	200,000
Professional Services	26,895	22,500	14,753	18,000
Other Services & Charges	<u>39,828</u>	<u>45,350</u>	<u>28,519</u>	<u>43,350</u>
<i>Subtotal</i>	\$ 4,259,058	\$ 4,708,960	\$ 4,341,506	\$ 4,561,958
<i>Detention/Corrections:</i>				
Salaries	\$ 675,070	\$ 797,199	\$ 711,730	\$ 743,675
Overtime	45,878	20,000	12,888	15,000
Benefits	277,527	342,410	301,077	326,900
Supplies	221,886	226,000	193,670	216,000
Professional Services	240,360	264,000	227,909	263,500
Other Services & Charges	<u>27,977</u>	<u>27,700</u>	<u>21,949</u>	<u>29,700</u>
<i>Subtotal</i>	\$ 1,488,698	\$ 1,677,309	\$ 1,469,223	\$ 1,594,775
<i>Dispatch Services:</i>				
Salaries	\$ 422,021	\$ 589,496	\$ 535,925	\$ 646,424
Overtime	18,711	10,000	10,589	10,000
Benefits	147,219	215,820	191,825	239,180
Supplies	2,376	6,000	1,491	3,000
Repairs and Maintenance	42,035	45,000	44,299	45,000
Other Services & Charges	<u>56,471</u>	<u>72,500</u>	<u>46,831</u>	<u>60,000</u>
<i>Subtotal</i>	\$ 688,833	\$ 938,816	\$ 830,960	\$ 1,003,604

Expenditure Comparisons (Cont.)

Police Department	2008 Actual	2009 Budget	2009 Actual	2010 Budget
<i>Records:</i>				
Salaries	\$ 140,341	\$ 184,513	\$ 157,973	\$ 165,374
Overtime	6,202	4,000	1,077	2,000
Benefits	46,427	64,156	55,910	61,930
Supplies	13,152	13,500	9,107	13,500
Telephones/Cellular	8,590	8,750	6,486	3,750
Repairs and Maintenance	36,006	38,000	37,777	43,000
Other Services & Charges	10,049	13,200	10,236	12,200
<i>Subtotal</i>	\$ 260,767	\$ 326,119	\$ 278,566	\$ 301,754
<i>Police Department Total</i>	<u>\$ 6,697,356</u>	<u>\$ 7,651,204</u>	<u>\$ 6,920,255</u>	<u>\$ 7,462,091</u>

Police Department Annual Budget Comparisons



Police Capital Items

Police Capital Items Included Elsewhere in Budget	
Spillman CAD Mapping Modules & Software	\$ 60,000
Spillman False Alarm Module	<u>24,800</u>
<i>Total Police Capital Projects</i>	<u><u>\$ 84,800</u></u>

FIRE DEPARTMENT

Mission Statement

The mission of the Fire Department is to prevent fires from starting, prevent loss of life and property after a fire starts, confine a fire to the place where it started, and put out the fire. The department is charged with responding to victims of sudden illness or accident, and reducing trauma and suffering.

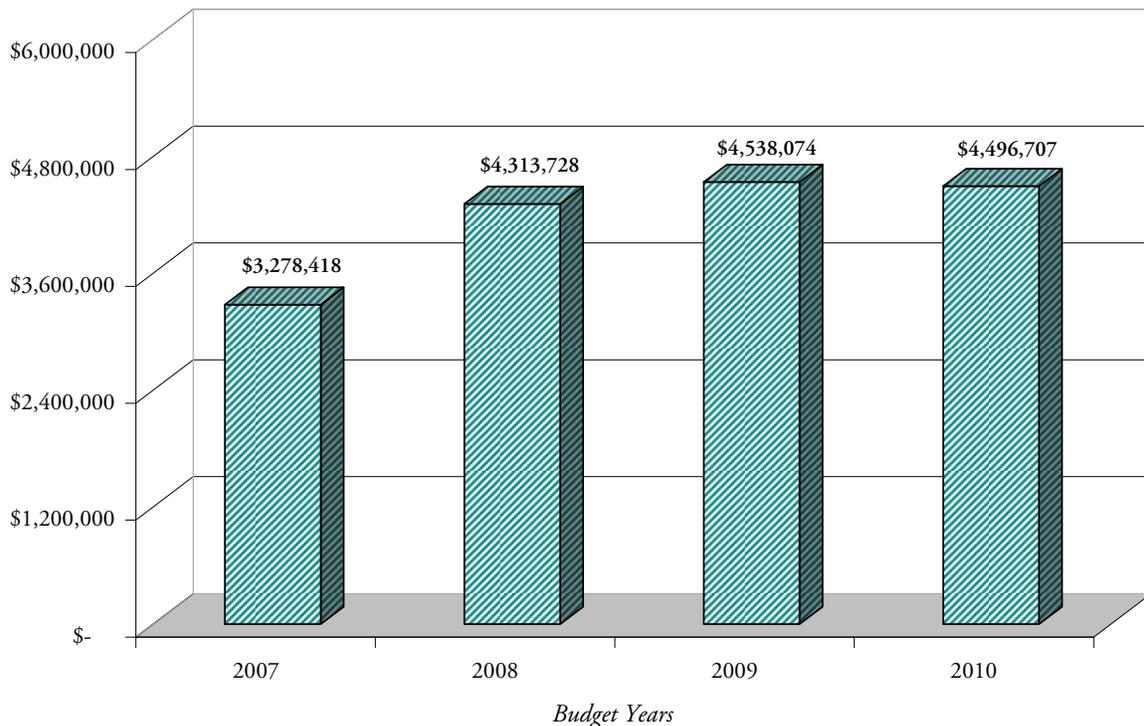
Summary of Departmental Activities & Responsibilities

The Fire Department provides a complete range of services including prevention, public education, emergency medical care, fire protection, and hazardous materials control. The Department also coordinates CPR and first aid classes on an as needed basis.

Expenditure Comparisons

Fire Department	2008 Actual	2009 Budget	2009 Actual	2010 Budget
Professional Services	\$ 4,297,275	\$ 4,538,074	\$ 4,576,917	\$ 4,496,707
<i>Fire Department Total</i>	<u>\$ 4,297,275</u>	<u>\$ 4,538,074</u>	<u>\$ 4,576,917</u>	<u>\$ 4,496,707</u>

Fire Department Annual Budget Comparisons



Fire Capital Items

Other Fire Items Included Elsewhere in Budget	
Equipment Replacement	\$ 244,343
Capital Maintenance	<u>34,862</u>
<i>Total Fire Department Capital Projects</i>	<u>\$ 279,205</u>

PLANNING DEPARTMENT

Mission Statement

The Planning Department's mission is to guide Issaquah from its past and its present into the future, and to advise and inform the public concerning the policies that protect the environment and preserve the City's unique identity and quality of life.

The Planning Department strives to demonstrate a spirit of cooperation, team building, mutual respect, integrity, innovation, honesty, empathy, support, and fairness encompassing all members of the City Team and the public.

Summary of Departmental Activities & Responsibilities

The Planning Department advises the Administration and City Council on planning related issues and is responsible for:

- ✘ *Policy planning*, including developing and maintaining the City's Comprehensive Plan, updating Land Use Codes, processing annexations and coordination with King County and neighboring suburban cities
- ✘ *Current planning*, including administration of the City's Land Use Development Regulations (including the City's Zoning Ordinance, Subdivision Code, Critical Areas Ordinance and Shoreline Master Program) and review of land use development applications, and all public and private development proposals
- ✘ *Environmental review*, including review of proposed land use policies and regulations, and all public and private development proposals for compliance with the State Environmental Policy Act (SEPA) and the preparation of any Environmental Impact Statements (EIS) required under SEPA.

2010 Work Plan Focus

City Goal #1: Concurrency & Transportation Improvements

- ☞ Implement new transportation concurrency system
- ☞ Calibrate the transportation concurrency model to newly recommended standards
- ☞ Support the Central Issaquah Plan Advisory Committee to identify a preferred land use and transportation alternatives

City Goal # 2: Sustainability & City Goal # 5: Salmon Habitat

- ☞ Implement new Shoreline Master Program

City Goal # 3: Faith in Local Government

- ☐ Continue to work closely with the community on the preparation of the Central Issaquah Plan
- ☐ Keep the department website up to date regarding policy planning and the City’s review of new developments
- ☐ Support the Development Commission, Planning Policy Commission, River & Streams Board and Council Land Use Committee
- ☐ Review land use applications for compliance with the City’s adopted land use regulations

City Goal #7: Implement the Economic Vitality Strategic Plan

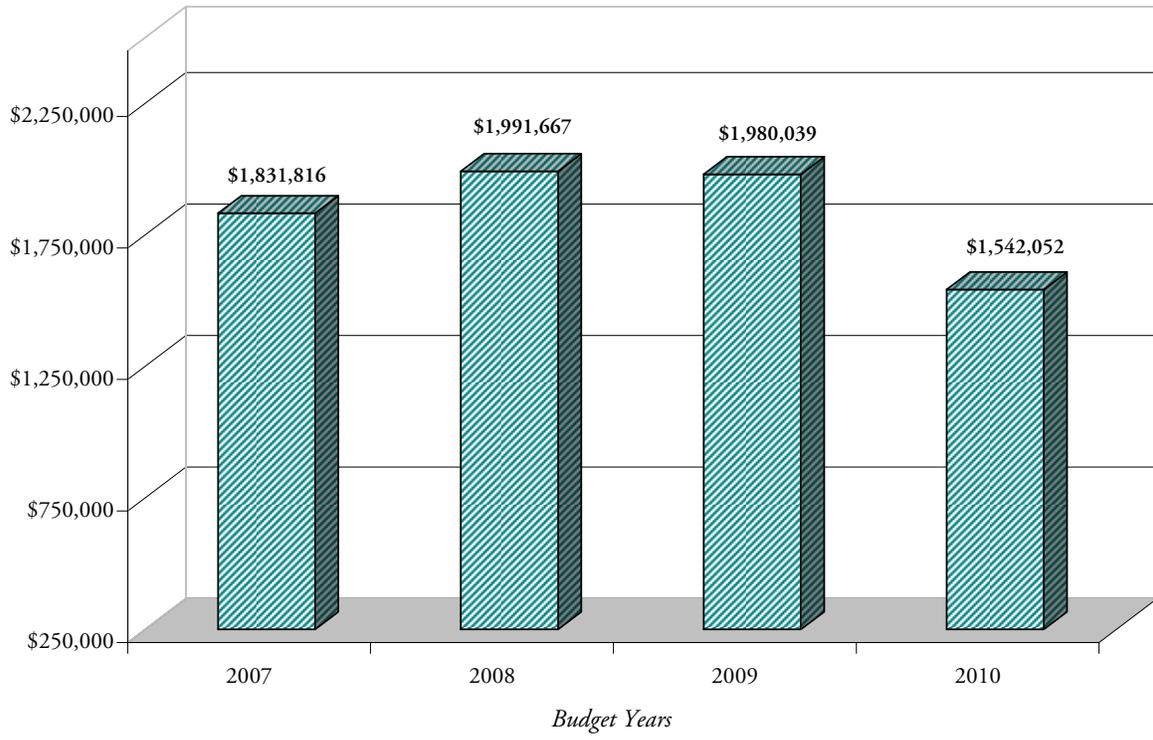
- ☐ Prepare area-wide design and development standards for the Central Issaquah Area and more detailed standards for two sub-districts
- ☐ Select a preferred land use alternative for Central Issaquah
- ☐ Identify, prioritize and fund the capital improvements (CIP/TIP) required to provide the pedestrian connections and other utility/infrastructure improvements shown in the plan
- ☐ Identify and implement incentives to encourage redevelopment in the sub-area consistent with the sub-area plan
- ☐ Prepare detailed design standards for two districts

Expenditure Comparisons¹

Planning Department	2008 Actual	2009 Budget	2009 Actual	2010 Budget
Salaries	\$ 1,150,829	\$ 1,312,140	\$ 1,231,054	\$ 1,071,562
Overtime	100	1,000	-	1,000
Benefits	369,337	459,599	366,129	347,190
Supplies	9,167	13,000	6,356	13,000
Hearing Examiner	24,950	17,000	6,765	12,000
Professional Services	21,936	30,000	7,091	23,000
Consultants	213,025	100,000	115,574	35,000
Other Services & Charges	30,266	47,300	29,723	39,300
Planning Department Total	\$ 1,819,610	\$ 1,980,039	\$ 1,762,692	\$ 1,542,052

¹ Central Issaquah Subarea Plan is funded in the Capital Improvement Fund.

Planning Department Annual Budget Comparisons



BUILDING DEPARTMENT

Mission Statement

The Building Department's mission is to enhance the quality of living in Issaquah through the regulation and implementation of building standards with regard to public health, safety, and accessibility. Our purpose is to assist the public through the application, review, and inspection process while maintaining an atmosphere of co-operation, fairness, support, and community spirit.

Summary of Departmental Activities & Responsibilities

The Department administers most codes and ordinances dealing with construction and development in the City of Issaquah. These codes include the Uniform Building, Plumbing, Mechanical, Washington State Energy, Washington State Accessibility, and Washington State Ventilation and Indoor Air Quality Code. Enforcement of these regulations involves coordination between the architect or owner, and other City departments.

The Permit Center coordinates the review of the Land Use Development Proposals by City departments and issues all special event and special use permits, as well as construction permits, including building, signage, mechanical, plumbing, clearing and grading, and schedules the inspections for the permit work.

2010 Work Plan Focus

The items noted below are in addition to the Building Department's basic level of service, which include: permitting and licensing, code enforcement, plan review and building inspections.

City Goal # 2: Sustainability

- ☞ Implement a new program through the Washington State Energy Code for testing of heating/cooling ducts for buildings measuring air leakage.
- ☞ Chair the "Sustainability" sub-committee with MyBuildingPermit.com; support Mayor's Sustainability Task Force; support a joint Building/Planning/ PWE Sustainability Project Coordination Committee.

City Goal #3 Faith in Local Government

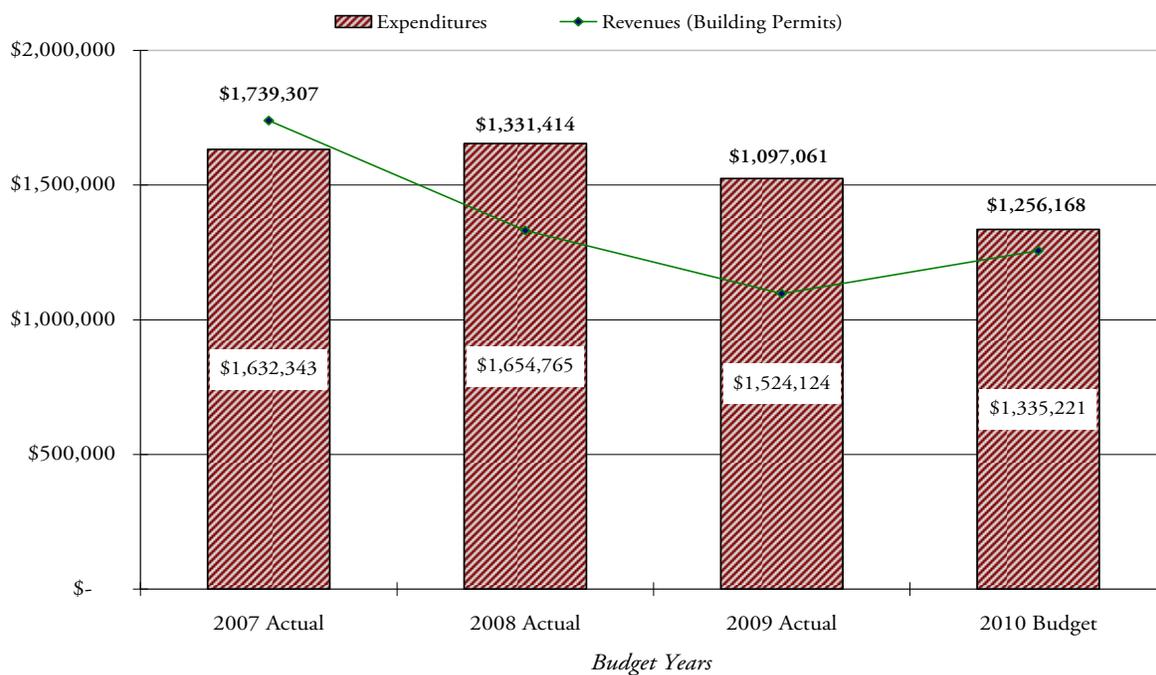
- ☞ Continued support of MyBuildingPermit.com through regional participation.
- ☞ Continue high level participation on various committees included Green Building, Inspection Services, Web Content, Publications and Structural Code.
- ☞ Continued partnership with the e-City Gov Alliance in the procurement and installation of a new city wide permit tracking software. At this time this project involves the interest of six eastside cities who are currently looking to replace an Accela version of Permit Plan.

Continued regional participation in Washington Association of Permit Technicians (WSAPT), Washington Association of Building Officials (WABO), and Washington Association of Code Enforcement (WACE); State Master Business Outreach Program and MyBuildingPermit.com standing committees.

Expenditure Comparisons

2008 Actual	2008 Actual	2009 Budget	2009 Actual	2010 Budget
Salaries	\$ 1,128,482	\$ 1,104,574	\$ 1,070,578	\$ 907,651
Overtime	202	1,500	-	-
Benefits	413,036	438,470	383,345	340,370
Supplies	8,654	15,900	4,282	23,900
Professional Services	56,608	77,000	16,993	6,500
Other Services & Charges	29,783	39,800	24,926	32,800
Interfund Charges	18,000	24,000	24,000	24,000
Building Department Total	\$ 1,654,765	\$ 1,701,244	\$ 1,524,124	\$ 1,335,221

Building Department Annual Budget Comparisons



Revenues by Budget Year (Building Permits)

2008 Actual	2009 Budget	2009 Actual	2010 Budget
\$1,739,307	\$1,331,414	\$1,097,061	\$1,256,168

PARKS DEPARTMENT

Mission Statement

The mission of the Issaquah Parks Department is to strengthen community image and sense of place, support economic development, strengthen safety and security, promote health and wellness, foster human development, increase cultural unity, protect environmental resources, provide recreational experiences and facilitate community problem solving.

Parks, recreational facilities, programs and community events are key factors in strengthening community image and creating a sense of place. Recreation programs and facilities attract and retain businesses and residents, as well as attract tourists. Key benefits of a strong Parks and Recreation Department include:

- 👍 Provide jobs and generates income for the community and for local businesses.
- 👍 Provide safe environments for recreation activities and design programs and services specifically to reduce criminal activity.
- 👍 Participation in recreation activities improves physical, social and emotional health that positively impacts community health and wellness. Parks and Recreation services foster social, intellectual, physical and emotional development.
- 👍 Increased cultural unity through experiences that promote cultural understanding and celebrate diversity.
- 👍 Natural resources are protected and habitat required for the survival of diverse species is preserved by acquiring and protecting valuable resources as open space, streams, greenways, view sheds, forests and other habitat areas.

Summary of Departmental Activities & Responsibilities

The Parks Department advises the Administration and City Council on Parks, Recreation, and City building-maintenance issues. The Parks Department is comprised of three divisions with responsibilities as follows:

Recreation Services and Planning Divisional Responsibilities Include:

- ✂ Year-round swim lessons, summer daycamps, preschool programs, Special Populations programs, Youth Sports, Cultural Arts, Teen Programs, Farmer's Market, Concerts on the Green and Gold Pass for 62+, and adult recreation programs.
- ✂ Development, construction and renovating City parks and landscapes.
- ✂ Open space and trails acquisition and on-going stewardship of the City's open space and trails.
- ✂ Rental facilities including Tibbetts Creek Manor, Pickering Farm, and Community Center for both private and public special events.

Park Maintenance and Beautification Including:

- ✂ Maintenance of City parks, designated street landscapes, Tree City USA program, flower baskets, Heritage Tree Program, Art-in-the-Park, Salmon Days support, and cemetery maintenance and improvement.

City Building Maintenance Including:

- ✂ Maintenance, repairs and custodial services in all City buildings, as well as leasing and sale of City-owned houses.

2010 Work Plan Focus

All Parks Department divisions share the work plan focus for *City Goal #3: Faith in Local Government* to adhere to the 2010 adopted budget.

Individual Division work plans are as follows:

Parks, Planning & Administration

Continued collaboration with community organizations and other City Departments to complete parks and open space projects.

City Goal #4: Parks Programs & Facilities

- 📄 The Division will seek funding to improve the City's sports fields; develop a Master Site Plan for Cybil-Madeline, Tollé Anderson, and Issaquah Creek Parks (Issaquah Creek confluence area); and work with community groups for mountain bike opportunities on appropriate open space land.

City Goal #5: Salmon Habitat

- 📄 The Division will continue to work with the Public Works Engineering and Planning Departments on projects that will improve salmon and wildlife habitat values along Issaquah and Tibbetts Creeks.

City Goal #8: Develop Ways to Have More Impact and Influence Regionally

- 📄 The Division will continue to work and partner with local, state and federal agencies, and with community organizations on land management, stewardship and recreational projects.

Recreation Division

City Goal #3: Faith in Local Government

- ☞ Seek to collaborate with other non-profit agencies when possible, to provide quality recreation programs.
- ☞ Work collaboratively with other City departments.
- ☞ Maintain the Interlocal Agreement with the Issaquah School District.

City Goal #6: Ensure a Safe Community

- ☞ Offer diverse recreation programs for all ages and abilities.

Aquatics Division

City Goal #3: Faith in Local Government

- ☞ Seek to collaborate with other non-profit agencies and City departments.

City Goal #6: Ensure a Safe Community

- ☞ Provide swim lessons to all ages and skill levels to help prevent drowning.
- ☞ Provide drop-in swim to the public year round.
- ☞ Increase staff knowledge through on the job training and Red Cross classes.

Rentals Division

City Goal #3: Faith in Local Government

- ☞ Collaboration between the City and community organizations to maximize use of facility.
- ☞ Maintain revenues from user groups and rentals.

City Goal #4: Parks Programs & Facilities

- ☞ Maintain Issaquah Farmers Market.
- ☞ Increase public awareness of the facility.
- ☞ Maintain facility equipment for rental usage.

Parks Maintenance

City Goal #2: Sustainability

- ☞ Provide support for landscaping, irrigation and tree retention for City capital projects and programs.
- ☞ Landscape plan review and inspections for all City projects and plan review for private projects.
- ☞ Make minor improvements to parks and landscapes, reducing water use, as budget and time allows (*also City Goal #4: Parks Program & Facilities*).

City Goal #4: Parks Program & Facilities

- ☞ Maintain City parks, athletic fields, building grounds, landscapes, trails, cemeteries and streetscapes.
- ☞ Provide support and maintenance for scheduled recreational activities and community events
- ☞ Implement Open Space Management Program (*also City Goal #5: Salmon Habitat*).
- ☞ Obtain Tree City USA Recertification.

City Goal #6: Ensure a Safe Community

- ☞ Hazard tree abatement from City property.

Facilities Maintenance

City Goal #2: Sustainability

- ☞ Review building systems to improve energy efficiency.
- ☞ Work with Resource Conservation Office to develop sustainable building maintenance methods.

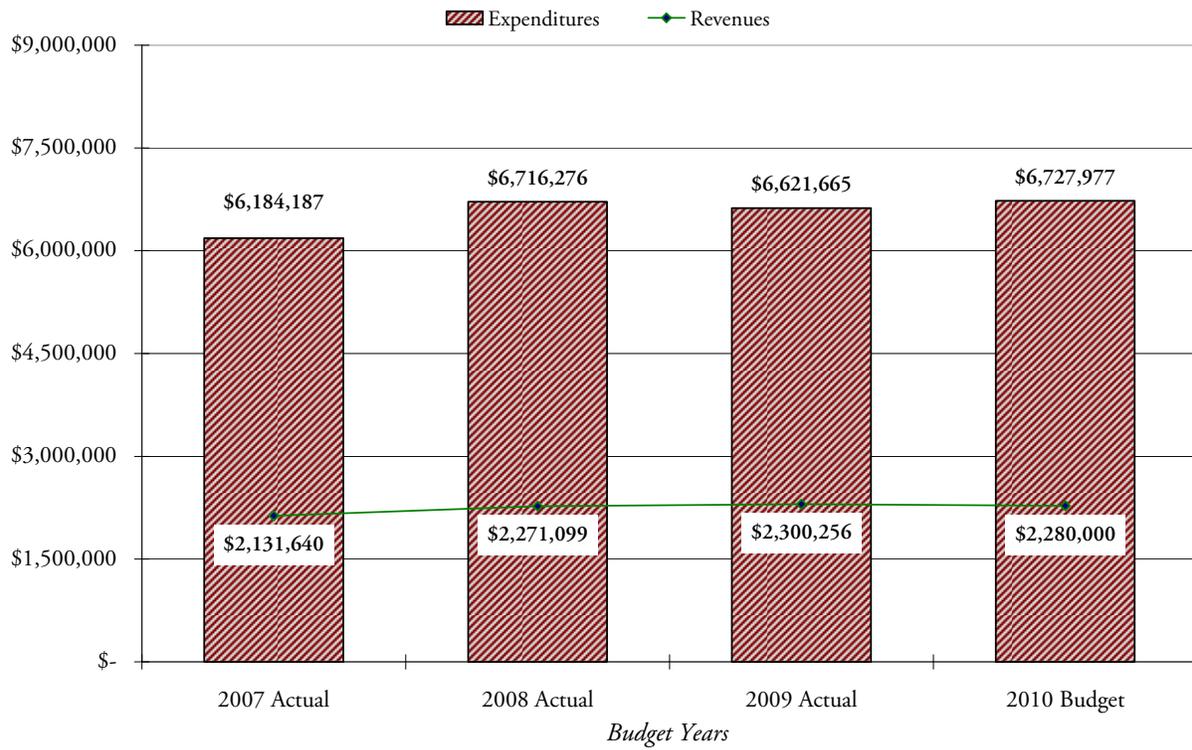
City Goal #6: Ensure a Safe Community

- ☞ Continue to secure building contents with seismic restraint straps and anchors. (On going as offices reconfigure).

Expenditure Comparisons

Parks Department	2008 Actual	2009 Budget	2009 Actual	2010 Budget
Recreation and Planning Division				
Salaries	\$ 2,028,104	\$ 2,131,772	\$ 2,036,276	\$ 2,022,599
Overtime	194	500	17	500
Benefits	659,738	733,597	634,077	660,935
Supplies	179,213	194,525	125,451	177,674
Professional Services	176,222	168,910	155,313	153,234
Repairs and Maintenance	20,323	25,598	23,934	25,750
Other Services & Charges	<u>162,375</u>	<u>204,007</u>	<u>142,278</u>	<u>179,007</u>
Subtotal	\$ 3,226,169	\$ 3,458,909	\$ 3,117,346	\$ 3,219,699
Parks Facilities Division				
Salaries	\$ 838,962	\$ 909,654	\$ 885,803	\$ 843,116
Overtime	8,685	8,000	6,045	8,000
Benefits	298,165	321,540	299,623	297,000
Supplies	137,252	127,000	84,781	115,000
Utilities Charges	135,879	175,000	189,242	174,000
Contracted Maintenance	142,664	134,000	47,724	79,000
Other Services & Charges	98,073	84,800	56,820	79,600
Interfund Charges	<u>124,800</u>	<u>132,000</u>	<u>132,000</u>	<u>132,000</u>
Subtotal	\$ 1,784,480	\$ 1,891,994	\$ 1,702,038	\$ 1,727,716
City Facilities Maintenance Division				
Salaries	\$ 718,923	\$ 829,283	\$ 825,304	\$ 735,473
Overtime	176	1,000	-	200
Benefits	269,863	326,835	279,703	287,320
Supplies	115,723	101,161	103,986	80,080
Professional Services	1,317	2,060	2,013	1,560
Telephone Charges	7,392	9,070	6,418	8,521
Utility Charges	471,135	550,000	497,888	580,000
Repairs and Maintenance	104,729	112,300	78,975	76,788
Other Services & Charges	<u>16,369</u>	<u>27,223</u>	<u>7,994</u>	<u>10,620</u>
Subtotal	\$ 1,705,627	\$ 1,958,932	\$ 1,802,281	\$ 1,780,562
Parks Department Total	\$ <u>6,716,276</u>	\$ <u>7,309,835</u>	\$ <u>6,621,665</u>	\$ <u>6,727,977</u>

Parks Department Annual Budget Comparisons



Parks Department Revenues¹ by Budget Year

2007 Actual	2008 Actual	2009 Actual	2010 Budget
\$2,131,640	\$2,271,099	\$2,300,256	\$2,280,000

¹ Includes Community Center, Aquatics Center, Tibbetts Manor and Pickering Barn

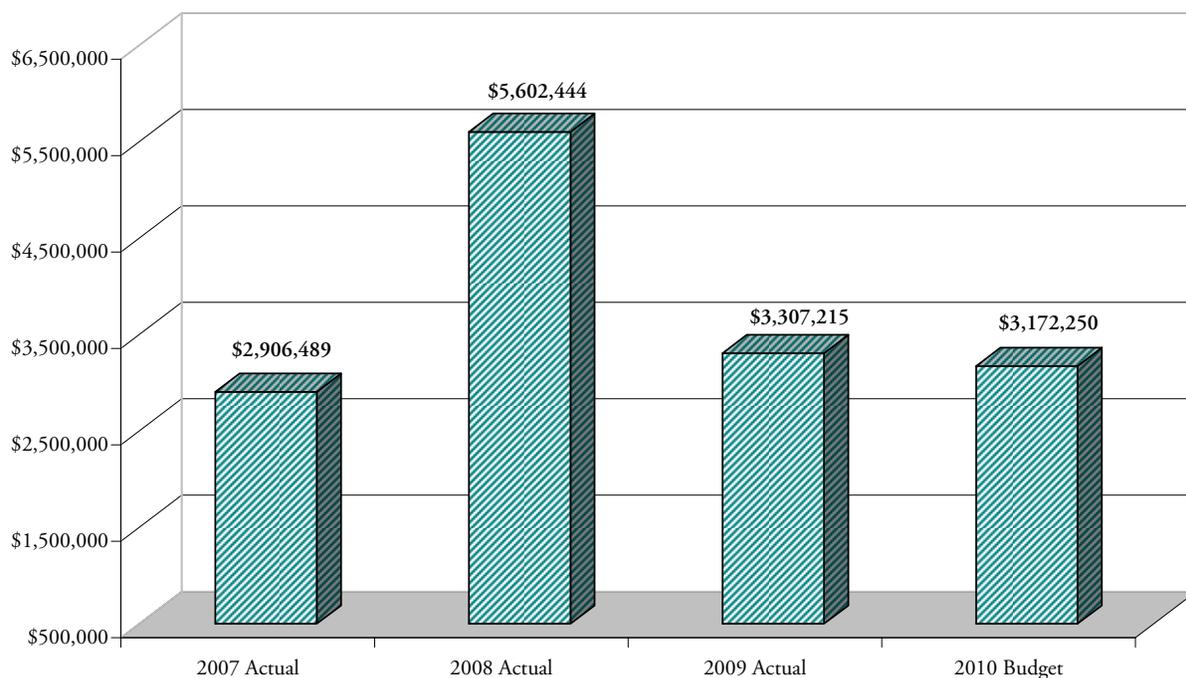
OTHER GENERAL GOVERNMENTAL SERVICES

This budget includes cost for general governmental services not provided for in any other budget.

Expenditure Comparisons

General Governmental Svcs	2008 Actual	2009 Budget	2009 Actual	2010 Budget
Benefits - Retired Police	\$ 59,345	\$ 73,000	\$ 62,943	\$ 70,000
Other Services & Charges	246,396	320,705	303,359	294,505
Interfund Charges (Insurance)	380,004	400,008	400,008	420,000
<i>Intergovernmental Services</i>				
Clean Air Agency	13,467	17,427	17,427	18,745
Election/Registration Charges	55,819	56,000	85,895	65,000
<i>Operating Transfers to:</i>				
Street Fund	2,358,000	2,348,170	2,348,170	2,160,000
Unemployment Insurance	36,000	36,000	36,000	144,000
Capital Improvement Fund	2,400,000	-	-	-
Debt Service	53,413	53,053	53,413	-
Total Fund Expenditures	\$ 5,602,444	\$ 3,304,363	\$ 3,307,215	\$ 3,172,250

Other General Governmental Services Annual Budget Comparisons



Benefits

Retired personnel health insurance, long-term care payments for retired LEOFF employees, and premium costs for a long-term disability insurance plan.

Other Services and Charges

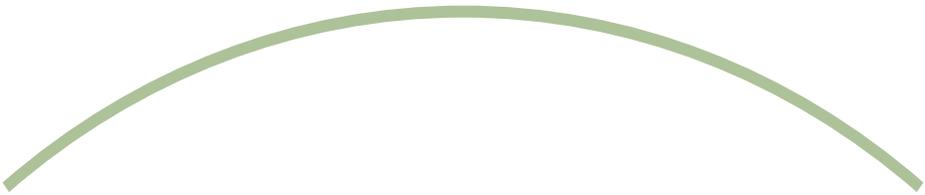
Budgeted are medical bills not covered by insurance for retired LEOFF employees, election costs, and insurance charges.

Miscellaneous Contributions and Service Fees Included Are:

Miscellaneous Contributions	2008 Actual	2009 Budget	2009 Actual	2010 Budget
Downtown Issaquah Association	\$ 35,000	\$ 35,000	\$ 34,997	\$ 31,500
Historical Society	78,122	84,000	83,000	79,800
F.I.S.H. Operating Support	13,100	25,000	34,900	23,750
Worker's Comp Program	(10,953)	15,000	773	10,000
LEOFF Medical	16,016	12,000	7,840	12,000
Enterprise Seattle	-	5,000	5,000	5,000
Association of Washington Cities	16,034	18,205	17,805	17,805
Suburban Cities Association	13,096	16,000	15,763	16,000
Puget Sound Regional Council	-	15,000	24,768	13,000
Bank Service Charges	3,819	10,000	11,908	10,000
Fourth of July Festival	5,000	5,000	5,000	4,750
Satellite/Radio Access - EOC	10,735	15,000	6,612	15,000
Mountains to Sound Greenway	10,000	10,000	20,000	9,500
Eastside Leadership	3,000	5,500	5,500	3,000
At Work	20,000	20,000	20,000	20,000
Holiday Promotions	5,900	-	-	-
Cascade Land Conserv-City Pgm	5,000	5,000	-	5,000
Labor Negotiations	-	10,000	-	5,000
Medical Plan Administration	9,375	12,000	9,084	11,000
Miscellaneous	13,152	3,000	409	2,400
<i>Total Fund Expenditures</i>	<u>\$ 246,396</u>	<u>\$ 320,705</u>	<u>\$ 303,359</u>	<u>\$ 294,505</u>

Operating Transfers

Transfers from the General Fund to the Street Fund, and Unemployment Fund represent the principal revenue resource for both funds.



*Special Revenue
Funds*



PUBLIC WORKS OPERATIONS

Mission Statement

The mission of this department is to provide our customers and the citizens of Issaquah an adequate and reliable supply of high-quality drinking water; water and appurtenances for fire protection services; effective removal of sewage; a street system that is free of known hazards, is signed and marked correctly and effectively, has appurtenances that function as intended and is kept clean, neat and aesthetically pleasing; an effective stormwater management system which minimizes property damage and hazardous driving conditions, is aesthetically pleasing and environmentally sound; a vehicle fleet that is reliable and functions as intended; and an effective emergency response system.

Summary of Departmental Activities & Responsibilities

- ✘ Provide an adequate, reliable supply of high-quality drinking water
- ✘ Provide a street system free of known hazards
- ✘ Keep street clean, neat and aesthetically pleasing
- ✘ Provide effective sewage removal
- ✘ Provide stormwater management that minimizes property damage and hazardous driving conditions
- ✘ Provide stormwater management that is environmentally sound
- ✘ Provide a vehicle fleet that is reliable and functions as intended
- ✘ Provide an effective emergency response team

2010 Work Plan Focus

City Goal #3: Faith in Local Government

- ☞ Deliver safe drinking water
- ☞ Maintain safe streets
- ☞ Maintain sewage collection system
- ☞ Maintain Storm Water collection system
- ☞ Maintain a reliable fleet
- ☞ Graffiti removal

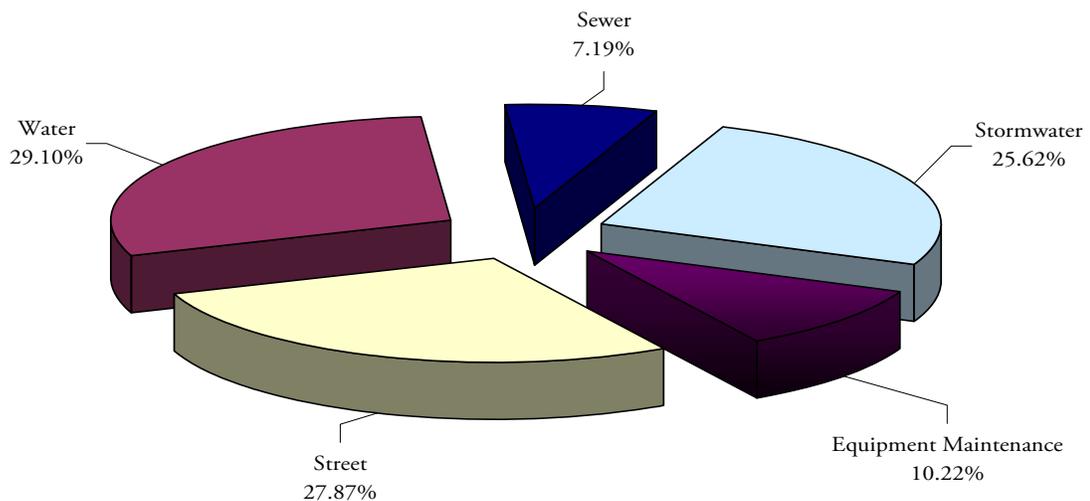
City Goal #6: Ensure a Safe Community

- ☞ Continue to improve emergency management operations
- ☞ Meet National Incident Management System requirements for 2010
- ☞ Continue to work with Issaquah Citizen Corps on CERT and MYN programs
- ☞ Conduct training and exercises

Public Works Operations Staffing:

PWO Positions	Street	Water	Sewer	Storm	Equipment	Total
Director	0.25	0.30	0.10	0.25	0.10	1.00
Operations Manager	1.00	1.00	0.50	0.50	-	3.00
Utility Maintenance Lead	1.00	1.00	1.00	1.00	-	4.00
Utility Maintenance Workers	6.00	7.00	1.00	8.00	-	22.00
Signal Technician	2.00	-	-	-	-	2.00
Utility Technician	-	2.00	-	-	-	2.00
Construction Technician	0.30	0.30	0.10	0.30	-	1.00
CADD/Mapping Technician	0.30	0.30	0.10	0.30	-	1.00
Office Supervisor	0.25	0.25	0.10	0.25	0.15	1.00
Administrative Assistants	0.50	0.50	0.20	0.50	0.30	2.00
Shop Aide	0.30	0.30	0.10	0.30	-	1.00
Shop Supervisor	-	-	-	-	1.00	1.00
Mechanic	-	-	-	-	3.00	3.00
Emergency Mgt Coordinator	0.50	-	-	-	-	0.50
Part-time Help	-	-	-	-	-	-
Total PWO Positions	12.40	12.95	3.20	11.40	4.55	44.50

PWO Staff Allocation



Public Works Operations Capital Projects

PWO Capital Items Included Elsewhere in Budget		
Water Projects:		
Blending Project Construction (Install blending and fluoride equipment)	\$	150,000
Cemetery reservoir telemetry upgrade		20,000
Replace old lock cores with new system		<u>13,500</u>
Water Total		\$ 183,500
Stormwater Projects:		
New flood warning guage on Issaquah Creek north of 15- mile Creek	\$	<u>33,000</u>
Sewer Total		\$ <u>33,000</u>
Total PWO Capital Projects Elsewhere in Budget		\$ <u><u>216,500</u></u>

STREET FUND

It is the responsibility of the Street Department to provide for the expeditious movement of motorized and non-motorized traffic through a high-quality street maintenance program and sound long range planning. As part of that effort, the department attempts to conserve and protect the aesthetic and ecological values emphasized by the community, and to support the City's land use planning effort.

These responsibilities are financed through a transfer of General Fund revenues, grading permits, inspection fees, and a share of state gasoline tax moneys, and are used to support the various street programs in roadway maintenance, traffic control, street lighting, roadside mowing and vegetation control, street cleaning, snow and ice control.

Revenue Comparisons

Street Fund	2008 Actual	2009 Budget	2009 Actual	2010 Budget
Beginning Fund Balance	\$ 2,169,669	\$ 1,851,926	\$ 1,853,686	\$ 1,477,883
Retail Sales Tax (5%)	-	584,286	441,531	442,893
Street and Curb Permits	80,112	75,000	87,934	85,000
Motor Vehicle Fuel Tax	565,783	590,000	572,646	582,000
Charges for Services	44,805	38,500	39,843	44,125
Investment Interest	12,637	15,000	1,863	2,500
Miscellaneous	345,717	5,000	126,714	42,857
MDRT Contributions	2,262,147	2,417,880	1,952,440	1,720,101
General Fund Transfer	<u>2,358,000</u>	<u>2,348,170</u>	<u>2,348,170</u>	<u>2,160,000</u>
<i>Total Fund Revenue</i>	<u>\$ 7,838,870</u>	<u>\$ 7,925,762</u>	<u>\$ 7,424,827</u>	<u>\$ 6,557,359</u>

Expenditure Comparisons

Street Fund	2008 Actual	2009 Budget	2009 Actual	2010 Budget
<i>Maintenance and Operations</i>				
Salaries	\$ 676,568	\$ 782,663	\$ 746,052	\$ 815,031
Overtime	61,411	52,770	35,493	42,500
Benefits	306,570	366,863	315,843	374,950
Supplies	161,656	220,690	193,362	182,216
Professional Services	18,865	29,350	14,052	28,770
Other Services & Charges	274,316	329,280	197,104	263,412

Expenditure Comparisons (cont.)

Street Fund	2008 Actual	2009 Budget	2009 Actual	2010 Budget
Maintenance and Operations (cont.)				
Stormwater Charges	5,539	12,000	8,424	6,000
Traffic Signal Utility Charges	36,141	47,300	49,633	47,300
Street Light Utility Charges	149,810	170,669	203,552	175,700
King Co Signal Maintenance	-	3,000	-	-
Capital Costs	20,986	-	-	-
I/F Vehicle Repair/Replace	<u>354,000</u>	<u>406,668</u>	<u>406,668</u>	<u>406,668</u>
<i>Subtotal</i>	\$ 2,065,862	\$ 2,421,253	\$ 2,170,183	\$ 2,342,547
MDRT				
Salaries	\$ 466,197	\$ 473,000	\$ 385,902	\$ 332,100
Benefits	153,486	170,280	126,877	117,781
Supplies	12,483	13,200	18,333	7,950
Professional Services	1,672,066	1,800,000	1,354,651	1,317,000
Other Services & Charges	<u>21,712</u>	<u>21,400</u>	<u>5,751</u>	<u>5,270</u>
<i>Subtotal</i>	\$ 2,325,944	\$ 2,477,880	\$ 1,891,514	\$ 1,780,101
Other Charges				
Engineering Charges	\$ 1,218,800	\$ 1,234,960	\$ 1,234,960	\$ 1,100,004
Interfund Charges	193,828	230,437	226,952	221,516
Xfer to Resource Conservation	30,750	30,750	30,750	30,750
Xfer to Equipment Replacement	<u>150,000</u>	<u>-</u>	<u>-</u>	<u>-</u>
<i>Subtotal</i>	\$ 1,593,378	\$ 1,496,147	\$ 1,492,662	\$ 1,352,270
Ending Fund Balance	<u>1,853,686</u>	<u>1,530,482</u>	<u>1,870,468</u>	<u>1,082,441</u>
Total Fund Expenditures	\$ 7,838,870	\$ 7,925,762	\$ 7,424,827	\$ 6,557,359

CEMETERY FUND

The administration of the City cemetery is vested in a Cemetery Board. The Board is responsible for the care, improvement, and use of the cemetery property. Maintenance of the cemetery is under the direction of the Parks Department. The Cemetery Fund reimburses the General Fund for these services.

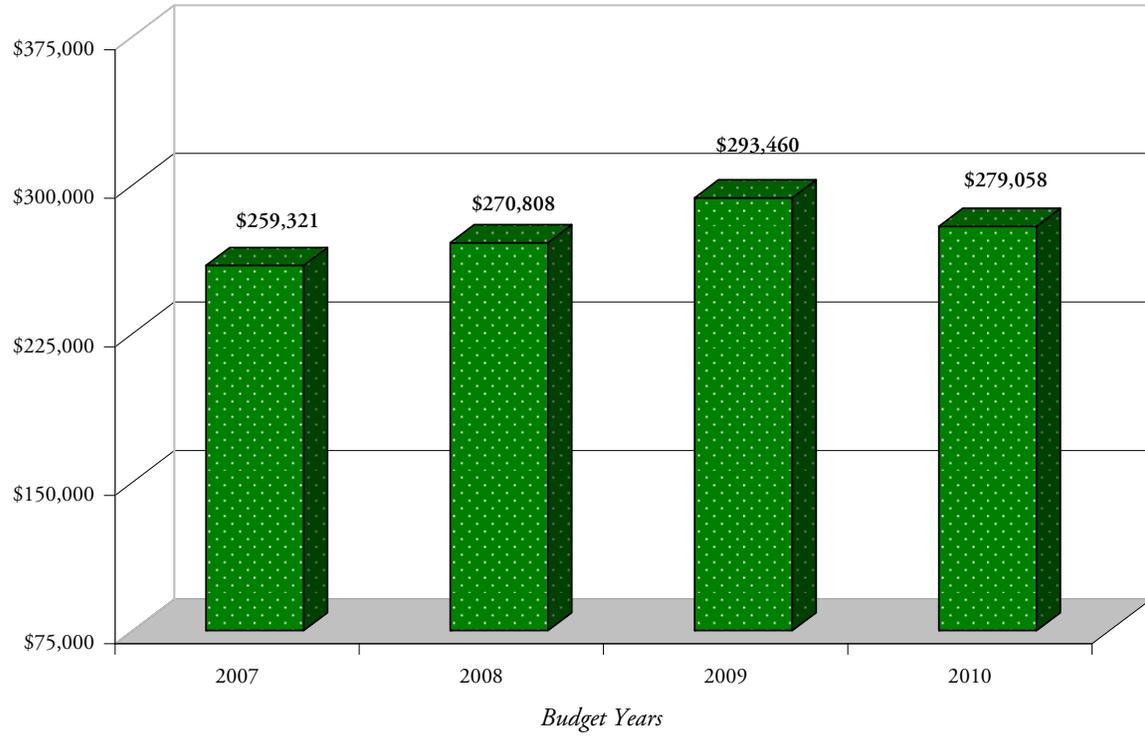
Revenue Comparisons

Cemetery Fund	2008 Actual	2009 Budget	2009 Actual	2010 Budget
Beginning Fund Balance	\$ 259,321	\$ 259,361	\$ 270,808	\$ 281,158
Charges for Services	75,524	51,000	82,375	70,000
Investment Interest	<u>6,731</u>	<u>8,000</u>	<u>705</u>	<u>2,000</u>
<i>Total Fund Revenue</i>	<u>\$ 341,576</u>	<u>\$ 318,361</u>	<u>\$ 353,888</u>	<u>\$ 353,158</u>

Expenditure Comparisons

Cemetery Fund	2008 Actual	2009 Budget	2009 Actual	2010 Budget
Salaries	\$ 13,080	\$ 15,750	\$ 15,750	\$ 15,750
Benefits	1,531	2,050	1,843	1,850
Supplies	3,749	2,000	903	3,000
Other Services & Charges	27,408	29,000	16,932	28,500
Capital Outlay	-	-	-	-
Transfers to General Fund	25,000	25,000	25,000	25,000
Ending Fund Balance	<u>270,808</u>	<u>244,561</u>	<u>293,460</u>	<u>279,058</u>
<i>Total Fund Expenditures</i>	<u>\$ 341,576</u>	<u>\$ 318,361</u>	<u>\$ 353,888</u>	<u>\$ 353,158</u>

Cemetery Fund Ending Fund Balance Comparison



MUNICIPAL ART FUND

The Municipal Art Fund was established in 1988 to account for revenues which by ordinance are to be spent for artistic creations and programs which will afford greater opportunities at the local level for the public to experience and enjoy visual and performing arts.

Revenues are generated by charging appropriate City Construction Projects one-half of one percent of their construction budget, and from a 5% Admissions Tax on movie theaters and special events.

Revenue Comparisons

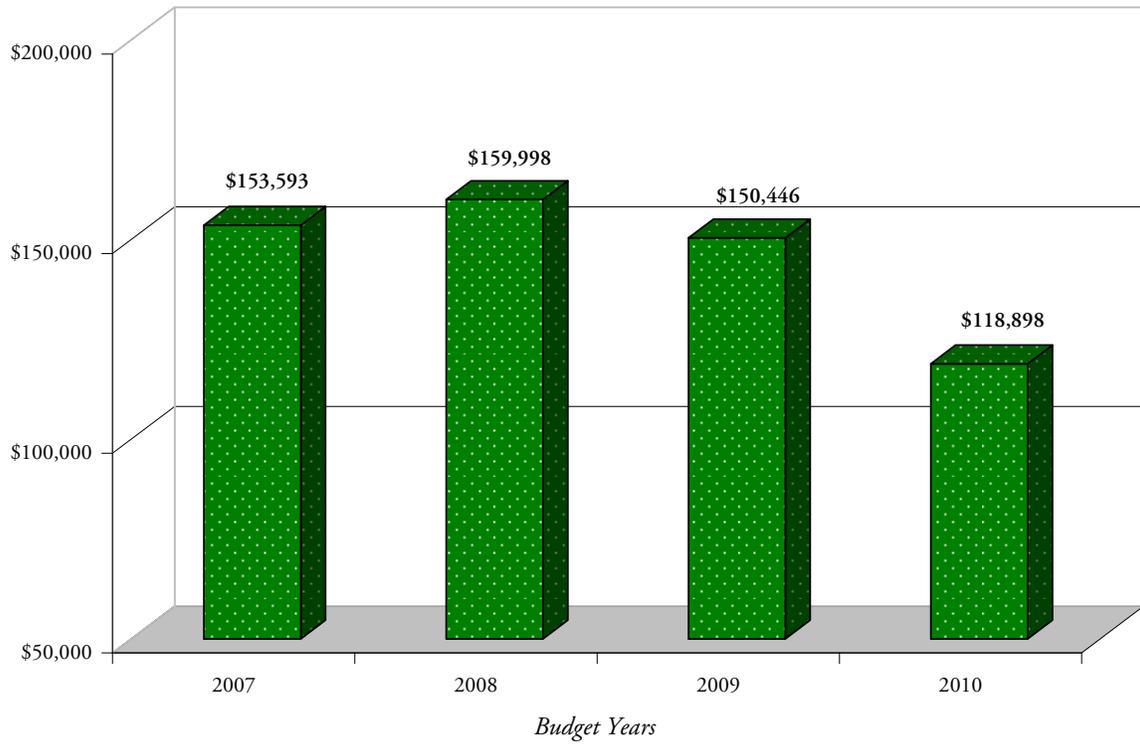
Municipal Art Fund	2008 Actual	2009 Budget	2009 Actual	2010 Budget
Beginning Fund Balance	\$ 153,593	\$ 170,733	\$ 159,998	\$ 151,498
Admissions Tax	150,754	152,000	151,429	152,000
Investment Interest	3,643	5,000	466	1,000
Grants/Donations	50	7,000	11,069	7,000
Project Contributions	29,544	-	-	-
Total Fund Revenue	\$ 337,584	\$ 334,733	\$ 322,962	\$ 311,498

Expenditure Comparisons¹

Municipal Art Fund	2008 Actual	2009 Budget	2009 Actual	2010 Budget
Arts Commission Administered:				
Construction Project Art	\$ 19,059	\$ 25,000	\$ 750	\$ 22,000
General Granting	84,898	137,000	100,638	137,000
Institutional Art Funding:				
Village Theater	50,000	-	45,000	-
Contracted Coordinator	21,542	26,740	25,496	29,000
Supplies	63	475	238	350
Miscellaneous	1,919	3,500	394	4,250
Art Maintenance Program	105	2,200	-	-
Ending Fund Balance	159,998	139,818	150,446	118,898
Total Fund Expenditures	\$ 337,584	\$ 334,733	\$ 322,962	\$ 311,498

¹ Potential 2010 funding for Village Theater is included in General Granting. General granting includes \$7,000 for costs associated with a King County 4 Culture Grant.

Municipal Art Fund Ending Fund Balance Comparison



RESOURCE CONSERVATION FUND

The Resource Conservation Fund provides for the development and implementation of resource conservation and protection programs. These programs include recycling and waste reduction, water conservation, habitat and water quality protection, household hazardous waste reduction, and commute trip reduction. In addition, staff administers the solid waste and recycling collection contract for the City.

Resource Conservation Office (RCO)

The Resource Conservation Office (RCO), a division of the *Public Works Engineering Department*, provides for the development and implementation of resource conservation and protection programs and administers the solid waste and recycling collection contract for the City. Sustainability is a key City Initiative. The RCO is responsible for, ensuring the initiative's continued development and implementation.

2010 Work Plan Focus

City Goal #1 Concurrency & Transportation Improvements

- ☐ Continued implementation of the City's Commute Trip Reduction Program (CTR), successfully demonstrate the effectiveness of these programs and expand alternative transportation and transit programs. *(And City Goal #2)*
- ☐ Improve mobility through new park and ride facilities and non-motorized routes.
- ☐ Continue alternative transportation and fleet initiatives to reduce greenhouse emissions and health impacts and improving mobility, and working towards a draft PHEV plan and Evergreen Fleet Certification of the City and solid waste contracted vehicles operating in the City.

City Goal #2 Sustainability

- ☐ Continue implementation of Sustainable Building initiative and adoption of LEED and Built Green certification for commercial and residential projects within the City.
- ☐ Outline and expand the City's climate change efforts, through an inventory of internal operations, adoption of new policies, conducting energy and water audits and development of a community-wide climate change initiative among other measures.
- ☐ Complete City's corporate carbon footprint.
- ☐ Support the Planning Department in the development of a sustainability update to the Comprehensive Plan.

- ☞ Publish the first *Sustainable City Report* describing local efforts and reporting on indicators of community sustainability.
- ☞ In partnership with Seattle Tilth, Issaquah Parks and local organizations, implement an updated educational site and program plan supporting programming in organic gardening, natural yard care and food security at the Pickering Garden and expanding community involvement at the site.
- ☞ Continue education of the community on issues of sustainability with the second year Community Sustainability Series as through films, expert panels, community discussion groups, printed materials, Channel 21, community events and other formats.
- ☞ Lead development of a draft Sustainability Implementation Plan to identify, plan and coordinate initiatives across the City.
- ☞ Expand the Sustainable Business Partnership, offering training, education and resources to local businesses. Provide business outreach, incentives and assistance for compost/food recycling program.
- ☞ Build upon Issaquah Commute Trip Reduction Network to support energy efficiency, climate, water conservation, community stewardship, storm water pollution prevention and recycling.
- ☞ Implement the City's *We Walk the Talk* program, building a RCM (Resource Conservation Management) program in partnership with Puget Sound Energy to institutionalize energy efficiency measures and tracking performance.
- ☞ Grand opening of Zero Energy Project, including extensive education, training, outreach and marketing.
- ☞ Roll-out expanded recycling services to residential customers across the City.
- ☞ Implement storm drain education and landscape assistance programs aimed at pollution prevention and water quality protection. Ensure Department of Ecology NPDES Permit program requirements are met. (*And City Goal #5*)

City Goal #5 Salmon Habitat

- ☞ Implement the Department of Ecology Municipal Stormwater (NPDES) Permit. (*And City Goal #2*)
- ☞ Protect local water resources by ensuring an effective conservation program, implementing landscape education and incentive strategies, strengthening aquatic resource monitoring and ensuring success of habitat restoration projects. (*And City Goal #2*)

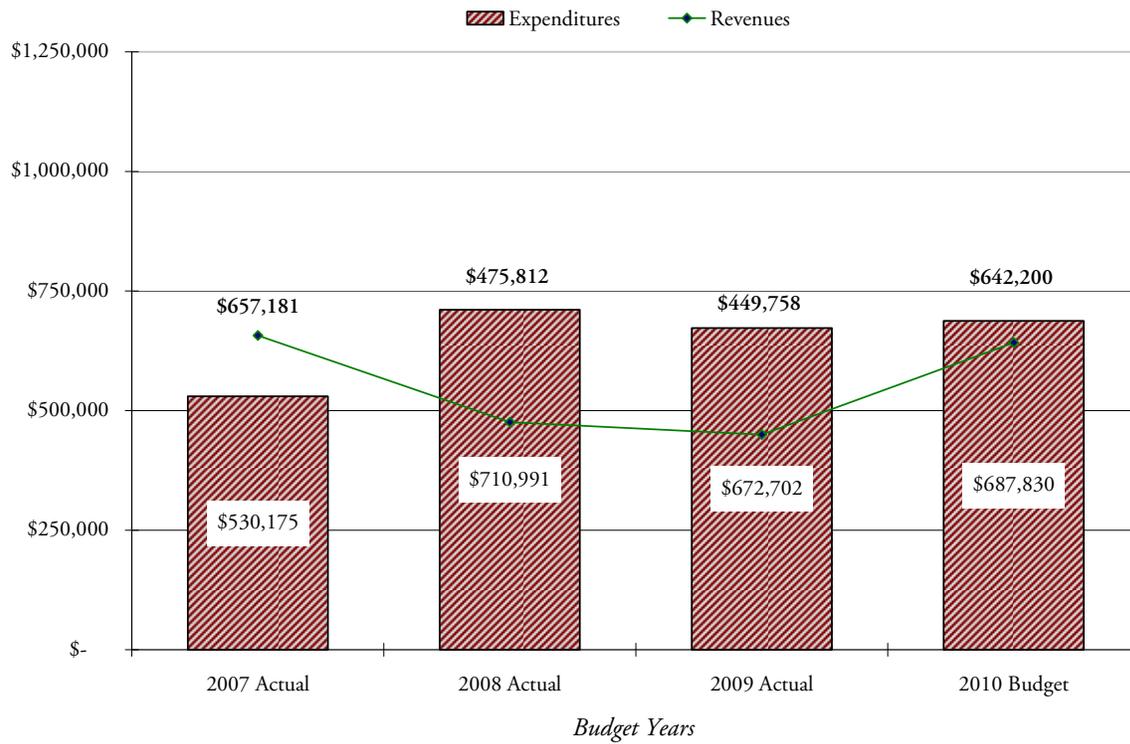
Revenue Comparisons

Resource Conservation Fund	2008 Actual	2009 Budget	2009 Actual	2010 Budget
Beginning Fund Balance	\$ 506,363	\$ 382,745	\$ 271,184	\$ 63,989
Contract Fees	-	-	-	-
Administrative Fees	175,520	160,416	161,160	232,450
Shared Profits	-	-	-	-
Grants - General	54,902	130,000	77,038	85,000
Investment Interest	9,822	10,000	1,116	3,000
Miscellaneous	28,818	80,000	3,694	50,000
Transfer-in from Street	30,750	30,750	30,750	30,750
Transfer-in from Sewer	-	-	-	45,000
Transfer-in from Water/Storm	<u>176,000</u>	<u>176,000</u>	<u>176,000</u>	<u>196,000</u>
Total Fund Revenue	<u>\$ 982,175</u>	<u>\$ 969,911</u>	<u>\$ 720,942</u>	<u>\$ 706,189</u>

Expenditure Comparisons

Resource Conservation Fund	2008 Actual	2009 Budget	2009 Actual	2010 Budget
Salaries	\$ 390,684	\$ 426,296	\$ 389,520	\$ 360,307
Overtime	102	1,000	-	-
Benefits	143,471	170,716	140,791	144,123
Supplies	27,352	24,900	42,213	27,900
Professional Services	132,118	130,000	93,776	85,000
Polystyrene Food Packaging Ban	-	-	-	56,450
Other Services & Charges	17,264	33,450	6,402	14,050
Ending Fund Balance	<u>271,184</u>	<u>183,549</u>	<u>48,240</u>	<u>18,359</u>
Total Fund Expenditures	<u>\$ 982,175</u>	<u>\$ 969,911</u>	<u>\$ 720,942</u>	<u>\$ 706,189</u>

Resource Conservation Office Annual Budget Comparisons



Revenues:

2007 Actual	2008 Actual	2009 Actual	2010 Budget
\$657,181	\$475,812	\$449,758	\$642,200

CABLE TV FUND

This fund has been set up in 1997 to separately account for transactions associated with the City's government communications channel, Cable TV franchise related activities, and the Cable TV commission.

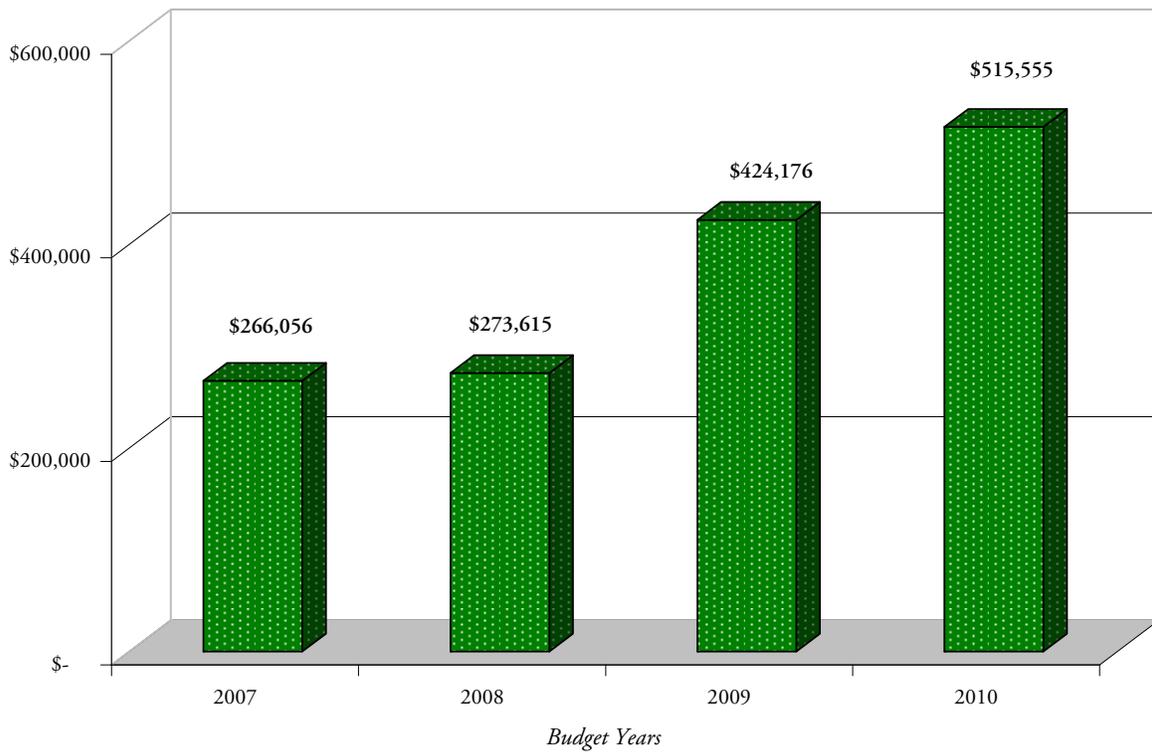
Revenue Comparisons

Cable TV Fund	2008 Actual	2009 Budget	2009 Actual	2010 Budget
Beginning Fund Balance	\$ 266,056	\$ 250,048	\$ 273,615	\$ 421,200
Franchise Fees	370,409	380,000	397,017	395,000
Investment Interest	6,771	10,000	466	2,000
<i>Total Fund Revenue</i>	<u>\$ 643,236</u>	<u>\$ 640,048</u>	<u>\$ 671,098</u>	<u>\$ 818,200</u>

Expenditure Comparisons

Cable TV Fund	2008 Actual	2009 Budget	2009 Actual	2010 Budget
Salaries	\$ 86,987	\$ 94,305	\$ 91,255	\$ 94,546
Benefits	28,741	32,627	30,114	32,599
Supplies & Equipment	39,078	11,500	8,687	7,500
Professional Services	114,128	51,500	7,215	41,500
Other Services & Charges	691	12,000	1,651	6,500
Equipment Replacement	12,000	12,000	12,000	12,000
Transfer to General Fund	87,996	96,000	96,000	108,000
Ending Fund Balance	273,615	330,116	424,176	515,555
<i>Total Fund Expenditures</i>	<u>\$ 643,236</u>	<u>\$ 640,048</u>	<u>\$ 671,098</u>	<u>\$ 818,200</u>

Cable TV Fund Ending Fund Balance Comparison



LODGING TAX FUND

This fund was created in 1998 to account for transactions associated with the City's share of the hotel/motel tax. The City of Issaquah's 1% tax is currently collected by two motels and one bed and breakfast inn. Per state law, proceeds received from this tax can only be used to pay all or any part of the cost of tourism promotion, acquisition of tourism-related facilities, or the operation of tourism related facilities.

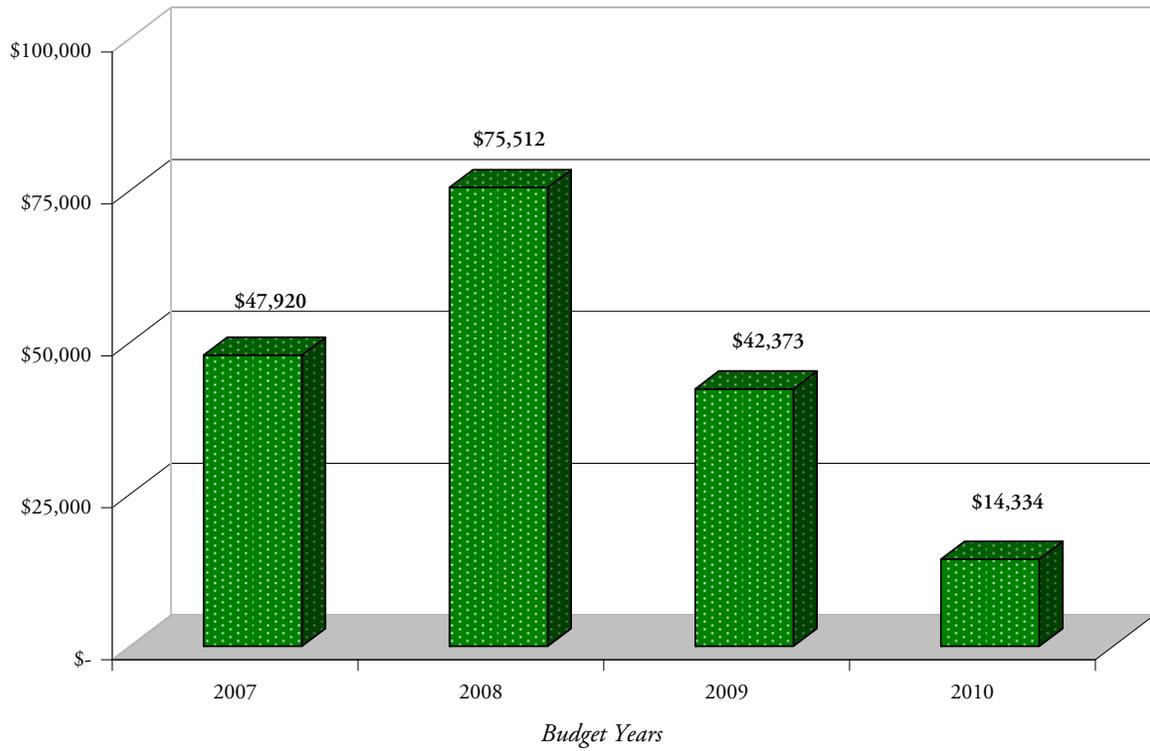
Revenue Comparisons

Lodging Tax Fund	2008 Actual	2009 Budget	2009 Actual	2010 Budget
Beginning Fund Balance	\$ 47,920	\$ 68,459	\$ 75,512	\$ 25,084
Hotel-Motel Lodging Tax	113,054	100,000	92,290	100,000
Transfer in from General Fund	-	-	-	-
<i>Total Fund Revenue</i>	<u>\$ 160,974</u>	<u>\$ 168,459</u>	<u>\$ 167,802</u>	<u>\$ 125,084</u>

Expenditure Comparisons

Lodging Tax Fund	2008 Actual	2009 Budget	2009 Actual	2010 Budget
Issaquah's Visitor's Info Center	\$ 40,462	\$ 49,429	\$ 49,429	\$ 45,750
Outside Seattle	10,000	20,000	20,000	-
Historical Society/Trolley	11,000	11,000	-	16,000
Chamber of Commerce Events	5,000	24,000	24,000	19,000
Printing & Distributing Brochures	9,000	20,000	20,000	10,000
Issaquah Visitor Center Web Site Development	10,000	10,000	10,000	15,000
FISH Docent Program	-	-	-	5,000
Bicycle Maps	-	2,000	2,000	-
Ending Fund Balance	<u>75,512</u>	<u>32,030</u>	<u>42,373</u>	<u>14,334</u>
<i>Total Fund Expenditures</i>	<u>\$ 160,974</u>	<u>\$ 168,459</u>	<u>\$ 167,802</u>	<u>\$ 125,084</u>

Lodging Tax Fund Ending Fund Balance Comparison





*Debt Service
Funds*



DEBT SERVICE FUNDS OVERVIEW

Debt Service Funds are established to account for the accumulation of resources and the payment of general long-term debt principal and interest.

Information on anticipated 2010 revenue and itemized expenditures for each issue are detailed on the following pages.

GENERAL OBLIGATION BOND SUMMARY

The City of Issaquah accounts for all general obligation bond issues under two control funds: one for unlimited G.O. Bonds (voted-in) and one for limited G.O. Bonds (non-voted). The general obligation issues with bonds payable as of December 31, 2009, are listed below. Issues voted in by the residents of Issaquah are being paid through an excess property tax levy.¹²³⁴

Name	Date of Issue	Issued Amount	Average Coupon Interest	Date of Final Maturity	12/31/2009 Outstanding Bond Balance
<i>Voted-In Debt:</i>					
Senior Center	12/1/2001	\$ 1,500,000	4.42	12/1/2021	\$ 1,050,000
ITS/Police Refunding ¹	12/1/2005	\$ 4,745,000	4.34	12/1/2025	3,450,000
Parks	12/1/2006	\$ 6,250,000	3.91	12/1/2026	5,575,000
Fire Station #72	12/1/2009	\$ 4,500,000		12/1/2029	<u>4,500,000</u>
<i>Total Voted-In Debt</i>					\$ 14,575,000
<i>Non-Voted Debt (Councilmanic):</i>					
Community Center	12/1/1995	\$ 3,460,000	5.17	12/1/2010	\$ 315,000
Police Station/Misc.	12/15/2000	\$ 2,660,000	5.00	1/1/2011	240,000
Fire Station, Property	12/1/2001	\$ 10,100,000	4.38	12/1/2011	920,000
Highlands Park Facilities	12/1/2004	\$ 3,820,000	4.14	12/1/2024	3,115,000
Police/Barn Refunding ²	12/1/2006	\$ 3,485,000	4.05	1/1/2021	3,175,000
Police Station Refunding ³	1/1/2007	\$ 5,100,000	3.98	1/1/2019	5,040,000
Bolliger Property	2/17/2009	\$ 2,780,000	3.9	12/1/2028	2,705,000
Fire Station, Property ⁴	12/1/2009	\$ 6,355,000		12/1/2021	<u>6,355,000</u>
<i>Total Non-Voted Debt</i>					\$ 21,865,000
<i>Total Debt</i>					<u>\$ 36,440,000</u>

A more detailed breakout of the bond purpose can be found in the budget section Supplemental Schedules, page 8 (*i.e. Section 9-8*).

¹ Refunding Bond

² Joint refunding of remaining 1997 and 2000 limited G.O. Bonds

³ Refunding of remaining 1999 Limited G.O. Bonds

⁴ Refunding of remaining 2001 Limited G.O. Bonds

UNLIMITED DEBT SERVICE FUND (Voted-In)

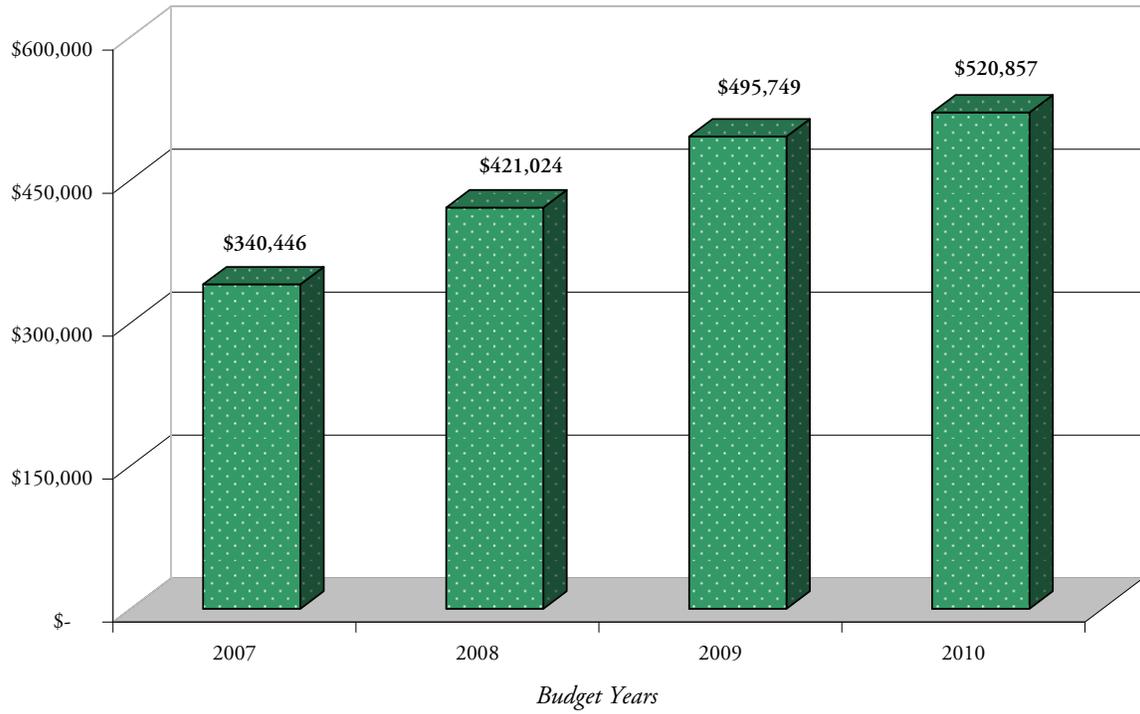
Revenues

Unlimited Debt Service Fund (Voted-In) Revenue		2010 Budget
Beginning Fund Balance January 1, 2010		\$ 478,652
<i>Property Taxes:</i>		
2001 Senior Center	\$ 123,000	
2005 Street ITS/Police Refunding	520,000	
2006 Park Bond	470,000	
2009 Fire Station #72	<u>455,000</u>	
<i>Total Taxes</i>		1,568,000
Investment Interest		<u>1,200</u>
<i>Total Fund Revenue</i>		<u><u>\$ 2,047,852</u></u>

Expenditures

Unlimited Debt Service Fund (Voted-In) Expenditures		2010 Budget
<i>Long Term Debt - Principal</i>		
2001 Senior Center	\$ 65,000	
2005 Street ITS/Police Station Refunding	355,000	
2006 Park Bond	235,000	
2009 Fire Station #72	<u>220,000</u>	
<i>Total Principal</i>		\$ 875,000
<i>Long Term Debt - Interest</i>		
2001 Senior Center	\$ 52,900	
2005 Street ITS/Police Station Refunding	155,670	
2006 Park Bond	218,425	
2009 Fire Station #72	<u>225,000</u>	
<i>Total Interest</i>		<u>651,995</u>
<i>Total Voted-In Long Term Debt</i>		\$ 1,526,995
Estimated Ending Fund Balance December 31, 2010		<u>520,857</u>
<i>Total Fund Expenditures</i>		<u><u>\$ 2,047,852</u></u>

Ending Fund Balance Comparison



LIMITED DEBT SERVICE FUND (Non-Voted)

Revenues

Limited Debt Service Fund (Non-Voted) Revenue	2010 Budget
Beginning Fund Balance January 1, 2010	\$ -
Transfer-in (Capital Improvement Fund)	2,645,993
<i>Total Fund Revenue</i>	<u>\$ 2,645,993</u>

Expenditures

Limited Debt Service Fund (Non-Voted) Expenditures		2010 Budget
<i>Long Term Debt - Principal</i>		
1995 Community Center	\$ 315,000	
2000 Police Station/Miscellaneous	115,000	
2001 Fire Station/Miscellaneous	450,000	
2004 Highlands Park Facilities	155,000	
2006 Police/Barn Refunding	165,000	
2007 Police Station Refunding	415,000	
2009 Bolliger Property	<u>105,000</u>	
<i>Total Principal</i>		
<i>Long Term Debt - Interest</i>		
1995 Community Center	\$ 17,483	
2000 Police Station/Miscellaneous	9,068	
2001 Fire Station/Miscellaneous	349,370	
2004 Highlands Park Facilities	129,819	
2006 Police/Barn Refunding	126,400	
2007 Police Station Refunding	191,688	
2009 Bolliger Property	<u>102,165</u>	
<i>Total Interest</i>		<u>925,993</u>
<i>Total Non-Voted Long Term Debt</i>		<u>\$ 2,645,993</u>
Estimated Ending Fund Balance December 31, 2010		-
<i>Total Fund Expenditures</i>		<u>\$ 2,645,993</u>

L.I.D. DEBT SERVICE FUND

Revenues

L.I.D. Debt Service Fund Revenue		2010 Budget
Beginning Fund Balance January 1, 2010		\$ -
<i>Assessment Interest:</i>		
L.I.D. #23	\$ 45,000	
L.I.D. #24	<u>85,000</u>	
<i>Total Interest</i>		130,000
<i>Assessment Principal:</i>		
L.I.D. #23	\$ 75,000	
L.I.D. #24	<u>85,000</u>	
<i>Total Principal</i>		<u>160,000</u>
<i>Total Fund Revenue</i>		<u>\$ 290,000</u>

Expenditures

L.I.D. Debt Service Fund Expenditures		2010 Budget
<i>Long Term Debt - Principal</i>		
L.I.D. #23	\$ 75,000	
L.I.D. #24	<u>85,000</u>	
<i>Total Principal</i>		<u>\$ 160,000</u>
<i>Long Term Debt - Interest</i>		
L.I.D. #23	\$ 45,000	
L.I.D. #24	<u>85,000</u>	
<i>Total Interest</i>		<u>130,000</u>
<i>Total L.I.D. Debt Service Long Term Debt</i>		<u>\$ 290,000</u>
Estimated Ending Fund Balance December 31, 2010		<u>-</u>
<i>Total Fund Expenditures</i>		<u>\$ 290,000</u>

L.I.D. Bond Summary

Name	Issue Date	Issue Amount	Average Coupon Interest	Date of Final Maturity	12/31/09 Outstanding Bond Balance
L.I.D. #23 – Mall Street Sidewalk Improvements	12/01/09	\$977,390	5.5%	2024	\$977,390
L.I.D. #24 – Traffic Roundabout at E. Lake Sammamish Parkway and SE 43 rd Way	2010	\$2,100,000 (estimate)	--	2030	--

L. I. D. GUARANTY FUND

This fund was created and is maintained to guarantee the redemption of L.I.D. bonds should any assessments default. The fund should maintain a minimum balance of 5% of outstanding L.I.D. bonds. Sources of revenue include interest, surplus remaining in any L.I.D. fund after all obligations have been met, and taxes levied in order to maintain the necessary reserve balance.

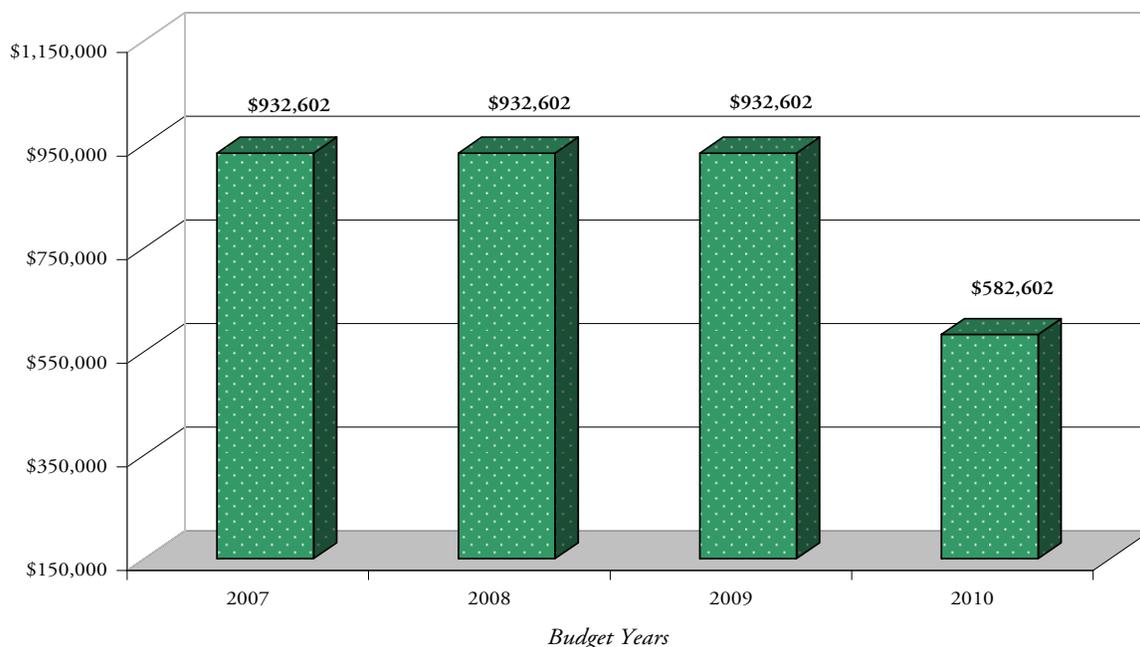
Revenues

L.I.D. Guaranty Fund Revenue	2010 Budget
Beginning Fund Balance January 1, 2010	\$ 932,602
Transfer-in from L.I.D. Debt Fund	<u> -</u>
<i>Total Fund Revenue</i>	<u><u>\$ 932,602</u></u>

Expenditures

L.I.D. Guaranty Fund Expenditures	2010 Budget
Transfer of Excess Funds to General Fund	\$ 350,000
Ending Fund Balance	<u>582,602</u>
<i>Total Fund Expenditures</i>	<u><u>\$ 932,602</u></u>

Ending Fund Balance Comparison



ARBITRAGE REBATE FUND

This fund was established to build up reserves to rebate the United States Treasury Department for interest earned in excess of the maximum yield rate set for each bond issue.

Revenues

Arbitrage Rebate Fund Revenue	2010 Budget
Beginning Fund Balance January 1, 2010	\$ 62,483
Investment Interest	<u>625</u>
<i>Total Fund Revenue</i>	<u><u>\$ 63,108</u></u>

Expenditures¹

Arbitrage Rebate Fund Expenditures	2010 Budget
Arbitrage Rebate	\$ -
Ending Fund Balance ¹	<u>63,108</u>
<i>Total Fund Expenditures</i>	<u><u>\$ 63,108</u></u>

¹ The above amount being withheld is associated with the 2006 Park Bond.



*Capital Project
Funds*



CAPITAL PROJECT FUNDS OVERVIEW

Capital Project Funds account for the receipt and disbursement of resources designated for Capital Facilities, improvements, or equipment, other than those financed by Enterprise Funds (water, sewer, and stormwater).

The City of Issaquah currently has the following active Capital Project Funds:

- § Capital Improvement Fund
- § Mitigation Fund
- § L.I.D. #23 Construction Fund
- § L.I.D. #24 Construction Fund
- § Street Improvement Fund
- § Newport Way Construction Fund
- § Centralized ITS Traffic Signal System Fund
- § Highlands Fire Station #73 Construction Fund
- § Transit Center Fire Station #72 Construction Fund
- § Highlands Park Facilities Fund
- § 2006 Park Bond

Each fund is discussed individually on the following pages.

CAPITAL IMPROVEMENT FUND

The Capital Improvement Fund was created to account for major City Capital Improvement Projects not budgeted under specific funds. Primary revenue sources are the one-quarter percent excise tax on real estate sales and the portion of sales tax (25%) dedicated to capital improvements by Council policy. Excise tax proceeds are to be used solely for financing capital projects specified in a Capital Improvement Plan and such funds are intended to be in addition to other funds that may be reasonably available for such capital projects.

Revenue Comparisons

Capital Improvement Fund	2008 Actual	2009 Budget	2009 Actual	2010 Budget
Beginning Fund Balance	\$ 4,273,657	\$ 2,018,514	\$ 2,041,584	\$ 2,207,657
Local Retail Sales Tax (25%)	3,189,931	2,921,428	2,207,657	2,214,464
Streamlined Mitigation	85,828	-	227,778	214,000
Real Estate Excise Tax	1,312,354	1,300,000	801,876	800,000
King County Road Levy	200,000	-	-	-
Investment Interest	80,213	80,000	3,693	5,000
Alexander House Rental	17,268	17,300	17,268	17,268
Office Space Rental	73,207	81,000	67,223	64,516
Other Rental Income	78,153	76,300	70,853	77,600
Transfer-in From General Fund	2,400,000	-	-	-
Interfund Loan Proceeds	1,000,000	-	-	-
Sale of Fixed Assets	-	-	-	-
Interfund Loan Interest	-	-	-	-
Grant Proceeds/Contributions	167,251	183,192	179,251	60,000
<i>Total Fund Revenue</i>	<u>\$ 12,877,862</u>	<u>\$ 6,677,734</u>	<u>\$ 5,617,183</u>	<u>\$ 5,660,505</u>

Expenditure Comparisons

Capital Improvement Fund	2008 Actual	2009 Budget	2009 Actual	2010 Budget
Street Maintenance Program	\$ 739,506	\$ 715,000	\$ 485,166	\$ -
Other Services & Charges	291,182	595,000	430,408	205,000
Equipment (New Employees)	14,196	25,000	2,072	-
Minor Equipment (EOC)	10,767	15,000	2,445	5,000
Vehicle Replacement Charges	879,120	972,000	450,000	100,008
Interfund Rental - City Shop	320,000	320,000	320,000	320,000
Operating Transfer - Debt Service	2,449,484	2,515,928	2,515,928	2,645,993
Operating Transfer - Equipment Replacement	-	-	-	-
Operating Transfer - Fire Station #72	600,000	-	-	-
Operating Transfer - To Park Bond Fund	133,000	-	-	-
Operating Transfer - To Art Fund	15,305	-	-	-
Capital Projects/Equipment	5,374,843	897,627	447,576	-
Interfund Loan Payment	-	250,000	250,000	250,000
Interfund Loan Interest	8,875	30,000	34,499	20,000
Ending Fund Balance	<u>2,041,584</u>	<u>342,179</u>	<u>679,089</u>	<u>33,193</u>
Total Fund Expenditures	<u>\$ 12,877,862</u>	<u>\$ 6,677,734</u>	<u>\$ 5,617,183</u>	<u>\$ 3,579,194</u>

Street Maintenance Program

Repair and overlay program for local access streets \$0

Other Services and Charges

Central Issaquah Subarea Plan.....\$175,000

Village Theatre – Capital Contribution..... 30,000

Total Other Services and Charges \$205,000

Vehicle Replacement Charge

Charges from the Equipment Rental Fund to build up reserves for the replacement of vehicles and other major equipment \$100,008

Operating Transfer (Debt)

Transfer to the Debt Service Fund to cover Councilmanic Debt \$2,645,993

MITIGATION FUND

The Mitigation Fund accounts for revenues received from outside sources (e.g., developers) for the express purpose of expending on a specific capital item/project, in the Police, Fire Control, and Parks and General Services area.

Revenue Comparisons

Mitigation Fund	2008 Actual	2009 Budget	2009 Actual	2010 Budget
Beginning Fund Balance	\$ 3,966,334	\$ 1,316,634	\$ 1,216,070	\$ 3,332,070
Miscellaneous Donations	589,193	1,605,000	2,668,497	-
Grants	140,000	10,000	10,000	-
Investment Interest	72,140	30,000	3,616	7,000
<i>Total Fund Revenue</i>	<u>\$ 4,767,667</u>	<u>\$ 2,961,634</u>	<u>\$ 3,898,183</u>	<u>\$ 3,339,070</u>

Expenditure Comparisons

Mitigation Fund	2008 Actual	2009 Budget	2009 Actual	2010 Budget
Police	\$ 15,692	\$ 59,800	\$ 28,216	\$ 84,800
Fire	936	-	-	-
Parks	1,150,099	30,000	29,980	-
General Services	104,870	-	-	9,500
Critical Areas	-	-	-	-
Transfer to Fire Station #72	600,000	150,000	150,000	-
Transfer to Street Improvement Fund	1,000,000	200,000	200,000	700,000
Transfer to Park Bond Fund	680,000	-	-	-
Affordable Housing (ARCH)	-	250,000	250,000	150,000
Human Services Campus	-	20,000	-	-
Ending Fund Balance	1,216,070	2,251,834	3,239,987	2,394,770
<i>Total Fund Expenditures</i>	<u>\$ 4,767,667</u>	<u>\$ 2,961,634</u>	<u>\$ 3,898,183</u>	<u>\$ 3,339,070</u>

Expenditure Detail

Mitigation Fund Expenditure Detail		2010 Budget
<i>Police</i>		
Spillman CAD Mapping Modules & Software	\$ 60,000	
Spillman False Alarm Module	24,800	
<i>Total Police Mitigation Fund Expenditures</i>		\$ 84,800
<i>General</i>		
GIS Large Format Printer (Information Technology)	\$ 9,500	
<i>Total General Mitigation Fund Expenditures</i>		9,500
<i>Total Mitigation Fund Expenditures</i>		<u>\$ 94,300</u>

Transfer to Street Improvement Fund

Funds for the construction of the I-90 undercrossing road. \$700,000

L.I.D. #23 CONSTRUCTION FUND

Mall Street Sidewalk Local Improvement District #23. Construction of sidewalks on both sides of NW Mall Street between 17th Avenue NW and 12th Avenue NW.

Revenue Comparisons

L.I.D. #23 Construction Fund	2008 Actual	2009 Budget	2009 Actual	2010 Budget
Beginning Fund Balance	\$ -	\$ 15,028	\$ 15,028	\$ -
Investment Interest	-	-	-	-
Assessments	-	-	-	-
Interfund Loan Received	600,000	320,000	330,000	-
Bond Proceeds	-	994,972	977,390	-
<i>Total Fund Revenue</i>	<u>\$ 600,000</u>	<u>\$ 1,330,000</u>	<u>\$ 1,322,418</u>	<u>\$ -</u>

Expenditure Comparisons

L.I.D. #23 Construction Fund	2008 Actual	2009 Budget	2009 Actual	2010 Budget
L.I.D. #23 Improvements	\$ 577,716	\$ 310,000	\$ 305,247	\$ -
Interfund Loan Repayment	-	920,000	930,000	-
Interfund Loan Interest	7,256	40,000	38,726	-
Bond Issuance Costs	-	60,000	21,805	-
Ending Fund Balance	15,028	-	26,640	-
<i>Total Fund Expenditures</i>	<u>\$ 600,000</u>	<u>\$ 1,330,000</u>	<u>\$ 1,322,418</u>	<u>\$ -</u>

L.I.D. #24 CONSTRUCTION FUND

Local Improvement District #24 will provide improvements to the tee intersection of E. Lake Sammamish Parkway SE and SE 43rd Way. The work consists of removing the existing traffic control signal and replacing it with a multi-lane roundabout with curbs, gutters and sidewalks, trail connection, storm drainage, utility adjustments, landscape, irrigation and streetlights.

Revenue Comparisons

L.I.D. #24 Construction Fund	2008 Actual	2009 Budget	2009 Actual	2010 Budget
Beginning Fund Balance	\$ -	\$ -	\$ -	\$ 666,000
Investment Interest	-	30,000	-	-
Assessments	-	-	-	-
Bond Anticipation Note	-	3,342,000	-	-
Interfund Loan Received	-	-	1,800,000	-
Bond Proceeds	-	3,382,000	-	1,700,000
<i>Total Fund Revenue</i>	<u>\$ -</u>	<u>\$ 6,754,000</u>	<u>\$ 1,800,000</u>	<u>\$ 2,366,000</u>

Expenditure Comparisons

L.I.D. #24 Construction Fund	2008 Actual	2009 Budget	2009 Actual	2010 Budget
L.I.D. #24 Improvements	\$ -	\$ 3,200,000	\$ 1,708,893	\$ 595,000
Bond Anticipation Note Repayment	-	3,342,000	-	-
Bond Anticipation Note Interest	-	132,000	-	-
Intefund Loan Repayment	-	-	-	1,700,000
Intefund Loan Interest	-	-	18,756	1,000
Bond Issuance Costs	-	80,000	-	70,000
Ending Fund Balance	-	-	72,351	-
<i>Total Fund Expenditures</i>	<u>\$ -</u>	<u>\$ 6,754,000</u>	<u>\$ 1,800,000</u>	<u>\$ 2,366,000</u>

STREET IMPROVEMENT FUND

The Street Improvement Fund was established in 1991 to account for revenues received from the additional one-fourth percentage Real Estate Excise Tax, which was authorized by the 1990 Growth Management Act. Proceeds from this additional real estate tax are to be used solely for financing capital projects specified in a capital facilities plan, and are intended to be in addition to other funds that may be reasonably available for such capital projects. By City Ordinance, these funds are restricted to Street Projects.

2010 Work Plan Focus

City Goal #1 Concurrency & Transportation Improvements

- ☐ Construct SR 900 non-motorized crossing of I-90.
- ☐ Closeout LID 24 for the Roundabout at the intersection of SE 43rd Way and East Lake Sammamish Parkway.
- ☐ Construct portions of the I-90 Undercrossing between NW Gilman Boulevard and the North side of the I-90 Limited Access.
- ☐ Continue implementation of complete streets policy through permitting and capital improvements to improve mobility within the City.
- ☐ Complete the design of Newport Way between Sunset Way and Maple Street.
- ☐ Complete construction of safety improvements at SE56th and 221st.
- ☐ Closeout Newport Way Shoulder Widening (Oakcrest to City limits) project.
- ☐ Complete 90% design for widening East Lake Sammamish Parkway (56th to I-90).
- ☐ Complete trolley project restoration work.

Revenue Comparisons

Street Improvement Fund	2008 Actual	2009 Budget	2009 Actual	2010 Budget
Beginning Fund Balance	\$ 2,510,041	\$ 3,479,298	\$ 4,600,168	\$ 4,540,805
Real Estate Excise Tax	1,312,354	1,300,000	801,876	800,000
Investment Interest	80,265	100,000	4,030	7,000
Bond Proceeds	-	-	-	-
Grants/Contributions/Misc.	1,421,921	5,741,000	1,210,149	5,784,516
Transfer-in - Mitigation Fund	1,000,000	200,000	200,000	700,000
Transfer-in - Newport Way Fund	-	576,137	576,137	-
<i>Total Fund Revenue</i>	<u>\$ 6,324,581</u>	<u>\$ 11,396,435</u>	<u>\$ 7,392,360</u>	<u>\$ 11,832,321</u>

Grants/Contributions

Street Improvement Fund Grants/Contributions Detail		2010 Total
SR-900 Pedestrian/Bike Trail	\$ 5,305,000	
Historical Society Trolley	479,516	
Total Street Improvement Grants and Contributions		\$ 5,784,516

Expenditure Comparisons

Street Improvement Fund	2008 Actual	2009 Budget	2009 Actual	2010 Budget
Street Projects	\$ 1,624,413	\$ 10,602,436	\$ 2,081,292	\$ 10,269,516
Interfund Loan Repayment	-	-	-	-
Interfund Loan Interest	-	-	-	-
Transfer to Newport Way	100,000	-	-	136,000
Ending Fund Balance	4,600,168	793,999	5,311,068	1,426,805
Total Fund Expenditures	\$ 6,324,581	\$ 11,396,435	\$ 7,392,360	\$ 11,832,321

Street Improvement Capital Projects¹²

Street Improvement Fund Projects	
Traffic Calming	\$ 15,000
North Spar ²	350,000
I-90 Undercrossing	2,960,000
Complete Streets	574,000
SE 56th/221st Intersection	140,000
SR-900 Pedestrian Path ¹	5,646,000
Multi-modal Sound Link	75,000
Trolley Project	479,516
Black Nugget Retaining Wall	30,000
Total Street Improvement Capital Projects	\$ 10,269,516

¹ Contingent on Grants.

² North Spar Road related payment is the 8th annual payment to King County for the City's share of the Highlands North Spar Road construction cost. As of 12/31/10 \$4,200,000 will remain outstanding. Per the Interlocal Agreement, no interest is charged.

Major Project Descriptions

**CITY OF ISSAQUAH
2010-2015 CAPITAL IMPROVEMENT PLAN**

PROJECT/EQUIPMENT TITLE: Neighborhood Traffic Calming Program					
LOCATION: City Wide					
DESCRIPTION: Implement the Neighborhood Traffic Calming Program Policies and Criteria.					
JUSTIFICATION & SUSTAINABILITY BENEFITS: To address neighborhood concerns for safety and to help preserve neighborhood characteristics by discouraging excessive use of neighborhood streets as a cut through. Where possible, designs to reduce energy consumption, storm runoff, and pollution will be considered and used if possible that include low impact development/natural drainage practices, pervious pavements, Light Emitting Diodes (LED) street lights and any other reducing energy device.					
PRIOR YEAR ACCOMPLISHMENTS (including 2009 estimate): 2006 - Installed curb and gutter, handicap ramp and driveways, signing and striping that improved the roadway alignment through the curve at 6th Ave and Bush Street.					
YEAR 2010 ANTICIPATED ACCOMPLISHMENT: Implement any Neighborhood Traffic Calming devices based on submitted requests and other needs that develop during the year. Design and construct traffic calming devices as approved by the City Council.					
	City Share of Cost	Non-City Share	Total Amount	City Revenue Source:	
Prior Years	Annual	Annual	Annual	Street Improvement Fund	
2009 Budget	\$ 30,000	\$ -	\$ 30,000	Non-City Source: None	
2009 Estimate	\$ 30,000	\$ -	\$ 30,000		
Year 2010	\$ 15,000	\$ -	\$ 15,000	Submitted By: Gary Costa	
Year 2011	\$ 32,000	\$ -	\$ 32,000		
Year 2012	\$ 33,000	\$ -	\$ 33,000		
Year 2013	\$ 34,000	\$ -	\$ 34,000	Department: PWE	
Year 2014	\$ 35,000	\$ -	\$ 35,000		
Year 2015	\$ 36,000	\$ -	\$ 36,000	Date: Feb-09	
Future Years	\$ -	\$ -	\$ -	Priority:	Project #:
Total Cost	\$ 215,000	\$ -	\$ 215,000	3/3	t01210

**CITY OF ISSAQUAH
2010-2015 CAPITAL IMPROVEMENT PLAN**

PROJECT/EQUIPMENT TITLE:		North SPAR Road	
LOCATION:		From Iss-Fall City Road/Pine Lake Road to Issaquah Highlands Drive	
DESCRIPTION: Payment to King County per the Interlocal Agreement for cost sharing in the construction of the NSPAR.			
JUSTIFICATION & SUSTAINABILITY BENEFITS: Interlocal Agreement for funding requires the payment.			
PRIOR YEAR ACCOMPLISHMENTS (including 2009 estimate): Continue payments to King County.			
YEAR 2010 ANTICIPATED ACCOMPLISHMENT: Payment of City's share. This will be payment number 8 of 20 equal payments under the Interlocal Agreement.			
	City Share of Cost	Non-City Share	Total Amount
Prior Years	\$ 2,118,553	\$ -	\$ 2,118,553
2009 Budget	\$ 350,000	\$ -	\$ 350,000
2009 Estimate	\$ 350,000	\$ -	\$ 350,000
Year 2010	\$ 350,000	\$ -	\$ 350,000
Year 2011	\$ 350,000	\$ -	\$ 350,000
Year 2012	\$ 350,000	\$ -	\$ 350,000
Year 2013	\$ 350,000	\$ -	\$ 350,000
Year 2014	\$ 350,000	\$ -	\$ 350,000
Year 2015	\$ 350,000	\$ -	\$ 350,000
Future Years	\$ 3,500,000	\$ -	\$ 3,500,000
Total Cost	\$ 8,068,553	\$ -	\$ 8,068,553
City Revenue Source: Street Improvement Fund			
Non-City Source: Developer Funds			
Submitted By: Gary Costa			
Department: PWE			
Date: Feb-09			
Priority: 1/1			Project #: t01006

**CITY OF ISSAQUAH
2010-2015 CAPITAL IMPROVEMENT PLAN**

PROJECT/EQUIPMENT TITLE:		I-90 Undercrossing Improvements	
LOCATION:		West of and Parallel to Front St/E Lake Sammamish Pkwy between Gilman Blvd and SE 56th Street	
DESCRIPTION: New crossing of I-90 at the existing undercrossing structure. The corridor will extend north from existing signalized intersection at NW Gilman Blvd. and Post Office entrance then along the old railroad right-of-way crossing under I-90 and intersecting with SE 62nd Street. Continues along 221st St from SE 62nd to SE 56th St and along SE 62nd St to E. Lake Sammamish Parkway. Design and construction includes a two lane roadway with left turn pockets/lane where needed, curb and gutter. Non-motorized transportation is being coordinated with the project. Includes stormwater system for road with detention and treatment facilities.			
JUSTIFICATION & SUSTAINABILITY BENEFITS: Improve internal City traffic circulation between north and south Issaquah allowing more local traffic to avoid the SR 900 and Front St. interchanges to cross from one side of town to the other. This project will include low impact development/natural drainage practices such as pervious concrete pavement and a wet detention pond, and energy saving Light Emitting Diodes (LED) traffic signal.			
PRIOR YEAR ACCOMPLISHMENTS (including 2009 estimate): Completed final design changes. Complete R/W Acquisition of Post Office portion; Continued to develop and pursue funding options for right of way acquisition and construction for the rest of the project. Completion of the sale of the Zetec parcel with the concept of the developer building the road northerly for their access. Work with the Administration and City Council to develop a funding package which may include a bond issuance.			
YEAR 2010 ANTICIPATED ACCOMPLISHMENT: Construction of roadway from Gilman Boulevard to SE 62nd Street. Complete the balance of acquisitions of right-of-way along SE 62nd St and 221st Place north of SE 62nd to extent possible with budgeted funds.			
	City Share of Cost	Non-City Share	Total Amount
Prior Years	\$ 2,854,975	\$ -	\$ 2,854,975
2009 Budget	\$ 2,383,000	\$ -	\$ 2,383,000
2009 Estimate	\$ 150,000	\$ -	\$ 150,000
Year 2010	\$ 2,960,000	\$ -	\$ 2,960,000
Year 2011	\$ 3,400,000	\$ -	\$ 3,400,000
Year 2012	\$ 3,700,000	\$ -	\$ 3,700,000
Year 2013	\$ -	\$ -	\$ -
Year 2014	\$ -	\$ -	\$ -
Year 2015	\$ -	\$ -	\$ -
Future Years	\$ -	\$ -	\$ -
Total Cost	\$ 13,064,975	\$ -	\$ 13,064,975
			City Revenue Source:
			Street Improvement Fund
			Non-City Source:
			None
			Submitted By:
			Gary Costa
			Department:
			PWE
			Date: Feb-09
			Priority:
			4/4
			Project #:
			t00400

**CITY OF ISSAQUAH
2010-2015 CAPITAL IMPROVEMENT PLAN**

PROJECT/EQUIPMENT TITLE:		Complete Streets			
LOCATION:		City Wide			
DESCRIPTION: To include installation of Curb, Gutter, and Sidewalks, Sidewalk Repairs, Crosswalks including Markings and Signage, and Bike Lanes. This project also includes upgrading deficient Curb Ramps to meet ADA Standards at locations in need to serve the disabled where overlays of streets occur. This project consolidated three projects: 1) The Sidewalk Program; 2) Crosswalk AB5724; and the addition of enhanced bicycle lanes.					
JUSTIFICATION & SUSTAINABILITY BENEFITS: To improve safety of pedestrians, bicyclists and the disabled by incorporating the Complete Streets Program throughout the City. Where possible, to include low impact development/natural drainage practices, pervious pavements, Light Emitting Diodes (LED) street lights and any other reducing energy devices.					
PRIOR YEAR ACCOMPLISHMENTS (including 2009 estimate): Sidewalks Installed in 2008 include: SE Darst St, SE 4th PL, Newport Way. Crosswalk improvements in 2008: 12th Ave NW and Firwood Blvd, Mall St and 12th Ave NW, E. Sunset Way, Newport Way SW, Fish Hatchery. Bicycle Facility Improvements in 2008: SE 43rd Way restriping. Sidewalk Facility Improvements in 2009: NW Holly St, 5th Ave NW, Juniper Way. Crosswalk Improvements in 2009: SE 51st St and 220th Ave SE. Bicycle Facility Improvements in 2009: 2nd Ave SE corridor striping, bicycle signing throughout the City.					
YEAR 2010 ANTICIPATED ACCOMPLISHMENT: Design and install new sidewalks and repairs to existing sidewalks at locations to be determined. Determine locations and install new crosswalks or improvements to existing crosswalk locations including upgrading existing curb ramps to ADA Standards where overlays are to occur; and identify, design and install bike lanes as approved by Council Transportation Committee.					
	City Share of Cost	Non-City Share	Total Amount	City Revenue Source:	
Prior Years	Annual	Annual	Annual	Street Improvement Fund	
2009 Budget	\$ 520,000	\$ -	\$ 520,000	Non-City Source: None	
2009 Estimate	\$ 520,000	\$ -	\$ 520,000		
Year 2010	\$ 574,000	\$ -	\$ 574,000		
Year 2011	\$ 570,000	\$ -	\$ 570,000	Submitted By: Gary Costa	
Year 2012	\$ 595,000	\$ -	\$ 595,000		
Year 2013	\$ 620,000	\$ -	\$ 620,000	Department: PWE	
Year 2014	\$ 645,000	\$ -	\$ 645,000		
Year 2015	\$ 670,000	\$ -	\$ 670,000	Date: Feb-09	
Future Years	\$ -	\$ -	\$ -	Priority:	Project #:
Total Cost	\$ 4,194,000	\$ -	\$ 4,194,000	7/7	t02410

CITY OF ISSAQUAH 2010-2015 CAPITAL IMPROVEMENT PLAN

PROJECT/EQUIPMENT TITLE: SE 56th and 221 PI SE Intersection Modification					
LOCATION: SE 56th and 221st PI SE					
DESCRIPTION: Modify lane channelization on SE 56th Street/NW Sammamish Road at 221st PI/220th St, 11th Ave NW and 10th Ave NW with removal of existing westbound HOV lane. Convert traffic signal operations on SE 56th St. at 221st PI/220th St to protected left-turn operation and modify traffic signal pole and mast arms.					
JUSTIFICATION & SUSTAINABILITY BENEFITS: These improvements correct a significant traffic collision problem by reducing the number of right angle accidents. This intersection has the highest number of accidents in the City. Adding an additional left turn lane (dual left turn lanes) on SE 56th Street at 10th Ave and at 11th Ave will provide a safety improvement by shortening the length of the vehicles stored in the left turn pocket where it occasionally overflows into the through lane causing a safety problem. Where possible, to include low impact development/natural drainage practices, pervious pavements, any other appropriate low impact development design appropriate for the project.					
PRIOR YEAR ACCOMPLISHMENTS (including 2009 estimate): Determined that by removing existing HOV lane and replacing with dual left turn lanes on SE 56th St. at eastbound 221st PI/220th St, westbound at 10th Ave NW and westbound at 11th Ave NW will provide for safety and operational improvements. Complete design and construction of HOV lane removal and replace with dual left turn lanes. Work in 2009 does not include signal modifications at 221st PI/220th St and therefore eastbound left turn to operate as a single lane until signal modifications are completed which may cause operational problems.					
YEAR 2010 ANTICIPATED ACCOMPLISHMENT: Construct traffic signal modifications at SE 56th St and 221st PI/220th St and open the eastbound left turn lane to dual left turn operation. Close out project.					
	City Share of Cost	Non-City Share	Total Amount	City Revenue Source:	
Prior Years	\$ 4,744	\$ -	\$ 4,744	Street Improvement Fund	
2009 Budget	\$ 120,000	\$ -	\$ 120,000	Non-City Source:	
2009 Estimate	\$ 45,000	\$ 35,000	\$ 80,000	Various Pickering Place Shopping Center Businesses	
Year 2010	\$ 140,000	\$ -	\$ 140,000		
Year 2011	\$ -	\$ -	\$ -	Submitted By:	
Year 2012	\$ -	\$ -	\$ -	Gary Costa	
Year 2013	\$ -	\$ -	\$ -	Department:	
Year 2014	\$ -	\$ -	\$ -	PWE	
Year 2015	\$ -	\$ -	\$ -	Date: Sep-09	
Future Years	\$ -	\$ -	\$ -	Council Priority:	Project #:
Total Cost	\$ 189,744	\$ 35,000	\$ 224,744	9	t02708

**CITY OF ISSAQUAH
2010-2015 CAPITAL IMPROVEMENT PLAN**

PROJECT/EQUIPMENT TITLE:		SR 900 Pedestrian/Non-Motorized Improvement		
LOCATION:		Between I-90 East Bound Ramp & 12th Avenue NW/NW Sammamish Road		
DESCRIPTION: Provide 12 ft. wide non-motorized crossing along SR900 from the south side of the SR-900 interchange to 12th Ave. NW intersection. This is planned as a structural addition to the SR-900 bridge over I-90 and an over-crossing of the westbound I-90 on ramp.				
JUSTIFICATION & SUSTAINABILITY BENEFITS: This project will provide for a safe crossing of I-90 and extend the non-motorized boardwalk trail from the Eastbound Off-ramp to NW Sammamish Road and connect with the Pickering Trail and Sammamish Trail system. Allows for people to use non-motorized facility thereby reducing fuel consumption and reducing fuel emission. The board walk will allow drainage through the drain between the boardwalk directly to the ditch below.				
PRIOR YEAR ACCOMPLISHMENTS (including 2009 estimate): Complete design, permitting, and obtain environmental compliance from agencies. Apply for additional grant money for construction. Advertise for construction				
YEAR 2010 ANTICIPATED ACCOMPLISHMENT: Complete construction.				
	City Share of Cost	Non-City Share	Total Amount	City Revenue Source:
Prior Years	\$ 177,440	\$ 208,003	\$ 385,443	Street Improvement Fund
2009 Budget	\$ 346,000	\$ 5,645,000	\$ 5,991,000	Non-City Source: STP(E), CMAQ, Sound Transit
2009 Estimate	\$ 5,000	\$ 350,000	\$ 355,000	
Year 2010	\$ 341,000	\$ 5,305,000	\$ 5,646,000	Submitted By: Gary Costa Department: PWE Date: Feb-09
Year 2011	\$ -	\$ -	\$ -	
Year 2012	\$ -	\$ -	\$ -	
Year 2013	\$ -	\$ -	\$ -	
Year 2014	\$ -	\$ -	\$ -	
Year 2015	\$ -	\$ -	\$ -	Priority: 10/13 Project #: t01707
Future Years	\$ -	\$ -	\$ -	
Total Cost	\$ 523,440	\$ 5,863,003	\$ 6,386,443	

**CITY OF ISSAQUAH
2010-2015 CAPITAL IMPROVEMENT PLAN**

PROJECT/EQUIPMENT TITLE: Multi-Modal Missing Link Along I-90 for Mountains to Sound Greenway					
LOCATION: Newport Way from SR 900 to Lakemont Boulevard Along I-90					
DESCRIPTION: A multi-modal missing link along I-90 corridor between SR-900 and Lakemont Blvd along Newport Way.					
JUSTIFICATION & SUSTAINABILITY BENEFITS: To improve safety of pedestrians and bicyclists and to complete the multi-modal missing link along I-90 for the Mountains to Sound Greenway.					
PRIOR YEAR ACCOMPLISHMENTS (including 2009 estimate): Completed a South Cove Needs Assessment Study. City Council determined to construct the 12' multi-use path (wide shoulders) from SR 900 to Lakemont Interchange on Newport Way rather than NW Sammamish Road. Construction of the 12' wide shoulder to be completed in 2009.					
YEAR 2010 ANTICIPATED ACCOMPLISHMENT: Project closeout.					
	City Share of Cost	Non-City Share	Total Amount	City Revenue Source:	
Prior Years	\$ 7,533	\$ -	\$ 7,533	Street Improvement Funds	
2009 Budget	\$ 826,136	\$ -	\$ 826,136	Non-City Source: None	
2009 Estimate	\$ 806,136	\$ -	\$ 806,136		
Year 2010	\$ 75,000	\$ -	\$ 75,000	Submitted By: Gary Costa	
Year 2011	\$ -	\$ -	\$ -		
Year 2012	\$ -	\$ -	\$ -	Department: PWE	
Year 2013	\$ -	\$ -	\$ -		
Year 2014	\$ -	\$ -	\$ -	Date: Feb-09	
Year 2015	\$ -	\$ -	\$ -		
Future Years	\$ -	\$ -	\$ -	Priority:	Project #:
Total Cost	\$ 888,669	\$ -	\$ 888,669	13/23	t02608

**CITY OF ISSAQUAH
2010-2015 CAPITAL IMPROVEMENT PLAN**

PROJECT/EQUIPMENT TITLE: Issaquah Historical Society (IHS) Trolley Project					
LOCATION: Existing Tracks from East Sunset Way to NW Gilman Boulevard					
DESCRIPTION: Project is in support of IHS. The Lisbon trolley car would be restored by converting it to standard gauge for the current tracks, rebuild motors, electrical system, compressor, controllers, brakes, valves, gears and roof to ensure the car operates safely and comfortably. The railroad ties would be replaced where needed, joints adjusted and tightened, refurbish the bridge over the Issaquah Creek to replace any bad stringers. Work may include traffic signal modifications, signing, electrical light rail signaling, and removal of debris within the track crossings of the roadway.					
JUSTIFICATION & SUSTAINABILITY BENEFITS: AB 5911 was approved to make the City the Certified Acceptance Agency on behalf of the IHS for the purpose of managing their trolley and track restoration project funded with federal money. AB 5941 approved a financial agreement between the City and the IHS for the Issaquah Valley Trolley project stipulating the financial commitment for the IHS. The IHS desires to operate a railroad trolley car along these tracks as a means of promoting interest in the history of the City and in downtown Issaquah as a means of modeling efficient rail transit in small cities.					
PRIOR YEAR ACCOMPLISHMENTS (including 2009 estimate): AB 5911 and AB 5941 approved by City Council. Design and NEPA/SEPA Environmental Documentation completed.					
YEAR 2010 ANTICIPATED ACCOMPLISHMENT: Refurbish trolley car and railroad tracks.					
	City Share of Cost	Non-City Share	Total Amount	City Revenue Source:	
Prior Years	\$ -	\$ -	\$ -	Street Improvement Funds	
2009 Budget	\$ -	\$ 517,400	\$ 517,400	Non-City Source:	
2009 Estimate	\$ -	\$ 26,400	\$ 26,400		
Year 2010	\$ -	\$ 479,516	\$ 479,516	TEA21 and Issaquah Historical Society	
Year 2011	\$ -	\$ -	\$ -	Submitted By: Gary Costa	
Year 2012	\$ -	\$ -	\$ -		
Year 2013	\$ -	\$ -	\$ -	Department: PWE	
Year 2014	\$ -	\$ -	\$ -		
Year 2015	\$ -	\$ -	\$ -	Date: Feb-09	
Future Years	\$ -	\$ -	\$ -	Priority:	Project #:
Total Cost	\$ -	\$ 505,916	\$ 505,916	NR/34	t03009

**CITY OF ISSAQUAH
2010-2015 CAPITAL IMPROVEMENT PLAN**

PROJECT/EQUIPMENT TITLE: SE Black Nugget Road - Retaining Wall Repair					
LOCATION: SE Black Nugget Road, 1000' - 3000' East of East Lake Sammamish Parkway SE					
DESCRIPTION: This was a King County permitted development project that constructed the existing retaining wall along SE Black Nugget Road. This retaining wall which has at least 20 lagging pieces that are dislodging, rot in an unknown number of lagging, seepage across sidewalk, soldier piling which is distorted from earth pressure, and a fence along the top which is failing. The slope above the retaining wall also shows signs of slippage. It also appears that the lagging used was not pressure treated for ground contact, was cut too short, and ends not treated after cutting. Study is needed to determine the integrity of the wall and a repair plan devised for future years.					
JUSTIFICATION & SUSTAINABILITY BENEFITS: This project was identified when the City received complaints of the fence falling over, lagging coming loose and springing from the soldier piling in several areas, and upslope instability. The justification for this work is the desire to keep the roadway open for traffic and minimize the risk of slope failure and major wall component failure.					
PRIOR YEAR ACCOMPLISHMENTS (including 2009 estimate): In November 2008 City staff made a preliminary assessment of the wall, and recommended that further study be done to evaluate the structural integrity and recommend repairs/improvements to correct any deficiencies if there are any.					
YEAR 2010 ANTICIPATED ACCOMPLISHMENT: Complete the structural evaluation study and to the extent possible within funding correct any urgent repairs as recommended.					
	City Share of Cost	Non-City Share	Total Amount	City Revenue Source:	
Prior Years	\$ -	\$ -	\$ -	Street Improvement Fund	
2009 Budget	\$ -	\$ -	\$ -	Non-City Source:	
2009 Estimate	\$ -	\$ -	\$ -		
Year 2010	\$ 30,000	\$ -	\$ 30,000	None	
Year 2011	\$ 100,000	\$ -	\$ 100,000	Submitted By: Brandon Cole	
Year 2012	\$ 100,000	\$ -	\$ 100,000		
Year 2013	\$ 5,000	\$ -	\$ 5,000	Department: PWE	
Year 2014	\$ 5,000	\$ -	\$ 5,000		
Year 2015	\$ -	\$ -	\$ -	Date: Feb-09	
Future Years	\$ -	\$ -	\$ -	Priority:	Project #:
Total Cost	\$ 240,000	\$ -	\$ 240,000	15/19	

NEWPORT WAY CONSTRUCTION FUND

This fund was created in 2000 to account for Street Impact Fees and Bond Proceeds used for the purpose of improving Newport Way.

Revenue Comparisons

Newport Way Construction Fund	2008 Actual	2009 Budget	2009 Actual	2010 Budget
Beginning Fund Balance	\$ 596,434	\$ 705,003	\$ 702,720	\$ 76,583
Bond Proceeds - Councilmanic	-	-	-	-
Investment Interest	9,615	5,000	-	-
Transfer-in from Street Improvement Fund	<u>100,000</u>	<u>-</u>	<u>-</u>	<u>136,000</u>
<i>Total Fund Revenue</i>	<u>\$ 706,049</u>	<u>\$ 710,003</u>	<u>\$ 702,720</u>	<u>\$ 212,583</u>

Expenditure Comparisons

Newport Way Construction Fund	2008 Actual	2009 Budget	2009 Actual	2010 Budget
Professional Services	\$ 3,329	\$ 133,866	\$ 31,743	\$ 212,583
Construction Costs	-	-	-	-
Transfer to Street Improvement Fund	-	576,137	576,137	-
Ending Fund Balance	<u>702,720</u>	<u>-</u>	<u>94,840</u>	<u>-</u>
<i>Total Fund Expenditures</i>	<u>\$ 706,049</u>	<u>\$ 710,003</u>	<u>\$ 702,720</u>	<u>\$ 212,583</u>

**CITY OF ISSAQUAH
2010-2015 CAPITAL IMPROVEMENT PLAN**

PROJECT/EQUIPMENT TITLE:		Newport Way Improvements (Maple Street to W. Sunset Way)		
LOCATION:		Newport Way between Maple Street and West Sunset Way		
DESCRIPTION: Rebuild with intersection improvements, 2 travel lanes, 2 bike lanes, a sidewalk on one side with a 8' wide walking trail on the other side, and related landscaping and lighting. Include storm water system for the road with detention and treatment facilities. Include a storm water bypass for existing drainage from adjacent properties.				
JUSTIFICATION & SUSTAINABILITY BENEFITS: Improve pedestrian and bicycle safety, especially important due to the adjacent elementary school. Improve traffic safety and flow due to left-hand turns. Capacity enhancement and safety provides for improved fuel efficiencies, reduction of fuel emissions, and fewer traffic accidents. Where possible to include low impact development/natural drainage practices, pervious pavements, any other appropriate low impact development design appropriate for the project.				
PRIOR YEAR ACCOMPLISHMENTS (including 2009 estimate): Complete 60% design and started the Environmental Documentation, hold open houses for alternative and decide the design, whether to include roundabouts or widen the roadway requiring additional right of way. Utility work includes designing stormwater system based on current NPDES requirements, as well as reviewing utility conflicts and coordinating utility work.				
YEAR 2010 ANTICIPATED ACCOMPLISHMENT: Complete PS&E and complete the right of way acquisition process up to the point of acquiring the properties. The actual acquisition to occur in 2011. Apply for anticipated possible Federal funding sources for Non City Share at the time for call for projects. It is not likely that City will be successful in being awarded Non City funds. Work with the Administration and City Council to develop a funding package which may include a bond issuance.				
	City Share of Cost	Non-City Share	Total Amount	City Revenue Source:
Prior Years	\$ -	\$ -	\$ -	Street Improvement Fund
2009 Budget	\$ 133,866	\$ -	\$ 133,866	Non-City Source:
2009 Estimate	\$ 55,000	\$ -	\$ 55,000	None
Year 2010	\$ 212,583	\$ -	\$ 212,583	
Year 2011	\$ 8,125,800	\$ -	\$ 8,125,800	Submitted By:
Year 2012	\$ -	\$ -	\$ -	Gary Costa
Year 2013	\$ -	\$ -	\$ -	Department:
Year 2014	\$ -	\$ -	\$ -	PWE
Year 2015	\$ -	\$ -	\$ -	Date: 2/1/2009 Revised 7/20/09
Future Years	\$ -	\$ -	\$ -	Council Priority:
Total Cost	\$ 8,393,383	\$ -	\$ 8,393,383	12
				Project #: t02806

CENTRALIZED ITS TRAFFIC SIGNAL SYSTEM CONSTRUCTION FUND¹

This budget will account for the voted-in bond proceeds and expenditures associated with the ITS System.

Phased implementation of state of the art centralized traffic signal system including implementation and design of the ITS elements identified in the completed Strategic Plan, installation of interconnect conduit and fiber optics, video surveillance cameras at critical intersections and related monitors/equipment, central ITS traffic signal computer system installation, replacement of outdated signal controllers and improved synchronization of traffic signals.

Revenue Comparisons

Centralized ITS Traffic Signal System Construction Fund	2008 Actual	2009 Budget	2009 Actual	2010 Budget
Beginning Fund Balance	\$ 391,282	\$ 444,837	\$ 417,578	\$ 398,578
Bond Proceeds	-	-	-	-
Interfund Loan From Fund #515	-	-	-	-
Investment Interest	9,274	6,000	502	-
Grants	395,154	-	(1,315)	-
<i>Total Fund Revenue</i>	<u>\$ 795,710</u>	<u>\$ 450,837</u>	<u>\$ 416,765</u>	<u>\$ 398,578</u>

Expenditure Comparisons

Centralized ITS Traffic Signal System Construction Fund	2008 Actual	2009 Budget	2009 Actual	2010 Budget
ITS System Improvements	\$ 378,132	\$ 150,000	\$ 14,088	\$ 60,000
Interfund Loan Repayment	-	-	-	-
Interfund Loan Interest	-	-	-	-
Ending Fund Balance	417,578	300,837	402,677	338,578
<i>Total Fund Expenditures</i>	<u>\$ 795,710</u>	<u>\$ 450,837</u>	<u>\$ 416,765</u>	<u>\$ 398,578</u>

¹ 2010 Budget includes the estimated remaining funds from the original ITS Bond issuance (\$1,735,000) and Grants (\$1,893,000).

Expenditures beyond the original scope of the ITS project are not included in the 2010 Budget. A financing plan and increased expenditure budget will need to be authorized by the City Council.

Major Project Description

**CITY OF ISSAQUAH
2010-2015 CAPITAL IMPROVEMENT PLAN**

PROJECT/EQUIPMENT TITLE:		Centralized Intelligent Transportation System (ITS)	
LOCATION:		City Wide	
DESCRIPTION: Design and construction of a centralized ITS identified in the completed Strategic Plan. This includes interconnect conduit and fiber optics, video surveillance cameras at critical intersections and related monitors/equipment, central ITS traffic signal computer system, replacement of outdated traffic signal controllers and improved synchronization of traffic signals.			
JUSTIFICATION & SUSTAINABILITY BENEFITS: Technology improvements in electronics and traffic signal operations provide for improved operation of traffic signals, reduction of maintenance call outs, improved traffic flow and reduction of vehicle delay. ITS allows for significant improvements in maintenance and operations. By efficiently timing the traffic signals to provide synchronization of the signalized intersections, fuel consumption and emissions will be improved.			
PRIOR YEAR ACCOMPLISHMENTS (including 2009 estimate): Constr. of Ph 2 & 3 including cameras at various int., 4 var. message boards and retiming of traffic signals. Conducted a public process to determine if the use of the additional grant funding would be supported which would allow the funds to be used for purchase of additional state of the art equip. to further enhance the new ITS Syst. such as traffic. data loops for implementing real time maps, and server improvements to allow for fine tuning new system to meet additional ITS needs that were not improved in Phases 1, 2, or 3. We plan to utilize the funds remaining from the initial bond issuance for system enhancements. City Council to decide on what those improvements will be.			
YEAR 2010 ANTICIPATED ACCOMPLISHMENT: None			
	City Share of Cost	Non-City Share	Total Amount
Prior Years	\$ 1,247,678	\$ 2,273,405	\$ 3,521,083
2009 Budget	\$ 150,000	\$ -	\$ 150,000
2009 Estimate	\$ 150,000	\$ -	\$ 150,000
Year 2010	\$ 60,000	\$ -	\$ 60,000
Year 2011	\$ -	\$ -	\$ -
Year 2012	\$ -	\$ -	\$ -
Year 2013	\$ -	\$ -	\$ -
Year 2014	\$ -	\$ -	\$ -
Year 2015	\$ -	\$ -	\$ -
Future Years	\$ -	\$ -	\$ -
Total Cost	\$ 1,457,678	\$ 2,273,405	\$ 3,731,083
City Revenue Source: Street Improvement Fund			Non-City Source: WSDOT, CMAQ
Submitted By: Gary Costa			Department: PWE
Date: Feb-09			Priority: 5/5
			Project #: t00505

HIGHLANDS FIRE STATION #73 CONSTRUCTION FUND

This fund was established in 2001 to account for bond proceeds issued to cover costs associated with construction of Fire Station #73 in the Issaquah Highlands. Proceeds from the bond issuance are also being used for the acquisition of a Medical Aid car.

Revenue Comparisons

Highlands Fire Station #73 Construction Fund	2008 Actual	2009 Budget	2009 Actual	2010 Budget
Beginning Fund Balance	\$ -	\$ -	\$ -	\$ -
Bond Proceeds	-	-	-	-
Investment Interest	-	-	-	-
<i>Total Fund Revenue</i>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

Expenditure Comparisons

Highlands Fire Station #73 Fund	2008 Actual	2009 Budget	2009 Actual	2010 Budget
Construction Costs	\$ -	\$ -	\$ -	\$ -
Aid Car	-	-	-	-
Transfer to Fire Station #72 Construction Fund	63,754	-	-	-
Ending Fund Balance	-	-	-	-
<i>Total Fund Expenditures</i>	<u>\$ 63,754</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

TRANSIT CENTER FIRE STATION #72 CONSTRUCTION FUND

This fund accounts for costs associated with the design and construction of Fire Station #72, located in the METRO Park and Ride lot.

Revenue Comparisons

Transit Center Fire Station #72 Construction Fund	2008 Actual	2009 Budget	2009 Actual	2010 Budget
Beginning Fund Balance	\$ -	\$ 1,036,954	\$ 1,227,563	\$ 6,564,563
Investment Interest	14,808	40,000	4,009	-
District 10 Contribution	-	2,000,000	1,000,000	-
Bond Proceeds	-	4,425,000	4,616,003	-
Transfer-in from C.I.F.	600,000	-	-	-
Transfer-in from Fire Mitigation	600,000	150,000	150,000	-
Transfer-in from Fire Station #73	63,754	-	-	-
<i>Total Fund Revenue</i>	<u>\$ 1,278,562</u>	<u>\$ 7,651,954</u>	<u>\$ 6,997,575</u>	<u>\$ 6,564,563</u>

Expenditure Comparisons¹

Transit Center Fire Station #72 Construction Fund	2008 Actual	2009 Budget	2009 Actual	2010 Budget
Design	\$ 50,999	\$ 115,000	\$ 298,664	\$ -
Construction ¹	-	7,536,954	225,558	6,564,563
Bond Issuance Cost	-	-	51,231	-
Ending Fund Balance	1,227,563	-	6,422,122	-
<i>Total Fund Expenditures</i>	<u>\$ 1,278,562</u>	<u>\$ 7,651,954</u>	<u>\$ 6,997,575</u>	<u>\$ 6,564,563</u>

¹ Cost of construction is estimated to be \$7,300,000 to \$8,000,000. Land purchased for \$1,000,000 in 2006 out of the Capital Improvement Fund.

HIGHLANDS PARK FACILITIES FUND

This fund was established in 2002 to account for bond proceeds issued to cover costs associated with constructing park facilities including Tot Lots, Ballfields, Tennis Courts, Picnic Areas, Basketball Courts, and Soccer Fields in the Issaquah Highlands.

Revenue Comparisons

Highlands Park Facilities Fund	2008 Actual	2009 Budget	2009 Actual	2010 Budget
Beginning Fund Balance	\$ 114,708	\$ 29,408	\$ 14,782	\$ 10,198
Bond Proceeds	-	-	-	-
Grants (I.A.C.)	-	-	-	-
Interfund Loan	-	-	-	-
Timber Sales/Donations	-	-	-	-
Investment Interest	1,776	-	-	-
<i>Total Fund Revenue</i>	<u>\$ 116,484</u>	<u>\$ 29,408</u>	<u>\$ 14,782</u>	<u>\$ 10,198</u>

Expenditure Comparisons

Highlands Park Facilities Fund	2008 Actual	2009 Budget	2009 Actual	2010 Budget
Construction Costs	\$ 101,702	\$ 29,408	\$ 8,892	\$ 10,198
Park Maintenance Equipment	-	-	-	-
Debt Issuance Costs	-	-	-	-
Interfund Loan Repayment	-	-	-	-
Interfund Loan Interest	-	-	-	-
Ending Fund Balance	14,782	-	5,890	-
<i>Total Fund Expenditures</i>	<u>\$ 116,484</u>	<u>\$ 29,408</u>	<u>\$ 14,782</u>	<u>\$ 10,198</u>

2006 PARK BOND FUND

This fund was established in 2006 to account for voter-approved bond proceeds issued to cover costs associated with:

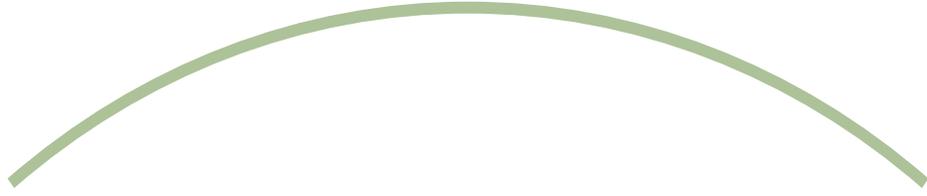
- ✓ acquiring and developing neighborhood and community parks;
- ✓ constructing and improving hiking, biking and walking trails;
- ✓ undertaking additional capital projects to protect water quality in local creeks and streams and to preserve and protect natural areas, open space and wildlife habitat; and
- ✓ bond issuance costs.

Revenue Comparisons

2006 Park Bond Fund	2008 Actual	2009 Budget	2009 Actual	2010 Budget
Beginning Fund Balance	\$ 3,878,204	\$ 1,972,750	\$ 1,764,020	\$ 526,273
Bond Proceeds	-	2,802,690	2,802,691	-
Grants/Donations	1,145,141	700,000	863,202	-
Investment Interest	56,999	-	3,669	2,000
Transfer-in Park Mitigation Fund	680,000	-	-	-
Transfer-in Capital Improvement Fund	133,000	-	-	-
<i>Total Fund Revenue</i>	<u>\$ 5,893,344</u>	<u>\$ 5,475,440</u>	<u>\$ 5,433,582</u>	<u>\$ 528,273</u>

Expenditure Comparisons

2006 Park Bond Fund	2008 Actual	2009 Budget	2009 Actual	2010 Budget
Park Improvements	\$ 865,855	\$ 2,472,750	\$ 2,239,307	\$ 528,273
Land Acquisition	3,263,469	2,691,345	2,691,345	-
Debt Issuance Costs	-	36,665	36,665	-
Ending Fund Balance	1,764,020	274,680	466,265	-
<i>Total Fund Expenditures</i>	<u>\$ 5,893,344</u>	<u>\$ 5,475,440</u>	<u>\$ 5,433,582</u>	<u>\$ 528,273</u>



*Enterprise
Funds*



ENTERPRISE FUNDS OVERVIEW

Enterprise Funds are established to account for operations that are normally financed and operated in a manner similar to private business enterprises, or where the intent of the governing body is that the costs (including depreciation) of providing goods or services to the general public be financed or recovered primarily through user charges. Capital Project funds for Enterprise functions are also included in this fund category, as are the Debt Redemption funds for enterprise functions.

The City of Issaquah operates a water utility, a sewer utility, and a stormwater utility as Enterprise functions. In addition to the operating funds, a separate fund has been established for Capital Improvements for each utility. Also included in this category is a Bond Redemption fund for the water utility, sewer utility, and the stormwater utility.

WATER FUND

The City of Issaquah's water utility provides its ratepayers with dependable, clean, and safe potable water; maintains proper water pressure, and insures positive fire protection through properly sized distribution and storage facilities.

These responsibilities are met through established programs for preventive maintenance, emergency repairs, meter installations and reading, and long range planning. Costs are met through fees paid by the customers connected to the water system.

Revenue Comparisons

Water Fund	2008 Actual	2009 Budget	2009 Actual	2010 Budget
Beginning Fund Balance	\$ 2,122,685	\$ 892,350	\$ 798,021	\$ 712,174
Inspection Fees	9,007	15,000	9,872	10,000
Charges for Service	4,562,703	5,590,845	5,805,388	5,570,400
Regional Main Maint. Charges	-	92,000	100,427	50,000
Interfund City Shop Rent Chgs	670,000	670,000	670,000	670,000
Investment Interest	29,625	25,000	2,029	5,000
Sale of Meters	-	270,000	38,578	100,000
Rental Fees (Net)	143,537	85,000	42,805	85,000
Miscellaneous	1,720	14,000	5,950	3,000
<i>Total Fund Revenue</i>	<u>\$ 7,539,277</u>	<u>\$ 7,654,195</u>	<u>\$ 7,473,070</u>	<u>\$ 7,205,574</u>

Expenditure Comparisons

Water Fund	2008 Actual	2009 Budget	2009 Actual	2010 Budget
<i>Maintenance and Operations</i>				
Salaries	\$ 636,267	\$ 910,926	\$ 829,522	\$ 857,510
Overtime	73,977	33,000	53,140	5,000
Benefits	280,524	408,758	359,381	392,130
Supplies	208,860	320,840	214,419	324,038
Regional Water Charges	1,091,840	860,000	515,526	865,682
Professional Services	69,159	69,650	52,474	74,766
Utility Costs	191,959	229,200	243,924	220,912

Expenditure Comparisons (cont.)

Water Fund	2008 Actual	2009 Budget	2009 Actual	2010 Budget
<i>Maintenance and Operations (cont.)</i>				
Excise Tax	169,773	280,000	195,253	240,000
Cascade Water Alliance Dues	80,645	90,000	88,303	92,754
Other Service Charges	234,824	291,620	122,355	207,896
Capital Outlay	19,134	292,000	22,558	100,000
I/F Vehicle Repair/Replacement	<u>315,900</u>	<u>342,204</u>	<u>342,204</u>	<u>342,204</u>
<i>Subtotal</i>	\$ 3,372,862	\$ 4,128,198	\$ 3,039,059	\$ 3,722,892
<i>Interfund Transactions</i>				
Engineering Charges	\$ 438,352	\$ 438,352	\$ 438,352	\$ 438,352
Interfund Charges	312,534	354,606	344,248	349,413
Transfer to Revenue Bond	1,000,008	1,000,008	1,000,008	1,000,008
Transfer to Capital Fund	1,440,000	1,069,980	1,069,980	1,069,980
Xfer to Equip. Replacement	87,500	48,000	48,000	48,000
Xfer to Resource Conservation	<u>90,000</u>	<u>90,000</u>	<u>90,000</u>	<u>100,000</u>
<i>Subtotal</i>	\$ 3,368,394	\$ 3,000,946	\$ 2,990,588	\$ 3,005,753
Ending Fund Balance	<u>798,021</u>	<u>525,051</u>	<u>1,443,423</u>	<u>476,929</u>
<i>Total Fund Expenditures</i>	<u>\$ 7,539,277</u>	<u>\$ 7,654,195</u>	<u>\$ 7,473,070</u>	<u>\$ 7,205,574</u>

WATER REVENUE BOND FUND

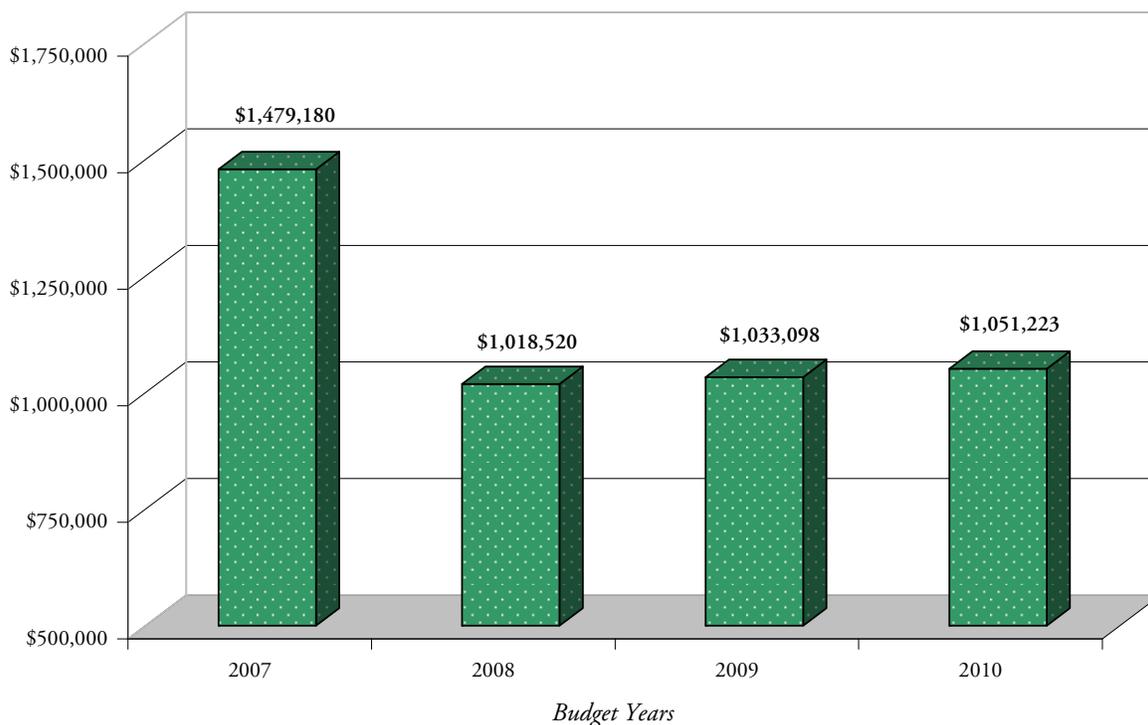
Revenues

Water Revenue Bond Fund	2010 Budget
Beginning Fund Balance January 1, 2010	\$ 1,035,883
Investment Interest	5,500
Operating Transfers from Utility Fund: Principal and Interest	<u>1,000,008</u>
<i>Total Fund Revenue</i>	<u><u>\$ 2,041,391</u></u>

Expenditures

Water Revenue Bond Fund		2010 Budget
<i>Long Term Debt - Principal</i>		
2001 Revenue Bond	\$ 410,000	
2003 Revenue Bond Refunding	<u>225,000</u>	
<i>Total Principal</i>		\$ 635,000
<i>Long Term Debt - Interest</i>		
2001 Revenue Bond	\$ 316,568	
2003 Revenue Bond Refunding	<u>38,600</u>	
<i>Total Interest</i>		<u>355,168</u>
<i>Total Long Term Debt Service</i>		\$ 990,168
Estimated Ending Fund Balance December 31, 2010		<u>1,051,223</u>
<i>Total Fund Expenditures</i>		<u><u>\$ 2,041,391</u></u>

Ending Fund Balance Comparison



Water Revenue Bond Summary

Name	Issue Date	Issue Amount	Average Coupon Interest	Date of Final Maturity	12/31/09 Outstanding Bond Balance
2001 Water Revenue Bond	12/1/01	\$9,200,000	4.85%	12/1/2021	\$6,440,000
2003 Water Revenue Bond ¹	1/1/94	\$3,600,000	3.50%	12/1/2013	\$965,000

Note: \$440,000 of outstanding 1998 Water Revenue Bonds were called on December 1, 2008.

¹ *The 1994 Water Revenue Bonds were refunded in 2003.*

SHOP CONSTRUCTION FUND

This fund was created in 1994 to build up reserves for the future construction of a City Shop, and for satellite shop sites in the Issaquah Highlands and Talus Development areas.

Revenue Comparisons

Shop Construction Fund	2008 Actual	2009 Budget	2009 Actual	2010 Budget
Beginning Fund Balance	\$ 696,266	\$ 712,166	\$ 713,315	\$ 573,846
Revenue Bond Proceeds	-	-	-	-
Interfund Loan Proceeds	-	-	-	-
Investment Interest	17,049	8,000	531	-
Transfers-In - Mitigation Fund	-	-	-	-
<i>Total Fund Revenue</i>	<u>\$ 713,315</u>	<u>\$ 720,166</u>	<u>\$ 713,846</u>	<u>\$ 573,846</u>

Expenditure Comparisons¹

Shop Construction Fund	2008 Actual	2009 Budget	2009 Actual	2010 Budget
Highlands Storage Facility ¹	\$ -	\$ 475,000	\$ -	\$ -
Talus Storage Facility	-	140,000	137,989	-
Transfer to Water Capital Fund	-	-	-	-
Ending Fund Balance	<u>713,315</u>	<u>105,166</u>	<u>575,857</u>	<u>573,846</u>
<i>Total Fund Expenditures</i>	<u>\$ 713,315</u>	<u>\$ 720,166</u>	<u>\$ 713,846</u>	<u>\$ 573,846</u>

¹ To be constructed in 2011.

RESERVOIR CONSTRUCTION IMPROVEMENT FUND

This fund was created in 1995 to build up reserves for the future construction of additional water reservoirs, and for major improvements to current water systems.

Revenue Comparisons

Reservoir Construction Improvement Fund	2008 Actual	2009 Budget	2009 Actual	2010 Budget
Beginning Fund Balance	\$ 31,241	\$ -	\$ -	\$ -
Revenue Bond Proceeds	-	-	-	-
Interfund Loan Proceeds	-	-	-	-
Investment Interest	-	-	-	-
Contributions/Grants	-	-	-	-
Transfers-In - City Shop Fund	-	-	-	-
<i>Total Fund Revenue</i>	<u>\$ 31,241</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

Expenditure Comparisons

Reservoir Construction Improvement Fund	2008 Actual	2009 Budget	2009 Actual	2010 Budget
Squak Mountain Water System	\$ -	\$ -	\$ -	\$ -
Forest Rim Reservoir	-	-	-	-
Interfund Loan Repayment	-	-	-	-
Interfund Loan Interest	-	-	-	-
Debt Issue Costs	-	-	-	-
Transfer to Water Capital Fund	31,241	-	-	-
Ending Fund Balance	-	-	-	-
<i>Total Fund Expenditures</i>	<u>\$ 31,241</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

WATER CAPITAL PROJECTS FUND

This fund was created in 1981 to provide for capital improvements to the water system. In addition to the proceeds from the capital connection charge imposed on property owners newly connecting to the City's water system, revenues are transferred from the Water Fund as provided by the budget ordinance.

Disbursements from this fund must be for projects that are approved and authorized by the City Council.

Revenue Comparisons

Water Capital Projects Fund	2008 Actual	2009 Budget	2009 Actual	2010 Budget
Beginning Fund Balance	\$ 1,669,430	\$ 754,551	\$ 698,442	\$ 384,022
Revenue Bond Proceeds	-	-	-	-
Interfund Loan Proceeds	1,200,000	-	-	-
Investment Interest	31,494	10,000	5,549	4,500
Connection Fees/Contributions	129,865	100,000	106,147	100,000
Grants/Other	29,874	18,000	25,533	12,000
Transfers-In - Water Fund	1,440,000	1,069,980	1,069,980	1,069,980
Transfers-In - Reservoir Construction Fund	<u>31,241</u>	<u>-</u>	<u>-</u>	<u>-</u>
<i>Total Fund Revenue</i>	<u>\$ 4,531,904</u>	<u>\$ 1,952,531</u>	<u>\$ 1,905,651</u>	<u>\$ 1,570,502</u>

Expenditure Comparisons

Water Capital Projects Fund	2008 Actual	2009 Budget	2009 Actual	2010 Budget
Professional Services	\$ -	\$ -	\$ -	\$ -
Construction Capital	3,822,812	1,508,000	1,069,886	883,500
Interfund Loan Repayment	-	300,000	300,000	300,000
Interfund Loan Interest	10,650	36,000	41,400	24,000
Debt Issue Costs	-	-	-	-
Ending Fund Balance	<u>698,442</u>	<u>108,531</u>	<u>494,365</u>	<u>363,002</u>
<i>Total Fund Expenditures</i>	<u>\$ 4,531,904</u>	<u>\$ 1,952,531</u>	<u>\$ 1,905,651</u>	<u>\$ 1,570,502</u>

Water Capital Projects List:

Water Capital Fund Projects	
Water Main Replacement	\$ 600,000
Seismic Retrofits	100,000
Blending Project Construction (Install blending and fluoride equipment)	150,000
Cemetery Reservoir Telemetry Upgrade	20,000
Replace Old Lock Cores with New System	<u>13,500</u>
<i>Total Water Capital Projects</i>	<u><u>\$ 883,500</u></u>

Major Project Descriptions

CITY OF ISSAQUAH
2010-2015 CAPITAL IMPROVEMENT PLAN

PROJECT/EQUIPMENT TITLE:		Watermain Replacement (Program)	
LOCATION:		City Wide	
DESCRIPTION: This project replaces approximately 3000 lineal feet of watermain each year as identified in the City's Water System Update. The main replacements are coordinated with the City's Pavement Overlay Program, and with priorities in the Water System Update. Loop dead-end watermains through the water distribution system where feasible. Pressure reducing valves are replaced under this program.			
JUSTIFICATION & SUSTAINABILITY BENEFITS: The mains are old, have dead ends, and continue to have frequent leaks which must be repaired. Watermains, and PRV's to be replaced are identified in the System Plan and are generally old and leaky, undersized for fire flow, and coordinated with overlay, and construction programs reducing the fresh black top being destroyed. Currently City staff spends hundreds of hours each year flushing stale water from dead end watermains many of which are fairly easy to replace with a loop which reduces staff field maintenance hours and increases the quality of water.			
PRIOR YEAR ACCOMPLISHMENTS (Including 2009 estimate) For 2008, 3000 feet of watermain was replaced at NW Aries Pl, Greenwood Blvd. SW, SW Mt. Fury Circle, intersection of Wildwood & Highwood Dr. SW. For 2009 we plan to replace 2000 feet of 12" and 1000 feet of 8" watermain, and loop a dead-end main. Locations are 1st Ave. NW from Sunset to Dogwood, NW Alder Pl & NE Alder ST. form 1st Ave NW to 2nd Ave NE, 1st Pl. NW, SE Andrews from 4th Pl SE to 6th Ave. SE.			
YEAR 2010 ANTICIPATED ACCOMPLISHMENT: For 2010 we plan to replace 3,000 feet of watermain and dead end mains with loops.			
	City Share of Cost	Non-City Share	Total Amount
Prior Years	Annual	Annual	Annual
2009 Budget	\$ 500,000	\$ -	\$ 500,000
2009 Estimate	\$ 500,000	\$ -	\$ 500,000
Year 2010	\$ 600,000	\$ -	\$ 600,000
Year 2011	\$ 700,000	\$ -	\$ 700,000
Year 2012	\$ 700,000	\$ -	\$ 700,000
Year 2013	\$ 800,000	\$ -	\$ 800,000
Year 2014	\$ 800,000	\$ -	\$ 800,000
Year 2015	\$ 800,000	\$ -	\$ 800,000
Future Years	\$ 3,600,000	\$ -	\$ 3,600,000
Total Cost	\$ 8,500,000	\$ -	\$ 8,500,000
City Revenue Source: Water Capital Fund			
Non-City Source:			
Submitted By: Brandon Cole			
Department: PWE			
Date: 31-Jan			
Priority: 1/1			Project #: w00110

CITY OF ISSAQUAH 2010-2015 CAPITAL IMPROVEMENT PLAN

PROJECT/EQUIPMENT TITLE:		Seismic Retrofits			
LOCATION:		City Wide			
DESCRIPTION:					
Retrofitting and repair of reservoirs, pump stations, pressure reducing stations, and well facilities to improve their ability to be operational following a large seismic event. The facility and type of improvements necessary are discussed in the EQE Report dated December 1997 and titled "Seismic Vulnerability Assessment of the City Of Issaquah Water/Wastewater Systems", and field observations of earthquake damage.					
JUSTIFICATION & SUSTAINABILITY BENEFITS:					
A report prepared by a consultant identified certain facilities that are susceptible to damage during a large earthquake which should be retrofitted for better seismic performance. Retrofitting increases the chances of facilities being operational, may reduce emergency response to events, and will improve the reliability of the system following an earthquake.					
PRIOR YEAR ACCOMPLISHMENTS (Including 2009 estimate)					
In prior year geotech analysis was performed to determine the scope of work for retrofitting the Cemetery Reservoirs with anchor bolts and other strengthening measures.					
YEAR 2010 ANTICIPATED ACCOMPLISHMENT:					
Plan to retrofit the Highwood reservoirs with anchor bolts and other strengthen measures.					
	City Share of Cost	Non-City Share	Total Amount		
Prior Years	Annual	Annual	Annual	City Revenue Source:	
2009 Budget	\$ 50,000	\$ -	\$ 50,000	Non-City Source:	
2009 Estimate	\$ 50,000	\$ -	\$ 50,000		
Year 2010	\$ 100,000	\$ -	\$ 100,000		
Year 2011	\$ 100,000	\$ -	\$ 100,000	Submitted By:	
Year 2012	\$ 50,000	\$ -	\$ 50,000	Brandon Cole	
Year 2013	\$ -	\$ -	\$ -	Department:	
Year 2014	\$ -	\$ -	\$ -	PWE	
Year 2015	\$ -	\$ -	\$ -	Date: 31-Jan	
Future Years	\$ -	\$ -	\$ -	Priority:	
Total Cost	\$ 300,000	\$ -	\$ 300,000	2/2	Project #: Assigned

CITY OF ISSAQUAH
2010-2015 CAPITAL IMPROVEMENT PLAN

PROJECT/EQUIPMENT TITLE:		CEMETERY RESERVOIR TELEMETRY UPGRADE		
LOCATION:		Cemetery Reservoir		
DESCRIPTION: Upgrade the Cemetery Reservoir telemetry communication hardware; replace existing tone equipment with a programmable logic controller and associated programming.				
JUSTIFICATION & SUSTAINABILITY BENEFITS: This request continues the standardization of all Water facility assets to the newer, expanded communication capabilities of programmable logic controllers (PLC) as the primary communication tool between remote facilities and the Shop. This upgrade will provide an expanded ability to assess, control, and verify conditions at the respective facility.				
PRIOR YEAR ACCOMPLISHMENTS (including 2009 estimate): NA				
YEAR 2010 ANTICIPATED ACCOMPLISHMENT: Upgrade communication hardware; install a PLC at the Cemetery Reservoirs, 695 W Sunset Way				
	City Share of Cost	Non-City Share	Total Amount	City Revenue Source:
Prior Years	\$ -	\$ -	\$ -	Water Fund
2009 Budget	\$ -	\$ -	\$ -	Non-City Source:
2009 Estimate	\$ -	\$ -	\$ -	
Year 2010	\$ 20,000	\$ -	\$ 20,000	
Year 2011	\$ -	\$ -	\$ -	Submitted By: Greg Keith
Year 2012	\$ -	\$ -	\$ -	
Year 2013	\$ -	\$ -	\$ -	Department: PWO
Year 2014	\$ -	\$ -	\$ -	
Year 2015	\$ -	\$ -	\$ -	Date: 2/17/2008
Future Years	\$ -	\$ -	\$ -	Priority: 5/5
Total Cost	\$ 20,000	\$ -	\$ 20,000	

CITY OF ISSAQUAH 2010-2015 CAPITAL IMPROVEMENT PLAN

PROJECT/EQUIPMENT TITLE:		CEMETERY RESERVOIR TELEMTRY UPGRADE			
LOCATION:		Cemetery Reservoir			
DESCRIPTION:					
Upgrade the Cemetery Reservoir telemetry communication hardware; replace existing tone equipment with a programmable logic controller and associated programming.					
JUSTIFICATION & SUSTAINABILITY BENEFITS:					
This request continues the standardization of all Water facility assets to the newer, expanded communication capabilities of programmable logic controllers (PLC) as the primary communication tool between remote facilities and the Shop. This upgrade will provide an expanded ability to assess, control, and verify conditions at the respective facility.					
PRIOR YEAR ACCOMPLISHMENTS (including 2009 estimate):					
NA					
YEAR 2010 ANTICIPATED ACCOMPLISHMENT:					
Upgrade communication hardware; install a PLC at the Cemetery Reservoirs, 695 W Sunset Way					
	City Share of Cost	Non-City Share	Total Amount		
Prior Years	\$ -	\$ -	\$ -	City Revenue Source:	
2009 Budget	\$ -	\$ -	\$ -	Water Fund	
2009 Estimate	\$ -	\$ -	\$ -	Non-City Source:	
Year 2010	\$ 20,000	\$ -	\$ 20,000		
Year 2011	\$ -	\$ -	\$ -	Submitted By:	
Year 2012	\$ -	\$ -	\$ -	Greg Keith	
Year 2013	\$ -	\$ -	\$ -	Department:	
Year 2014	\$ -	\$ -	\$ -	PWO	
Year 2015	\$ -	\$ -	\$ -	Date: 2/17/2008	
Future Years	\$ -	\$ -	\$ -	Priority:	Project #:
Total Cost	\$ 20,000	\$ -	\$ 20,000	5/5	CIPwtr36

CITY OF ISSAQUAH
2010-2015 CAPITAL IMPROVEMENT PLAN

PROJECT/EQUIPMENT TITLE:		LOCK CORES REPLACEMENT FOR PWO SITES		
LOCATION:		City-wide		
DESCRIPTION: Purchase and install approximately 400 lock cores to replace existing lock cores.				
JUSTIFICATION & SUSTAINABILITY BENEFITS: Locked PWO facilities have had the same core type for 20 years. The key is no longer patent-protected and therefore the core and key should be changed to maintain facility security.				
PRIOR YEAR ACCOMPLISHMENTS (including 2009 estimate):				
YEAR 2010 ANTICIPATED ACCOMPLISHMENT: Purchase and install approximately 400 lock cores to replace existing lock cores at all locked PWO facilities, city-wide.				
	City Share of Cost	Non-City Share	Total Amount	City Revenue Source:
Prior Years	\$ -	\$ -	\$ -	Water, Storm Water, Sewer
2009 Budget	\$ -	\$ -	\$ -	Non-City Source:
2009 Estimate	\$ -	\$ -	\$ -	
Year 2010	\$ 13,500	\$ -	\$ 13,500	
Year 2011	\$ -	\$ -	\$ -	Submitted By:
Year 2012	\$ -	\$ -	\$ -	Gregory P. Keith
Year 2013	\$ -	\$ -	\$ -	Department:
Year 2014	\$ -	\$ -	\$ -	PWO
Year 2015	\$ -	\$ -	\$ -	Date: 2/25/2009
Future Years	\$ -	\$ -	\$ -	Priority:
Total Cost	\$ 13,500	\$ -	\$ 13,500	3/3 Project #: CIPwtr61

SEWER FUND

The function of the Issaquah Sewer Utility is to collect the wastewater generated by its users, and deliver it to Metro's collection/treatment system. Protecting the quality of Issaquah's area surface and groundwater is a major responsibility.

These responsibilities are met through established programs for sewer line cleaning, manhole and line flushing, rodent control, emergency repairs, preventive maintenance and long range planning. Costs are met through fees paid by the customers connected to the sewer system.

Revenue Comparisons

Sewer Fund	2008 Actual	2009 Budget	2009 Actual	2010 Budget
Beginning Fund Balance	\$ 586,992	\$ 787,515	\$ 1,069,248	\$ 1,243,545
Inspection Fees	7,818	13,000	8,229	10,000
Charges for Service	5,868,084	6,611,263	6,382,515	6,680,000
Licenses and Permits	3,134	6,000	3,542	5,000
Investment Interest	16,416	20,000	2,168	3,000
<i>Total Fund Revenue</i>	<u>\$ 6,482,444</u>	<u>\$ 7,437,778</u>	<u>\$ 7,465,702</u>	<u>\$ 7,941,545</u>

Expenditure Comparisons

Sewer Fund	2008 Actual	2009 Budget	2009 Actual	2010 Budget
<i>Maintenance & Operations</i>				
Salaries	\$ 204,654	\$ 231,978	\$ 218,263	\$ 255,277
Overtime	22,109	19,400	11,822	6,000
Benefits	90,778	117,180	91,068	118,075
Supplies	29,770	29,900	25,957	16,695
Professional Services	12,962	9,950	6,960	8,780
King County Charges METRO	3,703,957	4,648,680	4,469,426	4,709,400
Excise Tax	57,108	78,500	55,903	75,000
Utility Charges	25,542	32,900	38,425	32,900
Other Service Charges	15,164	26,850	13,514	12,772
I/F Vehicle Repair/Replace	142,800	157,068	157,068	157,068
<i>Subtotal</i>	<u>\$ 4,304,844</u>	<u>\$ 5,352,406</u>	<u>\$ 5,088,406</u>	<u>\$ 5,391,967</u>

Expenditure Comparisons (cont.)

Sewer Fund	2008 Actual	2009 Budget	2009 Actual	2010 Budget
<i>Interfund Transactions</i>				
Engineering Charges	\$ 166,738	\$ 199,980	\$ 199,980	\$ 199,980
Interfund Charges	214,114	243,093	237,300	241,900
Interfund City Shop Rental	150,000	150,000	150,000	150,000
Xfer to Resource Conservation	-	-	-	45,000
Transfer to Capital Fund	540,000	480,000	480,000	480,000
Xfer to Equip. Replacement	<u>37,500</u>	<u>37,500</u>	<u>37,500</u>	<u>37,500</u>
<i>Subtotal</i>	\$ 1,108,352	\$ 1,110,573	\$ 1,104,780	\$ 1,154,380
Ending Fund Balance	<u>1,069,248</u>	<u>974,799</u>	<u>1,272,516</u>	<u>1,395,198</u>
<i>Total Fund Expenditures</i>	<u>\$ 6,482,444</u>	<u>\$ 7,437,778</u>	<u>\$ 7,465,702</u>	<u>\$ 7,941,545</u>

King County Sewer Charges

This is the amount charged by King County for sewer treatment services. The recent histories of these monthly charges are as follows:

Year	Charge	Year	Charge	Year	Charge	Year	Charge
1980	\$3.90	1985	\$7.80	1992-1993	\$13.62	2002	\$23.40
1981	\$4.50	1986	\$8.50	1994	\$15.90	2003-2004	\$23.40
1982	\$4.95	1987	\$9.70	1995	\$17.95	2005-2006	\$25.60
1983	\$5.58	1988	\$9.90	1996-1999	\$19.10	2007-2008	\$27.95
1984	\$7.00	1989	\$10.45	2000	\$19.50	2009	\$31.90
1985	\$7.80	1991	\$13.20	2001	\$19.75	2010	\$31.90

SEWER REVENUE BOND FUND

Revenues

Sewer Revenue Bond Fund	2010 Budget
Beginning Fund Balance January 1, 2010	\$ -
Investment Interest	-
Operating Transfers from Sewer Fund: Principal and Interest	-
<i>Total Fund Revenue</i>	<u>\$ -</u>

Expenditures¹

Sewer Revenue Bond Fund ¹	2010 Budget
<i>Long Term Debt</i>	
Principal	\$ -
Interest	-
<i>Total Long Term Debt Service</i>	\$ -
Estimated Ending Fund Balance December 31, 2010	-
<i>Total Fund Expenditures</i>	<u>\$ -</u>

¹ All outstanding Sewer Revenue Bonds were called on June 1, 2000

SEWER ULID DEBT FUND

Revenues

Sewer ULID Debt Fund	2010 Budget
Beginning Fund Balance January 1, 2010	\$ -
Special Assessments	7,824
<i>Total Fund Revenue</i>	<u>\$ 7,824</u>

Expenditures

Sewer ULID Debt Fund	2010 Budget
Special Assessment Principal	\$ 7,400
Special Assessment Interest	424
Estimated Ending Fund Balance December 31, 2010	-
<i>Total Fund Expenditures</i>	<u>\$ 7,824</u>

Sewer ULID Bond Summary

Name	Issue Date	Issue Amount	Average Coupon Interest	Date of Final Maturity	12/31/09 Outstanding Bond Balance
2003 Sewer U.L.I.D. #22 ¹	10/01/03	\$155,811	5.6%	10/01/2013	\$4,164

¹ 2010 represents the seventh payment on the Sewer U.L.I.D. Bond to the Equipment Replacement Fund. Special Assessments charged to the NW Goode Place property owners will be used to repay this debt.

SEWER CAPITAL PROJECTS FUND

This fund was created in 1982 to provide for capital improvements to the sewer system. In addition to the proceeds from the special connection charge imposed on property owners newly connecting to the City's sewer system, revenues are transferred from the Sewer Fund as provided by the budget ordinance.

Disbursements from the fund must be for projects that are approved and authorized by the City Council.

Revenue Comparisons

Sewer Capital Projects Fund	2008 Actual	2009 Budget	2009 Actual	2010 Budget
Beginning Fund Balance	\$ 1,819,781	\$ 2,039,413	\$ 1,956,874	\$ 2,007,374
Investment Interest	38,846	55,000	2,015	10,000
Connection Fees/Contributions	35,556	75,000	19,473	30,000
Transfers-in - Sewer Fund	<u>540,000</u>	<u>480,000</u>	<u>480,000</u>	<u>480,000</u>
<i>Total Fund Revenue</i>	<u>\$ 2,434,183</u>	<u>\$ 2,649,413</u>	<u>\$ 2,458,362</u>	<u>\$ 2,527,374</u>

Expenditure Comparisons

Sewer Capital Projects Fund	2008 Actual	2009 Budget	2009 Actual	2010 Budget
Construction/Capital	\$ 477,309	\$ 458,000	\$ 285,378	\$ 470,000
Other Service Charges	-	-	-	-
Ending Fund Balance	<u>1,956,874</u>	<u>2,191,413</u>	<u>2,172,984</u>	<u>2,057,374</u>
<i>Total Fund Expenditures</i>	<u>\$ 2,434,183</u>	<u>\$ 2,649,413</u>	<u>\$ 2,458,362</u>	<u>\$ 2,527,374</u>

Sewer Capital Projects List:

Sewer Capital Fund Projects	
Sewer Main Rehabilitation	\$ 350,000
Manhole Rehabilitation	100,000
Holiday Inn Lift Station	<u>20,000</u>
<i>Total Sewer Capital Projects</i>	<u>\$ 470,000</u>

Major Project Descriptions

CITY OF ISSAQUAH
2010-2015 CAPITAL IMPROVEMENT PLAN

PROJECT/EQUIPMENT TITLE:		Sewer Main Rehabilitation (program)			
LOCATION:		City Wide			
DESCRIPTION: This project involves the reconstruction, relining, and/or repair of approximately 3,000 to 6,000 lineal feet of sewer main and laterals annually.					
JUSTIFICATION & SUSTAINABILITY BENEFITS: These facilities have reached the end of their design life, and we have had localized failures. Infiltration and inflow are problems which METRO identified in the 1980's. The reconstruction and/or repairs will reduce the infiltration and inflow which helps maintain system capacities and reduces flow impacts to the METRO treatment facility serving Issaquah.					
PRIOR YEAR ACCOMPLISHMENTS (Including 2009 estimate) In 2008 the City relined 3,400 feet of sewer main, and in 2009 we anticipate relining another 4,000 feet of sewer main.					
YEAR 2010 ANTICIPATED ACCOMPLISHMENT: In 2010 we anticipate relining 3,000 to 4,000 linear feet of sewer and 500 linear feet of side sewers.					
	City Share of Cost	Non-City Share	Total Amount	City Revenue Source:	
Prior Years	Annual	Annual	Annual	Sewer Capital Fund	
2009 Budget	\$ 350,000	\$ -	\$ 350,000	Non-City Source:	
2009 Estimate	\$ 350,000	\$ -	\$ 350,000		
Year 2010	\$ 350,000	\$ -	\$ 350,000	Submitted By: Brandon Cole	
Year 2011	\$ 350,000	\$ -	\$ 350,000		
Year 2012	\$ 350,000	\$ -	\$ 350,000	Department: PWE	
Year 2013	\$ 350,000	\$ -	\$ 350,000		
Year 2014	\$ 350,000	\$ -	\$ 350,000	Date: 31-Jan	
Year 2015	\$ 350,000	\$ -	\$ 350,000		
Future Years	\$ 1,500,000	\$ -	\$ 1,500,000	Priority:	Project #:
Total Cost	\$ 3,950,000	\$ -	\$ 3,950,000	1/1	s00110

CITY OF ISSAQUAH 2010-2015 CAPITAL IMPROVEMENT PLAN

PROJECT/EQUIPMENT TITLE:		Manhole Rehabilitation (Program)			
LOCATION:		City wide			
DESCRIPTION: Identify, and repair, restore, and renew leaking manholes, include lining, raising, inflow restrictor, or replacement.					
JUSTIFICATION & SUSTAINABILITY BENEFITS: This project is focused at reducing infiltration in the sewer as a result of leaking manholes. The reconstruction and/or repairs will reduce the infiltration and inflow which helps maintain system capacities and reduces flow impacts to the METRO treatment facility serving Issaquah.					
PRIOR YEAR ACCOMPLISHMENTS (Including 2009 estimate) For 2008 we rebuilt 8 leaky sewer manholes, and performed thorough inspections of 250 manholes, and for 2009 we plan to rebuild 10 more this year and inspect at least 200 more.					
YEAR 2010 ANTICIPATED ACCOMPLISHMENT: Rebuild 10 manholes and inspect 200 manholes for leaks.					
	City Share of Cost	Non-City Share	Total Amount		
Prior Years	Annual	Annual	Annual	City Revenue Source: Sewer Capital Fund	
2009 Budget	\$ 100,000	\$ -	\$ 100,000	Non-City Source:	
2009 Estimate	\$ 100,000	\$ -	\$ 100,000		
Year 2010	\$ 100,000	\$ -	\$ 100,000		
Year 2011	\$ 100,000	\$ -	\$ 100,000	Submitted By: Brandon Cole	
Year 2012	\$ 100,000	\$ -	\$ 100,000		
Year 2013	\$ 100,000	\$ -	\$ 100,000	Department: PWE	
Year 2014	\$ 100,000	\$ -	\$ 100,000		
Year 2015	\$ 100,000	\$ -	\$ 100,000	Date: 31-Jan	
Future Years	\$ 200,000	\$ -	\$ 200,000	Priority:	Project #:
Total Cost	\$ 900,000	\$ -	\$ 900,000	2/2	s002010

CITY OF ISSAQUAH
2010-2015 CAPITAL IMPROVEMENT PLAN

PROJECT/EQUIPMENT TITLE: Holiday Inn Lift Station Replacement					
LOCATION: 100 feet east from intersection of 12th Ave NW and NW Sammamish Road					
DESCRIPTION: Replace the current lift station located partially within 12th Ave NW and the sidewalk on the north side of the road with a gravity line to the Pickering Lift Station.					
JUSTIFICATION & SUSTAINABILITY BENEFITS: This station has high maintenance costs and infiltration since the hatch is half in the driving lane and the curb allowing stormwater to enter the station in large quantities. The station was scheduled to be abandoned with a gravity sewer in the early and mid 1990's but the soft ground was too difficult to use cut and cover techniques. New directional boring techniques possibly allow the City to drill from the Holiday Inn pump station to the Pickering lift station with a gravity line and eliminate the station entirely.					
PRIOR YEAR ACCOMPLISHMENTS (Including 2009 estimate) NA					
YEAR 2010 ANTICIPATED ACCOMPLISHMENT: Site survey, feasibility study, and 70% plans to design a gravity sewer system for City Hall NW to the Pickering Pumpstation.					
	City Share of Cost	Non-City Share	Total Amount	City Revenue Source:	
Prior Years	\$ -	\$ -	\$ -	Sewer Capital Fund	
2009 Budget	\$ -	\$ -	\$ -	Non-City Source:	
2009 Estimate	\$ -	\$ -	\$ -		
Year 2010	\$ 20,000	\$ -	\$ 20,000		
Year 2011	\$ 500,000	\$ -	\$ 500,000	Submitted By:	
Year 2012	\$ -	\$ -	\$ -	Brandon Cole	
Year 2013	\$ -	\$ -	\$ -	Department:	
Year 2014	\$ -	\$ -	\$ -	PWE	
Year 2015	\$ -	\$ -	\$ -	Date: 31-Jan	
Future Years	\$ -	\$ -	\$ -	Priority:	Project #:
Total Cost	\$ 520,000	\$ -	\$ 520,000	3/3	Assigned

STORMWATER FUND

A fund set up to direct resources toward the identification and resolution of the City's stormwater problems. Activities include maintenance, upkeep and repair of existing facilities, flood control, basin planning, wetlands/stream corridor preservation and enhancement and urban runoff water quality.

Revenue Comparisons

Stormwater Fund	2008 Actual	2009 Budget	2009 Actual	2010 Budget
Beginning Fund Balance	\$ 514,333	\$ 333,627	\$ 552,409	\$ 677,705
Inspection Fees	13,355	15,000	34,701	20,000
Charges for Service	3,733,796	4,188,003	3,993,700	4,149,550
Investment Interest	10,961	13,000	2,086	4,000
FEMA/State Grants	<u>142,482</u>	<u>-</u>	<u>60,358</u>	<u>-</u>
Total Fund Revenue	<u>\$ 4,414,927</u>	<u>\$ 4,549,630</u>	<u>\$ 4,643,254</u>	<u>\$ 4,851,255</u>

Expenditure Comparisons

Stormwater Fund	2008 Actual	2009 Budget	2009 Actual	2010 Budget
<i>Maintenance & Operations</i>				
Salaries	\$ 579,008	\$ 679,726	\$ 636,173	\$ 612,876
Overtime	68,145	47,500	40,920	10,000
Benefits	268,405	329,740	278,102	283,300
Supplies	76,914	103,400	62,307	53,440
Professional Services	238,521	27,100	28,391	23,625
Other Services & Charges	236,209	226,400	187,827	196,094
I/F Vehicle Repair/Replace	<u>255,900</u>	<u>281,460</u>	<u>281,460</u>	<u>281,460</u>
Subtotal	\$ 1,723,102	\$ 1,695,326	\$ 1,515,180	\$ 1,460,795
<i>Interfund Transactions</i>				
Engineering Charges	\$ 733,500	\$ 726,400	\$ 844,125	\$ 676,400
Interfund Charges	247,416	285,017	276,494	284,864

Expenditure Comparisons (cont.)

Stormwater Fund	2008 Actual	2009 Budget	2009 Actual	2010 Budget
<i>Interfund Transactions (cont.)</i>				
Interfund City Shop Rental	200,000	200,000	200,000	200,000
Transfer to Debt Service	282,000	282,000	282,000	294,000
Transfer to Capital Fund	540,000	800,004	800,004	1,000,008
Xfer to Resource Conservation	86,000	86,000	86,000	96,000
Xfer to Equip. Replacement	<u>50,500</u>	<u>48,000</u>	<u>48,000</u>	<u>36,000</u>
<i>Subtotal</i>	\$ 2,139,416	\$ 2,427,421	\$ 2,536,623	\$ 2,587,272
Ending Fund Balance	<u>552,409</u>	<u>426,883</u>	<u>591,451</u>	<u>803,188</u>
<i>Total Fund Expenditures</i>	<u>\$ 4,414,927</u>	<u>\$ 4,549,630</u>	<u>\$ 4,643,254</u>	<u>\$ 4,851,255</u>

STORMWATER REVENUE BOND FUND

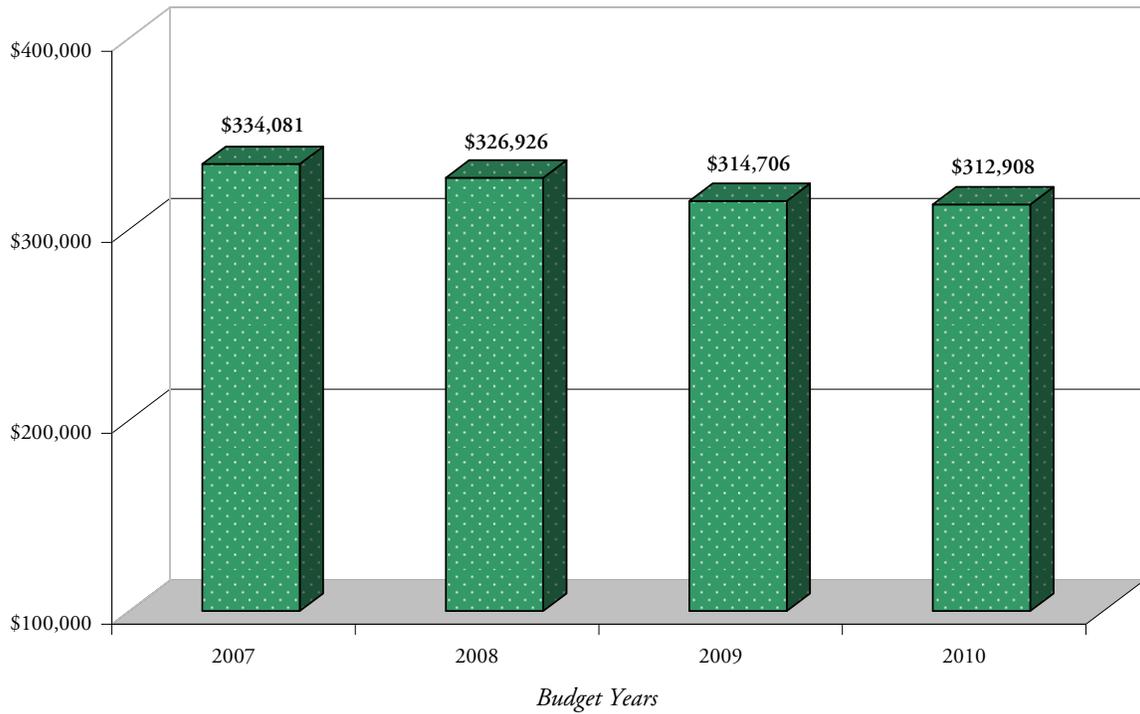
Revenues

Stormwater Revenue Bond Fund	2010 Budget
Beginning Fund Balance January 1, 2010	\$ 314,706
Investment Interest	1,200
Operating Transfers from Stormwater Fund: Principal and Interest	<u>294,000</u>
<i>Total Fund Revenue</i>	<u><u>\$ 609,906</u></u>

Expenditures

Stormwater Revenue Bond Fund		2010 Budget
<i>Long Term Debt - Principal</i>		
1998 Revenue Bond	\$ 110,000	
2001 Revenue Bond	<u>70,000</u>	
<i>Total Principal</i>		\$ 180,000
<i>Long Term Debt - Interest</i>		
1998 Revenue Bond	\$ 56,875	
2001 Revenue Bond	<u>60,123</u>	
<i>Total Interest</i>		<u>116,998</u>
<i>Long Term Debt Service Total</i>		\$ 296,998
Estimated Ending Fund Balance December 31, 2010		<u>312,908</u>
<i>Total Fund Expenditures</i>		<u><u>\$ 609,906</u></u>

Ending Fund Balance Comparison



Stormwater Revenue Bond Summary

Name	Issue Date	Issue Amount	Average Coupon Interest	Date of Final Maturity	12/31/09 Outstanding Bond Balance
1998 Revenue Bond	8/15/98	\$2,000,000	5.38%	12/1/2017	\$1,060,000
2001 Revenue Bond	12/1/01	\$1,600,000	5.25%	12/1/2021	\$1,130,000

STORMWATER CAPITAL FUND

This fund was created in 1988 to provide for capital purchases/improvements for the City stormwater system.

Proceeds to this fund are derived from a transfer from the Stormwater Fund and the \$0.04 per square foot of impervious surface charges against new development.

Revenue Comparisons

Stormwater Capital Fund	2008 Actual	2009 Budget	2009 Actual	2010 Budget
Beginning Fund Balance	\$ 485,612	\$ 505,477	\$ 1,404,604	\$ 971,886
Grants	41,646	632,500	635,472	3,626,318
Revenue Bond Proceeds	-	-	-	-
Contributions	176,189	100,000	36,184	800,000
Transfers-in - Stormwater Fund	540,000	800,004	800,004	1,000,008
Impervious Surface Fees	11,898	15,000	37,669	30,000
Investment Interest	14,573	17,000	3,669	5,000
Interfund Loan Proceeds	1,000,000	-	-	-
<i>Total Fund Revenue</i>	<u>\$ 2,269,918</u>	<u>\$ 2,069,981</u>	<u>\$ 2,917,602</u>	<u>\$ 6,433,212</u>

Expenditure Comparisons

Stormwater Capital Fund	2008 Actual	2009 Budget	2009 Actual	2010 Budget
Other Services and Charges	\$ -	\$ -	\$ 584	\$ 3,000
Construction/Capital	788,405	1,640,000	1,393,643	5,515,318
Debt Issue Costs	-	-	-	-
Public Works Trust Fund Loan Debt	68,034	67,422	67,421	66,809
Interfund Loan Interest	8,875	32,000	36,725	22,000
Interfund Loan Payment	-	200,000	200,000	250,000
Ending Fund Balance	1,404,604	130,559	1,219,229	576,085
<i>Total Fund Expenditures</i>	<u>\$ 2,269,918</u>	<u>\$ 2,069,981</u>	<u>\$ 2,917,602</u>	<u>\$ 6,433,212</u>

PW Trust Fund Loan Debt Summary

Name	Issue Date	Issue Amount	Average Coupon Interest	Date of Final Maturity	12/31/09 Outstanding Loan Balance
Public Works Trust Fund Loan (Newport Way Bridge)	1999	\$1,143,103	1.0%	7/1/2019	\$551,623

Stormwater Capital Projects List:¹

Stormwater Capital Fund Projects	
Storm Drainage Rehabilitation	\$ 250,000
Tributary 0170 Drainage Improvements	5,000
Squak Valley Park Stream Restoration	791,318
Issaquah Hatchery Intake Dam	2,255,000
Stream Habitat Restoration	150,000
ELSP Drainage Pump Station	420,000
FEMA Hazard Mitigation Grant - Flood	605,000
Pickering Ditch Rehabilitation	60,000
Water Quality Retrofits	6,000
North Fork Restoration	10,000
Issaquah Creek Bank Stabilization	130,000
LRIG Advanced Treatment System	800,000
New Flood Warning Gauge on Issaquah Creek North of 15-mile Creek	33,000
Total Stormwater Capital Projects	\$ 5,515,318

Grants/Contributions

Stormwater Fund Grants/Contributions Detail		2010 Total
Squak Valley Park Stream Restoration	\$ 571,318	
Issaquah Hatchery Intake Dam	2,250,000	
Stream Habitat Restoration	75,000	
ELSP Drainage Pump Station	400,000	
FEMA Hazard Mitigation Grant - Flood	600,000	
Issaquah Creek Bank Stabilization	130,000	
LRIG Advance Treatment System	400,000	
Total Stormwater Grants and Contributions	\$ 4,426,318	

¹ Contingent on Grants.

Major Project Descriptions

CITY OF ISSAQUAH

2010-2015 CAPITAL IMPROVEMENT PLAN

PROJECT/EQUIPMENT TITLE:		Storm Drainage Rehabilitation and Improvements		
LOCATION:		City Wide		
DESCRIPTION:				
This project involves repair, replacement and improvement of storm drain pipes and culverts that are structurally deficient, may fail and have associated high maintenance costs, or have design deficiencies that could lead to local flood hazards, and construction of new small drainage projects to address drainage problems. Examples include replacement of rusted corrugated metal pipe culverts, repair of poorly built storm drains, addition of storm drains in areas where these facilities are needed, and drainage improvements to mitigate localized flooding problems.				
JUSTIFICATION & SUSTAINABILITY BENEFITS:				
Benefits of these improvements include reduced flooding impacts to homes and streets, reduced erosion and associated sedimentation impacts to streams, reduced maintenance costs, and lowered risk of major failures that may result from lack of preventative maintenance. Improvements to drainage systems reduces erosion and sedimentation to streams, thereby preventing potential impacts to fish and wildlife resources. Drainage improvements will incorporate Low Impact Development (LID) methods as appropriate to improve water quality and infiltrate stormwater.				
PRIOR YEAR ACCOMPLISHMENTS (Including 2009 estimate)				
Storm drain repairs and relining on downtown city streets. In 2008 rehabilitation work occurred on Squak Mountain (Mt. Olympus Drive, Big Bear, and Capella). In 2009 rehabilitation work focused on the downtown area between Sunset Way and Juniper Street.				
YEAR 2010 ANTICIPATED ACCOMPLISHMENT:				
Locations of drainage system repair and storm drain relining not yet determined.				
	City Share of Cost	Non-City Share	Total Amount	City Revenue Source:
Prior Years	Annual	Annual	Annual	Stormwater Capital
2009 Budget	\$ 250,000	\$ -	\$ 250,000	Non-City Source:
2009 Estimate	\$ 250,000	\$ -	\$ 250,000	
Year 2010	\$ 250,000	\$ -	\$ 250,000	
Year 2011	\$ 250,000	\$ -	\$ 250,000	
Year 2012	\$ 250,000	\$ -	\$ 250,000	Submitted By:
Year 2013	\$ 250,000	\$ -	\$ 250,000	Kerry Ritland
Year 2014	\$ 250,000	\$ -	\$ 250,000	Department:
Year 2015	\$ -	\$ -	\$ -	PWE
Future Years	\$ -	\$ -	\$ -	Date: 23-Feb
Total Cost	\$ 1,500,000	\$ -	\$ 1,500,000	Priority:
				1/1
				Project #:
				g00209

CITY OF ISSAQUAH
2010-2015 CAPITAL IMPROVEMENT PLAN

PROJECT/EQUIPMENT TITLE:		Tributary 0170 Drainage System Improvements			
LOCATION:		Tributary 0170 ditch between SR-900 and Tibbetts Creek.			
DESCRIPTION:					
Drainage system improvements on the Tributary 0170 (former Drainage District No. 4) between SR-900 and Tibbetts Creek were constructed in 2008. This project included replacement of culverts under NW Sammamish Road and State Park entrance road, removal of accumulated sediments and blocking vegetation, construction of flood berm within the SR-900/I-90 interchange, fish habitat improvements, and invasive plant removal and native plant installation.					
JUSTIFICATION & SUSTAINABILITY BENEFITS:					
This project mitigates past flood problems on this drainage system, including conditions that contributed to flooding of City Hall Northwest in 1996, and compliments flood conveyance improvements that were constructed in 2004 on lower Tibbetts Creek. These improvements also improve stream conditions for fish and wildlife habitat through removal of invasive vegetation such as blackberry, installation of large woody debris, and replanting with native vegetation.					
PRIOR YEAR ACCOMPLISHMENTS (Including 2009 estimate)					
Maintenance of restoration plantings.					
YEAR 2010 ANTICIPATED ACCOMPLISHMENT:					
Maintenance of vegetation plantings, including removal of invasive plants using volunteers and conservation crews, in accordance with permit requirements.					
	City Share of Cost	Non-City Share	Total Amount	City Revenue Source:	
Prior Years	\$ 695,843	\$ 391,658	\$ 1,087,500	Stormwater Capital	
2009 Budget	\$ 5,000	\$ -	\$ 5,000	Non-City Source: FEMA Pre-Disaster Mitigation Grant	
2009 Estimate	\$ 5,000	\$ -	\$ 5,000		
Year 2010	\$ 5,000	\$ -	\$ 5,000	Submitted By: Kerry Ritland	
Year 2011	\$ 5,000	\$ -	\$ 5,000		
Year 2012	\$ -	\$ -	\$ -	Department: PWE	
Year 2013	\$ -	\$ -	\$ -		
Year 2014	\$ -	\$ -	\$ -		
Year 2015	\$ -	\$ -	\$ -	Date: 23-Feb	
Future Years	\$ -	\$ -	\$ -	Priority:	Project #: g00305
Total Cost	\$ 710,843	\$ 391,658	\$ 1,102,500	2/7	

CITY OF ISSAQUAH 2010-2015 CAPITAL IMPROVEMENT PLAN

PROJECT/EQUIPMENT TITLE: Squak Valley Park Stream Restoration				
LOCATION: South end of City on Issaquah Creek, in Squak Valley Park				
DESCRIPTION: Stream restoration project on Issaquah Creek at Squak Valley Park, including levee removal, stream channel and floodplain habitat improvements, and replanting with native revegetation. This project replaces a previous Corps of Engineers restoration proposal. Funding of habitat project construction is assisted by a \$320,682 King Conservation District grant (awarded in 2008). Property acquisition to expand the restoration project to the west bank funded by a \$250,000 Salmon Recovery Funding Board grant and up a \$450,000 Washington Wildlife and Recreation Board grant. Another \$29,318 from the King County Flood Control Zone District will also be used.				
JUSTIFICATION & SUSTAINABILITY BENEFITS: Construction of habitat improvements on Issaquah Creek improves stream and riparian habitat, providing additional flood refuge and rearing areas for salmon and native vegetation for wetland and terrestrial animals. Improving habitat conditions in Squak Valley Park corrects past channel modifications, including straightening and levee construction, that negatively impacted the environment. Habitat restoration directly benefits salmon and other wildlife, and improves the natural environment to be a more sustainable resource.				
PRIOR YEAR ACCOMPLISHMENTS (Including 2009 estimate) Design, permitting, and property acquisitions. Acquisitions are contingent on owner cooperation and award of grants that have been applied for.				
YEAR 2010 ANTICIPATED ACCOMPLISHMENT: Construction.				
	City Share of Cost	Non-City Share	Total Amount	City Revenue Source:
Prior Years	\$ 54,985	\$ -	\$ 54,985	Stormwater Capital
2009 Budget	\$ 130,000	\$ 520,000	\$ 650,000	Non-City Source: KCD, WWRP, SRFB & KCFCZD grants
2009 Estimate	\$ 130,000	\$ 520,000	\$ 650,000	
Year 2010	\$ 220,000	\$ 571,318	\$ 791,318	
Year 2011	\$ 5,000	\$ -	\$ 5,000	Submitted By: Kerry Ritland
Year 2012	\$ 5,000	\$ -	\$ 5,000	
Year 2013	\$ 5,000	\$ -	\$ 5,000	Department: PWE
Year 2014	\$ -	\$ -	\$ -	
Year 2015	\$ -	\$ -	\$ -	
Future Years	\$ -	\$ -	\$ -	Date: 2/23/09 (revised 7/27/09)
Total Cost	\$ 419,985	\$ 1,091,318	\$ 1,511,303	Priority: 3/2
				Project #: g00104

CITY OF ISSAQUAH
2010-2015 CAPITAL IMPROVEMENT PLAN

PROJECT/EQUIPMENT TITLE:		Issaquah Hatchery Intake Dam Removal/Replacement			
LOCATION:		Issaquah Creek upstream of Newport Way Bridge			
DESCRIPTION:					
In coordination with the Washington Department of Fish and Wildlife (WDFW), the City in 2007 obtained a State Salmon Recover Fund Board (SRFB) grant to determine the preferred option for improving fish passage at the Issaquah Hatchery intake dam, located about 1/2 mile upstream of the hatchery. The project evaluated alternatives ranging from dam rehabilitation to dam removal, and initiate final design for the approved recommendation. The selected design involves dam removal, construction of rock weirs to replace the dam, and replacement of water intake structure.					
JUSTIFICATION & SUSTAINABILITY BENEFITS:					
The WRIA 8 Chinook Salmon Conservation Plan identified the intake dam for the Issaquah Hatchery as the single most important Chinook salmon restoration project in Sammamish watershed, due to the poor condition of the fish ladder. This project will be conducted in coordination with the Lake Washington/Cedar/Sammamish watershed (WRIA 8) representatives to develop an integrated management approach that coordinates habitat, harvest, and hatchery actions. Improving habitat conditions along area streams corrects past actions caused by humans that negatively impacted the environment, directly benefiting salmon and other wildlife but also improving the natural environment to be a more sustainable resource.					
PRIOR YEAR ACCOMPLISHMENTS (Including 2009 estimate)					
Feasibility report, preliminary design (30%) including physical model study, permitting, and construction grant applications.					
YEAR 2010 ANTICIPATED ACCOMPLISHMENT:					
Grant applications, final design, and construction (contingent on grant award). Funding of construction is not expected to involve city funds, except for staff time. Rollover of some SRFB grant funds and associated City match into 2010 may occur. Construction would be deferred until future years if grant funding cannot be obtained.					
	City Share of Cost	Non-City Share	Total Amount	City Revenue Source:	
Prior Years	\$ 15,065	\$ 85,354	\$ 100,419	Stormwater Capital	
2009 Budget	\$ 24,935	\$ 345,246	\$ 370,181	Non-City Source: SRFB Grant; WDFW; other grants TBD	
2009 Estimate	\$ 24,935	\$ 345,246	\$ 370,181		
Year 2010	\$ 5,000	\$ 2,250,000	\$ 2,255,000	Submitted By: Kerry Ritland	
Year 2011	\$ -	\$ 250,000	\$ 250,000		
Year 2012	\$ -	\$ -	\$ -	Department: PWE	
Year 2013	\$ -	\$ -	\$ -		
Year 2014	\$ -	\$ -	\$ -	Date: 23-Feb	
Year 2015	\$ -	\$ -	\$ -		
Future Years	\$ -	\$ -	\$ -	Priority:	Project #:
Total Cost	\$ 45,000	\$ 2,930,600	\$ 2,975,600	4/3	g00908

CITY OF ISSAQUAH
2010-2015 CAPITAL IMPROVEMENT PLAN

PROJECT/EQUIPMENT TITLE:		Stream Habitat Restoration Program		
LOCATION:		Issaquah Creek, North Fork Issaquah Creek, and East Fork Issaquah Creek		
DESCRIPTION:				
Small habitat restoration projects for area streams. This project provides local funding for grant matches that are offered annually by a number of state and local agencies, private foundations, and other sources. Projects typically include adding large woody debris in the stream, removing invasive plants and installing native vegetation along banks, removal of stream bank riprap, and removal of floodplain fill. Large restoration project, such as Squak Valley Park Restoration, are identified as separate projects.				
JUSTIFICATION & SUSTAINABILITY BENEFITS:				
This restoration program implements habitat restoration projects identified City's Acquisition and Restoration Plan for Open Space and Wildlife Habitat, as well as the Water Resource Inventory Area (WRIA) 8 Chinook Salmon Conservation Plan. Improving habitat conditions along area streams corrects past actions caused by humans that negatively impacted the environment. Habitat restoration directly benefits salmon and other wildlife, and improves the natural environment to be a more sustainable resource. The City has implemented several small and large projects in the last several years, on Issaquah and Tibbetts Creeks, and a coordinated regional effort through the WRIA 8 process ensures that restoration work is targeted for streams with high habitat potential.				
PRIOR YEAR ACCOMPLISHMENTS (Including 2009 estimate)				
In 2008 work included fish passage improvement project on Lewis Creek, and stream restoration work on Park Hill Creek behind BMC West. In 2009 work will include completion of restoration plantings on Park Hill Creek and maintenance of past projects.				
YEAR 2010 ANTICIPATED ACCOMPLISHMENT:				
Implementation of habitat restoration project to be selected from Stream and Riparian Areas Restoration Plan, aided by grant funding if available.				
	City Share of Cost	Non-City Share	Total Amount	City Revenue Source:
Prior Years	\$ -	\$ -	\$ -	Stormwater Capital
2009 Budget	\$ 75,000	\$ 75,000	\$ 150,000	Non-City Source:
2009 Estimate	\$ 75,000	\$ -	\$ 75,000	
Year 2010	\$ 75,000	\$ 75,000	\$ 150,000	Submitted By:
Year 2011	\$ 75,000	\$ 75,000	\$ 150,000	
Year 2012	\$ 75,000	\$ 75,000	\$ 150,000	Department:
Year 2013	\$ 75,000	\$ 75,000	\$ 150,000	
Year 2014	\$ 75,000	\$ 75,000	\$ 150,000	Date: 23-Feb
Year 2015	\$ -	\$ -	\$ -	
Future Years	\$ -	\$ -	\$ -	Priority:
Total Cost	\$ 450,000	\$ 375,000	\$ 825,000	
				Project #:
				g00509

CITY OF ISSAQUAH
2010-2015 CAPITAL IMPROVEMENT PLAN

PROJECT/EQUIPMENT TITLE:		East Lake Sammamish Parkway Drainage Pump Station			
LOCATION:		Corner of E Lake Sammamish Parkway and SE 56th Street			
DESCRIPTION:					
This project involves improving drainage along East Lake Sammamish Parkway between SE 56th Street and SE 51st Street to eliminate standing water in the parkway during high rainfall events. A pump station will be constructed at the northwest corner of the Eastlake Sammamish Parkway - SE 56th Street intersection to intercept stormwater. The water will be pumped in a westerly direction through a 6 or 8-inch pipe that is directionally bored under SE 56th Street for approx. 550 feet to an existing storm drainage system that discharges directly to Issaquah Creek.					
JUSTIFICATION & SUSTAINABILITY BENEFITS:					
The drainage system along E. Lake Sammamish Parkway has a history of flooding the roadway. In 2005 the City improved the drainage on the west side of the road to eliminate a construction at SE 51st Street and enlarge the drainage ditch. While that project partially improved the drainage, significant problems remain because the flat-sloped drainage ditches along the Parkway cannot be further improved to obtain the necessary capacity to handle stormwater runoff during infrequent but very heavy rain events. Installing a pump station to divert excess stormwater runoff directly to Issaquah Creek provides the most cost-effective solution.					
PRIOR YEAR ACCOMPLISHMENTS (Including 2009 estimate)					
Preliminary design, and coordination with King County trail project that is scheduled for construction in 2010. The project will be funded by the County, to meet their stormwater mitigation requirements, with additional developer mitigation provided by O					
YEAR 2010 ANTICIPATED ACCOMPLISHMENT:					
Design and construction, funded by developer contributions (as dictated by King County's construction schedule).					
	City Share of Cost	Non-City Share	Total Amount	City Revenue Source:	
Prior Years	\$ -	\$ -	\$ -	Stormwater Capital	
2009 Budget	\$ -	\$ -	\$ -	Non-City Source: Developer contributions	
2009 Estimate	\$ -	\$ -	\$ -		
Year 2010	\$ 20,000	\$ 400,000	\$ 420,000	Submitted By: Kerry Ritland	
Year 2011	\$ -	\$ -	\$ -		
Year 2012	\$ -	\$ -	\$ -	Department: PWE	
Year 2013	\$ -	\$ -	\$ -		
Year 2014	\$ -	\$ -	\$ -	Date: 23-Feb	
Year 2015	\$ -	\$ -	\$ -		
Future Years	\$ -	\$ -	\$ -	Priority:	Project #:
Total Cost	\$ 20,000	\$ 400,000	\$ 420,000	6/5	Assigned

CITY OF ISSAQUAH
2010-2015 CAPITAL IMPROVEMENT PLAN

PROJECT/EQUIPMENT TITLE:		FEMA Hazard Mitigation Grant for Flood Mitigation		
LOCATION:		Issaquah Creek		
DESCRIPTION:				
<p>In response to the January 2009 flood, the City applied for a FEMA Hazard Mitigation Grant that would provide funds for structure elevations to raise homes above flood levels which greatly reduces flood damages. Approximately 6-8 single family houses are identified for elevations. Notification of grant award, including amount of qualifying grant assistance, will be in early 2010. Funding under this project will cover staff time to process the grant and assist residents and business owners only.</p>				
JUSTIFICATION & SUSTAINABILITY BENEFITS:				
<p>The City's flood hazard management strategy calls for elevating or flood-proofing structures that have repetitive losses from flooding as the most cost effective means for reducing flood damages. Purchase of severely flood-prone properties is needed where redevelopment within high flood hazard areas is deemed inappropriate. The FEMA grant provides funding of 75% for these activities, and the State may contribute an additional 12.5%. Local property owners will be responsible for the local share (12.5%-25%, depending on State contribution, if any).</p>				
PRIOR YEAR ACCOMPLISHMENTS (Including 2009 estimate)				
FEMA Hazard Mitigation Grant application.				
YEAR 2010 ANTICIPATED ACCOMPLISHMENT:				
Administration of grant and property owner assistance.				
	City Share of Cost	Non-City Share	Total Amount	City Revenue Source:
Prior Years	\$ -	\$ -	\$ -	Stormwater Capital
2009 Budget	\$ -	\$ -	\$ -	Non-City Source:
2009 Estimate	\$ -	\$ -	\$ -	FEMA Hazard Mitigation Grant
Year 2010	\$ 5,000	\$ 600,000	\$ 605,000	
Year 2011	\$ -	\$ -	\$ -	Submitted By:
Year 2012	\$ -	\$ -	\$ -	Kerry Ritland
Year 2013	\$ -	\$ -	\$ -	Department:
Year 2014	\$ -	\$ -	\$ -	PWE
Year 2015	\$ -	\$ -	\$ -	Date: 23-Feb
Future Years	\$ -	\$ -	\$ -	Priority:
Total Cost	\$ 5,000	\$ 600,000	\$ 605,000	7/6
				Project #: Assigned

CITY OF ISSAQUAH
2010-2015 CAPITAL IMPROVEMENT PLAN

PROJECT/EQUIPMENT TITLE:		Pickering Ditch Rehabilitation			
LOCATION:		Drainage system located in Lake Sammamish State Park serving Pickering Place			
DESCRIPTION:					
Rehabilitation of a drainage ditch located in Lake Sammamish State Park, adjacent to the Costco soccer fields. This ditch serves the Pickering Place development, and is located on a City easement within the State Park. Project includes permitting and construction to restore original design that the ditch was constructed to in the 1980's.					
JUSTIFICATION & SUSTAINABILITY BENEFITS:					
The Pickering Ditch was originally an agricultural ditch that was upgraded to serve the Pickering Place development in the 1980's. Since that time no maintenance was conducted, resulting in stormwater backing up into the Costco ponds and local street drainage system. In 2009 the owners of Pickering Place, who were responsible for maintenance, allocated funds to the City to upgrade the drainage system to original design conditions. A significant permitting effort is required due to presence of wetlands and King County jurisdiction.					
PRIOR YEAR ACCOMPLISHMENTS (Including 2009 estimate)					
None					
YEAR 2010 ANTICIPATED ACCOMPLISHMENT:					
Design and environmental permitting with anticipation of construction in 2011.					
	City Share of Cost	Non-City Share	Total Amount	City Revenue Source:	
Prior Years	\$ -	\$ -	\$ -	Stormwater Capital	
2009 Budget	\$ -	\$ -	\$ -	Non-City Source:	
2009 Estimate	\$ -	\$ -	\$ -		Property owner contribution
Year 2010	\$ 10,000	\$ -	\$ 10,000	Submitted By:	
Year 2011	\$ -	\$ 60,000	\$ 60,000		Kerry Ritland
Year 2012	\$ -	\$ -	\$ -	Department:	
Year 2013	\$ -	\$ -	\$ -		PWE
Year 2014	\$ -	\$ -	\$ -	Date: 23-Feb	
Year 2015	\$ -	\$ -	\$ -		
Future Years	\$ -	\$ -	\$ -	Priority:	Project #:
Total Cost	\$ 10,000	\$ 60,000	\$ 70,000	8/8	Assigned

CITY OF ISSAQUAH
2010-2015 CAPITAL IMPROVEMENT PLAN

PROJECT/EQUIPMENT TITLE:		Water Quality Retrofits		
LOCATION:		City-wide		
DESCRIPTION: Downtown stormwater outfalls will be targeted for installation of water quality treatment facilities on existing stormwater systems. Newer treatment technologies will be evaluated to select systems that are effective and minimize the amount of land needed.				
JUSTIFICATION & SUSTAINABILITY BENEFITS: These areas generate the largest amount of pollutant loadings and generally lack any stormwater treatment facilities. Water quality monitoring of stormwater outfalls discharging to local streams shows elevated levels of metals, nutrients, fecal coli form, and other contaminants in stormwater runoff. Runoff from much of downtown Issaquah is not treated because roads and developments were constructed prior to adoption of stormwater management regulations. Improvements to water quality will improve the health of local streams and Lake Sammamish, consistent with conservation goals contained in the Issaquah Creek Basin Plan, the WRIA 8 Chinook Salmon Conservation Plan, and other efforts. New treatment facilities will reduce impacts to the ecosystem caused by archaic designed and built facilities.				
PRIOR YEAR ACCOMPLISHMENTS (Including 2009 estimate) Feasibility study, preliminary conceptual designs, and grant applications.				
YEAR 2010 ANTICIPATED ACCOMPLISHMENT: Grant applications and follow-up, in preparation for potential 2011 project.				
	City Share of Cost	Non-City Share	Total Amount	City Revenue Source:
Prior Years	\$ -	\$ -	\$ -	Stormwater Capital
2009 Budget	\$ 75,000	\$ -	\$ 75,000	Non-City Source: Water quality grants (tbd)
2009 Estimate	\$ 75,000	\$ -	\$ 75,000	
Year 2010	\$ 6,000	\$ -	\$ 6,000	
Year 2011	\$ 100,000	\$ 100,000	\$ 200,000	Submitted By:
Year 2012	\$ -	\$ -	\$ -	Kerry Ritland
Year 2013	\$ -	\$ -	\$ -	Department: PWE
Year 2014	\$ -	\$ -	\$ -	
Year 2015	\$ -	\$ -	\$ -	Date: 23-Feb
Future Years	\$ -	\$ -	\$ -	Priority:
Total Cost	\$ 181,000	\$ 100,000	\$ 281,000	9/9
				Project #: g01309

CITY OF ISSAQUAH
2010-2015 CAPITAL IMPROVEMENT PLAN

PROJECT/EQUIPMENT TITLE:		North Fork Restoration			
LOCATION:		North Fork Issaquah Creek along 221st Place and SE 62nd Street			
DESCRIPTION: Riparian and stream restoration along the North Fork Issaquah Creek along stream reach located between approximately 270 feet south of the King County East Lake Sammamish Trail north to SE 60th Street.					
JUSTIFICATION & SUSTAINABILITY BENEFITS: This project was identified during the design process for the I-90 Undercrossing project to address existing degraded stream conditions. Restoration objectives include moving the stream channel away from the existing roadways to provide additional buffer, installation of large woody debris in the channel, removal of invasive vegetation, and planting of native vegetation. Improving habitat conditions along area streams corrects past actions caused by humans that negatively impacted the environment. Habitat restoration directly benefits salmon and other wildlife, and improves the natural environment to be a more sustainable resource.					
PRIOR YEAR ACCOMPLISHMENTS (Including 2009 estimate) Continuation of pre-design work, preparation of permit application materials, and coordination with adjacent projects. Delay of proposed adjacent project is delaying this project.					
YEAR 2010 ANTICIPATED ACCOMPLISHMENT: Grant applications for future project funding, and coordination with potential private restoration project on adjacent parcels.					
	City Share of Cost	Non-City Share	Total Amount	City Revenue Source:	
Prior Years	\$ 58,241	\$ -	\$ 58,241	Stormwater Capital	
2009 Budget	\$ 10,000	\$ -	\$ 10,000	Non-City Source: To be determined	
2009 Estimate	\$ -	\$ -	\$ -		
Year 2010	\$ 10,000	\$ -	\$ 10,000	Submitted By: Kerry Ritland	
Year 2011	\$ 50,000	\$ -	\$ 50,000		
Year 2012	\$ 400,000	\$ 400,000	\$ 800,000	Department: PWE	
Year 2013	\$ -	\$ -	\$ -		
Year 2014	\$ -	\$ -	\$ -	Date: 23-Feb	
Year 2015	\$ -	\$ -	\$ -		
Future Years	\$ -	\$ -	\$ -	Priority:	Project #:
Total Cost	\$ 518,241	\$ 400,000	\$ 918,241	10/10	g00606

CITY OF ISSAQUAH 2010-2015 CAPITAL IMPROVEMENT PLAN

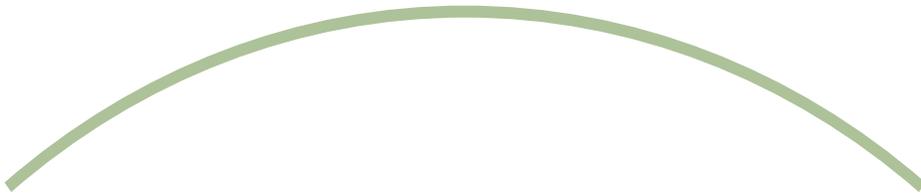
PROJECT/EQUIPMENT TITLE: Issaquah Creek Bank Stabilization at Gilman Blvd					
LOCATION: Downstream of Gilman Boulevard					
DESCRIPTION: Repair of an eroded stream bank on Issaquah Creek, downstream of Gilman Boulevard, that after the January 2009 flood is beginning to significantly threaten a city sidewalk and street that provides the only access to the Medical Center of Issaquah, and is also threatening the Medical Center building. Approximately 200 feet of bank stabilization using bioengineering (logs and rock) is needed to protect the road and Medical Center.					
JUSTIFICATION & SUSTAINABILITY BENEFITS: Flood mitigation is necessary to prevent future floods from damaging the road and potentially cutting off the only access to the Medical Center. Funds for construction will be from the King County Flood Control Zone District's Sub-Regional Opportunity Fund. This project will be cost-shared with the Medical Center because repairs will extend onto their property.					
PRIOR YEAR ACCOMPLISHMENTS (Including 2009 estimate) None					
YEAR 2010 ANTICIPATED ACCOMPLISHMENT: Design, permitting, and construction.					
	City Share of Cost	Non-City Share	Total Amount	City Revenue Source:	
Prior Years	\$ -	\$ -	\$ -	Stormwater Capital	
2009 Budget	\$ -	\$ -	\$ -	Non-City Source: King County Flood Control Zone District	
2009 Estimate	\$ -	\$ -	\$ -		
Year 2010	\$ -	\$ 130,000	\$ 130,000		
Year 2011	\$ -	\$ -	\$ -	Submitted By: Kerry Ritland	
Year 2012	\$ -	\$ -	\$ -		
Year 2013	\$ -	\$ -	\$ -	Department: PWE	
Year 2014	\$ -	\$ -	\$ -		
Year 2015	\$ -	\$ -	\$ -		
Future Years	\$ -	\$ -	\$ -	Date: 23-Jul	
Total Cost	\$ -	\$ 130,000	\$ 130,000	Priority: NA	Project #: Assigned

CITY OF ISSAQUAH
2010-2015 CAPITAL IMPROVEMENT PLAN

PROJECT/EQUIPMENT TITLE:		LRIG Advanced Treatment System			
LOCATION:		Lower Reid Infiltration Gallery (LRIG)			
DESCRIPTION: Design and construction an active treatment system for the stormwater entering the Lower Reid Infiltration Gallery. As part of this effort, the City will be required to conduct periodic monitoring of the water quality.					
JUSTIFICATION & SUSTAINABILITY BENEFITS: Infiltration of stormwater assists with the replenishing of the Lower Issaquah Valley Aquifer. This improvement is necessary to allow continued operation of the infiltration system in accordance with requirements of the Department of Ecology.					
PRIOR YEAR ACCOMPLISHMENTS (Including 2009 estimate) None					
YEAR 2010 ANTICIPATED ACCOMPLISHMENT: Construct treatment system and commence water quality monitoring.					
	City Share of Cost	Non-City Share	Total Amount	City Revenue Source:	
Prior Years	\$ -	\$ -	\$ -	Stormwater Capital	
2009 Budget	\$ -	\$ -	\$ -	Non-City Source: SPWSD	
2009 Estimate	\$ -	\$ -	\$ -		
Year 2010	\$ 400,000	\$ 400,000	\$ 800,000	Submitted By: Kerry Ritland	
Year 2011	\$ 70,000	\$ -	\$ 70,000		
Year 2012	\$ 55,000	\$ -	\$ 55,000	Department: PWE	
Year 2013	\$ -	\$ -	\$ -		
Year 2014	\$ -	\$ -	\$ -		
Year 2015	\$ -	\$ -	\$ -	Date: 31-Aug	
Future Years	\$ -	\$ -	\$ -	Priority:	Project #: Assigned
Total Cost	\$ 525,000	\$ 400,000	\$ 925,000	ST - 11	

CITY OF ISSAQUAH 2010-2015 CAPITAL IMPROVEMENT PLAN

PROJECT/EQUIPMENT TITLE:		FLOOD WARNING GAUGE NEAR FIFTEEN MILE CREEK		
LOCATION:		Issaquah Creek North of Fifteen Mile Creek		
DESCRIPTION: Installation of a creek monitoring gauge below fifteen mile creek on Issaquah creek.				
JUSTIFICATION & SUSTAINABILITY BENEFITS: Existing stream gauging on Issaquah Creek does not intercept Fifteen Mile Creek prior to the southern City boundary. Installing an additional creek gauge below Fifteen Mile Creek would provide more accurate flow data and flood warning.				
PRIOR YEAR ACCOMPLISHMENTS (including 2009 estimate): N/A				
YEAR 2010 ANTICIPATED ACCOMPLISHMENT: Install new creek monitoring system on Issaquah Creek.				
	City Share of Cost	Non-City Share	Total Amount	City Revenue Source:
Prior Years	\$ -	\$ -	\$ -	Storm Water Fund
2009 Budget	\$ -	\$ -	\$ -	Non-City Source:
2009 Estimate	\$ -	\$ -	\$ -	
Year 2010	\$ 33,000.00	\$ -	\$ 33,000	
Year 2011	\$ -	\$ -	\$ -	Submitted By: Todd C Jensen
Year 2012	\$ -	\$ -	\$ -	
Year 2013	\$ -	\$ -	\$ -	Department: PWO.
Year 2014	\$ -	\$ -	\$ -	
Year 2015	\$ -	\$ -	\$ -	Date: 2/18/2009
Future Years	\$ -	\$ -	\$ -	Priority: 1/1
Total Cost	\$ 33,000	\$ -	\$ 33,000	



*Internal Service
Funds*



INTERNAL SERVICE FUNDS OVERVIEW

Internal Service Funds are used to account for the financing of services provided for other funds or departments of the City. The City of Issaquah has five Internal Service funds:

- § Unemployment Insurance Accrued Benefit Fund
- § Insurance Fund
- § Equipment Replacement Fund
- § Engineering Services Fund

UNEMPLOYMENT INSURANCE BENEFIT FUND/ ACCRUED BENEFIT FUND

The City has chosen to self-insure for unemployment claims. Under this method, the City reimburses the State Employment Security Department for claims paid and chargeable to the City. This fund also serves as a reserve to pay for accrued benefits earned and due employees leaving city employment.

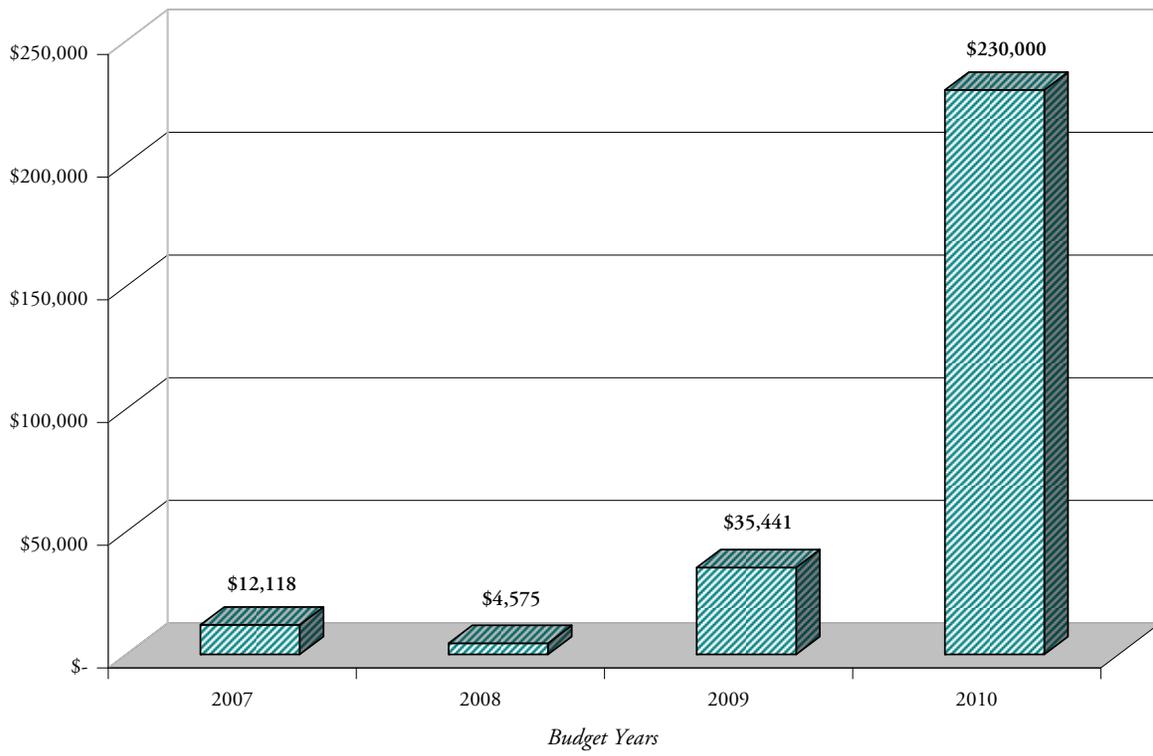
Revenue Comparisons

Unemployment Benefit Fund	2008 Actual	2009 Budget	2009 Actual	2010 Budget
Beginning Fund Balance	\$ 117,404	\$ 142,504	\$ 152,348	\$ 90,398
Investment Interest	3,519	4,000	719	1,000
Transfers in from General Fund	<u>36,000</u>	<u>36,000</u>	<u>36,000</u>	<u>144,000</u>
<i>Total Fund Revenue</i>	<u>\$ 156,923</u>	<u>\$ 182,504</u>	<u>\$ 189,067</u>	<u>\$ 235,398</u>

Expenditure Comparisons

Unemployment Fund	2008 Actual	2009 Budget	2009 Actual	2010 Budget
Unemployment Claims	\$ 4,575	\$ 37,000	\$ 35,441	\$ 230,000
Long Term Care (LEOFF I)	-	-	-	-
PERS 1 Excess Compensation	-	50,000	50,636	-
Ending Fund Balance	<u>152,348</u>	<u>95,504</u>	<u>102,990</u>	<u>5,398</u>
<i>Total Fund Expenditures</i>	<u>\$ 156,923</u>	<u>\$ 182,504</u>	<u>\$ 189,067</u>	<u>\$ 235,398</u>

Unemployment Claims



INSURANCE FUND

The purpose of this fund is to segregate out the insurance transactions of the City into a single fund. This fund will charge other funds for their appropriate share of insurance premiums and uncovered claims. Over the years, it is hoped that this fund will be able to build up an adequate reserve to serve as a buffer against any unanticipated insurance claims.

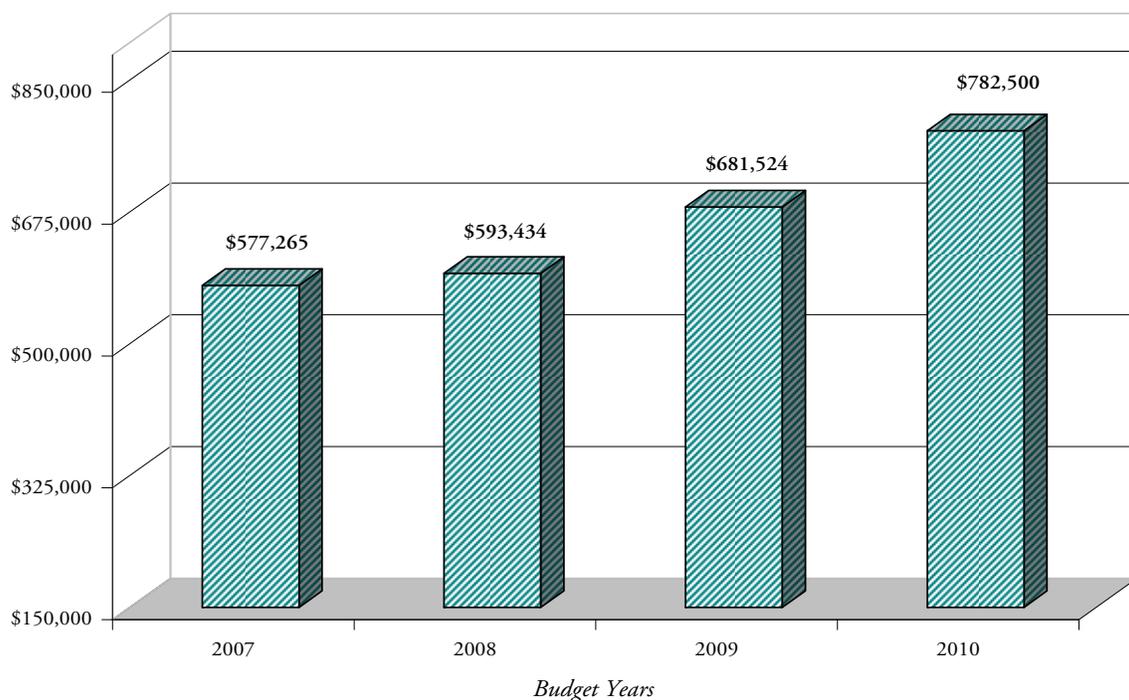
Revenue Comparisons

Insurance Fund	2008 Actual	2009 Budget	2009 Actual	2010 Budget
Beginning Fund Balance	\$ 225,673	\$ 335,911	\$ 336,241	\$ 408,726
Investment Interest	7,764	10,000	344	800
Interfund Insurance Charges	<u>696,238</u>	<u>753,488</u>	<u>753,387</u>	<u>793,368</u>
<i>Total Fund Revenue</i>	<u>\$ 929,675</u>	<u>\$ 1,099,399</u>	<u>\$ 1,089,972</u>	<u>\$ 1,202,894</u>

Expenditure Comparisons

Insurance Fund	2008 Actual	2009 Budget	2009 Actual	2010 Budget
Other Services & Charges	\$ 593,434	\$ 740,000	\$ 681,524	\$ 782,500
Ending Fund Balance	<u>336,241</u>	<u>359,399</u>	<u>408,448</u>	<u>420,394</u>
<i>Total Fund Expenditures</i>	<u>\$ 929,675</u>	<u>\$ 1,099,399</u>	<u>\$ 1,089,972</u>	<u>\$ 1,202,894</u>

Insurance Premiums



EQUIPMENT REPLACEMENT FUND

The Equipment Replacement Fund, as required by State law, handles the maintenance, repair, and replacement of equipment necessary to serve the needs of the City Street Department. In addition to this minimum State requirement, this fund accounts for all City vehicles, and City equipment that has been prioritized to build up replacement reserves.

Revenue Comparisons

Equipment Replacement Fund	2008 Actual	2009 Budget	2009 Actual	2010 Budget
Beginning Fund Balance	\$ 5,975,879	\$ 3,347,742	\$ 2,554,022	\$ 1,654,352
Charges for Services	939,600	1,039,400	1,039,400	1,039,400
Replacement Charges	1,360,920	1,510,800	988,800	638,808
Investment Interest	121,397	76,000	7,625	15,000
Insurance Reimbursement	34,218	-	230	-
Interfund Loan Repayment	-	750,000	1,680,000	2,500,000
Interfund Interest	35,656	98,000	170,106	77,330
Transfers-In - Capital Fund	-	-	-	-
Transfers-In - Utility Funds	325,500	133,500	133,500	121,500
Miscellaneous	47,286	-	130,143	-
Total Fund Revenue	\$ 8,840,456	\$ 6,955,442	\$ 6,703,826	\$ 6,046,390

Expenditure Comparisons

Equipment Replacement Fund ¹	2008 Actual	2009 Budget	2009 Actual	2010 Budget
Salaries	\$ 282,266	\$ 318,054	\$ 308,128	\$ 320,914
Overtime	25,160	22,000	7,637	7,000
Benefits	132,130	153,025	128,213	142,970
Supplies	178,064	201,150	240,787	210,343
Fuel	272,878	313,700	190,859	255,810
Other Services & Charges	388,614	426,274	369,407	392,701
Capital Outlay - Rplcmnt/New	1,207,322	1,312,794	1,030,812	618,000
Interfund Loan Issued	3,800,000	2,420,000	2,130,000	-
Ending Fund Balance	2,554,022	1,788,445	2,297,983	4,098,652
Total Fund Expenditures	\$ 8,840,456	\$ 6,955,442	\$ 6,703,826	\$ 6,046,390

¹ Funding (\$279,205) for the City's share of Eastside Fire and Rescue equipment replacement reserve charges are included in Equipment Replacement Fund – Other Services & Charges.

Capital Outlay – New and From Replacement Reserves¹

Equipment Replacement Fund		
<i>New Vehicles/Equipment</i>		
Variable Message Trailer (PWO)	\$	46,000
Diagnostic Scanner Upgrade (PWO)		15,000
Computer Work Stations (Fleet)		10,000
<i>Total Capital Equipment - NEW</i>		\$ 71,000
<i>Replacement Reserves</i>		
Replace Spillman Server	\$	60,000
Replace IT Servers		25,000
Annual PC Work Station Replacement		20,000
Replace Backup/Recovery System (IT)		12,000
Replace Patrol Car #162		40,000
Replace Patrol Car #164		40,000
Replace Patrol Car #165		44,000
Replace Police Commander Car #137 ¹		38,000
Replace Police Commander Car #138 ¹		38,000
Replace PWO Generator #222		150,000
Fleet Maintenance Software ¹		80,000
<i>Total Capital Items from Replacement Reserves</i>		547,000
<i>Total Equipment Replacement Fund Capital Items</i>		\$ 618,000

¹ Carryover from 2009 Budget.

ENGINEERING SERVICES FUND

Public Works Engineering Department

Mission Statement

The Public Works Engineering Department's mission is to provide the highest level of transportation, utility design and development review services to the Issaquah community in the most cost efficient and effective manner while protecting and enhancing the quality of life and ensuring its health, safety, and welfare.

Summary of Departmental Activities & Responsibilities

The Public Works Engineering Department consists of three divisions: Engineering Services, the Major Development Review Team and the Resource Conservation Office.

The Engineering Services Division consolidates the engineering activities for the various utility and capital project funds.

The Major Development Review Team (MDRT) is responsible for facilitating or completing all land use and site development review and coordinates with all City departments to process all site-related facets of the Urban Village projects.

The Resource Conservation Office (RCO) provides for the development and implementation of resource conservation and protection programs and administers the solid waste and recycling collection contract for the City. Sustainability is a key City Initiative which the Resource Conservation Office (RCO) is responsible to ensure the continued development and implementation. *(Please note: RCO revenues, expenditures and Work Plan Focus are detailed in Section 4, page 4-10)*

PWE evaluates all projects and programs within for what they can provide toward helping the City become sustainable.

2010 Work Plan Focus

City Goal #1 Concurrency & Transportation Improvements

-  Continue work to study, design and construct a variety of transportation-related improvements to improve mobility and work with KC Metro to improve Transit options.
-  Work with business and property owners within the Central Area Planning Area to develop strategies for implementing necessary transportation improvements shown in the Central Area Plan.

City Goal #2 Sustainability

- ☞ Continue developing and implementing ideas to improve sustainability in the City and provide staff support to the Council Sustainability Committee
- ☞ Manage the construction of the new Maple Street Fire Station as a sustainable building within budget and schedule. *(And City Goal #3)*
- ☞ Continue implementation of Sustainable Building initiative and further its development.

City Goal #3 Faith in Local Government

- ☞ Continue tracking of all staff time to appropriate funds and capital projects.
- ☞ Review/approve/inspect land use, utility and building permits.

City Goal #5 Salmon Habitat

- ☞ Implement the Department of Ecology Municipal Stormwater (NPDES) Permit. *(And City Goal #2)*
- ☞ Protect local water resources by ensuring an effective conservation program, implementing landscape education and incentive strategies, strengthening aquatic resource monitoring and ensuring success of habitat restoration projects. *(And City Goal #2)*
- ☞ Complete design and permitting with goal of starting construction for habitat and flood plain improvements along Issaquah Creek on Squak Valley Park North property.
- ☞ Complete design, permitting and pursue project funding with goal of starting construction for the removal of the Hatchery Dam and improvement of the intake structure.

City Goal #7: Implement the Economic Vitality Strategic Plan

- ☞ Continue work to study, design and construct sewer, water and storm drain improvements for the community.

City Goal #8: Develop Ways to Have More Impact and Influence Regionally

- ☞ Continue providing support to Cascade Water Alliance in its development of regional facilities and water supply.
- ☞ Continue providing support to Metro through participation in the Metro Wastewater Pollution Abatement Advisory Committee (MWPAAC).

Revenue Comparisons

Engineering Services Fund	2008 Actual	2009 Budget	2009 Actual	2010 Budget
Beginning Fund Balance	\$ 1,112,423	\$ 1,473,680	\$ 1,418,010	\$ 1,281,967
<i>Operation Charges for Service:</i>				
Street Operations	\$ 1,218,800	\$ 1,234,960	\$ 1,234,960	\$ 1,100,004
Water Operations	438,352	438,352	438,352	438,352
Sewer Operations	166,738	199,980	199,980	199,980
Stormwater Operations	733,500	626,400	626,400	626,400
Interest	23,561	40,000	2,886	6,000
Other Charges	<u>145,925</u>	<u>148,000</u>	<u>190,553</u>	<u>107,000</u>
<i>Subtotal</i>	\$ 2,726,876	\$ 2,687,692	\$ 2,693,131	\$ 2,477,736
<i>Labor Charges to Capital Projects:</i>				
Street Projects	\$ 173,944	\$ 200,000	\$ 212,213	\$ 175,000
Water Projects	223,841	210,000	167,204	210,000
Sewer Projects	25,402	20,000	26,432	27,000
Stormwater Projects	74,767	70,000	78,052	100,000
Other Projects	<u>184,164</u>	<u>225,000</u>	<u>151,071</u>	<u>125,000</u>
<i>Subtotal</i>	\$ 682,118	\$ 725,000	\$ 634,972	\$ 637,000
<i>Total Fund Revenue</i>	<u>\$ 4,521,417</u>	<u>\$ 4,886,372</u>	<u>\$ 4,746,113</u>	<u>\$ 4,396,703</u>

Expenditure Comparisons

Public Works Engineering	2008 Actual	2009 Budget	2009 Actual	2010 Budget
<i>Transportation/Utilities Planning & Management</i>				
Salaries	\$ 463,754	\$ 513,468	\$ 505,760	\$ 497,280
Overtime	3,541	4,600	259	920
Benefits	167,232	197,303	177,758	184,483
Unemployment Benefits	-	-	-	85,000
Supplies	12,814	11,829	5,960	6,173
Professional Services	12,110	16,100	8,551	5,865
Professional Svcs (Utility Specific)	154,678	190,340	174,781	132,750
Other Service Charges	<u>18,758</u>	<u>26,901</u>	<u>13,267</u>	<u>15,078</u>
<i>Subtotal</i>	\$ 832,887	\$ 960,541	\$ 886,336	\$ 927,549

Expenditure Comparisons (cont.)

Public Works Engineering	2008 Actual	2009 Budget	2009 Actual	2010 Budget
Development Review & Permitting				
Salaries	\$ 282,285	\$ 312,546	\$ 307,854	\$ 302,692
Overtime	2,155	2,800	157	560
Benefits	101,793	120,098	108,201	112,294
Supplies	7,800	7,200	3,627	3,757
Professional Services	7,371	9,800	5,205	3,570
Other Service Charges	11,418	16,374	8,076	9,178
Subtotal	\$ 412,822	\$ 468,818	\$ 433,120	\$ 432,051
Capital				
Salaries	\$ 1,270,281	\$ 1,406,455	\$ 1,385,342	\$ 1,362,115
Overtime	9,698	12,600	709	2,520
Benefits	458,070	540,439	486,904	505,325
Supplies	35,099	32,401	16,324	16,907
Professional Services	33,169	44,100	23,423	16,065
Other Service Charges	51,381	73,685	36,340	41,299
Subtotal	\$ 1,857,698	\$ 2,109,680	\$ 1,949,042	\$ 1,944,231
Ending Fund Balance	1,418,010	1,347,333	1,477,615	1,092,872
Engineering Services Total	\$ 4,521,417	\$ 4,886,372	\$ 4,746,113	\$ 4,396,703

Detailed Utility Specific Professional Services

Professional Services (Utility Specific)	
Parcel Mapping	\$ 2,000
Shuttle Bus	28,000
Aquatic Resource Monitoring	11,000
Stream Gauging (WRAP)	4,750
Sewer Video/Monitoring	15,000
Stormwater WRIA Agreement	12,000
Transit Now	20,000
CARA Code Implementation	10,000
Stormwater NPDES	30,000
Total Professional Services (Utility Specific)	\$ 132,750



*Supplemental
Schedules*

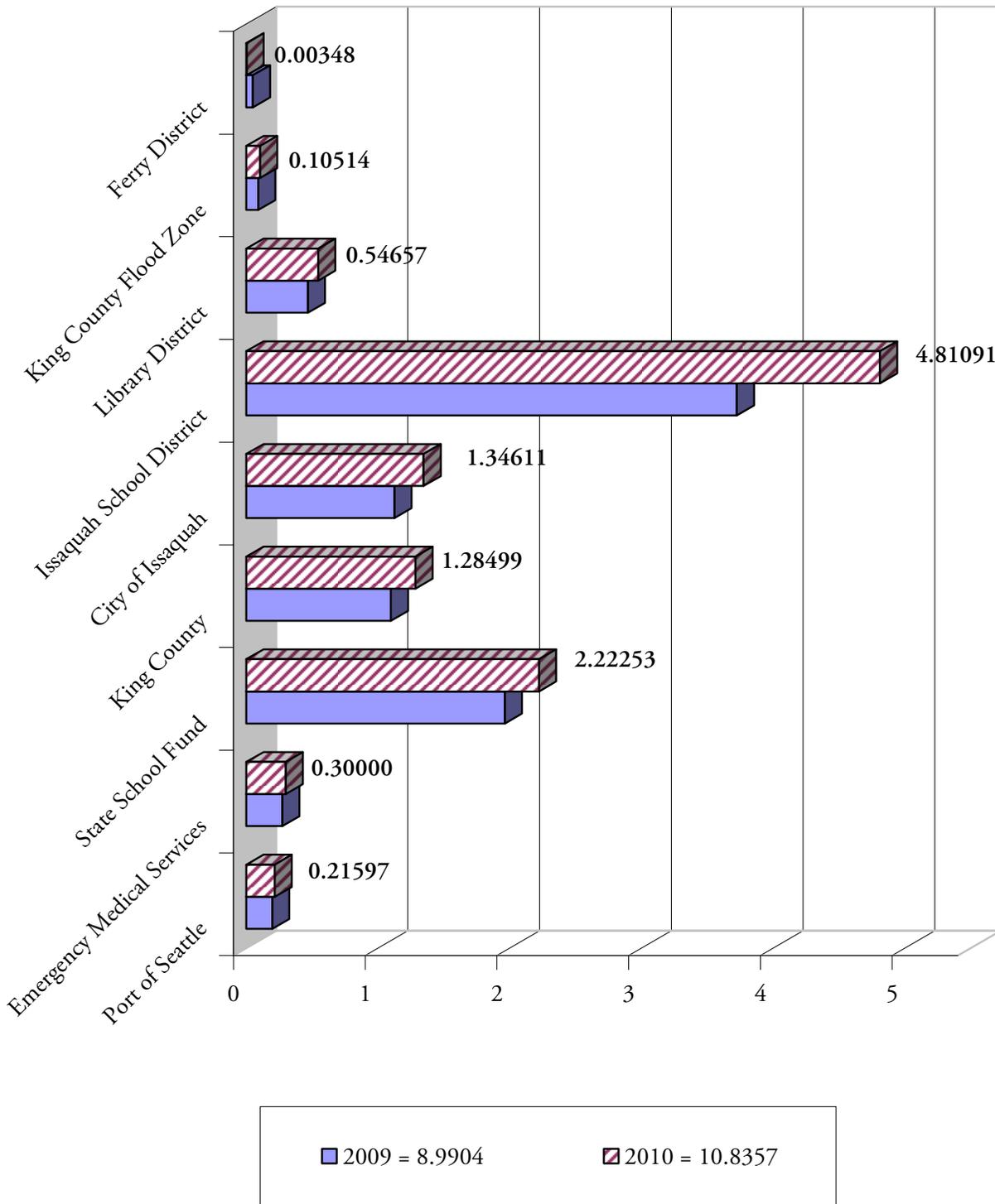


Property Tax Distribution

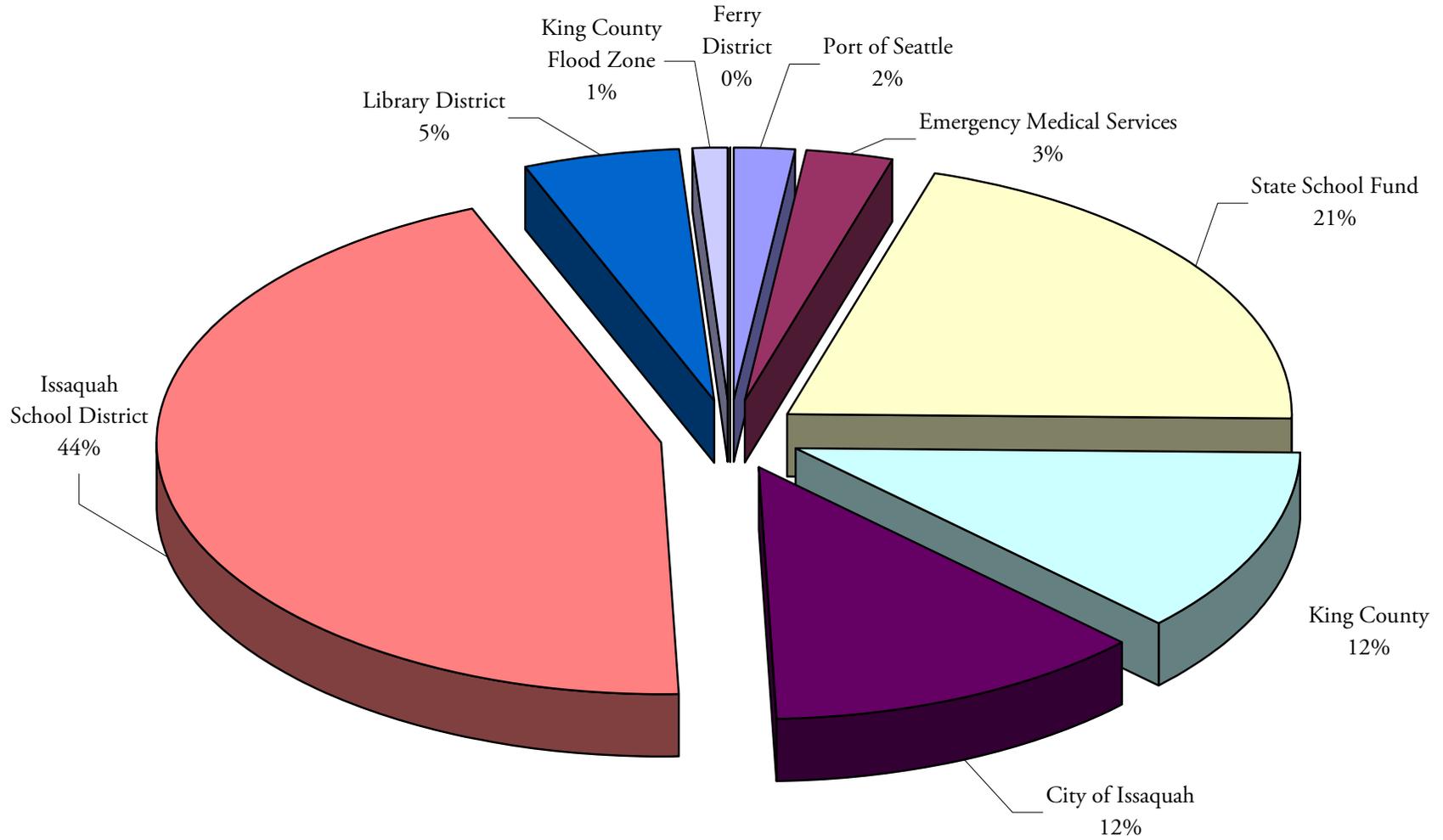
	2008	2009	2010
Population	26,320	26,890	-
Assessed Valuation	\$ 5,855,908,029	\$ 6,847,811,237	\$ 6,055,526,752
<i>Regular Tax Levy</i>			
General Fund	\$ 6,226,500	\$ 6,587,488	\$ 6,673,445
Rate/\$1000	1.06025	0.96198	1.08886
<i>G.O. Excess Bond Levies</i>			
1988 Street Improvement	\$ 210,000	\$ -	\$ -
1988 Cemetery	10,000	-	-
1988 Park	55,000	-	-
1995 Police Station	387,000	387,000	387,000
2001 Senior Center	121,000	123,000	123,000
2005 ITS Bonds	136,000	133,000	133,000
2006 Park Bond	470,000	470,000	470,000
2009 Fire Station	-	-	455,000
<i>Total</i>	<u>\$ 1,389,000</u>	<u>\$ 1,113,000</u>	<u>\$ 1,568,000</u>
Rate/\$1,000	0.24629	0.16326	0.25725
<i>Total Rate/\$1,000 of Assessed Value (Regular & Excess Levies)</i>	<u>1.30654</u>	<u>1.12524</u>	<u>1.34611</u>

2010 Property Tax Rate Comparison

(Rate per \$1,000 Assessed Value)



2010 Property Tax Rate Distribution



Property Tax History

Year	Tax Based Total Assessed Valuation ¹	% Inc. From Prior Year	New Construction	Annexed Property	Property Tax Statutory Limit (3.178/\$1,000)	Regular Property Tax Levied with 101% Lid ²	Regular Rate/\$1,000 Assessed Value	Excess Property Tax (Voted)	Voted Rate/\$1,000 Assessed Value	Total Rate/\$1,000 Assessed Value	Population
2010	\$ 6,055,526,752	(11.6%)	\$ 72,542,397	\$ 551	\$ 19,244,464	\$ 6,673,445	1.089	\$ 1,568,000	\$ 0.257	\$ 1.346	-
2009	6,847,811,237	16.9	240,721,183	-	22,171,433	6,587,488	0.962	1,113,000	0.163	1.125	26,890
2008	5,855,908,029	0.3	260,113,271	715,044,947	18,738,905	6,226,500	1.060	1,389,000	0.246	1.306	26,320
2007	4,416,915,927	18.3	344,655,075	-	13,987,047	5,431,730	1.230	1,415,000	0.336	1.566	24,710
2006	3,734,157,054	11.9	298,793,972	-	11,725,253	4,665,900	1.250	943,190	0.313	1.563	19,570
2005	3,336,875,663	10.2	283,568,494	-	10,403,144	4,189,035	1.292	815,000	0.306	1.598	17,060
2004	3,027,362,027	19.6	220,502,608	233,766,450	9,408,771	3,786,877	1.272	886,000	0.366	1.638	15,510
2003	2,531,753,104	7.1	117,195,241	489,320	7,848,435	3,192,143	1.257	886,000	0.446	1.703	15,110
2002	2,362,934,287	18.0	246,774,701	-	7,325,096	2,994,880	1.267	891,000	0.481	1.748	13,790
2001	2,001,756,127	42.3	135,366,838	291,594,415	6,239,374	2,664,921	1.331	761,000	0.461	1.792	12,950
2000	1,407,065,148	12.2	74,342,491	-	4,361,902	2,078,361	1.477	761,000	0.544	2.021	10,260
1999	1,254,126,426	11.0	58,562,031	-	3,907,882	1,944,531	1.532	761,000	0.607	2.139	10,130
1998	1,129,728,694	13.8	38,630,482	30,407,600	3,502,924	1,753,227	1.550	810,000	0.722	2.272	9,910
1997	992,726,833	7.9	23,649,271	-	3,077,453	1,551,411	1.555	810,000	0.816	2.371	9,610
1996	919,745,374	5.9	72,249,544	590,700	2,851,211	1,417,137	1.557	900,000	0.979	2.540	9,255
1995	868,228,274	13.2	49,479,366	-	2,711,906	1,252,522	1.442	565,000	0.657	2.099	9,025
1994	766,774,641	2.5	24,990,400	-	2,407,672	1,100,474	1.433	574,000	0.743	2.176	8,379
1993	747,968,399	24.6	23,506,279	34,802,410	2,378,540	1,023,591	1.339	473,000	0.632	1.972	8,326
1992	600,374,530	0.1	10,581,900	-	1,898,985	870,762	1.443	473,000	0.788	2.231	8,176
1991	600,025,360	38.6	29,064,442	-	1,911,680	808,078	1.344	507,000	0.845	2.189	7,860
1990	432,818,916	3.5	15,866,622	-	1,461,410	716,578	1.653	754,000	1.742	3.395	7,786
1989	418,273,402	17.9	22,113,610	507,300	1,417,667	652	1.545	800,000	1.913	3.458	7,440
1988	354,896,384	6.2	17,774,427	-	1,198,532	580,704	1.634	436,000	1.229	2.863	7,170

¹ Current year valuations are prior period assessments of real and personal properties. For example, assessments done in 2009 will not affect property tax rates until 2010 or 2011

² Changed to 101% Lid in 2002.

Tax Revenue by Source^{1, 2}

Fiscal Year	Sales Tax	Property Taxes	Utility Taxes	Business & Occupation Taxes	Real Estate Excise Tax	Other Taxes ¹	State Shared Taxes ²	Total Taxes
2009	\$ 9,375,219	\$ 7,599,892	\$ 4,191,704	\$ 2,356,705	\$ 1,603,752	\$ 568,155	\$ 1,612,692	\$ 27,308,119
2008	11,221,027	7,572,875	3,918,936	2,338,520	2,624,707	564,136	684,722	28,924,923
2007	11,973,933	6,788,207	3,627,453	2,079,077	3,690,022	685,707	670,204	29,514,603
2006	11,680,293	5,428,273	3,178,316	2,106,366	4,492,902	383,267	524,019	27,793,436
2005	10,310,325	5,069,421	2,832,009	1,914,508	3,595,816	471,939	394,796	24,588,814
2004	9,567,351	4,723,554	2,625,798	1,694,767	2,852,235	471,419	369,665	22,304,789
2003	9,009,119	4,039,739	2,249,490	1,508,635	1,286,122	430,016	368,886	18,892,007
2002	9,004,352	3,790,959	2,208,817	1,455,867	1,085,113	402,793	436,155	18,384,056
2001	9,210,311	3,383,882	2,081,150	1,395,621	1,559,027	322,345	451,210	18,403,546
2000	7,960,550	2,849,026	1,697,056	1,156,307	1,204,763	377,603	385,114	15,630,419
1999	7,349,202	2,683,523	1,514,988	938,429	969,207	341,849	485,450	14,282,648
1998	6,121,280	2,581,686	1,378,260	904,212	665,803	251,152	454,939	12,357,332
1997	5,502,497	2,325,807	1,348,061	794,364	593,083	231,043	437,460	11,232,315
1996	4,925,948	2,256,276	1,352,765	742,261	439,849	219,492	431,740	10,368,331
1995	4,139,604	1,806,991	1,231,590	621,943	572,296	195,822	447,116	9,015,362
1994	2,777,905	1,618,820	1,080,364	497,177	582,637	221,454	438,909	7,217,266
1993	2,384,326	1,480,358	977,544	437,925	284,810	206,148	413,770	6,184,881
1992	2,194,896	1,340,980	925,176	463,564	282,900	138,424	412,129	5,758,069
1991	1,854,826	1,290,880	791,978	344,220	153,624	136,695	355,900	4,928,123

¹ Includes Franchise, Contract, Gambling and Leasehold Excise Taxes

² Consists of the Motor Vehicle Excise tax, Motor Vehicle Fuel Tax, Vehicle License Fee, and the Liquor Excise Tax; distribution of which are based on population figures.

**Computation of Legal Debt Margin
as of December 31, 2009**

	General Capacity		Special Purpose Capacity		Total Capacity
	Councilmanic (Non-Voted)	Excess Levy (Voted-In)	Parks & Open Space (Voted-In)	Utility Purpose (Voted-In)	
12/31/09 Assessed Value: \$6,055,526,752					
2.50 % of Assessed Value	\$ -	\$ 151,388,168	\$ 151,388,168	\$ 151,338,168	\$ 454,114,504
1.50% of Assessed Value	<u>90,832,901</u>	<u>(90,832,901)</u>	<u>-</u>	<u>-</u>	<u>-</u>
Statutory Debt Limit	<u>\$ 90,832,901</u>	<u>\$ 60,555,267</u>	<u>\$ 151,388,168</u>	<u>\$ 151,338,168</u>	<u>\$ 454,114,504</u>
Less Debt Outstanding (G.O. Bonds)	\$ (21,865,000)	\$ (9,000,000)	\$ (5,575,000)	\$ -	\$ (36,440,000)
Add Amount Available in Debt Service Fund	<u>14,052</u>	<u>306,122</u>	<u>189,626</u>	<u>-</u>	<u>509,800</u>
Remaining Debt Capacity	<u>\$ 68,981,953</u>	<u>\$ 51,861,389</u>	<u>\$ 146,002,794</u>	<u>\$ 151,338,168</u>	<u>\$ 418,184,304</u>

*Ratio of Net General Bonded Debt
to Assessed Value
and Net Bonded Debt Per Capita*

<i>Fiscal Year</i>	<i>Population</i>	<i>Assessed Value¹</i>	<i>Net Bonded Debt²</i>	<i>Bonded Debt to Assessed Value</i>	<i>Debt Per Capita</i>
2009	26,890	\$ 6,055,526,752	\$ 35,930,199	0.59	1,336
2008	26,320	6,847,811,237	30,707,945	0.45	1,167
2007	24,710	5,855,908,029	33,153,293	0.57	1,342
2006	19,570	4,416,915,927	35,282,412	0.80	1,803
2005	17,060	3,734,157,054	30,878,264	0.83	1,810
2004	15,510	3,336,875,663	31,232,734	0.94	2,014
2003	15,110	3,027,362,027	29,589,022	0.98	1,958
2002	13,790	2,531,753,104	31,419,730	1.24	2,278
2001	12,950	2,362,934,287	33,213,791	1.41	2,565
2000	10,260	2,001,756,127	22,869,009	1.14	2,229
1999	10,130	1,407,065,148	21,429,258	1.52	2,115
1998	9,866	1,254,126,426	14,382,857	1.15	1,458
1997	9,610	1,129,728,694	15,435,270	1.37	1,606
1996	9,255	992,726,833	14,940,658	1.51	1,614
1995	9,035	919,745,374	15,994,080	1.74	1,770
1994	8,379	868,228,274	7,712,298	0.89	920
1993	8,326	766,774,641	5,779,516	0.75	694
1992	8,176	747,968,399	6,262,975	0.84	766
1991	7,860	600,374,530	6,679,373	1.11	850
1990	7,786	600,025,360	6,128,240	1.02	787
1989	7,440	432,818,916	4,227,645	0.98	568
1988	7,170	418,273,402	4,691,756	1.12	654
1987	6,700	354,896,384	1,879,600	0.53	281
1986	6,422	334,253,310	1,164,965	0.35	181

^{*} Assessed value provided by King County, Washington, which is the City's tax collection and distribution agency. This is the assessed value used to determine the following year's taxes

[†] Gross bonded debt less amount available in debt service funds.

Debt Service (Non-Voted)

Councilmanic Bond Detail		Issue Year	Issue Amount
Community Center		1995	\$ 3,460,000
Downtown Community Center	\$ 3,460,000		
Pickering Barn/ Miscellaneous		1997	\$ 2,750,000
Pickering Barn	\$ 1,850,000		
Community Center Properties (Monti & Alm)	350,000		
NW Fire Station (Rockwell Property)	300,000		
Fire Truck	200,000		
Issuance Costs	50,000		
<i>Total Pickering Barn/Miscellaneous</i>	<i>\$ 2,750,000</i>		
Police Station/Jail		1999	\$ 7,950,000
Police Station/Jail	\$ 4,400,000		
Eastside Bypass EIS	1,900,000		
I-90 Interchange	1,400,000		
Pickering Trail	100,000		
Railroad Right-of-Way	60,000		
Swimming Pool Stairs	20,000		
Issuance Costs	70,000		
<i>Total Police Station/Jail</i>	<i>\$ 7,950,000</i>		
Police Station/Miscellaneous		2000	\$ 2,660,000
Police Station/Jail	\$ 1,200,000		
Memorial Field Parking	350,000		
Eastside Bypass ETS	300,000		
Railroad Right-of-Way	250,000		
Newport Way Improvements	200,000		
Highlands Fire Stations Design	135,000		
Administrative Offices Design	100,000		
Senior Center Design	77,000		
Issuance Costs	48,000		
<i>Total Police Station/Miscellaneous</i>	<i>\$ 2,660,000</i>		

Councilmanic Bond Detail (cont.)		Issue Year	Issue Amount
Fire Station Property/Miscellaneous		2001	\$ 10,100,000
Fire Station/Aide Car	\$ 3,500,000		
Hodge Property (City Shop)	2,498,000		
Police Station/Jail	1,100,000		
Administrative Offices	1,300,000		
Railroad Right-of-Way	685,000		
Land Acquisition (CHS)	312,000		
City Hall NW Seismic	220,000		
Alexander House	200,000		
Tibbetts Manor Sunroom	200,000		
Issuance Costs	85,000		
<i>Total Fire Station Property/Miscellaneous</i>	<i>\$ 10,100,000</i>		
Highlands Park Facilities		2004	\$ 3,820,000
Bolliger Property Acquisition		2009	\$ 2,780,000

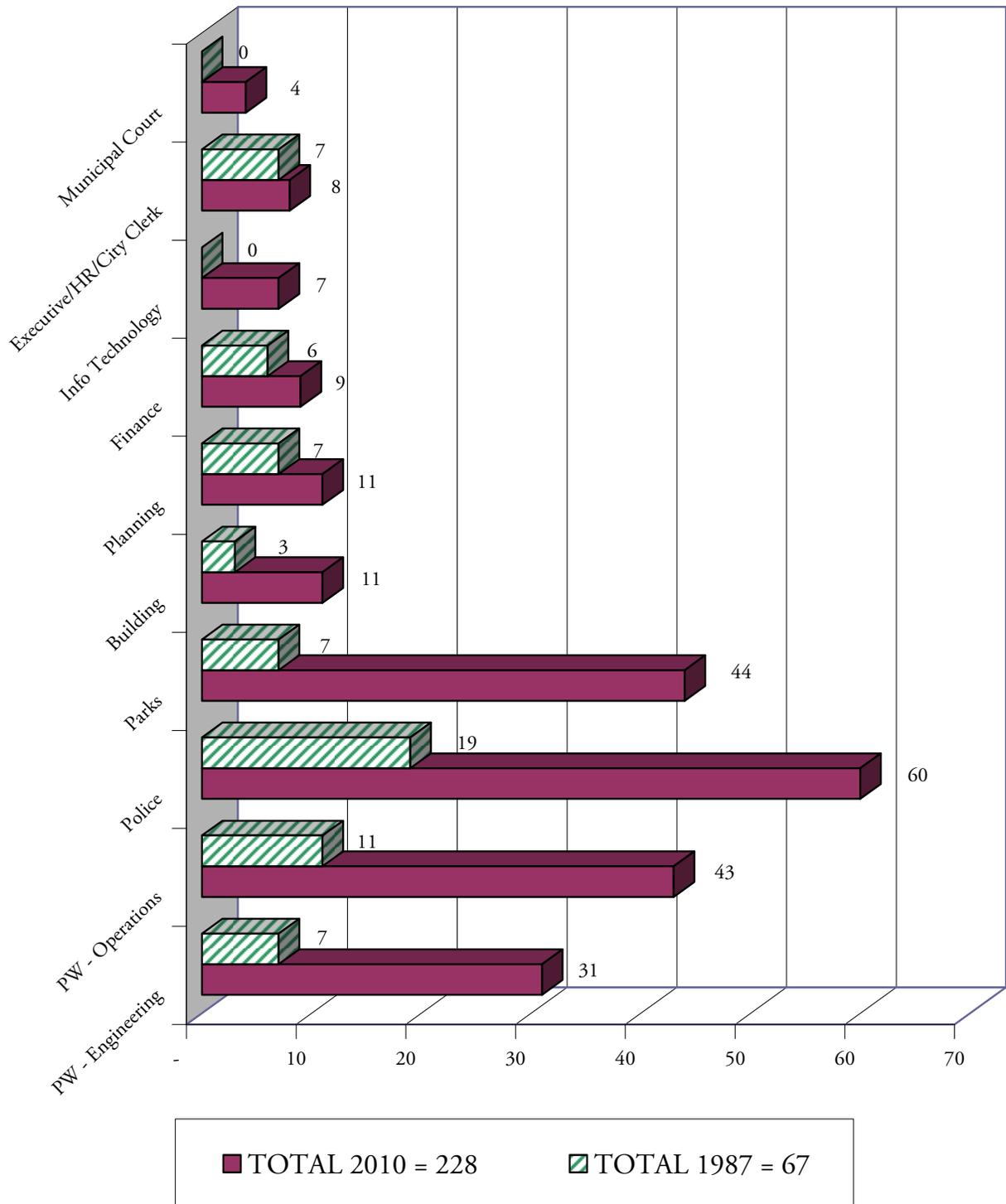
Interfund Loans Outstanding as of December 31, 2009

Amount of Loan	Purpose	From	To	Term
\$1,800,000	L.I.D. #24 Round-about Traffic Improvement	Equipment Replacement Fund	L.I.D. #24 Construction Fund	12/31/2010
\$900,000	Cougar Ridge Reservoir	Equipment Replacement Fund	Water Capital Fund	12/31/2012
\$750,000	Land Acquisition	Equipment Replacement Fund	Capital Improvement Fund	12/31/2012
\$800,000	Various Capital Projects	Equipment Replacement Fund	Stormwater Capital Fund	12/31/2012

Interfund Loans Budgeted for Issuance in 2010

There are no Interfund Loans budgeted for issuance in 2010.

Full-Time Employees



Staffing Levels

2001-2010 Staffing Levels	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010
Executive										
Mayor's Office										
City Administrator	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Deputy City Administrator	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Economic Development Mgr	-	-	-	-	-	-	1.00	1.00	1.00	1.00
Public Information Officer	-	-	-	-	-	-	-	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Full-time Subtotal	3.00	3.00	3.00	3.00	3.00	3.00	4.00	5.00	5.00	5.00
Total Mayor's Office	3.00	3.00	3.00	3.00	3.00	3.00	4.00	5.00	5.00	5.00
City Clerk										
City Clerk	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Deputy City Clerk	1.00	-	-	-	-	-	1.00	1.00	1.00	1.00
Risk Management Officer	1.00	1.00	1.00	1.00	-	-	-	-	-	-
Administrative Assistant	1.00	1.00	2.00	2.00	2.00	2.00	1.00	1.00	1.00	1.00
Full-time Subtotal	4.00	3.00	4.00	4.00	3.00	3.00	3.00	3.00	3.00	3.00
Administrative Assistant	1.00	1.00	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50
Part-time Subtotal	1.00	1.00	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50
Total Clerk	5.00	4.00	4.50	4.50	3.50	3.50	3.50	3.50	3.50	3.50
Community Services										
Coordinator	1.00	1.00	1.00	-	-	-	-	-	-	-
Communications Coordinator	1.00	1.00	1.00	-	-	-	-	-	-	-
Full-time Subtotal	2.00	2.00	2.00	-	-	-	-	-	-	-
Administrative Assistant	0.50	-	-	-	-	-	-	-	-	-
Gov't Cable TV Coordinator	-	0.50	0.50	-	-	-	-	-	-	-
Part-time Subtotal	0.50	0.50	0.50	-	-	-	-	-	-	-
Total Community Services	2.50	2.50	2.50	-	-	-	-	-	-	-
Executive Full-Time Total	9.00	8.00	9.00	7.00	6.00	6.00	7.00	8.00	8.00	8.00
Executive Part-Time Total	1.50	1.50	1.00	0.50	0.50	0.50	0.50	0.50	0.50	0.50
Total Executive	10.50	9.50	10.00	7.50	6.50	6.50	7.50	8.50	8.50	8.50
Municipal Court										
Court Administrator	-	-	-	-	1.00	1.00	1.00	1.00	1.00	1.00
Court Clerk	-	-	-	-	1.00	2.00	2.00	3.00	3.00	3.00
Full-time Subtotal	-	-	-	-	2.00	3.00	3.00	4.00	4.00	4.00
Municipal Judge	-	-	-	-	-	-	0.50	0.50	0.50	0.50
Non-Regular Assistants	-	-	-	-	0.50	-	0.40	0.40	0.40	0.40
Part-time Subtotal	-	-	-	-	0.50	-	0.90	0.90	0.90	0.90
Total Municipal Court	-	-	-	-	2.50	3.00	3.90	4.90	4.90	4.90
Human Resources										
Human Resources Director	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Human Resources Sr. Analyst	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00
Full-time Subtotal	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00
Administrative Assistant	0.50	0.50	0.50	0.50	0.50	0.50	0.75	0.75	0.75	0.75
Part-time Subtotal	0.50	0.50	0.50	0.50	0.50	0.50	0.75	0.75	0.75	0.75
Total Human Resources	3.50	3.50	3.50	3.50	3.50	3.50	3.75	3.75	3.75	3.75
Finance										
Finance Director	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Deputy Finance Director	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00

2001-2010 Staffing Levels	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010
Financial Analyst	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Payroll Specialist	-	-	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Financial Services Supervisor	-	-	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Risk Management Officer	-	-	-	-	1.00	1.00	1.00	1.00	1.00	1.00
Utility Services Coordinator	-	-	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Fiscal Specialist	4.00	2.00	-	-	-	-	-	1.00	1.00	1.00
Accountant	1.00	2.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Financial Data Specialist	-	-	-	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Full-time Subtotal	8.00	7.00	7.00	8.00	9.00	9.00	9.00	10.00	10.00	10.00
Fiscal Specialist	1.00	2.00	2.00	1.50	1.50	1.75	1.75	1.00	0.50	0.50
Senior Tax Analyst	-	-	-	-	-	0.50	0.50	0.50	0.75	0.75
Tax/Cash Coordinator	-	-	-	-	-	-	-	-	0.50	0.50
Administrative Assistant	0.50	0.50	0.50	-	-	-	-	-	-	-
Part-time Subtotal	1.50	2.50	2.50	1.50	1.50	2.25	2.25	1.50	1.75	1.75
Total Finance	9.50	9.50	9.50	9.50	10.50	11.25	11.25	11.50	11.75	11.75
Planning										
Director of Planning	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Planning Division Manager	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00
Senior Planner	6.00	6.00	6.00	6.00	7.00	8.00	8.00	8.00	8.00	8.00
Associate Planner	2.00	2.00	2.00	2.00	1.00	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00
Total Planning	13.00	13.00	13.00	13.00	13.00	14.00	14.00	14.00	14.00	14.00
Building										
Building Official	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Plan Review Engineer	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Plans Examiner	2.00	2.00	2.00	2.00	2.00	2.00	3.00	3.00	3.00	3.00
Code Compliance Officer	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
City Inspector	3.00	3.00	3.00	3.00	4.00	4.00	5.00	5.00	4.00	4.00
Permit Supervisor	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Permit Technician	2.00	2.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00	1.00	1.00	2.00	2.00	2.00
Full-time Subtotal	12.00	12.00	13.00	13.00	14.00	14.00	16.00	17.00	16.00	16.00
Permit Technician	-	0.50	-	-	-	-	-	-	-	-
Part-time Subtotal	-	0.50	-							
Total Building	12.00	12.50	13.00	13.00	14.00	14.00	16.00	17.00	16.00	16.00
Parks										
General										
Parks Director	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Trails Coordinator	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Landscape Architect	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Total General	3.00									
Community Center										
Parks & Recreation Manager	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50
Parks Supervisor	-	-	-	-	-	-	-	1.00	1.00	1.00
Events & Facilities Supervisor	-	-	-	-	0.25	0.25	0.25	0.25	0.25	0.25
Recreation Coordinator	3.00	3.00	3.00	3.00	2.00	2.00	2.00	1.00	1.00	1.00
Youth Coordinator	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Recreation Specialists/Lead	4.50	4.50	4.50	4.50	3.50	3.50	3.50	3.50	3.50	3.50
Administrative Assistant	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00
Full-time Subtotal	12.00	12.00	12.00	12.00	10.25	10.25	10.25	10.25	10.25	10.25

2001-2010 Staffing Levels	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010
Administrative Assistant	2.13	2.13	2.13	2.625	2.625	2.625	2.625	2.625	2.625	2.625
Recreation Aides--NR	4.00	4.00	4.00	4.625	5.625	5.625	5.625	5.625	5.625	5.625
Part-time Subtotal	6.13	6.13	6.13	7.25	8.25	8.25	8.25	8.25	8.25	8.25
Total Community Center	18.13	18.13	18.13	19.25	18.50	18.50	18.50	18.50	18.50	18.50
Aquatic Center										
Manager	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50
Aquatics Supervisor	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Aquatics Coord/Rec Leaders	5.00	5.00	4.00	4.00	4.00	5.00	5.00	5.00	5.00	5.00
Pool Operator	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50
Administrative Assistant	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Full-time Subtotal	8.00	8.00	7.00	7.00	7.00	8.00	8.00	8.00	8.00	8.00
Lifeguards/Admin Assistant	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50
Lifeguard/Pool Instructor NR	4.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00
Part-time Subtotal	4.50	4.50	4.50	4.50						
Total Aquatic Center	12.50	12.50	11.50	11.50	11.50	12.50	12.50	12.50	12.50	12.50
Building Maintenance										
Parks & Recreation Manager	-	-	-	-	0.50	0.50	0.50	0.50	0.50	0.50
Facilities Supervisor	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Maintenance Worker	7.50	7.50	10.50	10.50	10.50	10.50	10.50	10.50	10.50	10.50
Administrative Assistant	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Full-time Subtotal	9.50	9.50	12.50	12.50	13.00	13.00	13.00	13.00	13.00	13.00
Custodians/Maint. Worker	1.25	1.25	0.50	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Specialty Workers--NR	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50
Part-time Subtotal	1.75	1.75	1.00	1.50	1.50	1.50	1.50	1.50	1.50	1.50
Total Building Maintenance	11.25	11.25	13.50	14.00	14.50	14.50	14.50	14.50	14.50	14.50
Parks Maintenance										
Parks & Recreation Manager	1.00	1.00	1.00	1.00	0.50	0.50	0.50	0.50	0.50	0.50
Horticulturist	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Gardener	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Open Space Steward	-	-	-	-	-	-	-	1.00	1.00	1.00
Park Maintenance Supervisor	-	-	-	-	-	1.00	1.00	1.00	1.00	1.00
Park Maintenance Worker	6.00	6.00	6.00	6.00	6.00	7.00	8.00	8.00	8.00	8.00
Full-time Subtotal	9.00	9.00	9.00	9.00	8.50	10.50	11.50	12.50	12.50	12.50
Administrative Assistant	0.75	0.75	0.75	0.75	0.75	0.75	0.75	0.875	0.875	0.875
Aide	-	-	-	0.875	0.875	0.875	-	-	-	-
Parks Mechanic	0.50	0.50	0.50	-	-	-	-	-	-	-
Parks Maintenance Aide-NR	1.50	1.50	2.25	1.375	1.375	2.375	2.375	2.375	2.375	2.375
Cemetery Non-Regular	-	-	-	-	-	0.500	0.500	0.500	0.500	0.500
Part-time Subtotal	2.75	2.75	3.50	3.00	3.00	4.50	3.625	3.750	3.750	3.750
Total Parks Maintenance	11.75	11.75	12.50	12.00	11.50	15.00	15.125	16.250	16.250	16.250
Pickering Barn										
Recreation Specialist	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50
Events & Facilities Supervisor	-	-	-	-	0.50	0.50	0.50	0.50	0.50	0.50
Full-time Subtotal	0.50	0.50	0.50	0.50	1.00	1.00	1.00	1.00	1.00	1.00
Pickering Barn Events Asst-NR	-	0.25	0.25	0.50	0.50	0.50	0.75	0.75	0.75	0.75
Part-time Subtotal	-	0.25	0.25	0.50	0.50	0.50	0.75	0.75	0.75	0.75
Total Pickering Barn	0.50	0.75	0.75	1.00	1.50	1.50	1.75	1.75	1.75	1.75

2001-2010 Staffing Levels	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010
Tibbetts Creek Manor										
Administrative Assistant	-	-	-	-	-	-	1.00	1.00	1.00	1.00
Events & Facilities Supervisor	-	-	-	-	0.25	0.25	0.25	0.25	0.25	0.25
Full-time Subtotal	-	-	-	-	0.25	0.25	1.25	1.25	1.25	1.25
Events Manager/Assistant	0.75	0.75	0.75	0.75	0.75	0.75	-	-	-	-
Assistant-NR	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Part-time Subtotal	1.75	1.75	1.75	1.75	1.75	1.75	1.00	1.00	1.00	1.00
Total Tibbetts Creek Manor	1.75	1.75	1.75	1.75	2.00	2.00	2.25	2.25	2.25	2.25
Parks Full-time Subtotal	42.00	42.00	44.00	44.00	43.00	46.00	48.00	49.00	49.00	49.00
Parks Part-time Subtotal	16.88	17.13	17.13	18.50	19.50	21.00	19.625	19.750	19.750	19.750
Total Parks	3.50	59.13	61.13	62.50	62.50	67.00	67.625	68.750	68.750	68.750
Police										
Chief	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Deputy Police Chief	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Commander	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00
Sergeant	4.00	4.00	4.00	4.00	4.00	4.00	5.00	5.00	5.00	5.00
Officer	19.00	19.00	19.00	19.00	19.00	23.00	23.00	23.00	23.00	23.00
School Resource Officer	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
E911/Records System Specialist	-	-	-	-	-	-	-	-	1.00	1.00
Jail Supervisor	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Corrections Officer	10.00	10.00	10.00	10.00	10.00	10.00	10.00	10.00	10.00	10.00
Transport Officer	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00
Traffic Violations Clerk	1.00	1.00	1.00	1.00	1.00	-	-	-	-	-
Communications Supervisor	1.00	1.00	2.00	2.00	2.00	2.00	1.00	1.00	1.00	1.00
Communications Specialist	7.00	7.00	8.00	8.00	8.00	8.00	9.00	9.00	9.00	9.00
Records Specialist	3.00	3.00	3.00	3.00	2.00	4.00	4.00	4.00	4.00	4.00
Full-time Subtotal	54.00	54.00	56.00	56.00	55.00	60.00	61.00	61.00	62.00	62.00
Records Specialist	-	-	-	-	0.50	-	-	-	-	-
Part-time Subtotal	-	-	-	-	0.50	-	-	-	-	-
Total Police	54.00	54.00	56.00	56.00	55.50	60.00	61.00	61.00	62.00	62.00
Information Technology										
Information Systems Manager	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Senior Systems Analyst	-	-	-	-	-	-	1.00	1.00	1.00	1.00
G.I.S. Analyst	-	-	-	-	-	-	-	1.00	1.00	1.00
Network Administrator	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
TV/Media Production Specialist	-	-	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Computer Technician	1.00	1.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00
Full-time Subtotal	3.00	3.00	5.00	5.00	5.00	5.00	6.00	7.00	7.00	7.00
Administrative Assistant	-	-	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50
Cable TV Non-Regular	-	-	-	-	-	-	0.25	0.25	0.25	0.25
Part-time Subtotal	-	-	0.50	0.50	0.50	0.50	0.75	0.75	0.75	0.75
Information Technology Total	3.00	3.00	5.50	5.50	5.50	5.50	6.75	7.75	7.75	7.75
Public Works Operations										
Public Works Ops - Director	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Public Works Ops - Manager	1.00	2.00	2.00	2.00	3.00	3.00	3.00	3.00	3.00	3.00
Public Works Asst Ops Mgr	1.00	-	-	-	-	-	-	-	-	-

2001-2010 Staffing Levels	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010
Lead Maintenance Workers	3.00	3.00	3.00	3.00	4.00	4.00	4.00	4.00	4.00	4.00
Signal Technician	-	-	1.00	1.00	1.00	1.00	2.00	2.00	2.00	2.00
Specialty Technicians	-	-	-	-	-	3.00	3.00	4.00	4.00	4.00
Maintenance Worker	13.00	13.00	13.00	13.00	17.00	16.00	20.00	21.00	22.00	22.00
Shop Aide	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	2.00	2.00	2.00	2.00	2.00	2.00	3.00	3.00	3.00	3.00
Shop Supervisor	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Mechanic	2.00	2.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00
Full-time Subtotal	25.00	25.00	27.00	27.00	33.00	35.00	41.00	43.00	44.00	44.00
Signal Technician	-	-	-	-	-	0.50	-	-	-	-
Emergency Mgmt Coordinator	-	-	-	-	-	-	-	0.50	0.50	0.50
Maintenance Worker	-	-	-	0.62	0.62	0.62	1.12	1.12	1.12	1.12
Administrative Assistant	-	-	-	-	0.50	0.50	-	-	-	-
Part-time Subtotal	-	-	-	0.62	1.12	1.62	1.12	1.62	1.62	1.62
Public Works Operations Total	25.00	25.00	27.00	27.62	34.12	36.62	42.12	44.62	45.62	45.62
Public Works Engineering										
Director	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Deputy Director	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Engineering Manager	2.00	2.00	2.00	2.00	2.00	2.00	2.00	3.00	3.00	3.00
Engineer/Eng Tech	7.00	6.00	6.00	6.00	7.00	7.00	9.00	9.00	9.00	9.00
Project Coordinator	1.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00
Senior Inspector	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
City Inspector	3.00	3.00	3.00	3.00	3.00	3.00	3.00	2.00	2.00	2.00
Cost Accountant	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	3.00	3.00	3.00	3.00	1.00	1.00	1.00	2.00	2.00	2.00
Project Acct Technician	-	-	-	-	1.00	1.00	1.00	1.00	1.00	1.00
Project Acct Assistant	-	-	-	-	1.00	1.00	1.00	1.00	1.00	1.00
Resource Conservation Mgr	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Capital Project Coord (RCO)	-	-	-	-	-	-	-	1.00	1.00	1.00
Resource Conservation Coord	2.00	2.00	2.00	2.00	2.00	2.00	3.00	3.00	3.00	3.00
Maj Dev Review Team (MDRT)	9.00	9.00	10.00	9.00	9.00	7.00	6.00	5.00	5.00	5.00
Full-time Subtotal	32.00	32.00	33.00	32.00	33.00	31.00	33.00	34.00	34.00	34.00
Administrative Assistant	-	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50
MDRT	-	-	-	-	-	-	-	0.50	0.50	0.50
Part-time Subtotal	-	0.50	0.50	0.50	0.50	0.50	0.50	1.00	1.00	1.00
Public Works Engineering Total	32.00	32.50	33.50	32.50	33.50	31.50	33.50	35.00	35.00	35.00
PW Full-Time Subtotal	57.00	57.00	60.00	59.00	66.00	66.00	74.00	77.00	78.00	78.00
PW Part-Time Subtotal	-	0.50	0.50	1.12	1.62	2.12	1.62	2.62	2.62	2.62
Public Works Total	57.00	57.50	60.50	60.12	67.62	68.12	75.62	79.62	80.62	80.62
Total Full-time City Staff	201.00	199.00	210.00	208.00	216.00	226.00	241.00	250.00	251.00	251.00
Part-time (FTE's)	20.380	22.630	22.130	22.620	25.120	26.870	26.395	26.770	27.020	27.020
Total Authorized Positions	221.38	221.63	232.13	230.62	241.12	252.87	267.40	276.77	278.02	278.02

Unbudgeted Positions in 2010:	Full-Time	23.00
	Part-Time	2.62
	Total Unbudgeted	25.62
	Total Budgeted Positions	252.40

Regular Position Salary Ranges

ASA Employees 2010 Salary Schedule

<i>Classification</i>	<i>Minimum</i>		<i>Maximum</i>
Administrative Support Assistant I	\$2,757	-	\$3,695
Administrative Support Assistant II	\$2,969	-	\$3,980
Administrative Support Assistant III	\$3,278	-	\$4,393
Administrative Support Assistant IV	\$3,710	-	\$4,970
Aquatics Maintenance Specialist	\$3,898	-	\$5,222
Building Inspector I	\$3,804	-	\$5,352
Building Inspector II	\$4,409	-	\$5,907
Business Tax & Cash Control Coordinator	\$4,196	-	\$5,623
Code Compliance Officer	\$4,302	-	\$5,764
Construction Inspector I	\$3,994	-	\$5,352
Construction Inspector II	\$4,409	-	\$5,907
Construction Inspector, Senior	\$4,747	-	\$6,362
Construction Project Coordinator	\$3,898	-	\$5,222
Custodian	\$2,757	-	\$3,695
Deputy City Clerk	\$4,094	-	\$5,486
Emergency Preparedness Coordinator	\$3,898	-	\$5,222
Engineering Technician, Senior	\$4,519	-	\$6,055
Engineering Technician I	\$3,710	-	\$4,970
Engineering Technician II	\$4,094	-	\$5,486
Events Coordinator	\$3,198	-	\$4,285
Facilities Maintenance Worker I	\$3,444	-	\$4,615
Facilities Maintenance Worker II	\$3,898	-	\$5,222
Facilities Maintenance Worker, Supervisor	\$4,409	-	\$5,907
Facilities Remodel Coordinator	\$4,094	-	\$5,486
Financial Data Specialist	\$3,898	-	\$5,222
Fiscal Specialist I	\$3,360	-	\$4,502
Fiscal Specialist II	\$3,898	-	\$5,222
Gardener	\$3,530	-	\$4,729

ASA Employees 2010 Salary Schedule (cont.)

<i>Classification</i>	<i>Minimum</i>		<i>Maximum</i>
Lifeguard/Swim Instructor	\$2,378	-	\$3,187
Major Development Business/Permit Coordinator	\$4,302	-	\$5,764
Media Production Specialist	\$4,519	-	\$6,055
Parks Irrigation Specialist	\$3,898	-	\$5,222
Parks Maintenance Lead	\$3,898	-	\$5,222
Parks Maintenance Worker I	\$3,198	-	\$4,285
Parks Maintenance Worker, Supervising	\$4,409	-	\$4,907
PC Technician I	\$3,444	-	\$4,615
PC Technician II	\$4,094	-	\$5,486
Permit Technician I	\$3,360	-	\$4,502
Permit Technician II	\$3,710	-	\$4,970
Planning Technician	\$3,530	-	\$4,729
Project Accounting Technician	\$3,710	-	\$4,970
Project Accounting-Senior Support Assistant	\$3,444	-	\$4,615
Recreation Aide	\$2,378	-	\$3,187
Recreation Leader	\$2,896	-	\$3,882
Recreation Specialist	\$3,530	-	\$4,729

Exempt Employees 2010 Salary Ranges

<i>Classification</i>	<i>Minimum</i>		<i>Maximum</i>
Accountant	\$4,753	-	\$6,066
Administrative Office Supervisor	\$4,311	-	\$5,502
Aquatics Coordinator	\$4,311	-	\$5,502
Building Inspector, Senior	\$5,241	-	\$6,689
Capital Projects Management Coordinator	\$6,066	-	\$7,743
City Administrator	\$10,375	-	\$13,243
City Administrator, Deputy	\$9,882	-	\$12,612
City Arborist/Horticulturist	\$5,502	-	\$7,022
City Clerk	\$5,777	-	\$7,374
City Communications Coordinator/PIO	\$5,502	-	\$7,022
City Permitting and Licensing Supervisor	\$4,753	-	\$6,066
Cost Accountant, Public Works	\$5,241	-	\$6,689
Database Administrator	\$5,502	-	\$7,022
Deputy Director Public Works Engineering	\$8,129	-	\$10,375
Deputy Director, Finance	\$6,066	-	\$7,743
Director, Building and Permitting	\$8,536	-	\$10,895
Director, Finance	\$9,411	-	\$12,011
Director, Human Resources	\$8,536	-	\$10,895
Director, Parks and Recreation	\$8,963	-	\$11,439
Director, Planning	\$8,963	-	\$11,439
Director, Police (Chief)	\$9,411	-	\$12,011
Director, Public Works Engineering	\$9,411	-	\$12,011
Director, Public Works Operations	\$8,963	-	\$11,439
Economic Development Manager	\$6,066	-	\$7,743
Engineer I	\$4,991	-	\$6,369
Engineer II	\$5,502	-	\$7,022
Engineer, Senior	\$6,689	-	\$8,536
Engineer, Traffic Signal Operations	\$6,689	-	\$8,536

Exempt employees 2010 Salary Ranges (cont.)

<i>Classification</i>	<i>Minimum</i>		<i>Maximum</i>
Engineering Manager	\$7,022	-	\$8,963
Environmental Planner/Wetlands Biologist	\$5,502	-	\$7,022
Events & Rental Facilities Coordinator	\$4,753	-	\$6,066
Events & Rental Facilities Supervisor	\$5,502	-	\$7,022
Facilities Services Supervisor	\$5,777	-	\$7,374
Finance and Risk Management Services Supervisor	\$5,502	-	\$7,022
Financial Analyst	\$5,502	-	\$7,022
Fleet Manager	\$6,066	-	\$7,743
Fleet Supervisor	\$5,241	-	\$6,689
GIS Coordinator	\$5,241	-	\$6,689
Human Resources Analyst, Senior	\$5,502	-	\$7,022
Information Systems Manager	\$6,689	-	\$8,536
Jail Manager	\$5,502	-	\$7,022
Landscape Architect/Parks Project Coordinator	\$5,777	-	\$7,374
Major Development Projects Manager	\$7,374	-	\$9,411
Municipal Court Administrator	\$6,066	-	\$7,743
Municipal Court Judge	\$8,963	-	\$11,439
Network Administrator	\$4,991	-	\$6,369
Open Space Steward	\$4,991	-	\$6,369
Parks Division Manager	\$6,369	-	\$8,129
Planner, Assistant	\$4,527	-	\$5,777
Planner, Associate	\$4,991	-	\$6,369
Planner, Parks	\$5,502	-	\$7,022
Planner, Senior	\$5,502	-	\$7,022
Planning Manager	\$6,689	-	\$8,536
Plans Examiner	\$4,991	-	\$6,369
Police Chief, Deputy	\$8,129	-	\$10,375
Police Commander	\$7,374	-	\$9,411

Exempt Employees 2010 Salary Ranges (cont.)

<i>Classification</i>	<i>Minimum</i>		<i>Maximum</i>
Police Communications Supervisor	\$4,527	-	\$5,777
Police Info Tech Analyst/911 CAD/GIS Spl	\$5,502	-	\$7,022
Police Sergeant	\$6,369	-	\$8,129
Public Works Operations Manager	\$6,066	-	\$7,743
PW Assistant Operations Manager	\$5,241	-	\$6,689
Recreation Coordinator	\$4,753	-	\$6,066
Recreation Division Manager	\$6,369	-	\$8,129
Recreation Supervisor	\$5,777	-	\$7,374
Resource Conservation Coordinator I	\$4,527	-	\$5,777
Resource Conservation Coordinator II	\$4,991	-	\$6,369
Resource Conservation Coordinator, Senior	\$5,502	-	\$7,022
Resource Conservation/ Solid Waste Manager	\$6,066	-	\$7,743
Risk Management Officer	\$4,527	-	\$5,777
Systems Analyst, Senior	\$5,502	-	\$7,022
Tax Analyst, Senior	\$4,991	-	\$6,369
Utilities Services Program Coordinator	\$4,527	-	\$5,777

Non-Represented Employees 2010 Salary Schedule

<i>Classification</i>	<i>Minimum</i>		<i>Maximum</i>
Executive Assistant/Mayor ¹	\$4,409	-	\$5,907
Human Resources Coordinator ¹	\$3,710	-	\$4,970
Municipal Court Clerk ²	\$3,278	-	\$4,393

¹ Non-represented class² Confidential/Excluded from representation per state law

Police Support Employees 2010 Salary Schedule

<i>Classification</i>	<i>Minimum</i>		<i>Maximum</i>
Corrections Officer	\$3,859	-	\$4,926
Corrections Transport Officer	\$4,255	-	\$5,433
Police Communications Specialist	\$3,737	-	\$4,771
Police Records Spl. Lead (Qualified)	\$3,737	-	\$4,771
Police Records Specialist	\$3,375	-	\$4,307
Police Records Specialist, Lead	\$3,722	-	\$4,750
Police Records Support Specialist	\$3,545	-	\$4,523

Police Officer 2010 Salary Schedule

<i>Classification</i>	<i>Minimum</i>		<i>Maximum</i>
Police Officer	\$4,855	-	\$5,988

Public Works Operations Employees 2010 Salary Schedule

<i>Classification</i>	<i>Entry</i>	<i>Step A</i>	<i>Step B</i>	<i>Step C</i>	<i>Step D</i>	<i>Step E</i>	<i>Step F</i>
PW Shop Aide	\$ 2,299	\$ 2,419	\$ 2,545	\$ 2,678	\$ 2,818	\$ 2,963	\$ 3,114
PW Mechanic Aide	2,419	2,545	2,679	2,817	2,963	3,116	3,275
PW Maintenance Aide	2,545	2,679	2,817	2,963	3,116	3,282	3,446
PW Maintenance Worker I	3,116	3,281	3,448	3,626	3,816	4,011	4,211
PW Mechanic	3,447	3,626	3,816	4,011	4,217	4,435	4,657
PW Maintenance Worker II	3,626	3,816	4,011	4,217	4,433	4,662	4,895
PW Heavy Equip. Mechanic	3,816	4,011	4,217	4,433	4,662	4,901	5,146
PW Utilities Technician	3,898	4,092	4,297	4,513	4,738	4,975	5,224
PW Construction Technician	3,998	4,198	4,408	4,629	4,860	5,103	5,358
PW Mapping Technician	4,099	4,303	4,518	4,744	4,983	5,230	5,492
PW Sr. Signal Technician	4,207	4,406	4,625	4,856	5,101	5,355	5,622
PW Maintenance Senior Lead	4,268	4,483	4,706	4,941	5,189	5,447	5,721

Utility Rates

2010 Sewer Rates¹

<i>Customer Classification</i>	<i>Fixed Monthly (City Portion)</i>	<i>Fixed Monthly (METRO Portion)</i>	<i>Usage per ccf (1ccf = 748 gallons)</i>	<i>Monthly Minimum Charge</i>
Single Family Residential	\$1.73	\$31.90	\$2.17	\$42.31
Multi-Family Residential/Duplexes	\$1.73		6.43 (\$4.26 for METRO)	\$40.95
Commercial/Trailers/ Public Authority	\$1.73		6.43 (\$4.26 for METRO)	\$40.95

2010 Stormwater Rates⁹

<i>Customer Classification</i>	<i>Rate</i>
All Undeveloped Parcels	\$84.48 per parcel/year - \$14.08 bi-monthly
Residential Developed	\$168.96 per parcel/year - \$28.16 bi-monthly
Non-Residential Developed	\$168.96 per ESU/year; 1.0 ESU minimum

¹ Billed bi-monthly.

2010 Water Rates^{1, 3}

<i>Single Family Residential (1ccf = 748 gallons)</i>						
Meter Size	Fixed Bimonthly	Block One 0 - 4 ccf	Block Two 5 - 14 ccf	Block Three 15 - 30 ccf	Block Four 31 - 50 ccf	Block Five > 50 ccf
¾"	\$23.45	\$1.51	\$3.60	\$6.69	\$10.91	\$15.68
1"	\$50.93	\$1.51	\$3.60	\$6.69	\$10.91	\$15.68
1-½"	\$95.54	\$1.51	\$3.60	\$6.69	\$10.91	\$15.68
2"	\$151.85	\$1.51	\$3.60	\$6.69	\$10.91	\$15.68
3"	\$325.19	\$1.51	\$3.60	\$6.69	\$10.91	\$15.68
4"	\$492.78	\$1.51	\$3.60	\$6.69	\$10.91	\$15.68
<i>Duplex²</i>						
Meter Size	Fixed Bimonthly	Block One 0 - 8 ccf	Block Two 9 - 14 ccf	Block Three 15 - 40 ccf	Block Four > 40 ccf	
¾"	\$28.77	\$2.18	\$3.68	\$5.93	\$8.80	
1"	\$64.25	\$2.18	\$3.68	\$5.93	\$8.80	
1 1/2"	\$122.17	\$2.18	\$3.68	\$5.93	\$8.80	
2"	\$194.47	\$2.18	\$3.68	\$5.93	\$8.80	
<i>Apartments / Trailer Courts³</i>						
Meter Size	Fixed Bimonthly	Block One	Block Two	THRESHOLD (in CCF)		
				Meter Size	Block One	Block Two
¾"	\$30.62	\$2.75	\$4.44	¾"	0-8	>8
1"	\$68.85	\$2.75	\$4.44	1"	0-20	>20
1-½"	\$131.38	\$2.75	\$4.44	1-½"	0-40	>40
2"	\$209.19	\$2.75	\$4.44	2"	0-64	>64
3"	\$439.87	\$2.75	\$4.44	3"	0-128	>128
4"	\$671.97	\$2.75	\$4.44	4"	0-200	>200
6"	\$1,310.70	\$2.75	\$4.44	6"	0-400	>400
<i>Commercial / Public Authority³</i>						
Meter Size	Fixed Bimonthly	Block One	Block Two	THRESHOLD (in CCF)		
				Meter Size	Block One	Block Two
¾"	\$30.62	\$3.06	\$4.72	¾"	0-8	>8
1"	\$68.85	\$3.06	\$4.72	1"	0-20	>20
1-½"	\$131.38	\$3.06	\$4.72	1-½"	0-40	>40
2"	\$209.19	\$3.06	\$4.72	2"	0-64	>64
3"	\$439.87	\$3.06	\$4.72	3"	0-128	>128
4"	\$671.97	\$3.06	\$4.72	4"	0-200	>200
6"	\$1,310.70	\$3.06	\$4.72	6"	0-400	>400

¹ Water rates were reduced by 2.28% and a utility tax of 2.33% was implemented on Water Utility accounts.

² Duplex – Fixed Charges are per dwelling unit for this classification. Rate structure shown assumes tenant billing. If duplex has a single meter and is owner billed, then the duplex would be billed as a single family residence.

³ Apartments/Trailer Courts, Commercial/Public Authority – Usage thresholds are per meter for this classification.

2010 Water Rates (cont.)¹

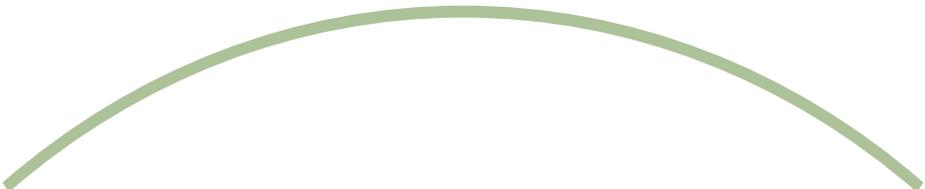
<i>Parks Irrigation (Interruptible)³</i>			
¾"	\$15.74	\$3.06	\$5.61
1"	\$31.67	\$3.06	\$5.61
1-½"	\$57.01	\$3.06	\$5.61
2"	\$90.21	\$3.06	\$5.61
3"	\$201.90	\$3.06	\$5.61
4"	\$300.13	\$3.06	\$5.61
6"	\$567.03	\$3.06	\$5.61
<i>Private Irrigation (Non-Interruptible)³</i>			
¾"	\$15.74	\$4.44	\$8.93
1"	\$31.67	\$4.44	\$8.93
1-½"	\$57.01	\$4.44	\$8.93
2"	\$90.21	\$4.44	\$8.93
3"	\$201.90	\$4.44	\$8.93
4"	\$300.13	\$4.44	\$8.93
6"	\$567.03	\$4.44	\$8.93

² Duplex – Fixed Charges are per dwelling unit for this classification. Rate structure shown assumes tenant billing. If duplex has a single meter and is owner billed, then the duplex would be billed as a single family residence.

³ Apartments / Trailer Courts, Commercial / Public Authority, Parks Irrigation and Private Irrigation – Usage thresholds are per meter for this classification.

¹ Water rates were reduced by 2.28% and a utility tax of 2.33% was implemented on Water Utility accounts

² Parks Irrigation and Private Irrigation usage thresholds are per meter for this classification.



*Accomplishments,
Statistics & Workload
Indicators*



PRIOR YEAR ACCOMPLISHMENTS, STATISTICS AND WORKLOAD INDICATORS

EXECUTIVE DEPARTMENT

City Clerk Division

Being responsive, accountable, and providing “first-class” services for the City Council, the Administration, Boards and Commissions, the general public, other City departments, outside organizations, and the business community in departmental operations and inter-departmental communications and efficiency procedures.

City Clerk Division	2005	2006	2007	2008	2009 ¹
Passports Processed	1,456	1,601	2,191	1,419	957
Passports Photos Taken	944	928	1,058	763	485
Ordinances Processed/Published	27	31	30	34	13
Resolutions Processed	18	16	21	16	9
Agenda Bills Processed	151	165	184	179	98
Contracts Processed	498	506	510	694	380
Cemetery Deeds Issued	134	70	64	95	90
Animal Licenses Issued	73	106	127	71	73
Outgoing Mail Processed (Pieces)	76,040	68,751	67,880	65,739	43,919

Public Information

- 👍 Launched Issaquah Emergency and Community Radio Station, 1700 AM, and promoted its use.
- 👍 Created a Standard Operating Procedure Book and Emergency Communications Plan for public information during emergencies.
- 👍 Created a Pandemic Influenza Emergency Communications Strategy.
- 👍 Increased the frequency of press releases and other information distributed by the City.
- 👍 Ensured the front page of the City Web site was updated (almost daily) with coordinated, interesting articles and information.
- 👍 Effectively communicated with the community during and after 2008 snow/flood incidents.

¹ 2009 statistics are as of August 2009.

- 👍 Strengthened overall communications plans, relationships and partnerships with other local PIOs, including the Issaquah School District, EFR, King County and several local cities.
- 👍 Assisted every City department in improving their communications with the community through the Web site, press releases, ICTV, brochures, posters, Weekly Update, e-mails, public meetings, HOA outreach, 1700 AM, mailings and the newsletter.
- 👍 Created a committee to improve and sustain Issaquah's Map Your Neighborhood program.
- 👍 Conducted emergency preparedness outreach at community events, including Salmon Days, National Night Out and the Health & Safety Fair.
- 👍 Improved Web site features, including new emergency banners and Department site design.

Community Services Division

Arts Commission

- 👍 Installed "Forest Carvings" by Steve Jensen in front of City Hall as part of the loaned art program.
- 👍 Presented four unique site specific musical performances at ArtWalk and Saturday Farmers Markets.
- 👍 Produced the annual Chalk Art Fest in July.
- 👍 Presented Shakespeare in the Park in July.
- 👍 Developed a new monthly poetry night program.
- 👍 Developed a new monthly film series.
- 👍 Partnered with ArtEAST to present "Artists in Action" hands on arts demonstrations.
- 👍 Produced new website pages for the Arts, including a new home page, an art event calendar and online application for the 2009 grant program.
- 👍 Created an online public art catalog of all city owned outdoor artworks.
- 👍 As part of the annual Arts Grant Program, reviewed and recommended 23 grants for 2009 – representing programs of all disciplines serving a wide range of citizens and visitors.

Human Services

- 👍 Facilitated closer communication among agencies currently providing similar services or servicing a similar client base.
- 👍 Developed and/or distributed human services communications such as: City newsletter articles, press releases, City TV, City website, posters and brochures.
- 👍 Updated City Human Services Web Site.

- 👍 Supported Issaquah Valley Community Services as they evaluate current services and develop a long range plan.
- 👍 Worked with City Administration to develop a clear scope of work for the Issaquah Human Services Commission.
- 👍 Defined and implemented a specific role for the Human Services Commission related to the Human services Campus.
- 👍 Developed and implemented an off-year granting process.
- 👍 Remained informed about human services issues that impact Issaquah.
- 👍 Encouraged human service agencies to develop emergency plans needed for the 2011 funding cycle.
- 👍 Monitored future impact of additional affordable housing on human service needs of the city.
- 👍 Thirty nine human service grants helped to provide support to more than 37,000 individual situations.
- 👍 Human Service Agencies saved time and money during 2009 by using simpler grant application forms and participating in pooled funding programs. Thus using less of their grant funds for administration.
- 👍 Supported a regional food drive.
- 👍 The Eastside Human Service Forum has become a strong voice for human services on the Eastside.

MUNICIPAL COURT

Municipal Court Statistics	2006	2007	2008	2009 ¹
<i>Criminal Filings</i>				
DUI	89	148	94	87
Criminal Traffic	359	605	235	368
Criminal Non-Traffic	<u>374</u>	<u>675</u>	<u>265</u>	<u>390</u>
<i>Total Criminal Filings</i>	822	1,428	594	845
<i>Infraction Filings</i>				
Traffic	2,770	4,957	3,207	4,369
Non-Traffic	7	25	7	17
Parking	<u>414</u>	<u>1,010</u>	<u>371</u>	<u>2,637</u>
<i>Total Infractions Filings</i>	3,191	5,992	3,585	7,023
<i>Total Municipal Court Filings</i>	<u><u>4,013</u></u>	<u><u>7,420</u></u>	<u><u>4,179</u></u>	<u><u>7,868</u></u>

¹ 2009 Statistics reported for January through August 31, 2009

INFORMATION TECHNOLOGY

- 👍 Maintained a current under four-hour response time to assistance requests
- 👍 Acted as purchasing agent for entire City (often requiring extensive research to determine appropriate)
- 👍 Provided 24 hours a day, 7 days a week, Police Dispatch Center support
- 👍 Provided Network design
- 👍 Provided Data security
- 👍 Administered data backup and recovery
- 👍 Managed vendor interface/negotiations
- 👍 Performed software upgrades/new installations

CABLE TV

- 👍 35 in-house productions two to fifteen minutes in length
- 👍 Televised all appropriate Council and Commission meetings (60 to 90)
- 👍 Posted all ICTV Channel 21 productions to City Web site
- 👍 Covered Concerts on the Green concert series for playback on City Channel
- 👍 Covered all appropriate City/Community events (Salmon Days, 4th of July, etc.)
- 👍 Fulfilled all Issaquah Cable Commission requests concerning cable franchise issues and citizen complaints
- 👍 Provided maintenance and upgrades to ICTV channel 21 as needed.
- 👍 Stayed up to date with any changes in local, regional, and federal regulations concerning Cable TV and telecommunications

HUMAN RESOURCES DEPARTMENT

Human Resources Department	2005	2006	2007	2008	2009 ¹
Turnover Rate	6.2%	7.1%	9.0%	7.6%	8.5%
Regular Hires	23	30	42	36	5
Terminations	15	18	24	21	23
Recruitments	26	35	38	35	4
Job Applicants	1,200	967	900	713	334
Seasonal Hires	89	97	100	110	52
Training Hours	1,151	789	1,400	1,040	30
Positions Reviewed	14	19	28	10	0

- 👍 Provided timely and responsive assistance to employees when requested
- 👍 Provided recruitment and selection expertise to departments in an effort to fill vacancies quickly and with quality candidates
- 👍 Monitored new E-gov online recruitment/applicant process
- 👍 Monitored new E-gov online labor relations information gathering process
- 👍 Mediated conflicts and disputes as appropriate
- 👍 Provided timely and responsive assistance to employees when requested
- 👍 Provided City-wide training through coordination with Washington Cities Insurance Authority to provide cost effective training.
- 👍 Provided consultation on performance management
- 👍 Investigated and resolved employee complaints in a fair and timely manner
- 👍 Reviewed and revised city polices, procedures and practices due to changing federal and state legislation and as needed to provide good governance
- 👍 Administered employee benefits in a timely and efficient manner

¹ 2009 Statistics reported for January through September 30, 2009.

FINANCE DEPARTMENT

Finance Department	2006	2007	2008	2009
Number of Payroll Employees ¹	471	475	530	
Number of Payroll Checks Processed	1,392	1,381	2,040	
Number of Payroll Direct Deposits	5,480	6,332	7,048	
Total Salary and Benefits	\$ 21,391,632	\$ 22,500,000	\$ 25,760,000	
Number of Invoices Processed	14,400	14,233	15,200	
Number of Accounts Payable Checks Processed ²	5,343	4,968	5,232	
Total Utility Accounts	8,095	8,290	8,641	
Total Utility Automatic Payment Customers	435	561	655	
Investment Portfolio ³	\$46.5 million	\$50.5 million	\$45 million	
Contracts/Agreements Processed	470	575	630	
Liability Claims against the City	22	15	20	
Special Events Permits Reviewed	100	97	70	
Court - Bail Reimbursements	429	587	470	

¹ Numbers do not include refunds or bail checks.

² 2008 Investment Portfolio figures are estimates.

POLICE DEPARTMENT^{1,2}

Police Department	2004	2005	2006	2007	2008	2009 ¹
Population	15,510	17,100	19,750	24,710	26,320	26,690
Officers Per 1000	1.8	1.6	1.6	1.34	1.25	1.2
Calls for Service	12,680	13,650	14,200	15,649	15,773	13,332 ²
CFS Per Officer	975	1050	835	978	928	784 ²
Emergency Response Time	3-4 min	3-4 min	3-4 min	3-4 min	4 mins	3.5 mins
Overall Response Time	17 min	17 min	20 min	18.5 min	18 mins	16 mins
Traffic Citations	3,890	4,000	3,540	5,161	5,475	6,200
Preventative	23%	21%	30%	30%	35%	38%
# in Patrol	16	16	20	19	20	20
# in Detective	4	4	4	5	4	5
# in Traffic	1	1	1	1	1.5	2

- 👍 Met 2009 /2010 budget reduction requirements
- 👍 Obtained Washington State Traffic Safety Commission grants for the acquisition of two speed measuring devices and one portable breath testing machine
- 👍 Obtained Washington State Traffic Safety Commission Grants for Speed and DUI emphasis patrols. Three (3) speed and three (3) DUI emphasis patrols were performed during 2009
- 👍 Received a grant to furnish satellite office at Sound Transit and new patrol bikes.
- 👍 Coordinated with Emergency Management in development and implementation of Pandemic Response Plan
- 👍 Implemented E-Ticket / E-Accident (SECTOR) program and installed hardware.
- 👍 Implemented Electronic School Zone Speed Camera Safety Program.
- 👍 Implemented False Alarm Reduction Ordinance and Program
- 👍 Sponsored a successful Annual National Night Out Event
- 👍 Implemented Police Tip Line

¹ 2009 numbers are estimates based on a six-month actual.

² We have stopped tracking individual officer's Patrol and Traffic Emphasis as Case Reports beginning in 2009 included this time into Preventative Patrol

- 👍 Installed “Positron Viper” - Internet based E-911 phone system for implementation of Next Generation 911 technology. This is the first of many expected upgrades in systems and equipment towards Next Generation 911
- 👍 Hired E-911 IT/GIS Analyst –a full time employee for the 911 Communication Center. The position will assist in implementation and maintenance of Next Generation 911 technology. The entire funding for this position is paid for by King County E-911 funds.
- 👍 Installed Stencil Recording System - The recording system simplifies the process required for making duplicate recordings. The efficiency gained offsets the increase in public information requests.
- 👍 Developed Street Crimes Detective position - the new Street Crimes Detective assists patrol with proactive patrol investigations and crime trends. This position was developed to assist with street level investigations and patrolling with focus on crime patterns such as auto theft, vehicle prowls, and narcotics related activities.
- 👍 Partnered with Snoqualmie PD to implement Spillman Mobile Application - Snoqualmie PD is in the process of purchasing and putting into operation the Spillman Mobile system for automatic dispatching of calls for service. The City of Issaquah IT Department and IPD are assisting Snoqualmie PD with this effort.

PLANNING DEPARTMENT

<i>Number of Land Use Permits Processed:</i>	PERCENT OF LAND USE PERMITS PROCESSED WITHIN TARGET REVIEW TIMES: ¹				
	Permit Type	Target Review Time	No. of Permits	% Reviewed w/n Target ²	Average Review Time ²
1999 - 321					
2000 - 325	Level 0 – Sign ³	7 days	245	95%	3 days
2001 - 374	Level 3 – Sign	60 days	3	100%	38 days
2002 - 321	Level 1	60 days	22	87%	41 days
6/1/02 - 5/31/03 - 455	Level 2	60 days	23	77%	56 days
6/1/03 - 5/31/04 - 457	Level 3	120 days	7	100%	100 days
6/1/04 - 5/31/05 - 465	Level 4	120 days	3	100%	64 days
6/1/05 - 5/31/06 - 479	Level 5	120 days	--	--%	-- days
6/1/06 - 5/31/07 - 412	Pre-application Conference	30 days	13	92%	24 days
6/1/07 - 5/31/08 - 369	Community Conference	60 days	12	100%	40 days
6/1/08 - 5/31/09 - 361	Traffic Concurrency ⁴	14 days	33	93%	8 days

City Goal #1: Concurrency & Transportation Improvements

- 👍 Prepared Transportation Concurrency Framework Report.
- 👍 Amended Transportation Impact fees to provide relief for initial 10,000 square feet of Commercial Development (AB 5913).
- 👍 Participated in regional transportation education session with PSRC, Sound Transit, I-90 Corridor Study, and integrated Central Issaquah's Transportation Framework with these regional plans.

City Goal #2: Sustainability

- 👍 Participated on the Sustainability Indicators Group and preparation of their final plan.
- 👍 Successfully implemented the City's new tree protection regulations and held two training workshops geared for those companies doing landscaping/tree cutting and maintenance.

¹ Applications received June 1, 2008 to May 31, 2009

² Based on completed applications only. Pending applications will affect percentages and averages once they are completed.

³ Includes all sign permit application, including permits issued "over the counter" by the Permit Center.

⁴ Transportation Concurrency applications required modeling. The average review time for those applications was 50 days.

- 👍 Amended the Land Use Code to provide for alternative energy systems (AB 5974).
- 👍 Received Green Globe award for City's TDR program with King County.

City Goal #3: Faith in Local Government (Keep citizens informed about issues that affect them, seek their input and encourage participation).

- 👍 Established a citizen advisory committee for the Central Issaquah Plan.
- 👍 Met twice with Chamber Government Affairs Committee on potential amendments to the Sign Code.
- 👍 Kept the department website up to date regarding policy planning and new development projects.
- 👍 Provided Staff Support to the Planning Policy Commission (PPC), Development Commission and River and Streams Board hosting more than 40 public meetings to gather public input.

City Goal #4: Parks Programs & Facilities

- 👍 Coordinated with the Parks Department on the Central Issaquah Plan and the update of the Parks Plan.

City Goal #5: Salmon Habitat

- 👍 Completed Shoreline Inventory & Existing Conditions Report.
- 👍 Prepared Shoreline Environment Designations, Policies and Development Regulations.
- 👍 Amended the Land Use Code to strengthen stream and wetland buffer requirements.

City Goal #6: Ensure a Safe Community

- 👍 Processed 361 land use applications (June 1, 2008 to May 31, 2009).
- 👍 Amended the Land Use Code regarding nonconforming situations, parking, environmental protections and landscaping (AB 5927).

City Goal #7: Economic Vitality

- 👍 Prepared a market analysis for the Central Issaquah Area.
- 👍 Amended parking provisions for the Central Business District to increase development potential for Olde Town (AB 5927).

Other Accomplishments

- 👍 Issued the Parkpoint DEIS and FEIS (anticipated).

- 👉 Served as City liaison with ARCH regarding their work program, budget and Housing Trust Fund recommendations.

BUILDING DEPARTMENT

Service Indicators	Goal	2006 % of time achieved	2007 % of time achieved	2008 % of time achieved	2009 % of time achieved ¹
<i>Inspection Turnaround (Average Single Family Residence) :</i>					
Inspection request	24 hrs	99.9%	99.9%	99.9%	
<i>Code Enforcement:</i>					
Follow up contact made	24 hrs	100%	100%	100%	
<i>Permit Issuance:</i>					
New Single Family Permit	4 wks	92%	84% (49 permits issued)	83% (41 permits issued)	100% (17 permits issued)
Single Family Addition/Remodel	2 wks	53%	73% (41 permits issued)	79% (28 permits issued)	97% (30 permits issued)
Single Family Deck	1 day	12%	0% (4 permits issued)	0% (2 permits issued)	50% (2 permits issued)

<i>Building Permits Issued</i>			
Year	Permits Issued	Residential Value	Commercial Value
2009	1,406	\$ 19,057,610	\$ 109,780,624
2008	1,523	41,707,375	29,257,996
2007	1,762	107,422,317	13,766,662
2006	1,937	181,707,955	28,274,640
2005	2,332	177,515,614	31,048,991
2004	2,353	171,927,017	34,914,727
2003	2,221	124,879,910	8,893,071
2002	1,311	48,370,655	19,029,353
2001	1,181	67,246,555	27,676,615
2000	1,029	20,724,022	35,383,094

👍 Processed 480 Business Licenses¹

👍 Produced \$91,756 revenue¹

¹ 2009 numbers reflect January through May, 2009.

PARKS DEPARTMENT

Recreation and Planning Division

- 👍 Continued to maintain strong partnerships with other City Departments; and local, state and federal agencies.
- 👍 Continued to maintain strong partnerships with community/non-profit organizations.
- 👍 Continued to submit grant applications to the appropriate agencies and organizations for park and open space acquisitions, recreational facility development and stewardship projects.
- 👍 Continued to submit Master Site Plan and permit applications for development of recreational facilities within the City's parks and open space areas.
- 👍 Continued to provide low-impact recreational opportunities within the City's natural open space areas.
- 👍 Maintained strong partnerships with Issaquah School District via the Interlocal Agreement.
- 👍 Continuation of Day Camps, Preschool, Special Populations, Youth Sports and Teen activities.
- 👍 Collaboration with Issaquah Arts Commission to co-sponsor Concerts on the Green.

Rentals Division

- 👍 Strengthened collaboration between the City and the community organizations to determine the community based uses.
- 👍 Provided space for the Issaquah Farmers Market.
- 👍 Continued improvements to Pickering Barn facility appearance and equipment.
- 👍 Strong collaboration between the City and the community organizations to determine the community-based uses.
- 👍 Provided rental space and staff for 263 rentals at Tibbetts Creek Manor and 225 rentals at Pickering Barn.

Aquatics Division

- 👍 Provided year round comprehensive swim lesson programs to promote water safety in the community.
- 👍 Operated and maintain the pool in a safe and efficient manner.
- 👍 Provided CPR, First Aid, Lifeguard Training and Water Safety Instructor courses.
- 👍 Provided rental spaces for Issaquah School District's aquatics programs.
- 👍 Provided rental spaces for local private aquatic clubs.

- 👍 Provided IMS PE Aquatic program for 6th grade students during the entire school year.

City Facility Services Division

- 👍 Received and processed approximately 1,450 work requests.
- 👍 Paint project at 235 building that included removal of old paint, surface preparation, new primer and finish paint.
- 👍 Conversion of residential housing at 80 Rainier Unit A into office space including the construction of an ADA ramp at the entrance.
- 👍 Flooring improvement project in the Detention Level of the Police Department that included removal of existing carpet, installation of new carpet, coating and polishing of concrete flooring throughout area.
- 👍 Paint project in the Detention Level of the Police Department that included surface preparation and new finish paint.
- 👍 Worked on structural improvements for the City Hall South Server Room Floor.
- 👍 Replacement of carpet at the Tibbetts Creek Manor.
- 👍 Installation of electrical service, receptacles and occupancy controlled lighting for Parks Facilities' new Pole Building.
- 👍 Cleared structures from land purchased for preservation of open space and future parks area.
- 👍 Remodeled Pickering Barn Holstein Room including the construction of a new wall, installation of new cabinets, mirrors, carpet, lighting and finish paint.

Parks Maintenance Division¹

Park Facilities	2006	2007	2008	2009 ¹
Facilities	57	59	69	72
Irrigation Systems	49	49	51	53
Trail Miles	14	14	14	14
Park Acres Maintained	87	91	91	101
Open Space Acres	-	-	1,325	1,332
Baseball/Softball Fields	9	9	9	9
Employees	10 Full-Time 2 Part-Time 5 Seasonal Part-Time =2.74 FTE's	11 Full-Time 1 Part-Time 5 Seasonal Part-Time = 3.3 FTE's	12 Full-Time 1 Part-Time 9 Seasonal Part-Time =4.05 FTE's	12 Full-Time 1 Part-Time 6-9 Seasonal Part-Time = 2.9 FTE's

- 👍 Completed the following landscape improvements: Central Park, Squak Valley Park, Harvey Manning Park at Talus, Gibson Park, Timberlake Park, E Lake Sammamish Parkway, Tibbetts Creek Manor, City Hall NW and Central Park Drainage.
- 👍 Provided support for City and other Public Projects: Complete Streets, E Lake Sammamish Roundabout, I-90 Under Crossing, Pavement Program, SR900 Widening, Central Park Artificial Turf, Gilman Blvd, City Hall South Annex and Kees Grove.

¹ 2009 statistics are estimates

PUBLIC WORKS OPERATIONS

LABOR HOURS¹

Year	Street		Water		Sewer		Storm	
	Hours	%	Hours	%	Hours	%	Hours	%
2009	20,592	29.9%	22,922	33.3%	4,784	6.9%	20,592	29.9%
2008	20,592	28.6%	26,042	36.2%	4,784	6.6%	20,592	28.6%
2007	19,244	33.9%	18,144	31.9%	4,463	7.9%	14,972	26.3%
2006	16,316	32.9%	17,742	35.7%	4,282	8.6%	11,310	22.8%
2005	12,889	31.8%	16,195	40.0%	3,842	9.5%	7,588	18.7%
2004	12,975	34.4%	13,966	37.0%	3,117	8.3%	7,654	20.3%
2003	13,133	35.8%	12,614	34.4%	3,532	9.6%	7,429	20.2%
2002	11,808	33.4%	12,924	36.6%	3,405	9.6%	7,205	20.4%
2001	10,473	31.9%	12,949	39.4%	2,958	9.0%	6,481	19.7%
2000	11,737	34.4%	13,325	39.0%	3,517	10.3%	5,574	16.3%
1999	8,841	30.1%	13,041	44.3%	2,841	9.7%	4,696	16.0%
1998	9,071	31.4%	11,772	40.7%	2,825	9.8%	5,251	18.2%
1997	8,615	31.2%	11,562	41.9%	2,532	9.2%	4,870	17.7%
1996	8,359	32.4%	10,086	39.0%	2,585	10.0%	4,804	18.6%
1995	8,133	32.6%	10,212	41.0%	2,571	10.3%	3,999	16.1%
1994	7,363	32.0%	10,189	44.2%	2,088	9.1%	3,396	14.7%
1993	7,484	33.3%	8,972	39.9%	2,293	10.2%	3,714	16.5%
1992	7,226	32.1%	9,694	43.1%	1,973	8.8%	3,611	16.0%
1991	6,481	29.4%	9,537	43.2%	1,805	8.2%	4,255	19.3%
1990	5,578	29.6%	8,167	43.4%	2,013	10.7%	3,078	16.3%
1989	5,883	31.7%	8,690	46.8%	2,023	10.9%	1,970	10.6%

Streets Utility

Asphaltic Plant or Road Mix, Bituminous Surface Treatment, Gravel or Crushed Rock:

98.30 centerline road miles or 229.42 lane miles

¹ Labor hours of public work crews; water hours do not include standby hours

Water Utility

Year	Residential/ Duplex	Multifamily	Commercial	Public Authority	Total Customers
2009 ¹	4,950	434	712	76	6,172
2008	4,845	426	701	73	6,045
2007	4,696	398	484	31	5,609
2006	4,586	401	476	34	5,497
2005	4,152	397	423	36	5,008
2004	3,812	371	460	88	4,731
2003	3,187	356	458	88	4,089
2002	3,440	387	665	42	4,534
2001	3,173	357	575	39	4,144
2000	3,146	335	597	32	4,110
1999	3,112	335	514	34	3,995
1998	2,542	326	505	34	3,407
1997	2,433	296	476	58	3,263

Sewer Utility

Year	Number of Customers ²	Metro Charge	City Charge	Total ³
2009 ¹	5,588	\$ 31.90	\$ 10.41	\$ 42.31
2008	5,469	27.95	10.41	38.36
2007	5,274	27.95	10.41	38.36
2006	5,163	25.60	10.41	36.01
2005	4,728	25.60	10.41	36.01
2004	3,738	23.40	14.00	37.40
2003	3,121	23.40	14.00	37.40
2002	3,129	23.40	11.72	35.12
2001	2,690	19.75	11.72	31.47
2000	2,860	19.50	11.72	31.22
1999	2,743	19.10	11.72	30.82
1998	2,674	19.10	10.46	29.56
1997	2,604	19.10	9.34	28.44

¹ Includes data through 9/1/09

² Number of customers includes commercial customers.

³ Rates for 2009 represent minimum monthly bill for residential customer. Actual rates vary and are based on actual consumption \$2.17/CCF plus a fixed City charge of \$1.73.

Stormwater Utility

Year	Number of Customers	Residential Rate
2009 ¹	7,436	\$14.08
2008	7,479	14.08
2007	7,223	12.33
2006	6,907	10.34
2005	5,722	10.34
2004	4,993	11.77
2003	4,183	11.77
2002	4,205	11.77
2001	3,668	10.95
2000	3,214	10.95
1999	3,183	9.95
1998	3,183	8.89
1997	N/A	7.94

¹ Includes data through 09/01/09

PUBLIC WORKS ENGINEERING ^{1 2}

Year	Citizen Action Requests (CARs)			PWE Permit Activity		Construction	
	# of CARs Received ¹	% of CARs Completed Within 20 Days (Of Receipt and Assignment) ¹	\$ Spent on CARs ¹	# of PWE Permits Reviewed and Issued ¹	# of Other Department's Permits Reviewed and Issued ¹	# of Construction Projects Completed on Time and Within Budget ²	% of Construction Projects Completed on Time and Within Budget ²
2009	100	69%	\$43,000	200	195	NA	NA
2008	99	66%	\$43,000	235	212	17	88%
2007	93	56%	\$33,385	221	230	16	84%
2006	122	65%	\$32,413	195	275	18	91%
2005	88	66%	\$34,372	176	201	11	85%
2004	106	72%	\$33,348	179	184	13	82%

- 👍 Review/Approval/Inspection of approximately 400+ permits
- 👍 MDRT Evaluation
- 👍 Review/Approval/Construction/Inspection of Town Center
- 👍 Continue work on MDRT transition plan
- 👍 LifeCare Services/TimberRidge building permit/construction/inspection

¹ 2009 CARs projection is based on 2008 actual data, 2009 Permit projection on 2009 year-to-date actual data. Cannot project large construction projects six months into the year – will enter 2009 actuals during 2011 budget preparation in 2010.

² Percent of Projects completed on time and within budget is not inclusive of projects that were delayed for unforeseen circumstances.

MDRT¹

The Performance and Service Level expectations are set by the Processing Appendices of the Development Agreements. Below is a summary of the permit activity conducted by the MDRT:

Issaquah Highlands ¹		Utility Permits	Preliminary Plat Permits	Final Plat Permits	Site Development Permits	Short Plat Permits	Admin. Site Development Permits	SEPA Permits	Sign Permits	Lot Line Adjustment Permits	Building Permits	
2009	Permits Rec'd											
	Permits Apprvd											
	Permits Late											
	Avg Review Time											days
2008	Permits Rec'd	13	-	1	1	-	9	3	15	5	58	
	Permits Apprvd	11	-	1	-	-	9	3	15	5	58	
	Permits Late	1	-	1	-	-	-	-	-	-		
	Avg Review Time	38	-	96	-	-	43		31	34		days
2007	Permits Rec'd	24	1	0	1	1	9	3	9	6	153	
	Permits Apprvd	17	1	0	1	1	7	3	9	6	153	
	Permits Late	1								1		
	Avg Review Time	38	60	0	57	35	24	49	4	35		days
2006	Permits Rec'd	30	0	4	0	3	8	3	23	4	236	
	Permits Apprvd	30		4		3	8	3	23	4		
	Permits Late	0		1		2	2	0	0	0		
	Avg Review Time	31		79		75	47	25	5	18	23	days
2005	Permits Rec'd	33	2	5	1		7	5	2	7	275 (est)	
	Permit Apprvd	16		2			3	2	2	4		
	Permits Late	2		0			1	0	0	1		
	Avg Review Time	28		61			34	22	5	38		days
2004	Permits Rec'd	34	1	7	0	1	2	2	2	4	241 (est)	
	Permits Apprvd	20	1	3	0	0	1	1	1	3	241	
	Permits Late	1	0	0	0	0	1	0	0	0	0*	
	Avg Review Time	18	9	34	0	0	52	5	2	15	8	days
2003	Permits Rec'd	78	0	9	1	7	6	7	22	9	213	
	Permits Apprvd	75	0	8	1	5	6	7	22	9	213	
	Permits Late	2	0	0	0	0	0	3	0	0	0*	
	Avg Review Time	17	0	35	20	20	27	38	7	22	8	days
2002	Permits Rec'd	41	5	6	0	3	4	7	5	6	Uncalc	
	Permits Apprvd	41	5	6	0	2	4	7	5	6	Uncalc	
	Permits Late	8	0	0	0	1	0	3	0	0	Uncalc	
	Avg Review Time	36	72	45	0	58	17	56	4	23	Uncalc	days

* None Late due to MDRT Review

¹ Review times are number of calendar days from when application is made.

TALUS ¹		Utility Permits	Preliminary Plat Permits	Final Plat Permits	Site Development Permits	Short Plat Permits	Admin. Site Development Permits	SEPA Permits	Sign Permits	Lot Line Adjustment Permits	Building Permits
2009	Permits Rec'd										
	Permits Apprvd										
	Permits Late										
	Avg Review Time										days
2008	Permits Rec'd	10	-	-	-	-	3	1	4	1	26
	Permits Apprvd	10	-	-	-	-	3	1	3	1	26
	Permits Late	1	-	-	-	-			1	1	
	Avg Review Time	29	-	-	-	-	30	1	9	10	days
2007	Permits Rec'd	16	0	2	1	0	1	5	1	0	30
	Permits Apprvd	13		2	1		1	5	1		30
	Permits Late	1									
	Avg Review Time	47		68	57		14	23	9		days
2006	Permits Rec'd	14					2	3	3	4	37
	Permits Apprvd	11					2	3	3	4	
	Permits Late	2					0	1	0	1	
	Avg Review Time	56					49	23	5	43	18 days
2005	Permits Rec'd	16					1	2	5	1	95
	Permits Apprvd	16					1	2	5	1	
	Permits Late	0					0	0	0	0	
	Avg Review Time	18					50	45	12	29	14 days
2004	Permits Rec'd	30	1	2	0	2	0	6	1	1	35 (est)
	Permits Apprvd	22	1	0	0	1	0	4	1	1	35
	Permits Late	0	0	0	0	0	0	0	0	0	0*
	Avg Review Time	15	15	0	0	19	0	19	1	16	7 days
2003	Permits Rec'd	23	2	1	2	1	1	3	4	3	66
	Permits Apprvd	20	2	1	0	1	0	0	4	3	66
	Permits Late	2		0	0	0	0	0	1	0	0*
	Avg Review Time	27	31	15	0	11	0	0	9	12	7 days
2002	Permits Rec'd	27	1	3	1	0	0	3	9	0	Uncalc
	Permits Apprvd	25	1	3	1	0	0	3	9	0	Uncalc
	Permits Late	2	0	0	0	0	0	0	0	0	Uncalc
	Avg Review Time	25	81	30	12	0	0	15	3	0	days

* None Late due to MDRT Review

¹ Review times are number of calendar days from when application is made.



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CITY  **OF**
ISSAQUAH