
CITY OF
ISSAQUAH

"A Special Place Where People Care"



Zephyr Art Piece

2011 Final Budget

Agency Edition

VISION STATEMENT

The City of Issaquah is committed to quality living through preservation and enhancement of the community's unique human and natural resources.

GUIDING PRINCIPLES AND GOALS

Environmental Excellence

- * Establish and implement measures to preserve Issaquah's unique natural beauty.
- * Prevent degradation of the environment while promoting responsible utilization of Issaquah's natural resources.
- * Acknowledge the fact of development and work to ensure that impacts are properly mitigated.

Innovative and Integrated Planning

- * Utilize a regional approach.
- * Encourage coordination of short- and long-range planning efforts.
- * Incorporate financial implications into the planning and decision making process.

Community Involvement

- * Actively pursue opportunities for public involvement.
- * Emphasize and promote two-way communication and understanding between the City and community.

A People Place

- * Work toward preserving the hometown feeling of Issaquah.
- * Promote Pedestrian-oriented facilities.
- * Acknowledge the importance of cultural activities.
- * Actively promote a sense of community pride.
- * Support a wide variety of recreational opportunities consistent with Issaquah's natural setting.

A Balanced Community

- * Preserve and encourage viable neighborhoods.
- * Preserve the historical aspects of Issaquah.
- * Pursue a balanced mix of land uses that provides for a full-service community (single and multi-family residential, commercial, recreational, and open space).
- * Balance environmental concerns with developmental pressures.

Excellence in Governmental Services

- * Commit to a level of service that is responsive to community needs.
- * Maintain a concept of government that respects the individual and works toward the good of the community.
- * Develop and maintain unified, high-quality employees devoted to serving the public.
- * Promote and maintain high ethical standards among employees.



2011 Final Budget Agency Edition



PREPARED BY

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2011 Final Budget



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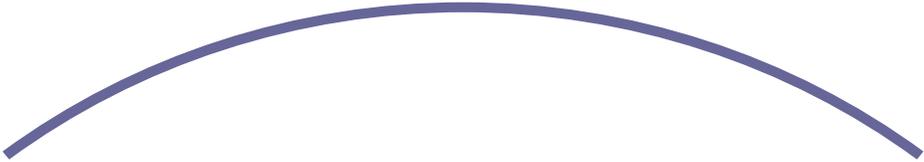
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Introduction



READER'S GUIDE TO THE BUDGET

The City of Issaquah must adopt a balanced budget each year. Annual City expenditures must not exceed annual City revenues. Cities draw their revenues from a wide variety of sources, divide their expenditures into separate funds and allocate their program expenditures in ways that serve the special needs of municipal services. Also, to be prudent a City may decide to place some of its resources each year into reserves to cover future emergencies or unanticipated opportunities.

Budgets for cities are quite complex. Much of this complexity is created to allow for proper accounting and tracking techniques as required by State law and governmental accounting practices.

This Reader's Guide is being provided to make the City's budget more understandable and useable for the reader. The Reader's Guide lists each major section of this document in the order that it appears and provides a brief description of what you will find in that section. Please refer to the Table of Contents for specific section locations and content details.

Organization of this Document

Section 1: Introduction

This section introduces the City of Issaquah to its reader. The Reader's Guide explains how to use the budget document, provide organization structure information, demographic information and a Glossary of Budget-Related Terms.

Section 2: Overall Budget Summary

The Overall Budget Summary presents the Mayor's budget message. Her letter articulates City initiatives and issues for the 2011 Annual Budget. Following this are the 2011 Summary of Revenue & Expenditures, Staffing Levels, Budget Policies & Calendar and Significant Accounting Policies.

Section 3: General Fund

In this section we present budget information organized by department and division preceded by and overall General Fund summary of expenditures and revenues. Each department presents its organization structure, mission statement, work plan for the year and expenditure budget. The last subsection, labeled Other City Services, provides for miscellaneous services that benefit all City departments, such as the insurance fund.

Section 4: Special Revenue Funds

Special Revenue funds account for the proceeds and expenditures of specific revenue sources intended for specified purposes. This section presents budget information for these funds as well as staffing levels for the City's Public Works Operations Department.

Section 5: Debt Service Funds

An extensive overview of Issaquah's debt program is presented here. This includes a schedule of the City's overall outstanding debt and financial data related to each of the City's debt service-related funds.

Section 6: Capital Project Funds

This section includes detailed revenues and expenditures as well as a listing of Capital Projects budgets that are not included with the enterprise activities of the Utility funds. Such improvements include those to City facilities, streets/transportation, parks and open space in addition to other non-utility construction projects.

Section 7: Enterprise Funds

The City of Issaquah operates a water utility, a sewer utility and a stormwater utility as Enterprise functions. In addition to the operating funds, a separate fund has been established for capital improvements for each utility. A list of the capital projects related to each utility is included along with a detailed project description and 6-year plan. Also included in this section are the bond redemption funds related to each enterprise fund.

Section 8: Internal Service Funds

Internal Service Funds are used to account for the financing of services performed by one division or department for the benefit of other City divisions. They include our Unemployment Insurance, Self Insurance program, Engineering Services and Fleet management functions.

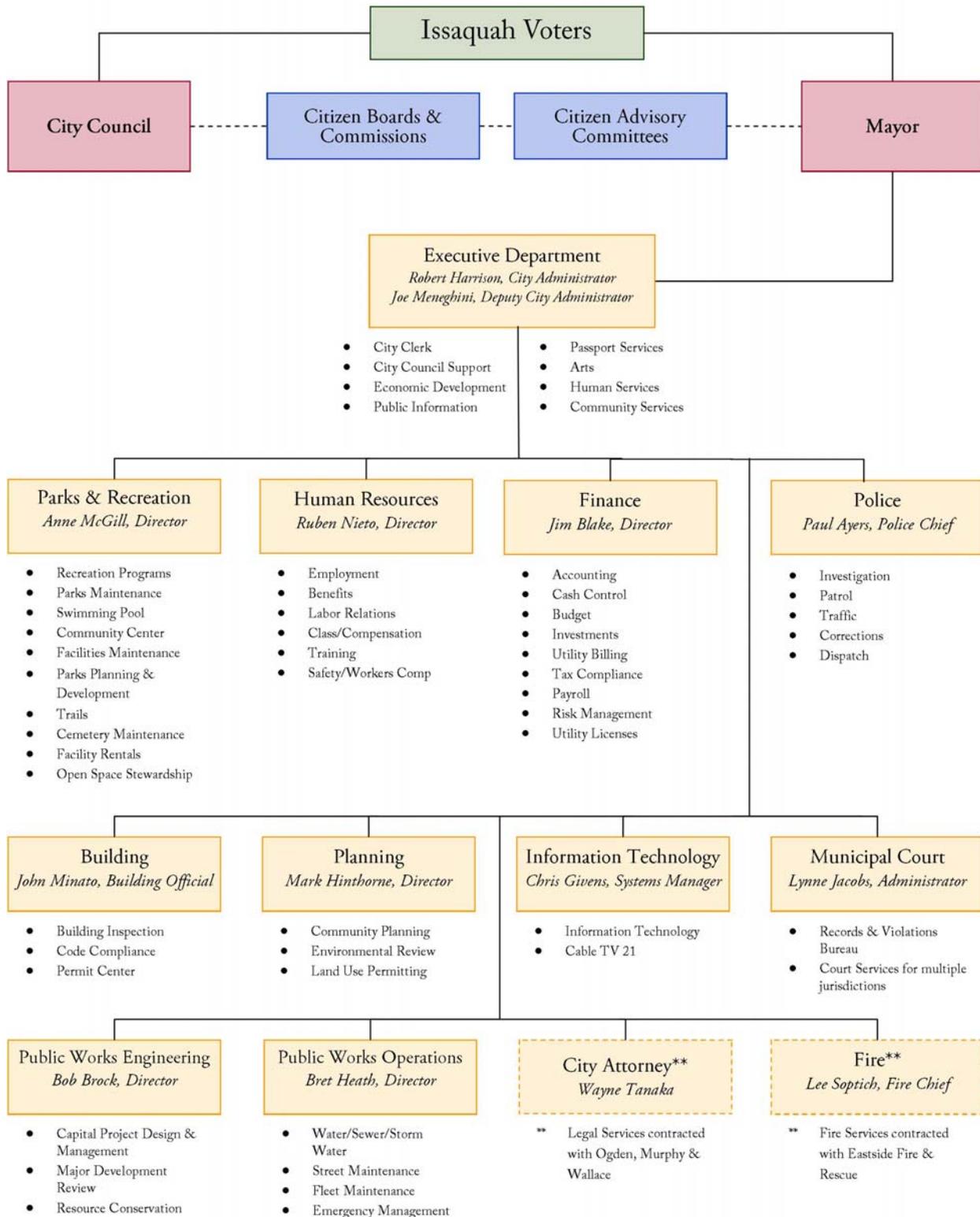
Section 9: Supplemental Schedules

The Supplemental Information section includes other general and demographic information about Issaquah, historical trends and information about property taxes and Debt. It also includes salary schedules for all job classifications as well as staffing levels, and utility rates for the budget year.

Section 10: Accomplishments, Statistics & Workload Indicators

This section details the individual departmental accomplishments, relevant statistics and measurable workload indicators.

City of Issaquah Organizational Structure



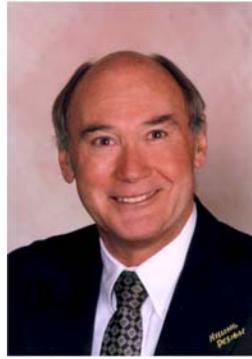
ELECTED OFFICIALS



Ava Frisinger, Mayor



Mark Mullet,
Position #1



Fred Butler,
Deputy President
Position #2



Eileen Barber,
Position #3



Joshua Schaer,
Position #4



Vacant,
Position #5



John Traeger,
Council President
Position #6



Tola Marts,
Position #7

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EXECUTIVE STAFF

City Administrator	Robert Harrison
Deputy City Administrator	Joe Meneghini
Chief of Police	Paul Ayers
Finance Director	James R. Blake
Parks & Recreation Director	Anne McGill
Planning Director	Mark Hinthorne
Building Official	John Minato
Human Resources Director	Ruben Nieto
Public Works Engineering Director	Bob Brock
Public Works Operations Director	Bret Heath

CITY OF ISSAQUAH BOARDS, COMMISSIONS & COMMITTEES

The City of Issaquah encourages citizens to volunteer on a city board or commission. Expired terms and vacancies are advertised in the Issaquah Press and on the city's website in January of each year. Current board and commission members serving in positions with terms expiring must submit an application to request reappointment. Appointments are made by the Mayor and confirmed by City Council. Terms begin on May 1st of each year.

Occasionally, the City of Issaquah has openings for boards, commissions, or ad hoc committees during the year. Openings are advertised in the Issaquah Press and on the city's website.

Committees:

- | | |
|---|---|
| <ul style="list-style-type: none"> ☞ Committee of the Whole Council ☞ Council Land and Shore Committee ☞ Council Services & Safety Committee ☞ Council Sustainability Committee ☞ Cascade Water Alliance | <ul style="list-style-type: none"> ☞ Council Transportation Committee ☞ Council Utilities, Technology and Environment Committee ☞ Eastside Fire and Rescue ☞ Regional Fire Authority Planning Committee |
|---|---|

Commissions:

- | | |
|--|--|
| <ul style="list-style-type: none"> ☞ Arts Commission ☞ Cable TV Commission ☞ Civil Service Commission ☞ Development Commission ☞ Hearing Examiner | <ul style="list-style-type: none"> ☞ Human Services Commission ☞ Planning Policy Commission ☞ Planning Short Course ☞ Sister Cities Commission ☞ Urban Village Development Commission |
|--|--|

Boards:

- | | |
|---|---|
| <ul style="list-style-type: none"> ☞ Cemetery Board ☞ Library Board ☞ Park Board | <ul style="list-style-type: none"> ☞ River and Streams Board ☞ Youth Advisory Board |
|---|---|

CITY SERVICES DIRECTORY

<u>City Locations</u>	<u>City Departments</u>	<u>Area Code 425</u>
City Hall	Executive	837-3020
130 E. Sunset Way	City Administrators	
2 nd Floor of Police Facility	Human Resources	837-3040
Issaquah, WA 98027		
City Hall	City Clerk/General Services	837-3000
130 E. Sunset Way	City Council	
2 nd Floor of Police Facility	General Information	
Issaquah, WA 98027	Passport	
City Hall	Finance	837-3050
130 E. Sunset Way	Business and Occupation Taxes	
2 nd Floor of Police Facility	Utility Licensing and Taxes	
Issaquah, WA 98027	Utility Billing	837-3070
Community Center	Parks & Recreation	837-3301
301 North Rainier		
Issaquah, WA 98027		
Julius Boehm Pool	Parks & Recreation Aquatics	837-3350
50 SE Clark Street		
Issaquah, WA 98027		
Police Station	Police	837-3200
130 E. Sunset Way	Jail	837-3268
Issaquah, WA 98027		
Municipal Court	Municipal Court	837-3170
135 E. Sunset Way		
Issaquah, WA 98027		
Fire Station	Fire	837-3130
Eastside Fire & Rescue		
190 E Sunset Way		
Issaquah, WA 98027		
City Hall Northwest	Planning	837-3080
Park Plaza Building	Permit Center	837-3110
1775 12th Ave. NW	Building	837-3100
Issaquah, WA 98027		

City Locations

City Departments

Area Code 425

City Hall Northwest.....Public Works–Engineering837-3400

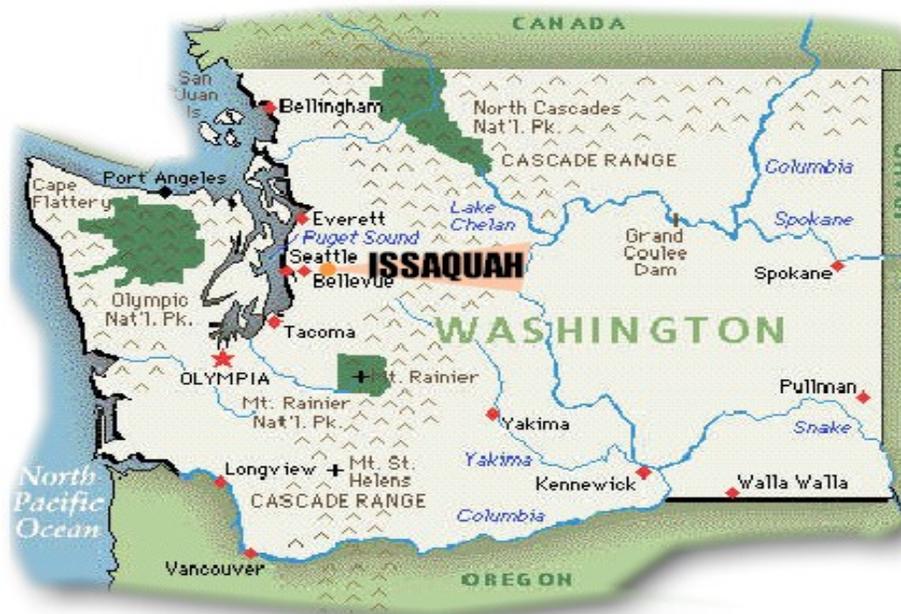
Park Plaza Building
1775 12th Ave. NW
Issaquah, WA 98027

Public Works Shop.....Public Works – Operations.....837-3470

670 1st Ave NE
Issaquah, WA 98027

**Water, Sewer & Storm Maintenance
Streets Maintenance
Fleet Operations**

COMMUNITY PROFILE



Issaquah History

The City of Issaquah is a vibrant, growing community nestled in the foothills of the Cascade Mountains, what many refer to as the “Issaquah Alps.” Located along I-90, just 18 miles east of Seattle on the south end of Lake Sammamish, Issaquah offers cultural and educational opportunities typically available in larger urban areas. A Saturday farmer’s market, chocolate factory, zoological park, salmon hatchery and operating trolleys are just a few of the attractions that make Issaquah a must see for visitors

Cougar, Tiger & Squak mountains form the natural wonders at the base of the Cascades providing boundless opportunities to enjoy outdoor sports and activities. The many trails in the Issaquah foothills that have earned Issaquah the title of “Trailhead City.”

The Issaquah area was first called “Squak,” a Native American name that referred to the calls and squawks of the many water birds which frequented the boggy land, swamps, and creeks of the valley. Several years later, the citizens changed the town’s name to Gilman, after Daniel Gilman, who was responsible for bringing the railroad to the area. Gilman was incorporated in April 1892. In 1899 the city’s name became Issaquah.



Issaquah is one of only four cities in King County incorporated before 1900. Mining and lumber were Issaquah’s first economic bases. Boeing’s first wooden seaplane took off from Lake Sammamish, at the northern edge of Issaquah.



Issaquah Leadership

Issaquah is a full-service City with an exceptional workforce of approximately 251 employees, a stable political environment, and a mission on behalf of its citizens to make “*Issaquah - a special place where people care.*”

Issaquah operates under the Mayor-Council form of government. The seven-member City Council establishes citywide policy and provides leadership for the community. The elected Mayor is responsible for the day-to-day administration of City business, implementation of Council policies, and establishment of operating policies and processes, utilizing an Executive Team consisting of a City

Administrator, Deputy City Administrator, and nine Department Directors.

Issaquah at a Glance...

Population.....27,160 38th Largest Washington City	Total Jobs (2008)..... 19,158
Land Area.....10.85 Square Miles	# of Active Business Licenses (2010) 4,583
Miles of Paved Streets (2009)90	Largest Employers..... Costco, Microsoft, Issaquah School District, King Co. Library System, Siemens
Elevation 130 feet	<i>Age Structure (2000 Census):</i>
Annual Precipitation..... 57 inches	17 and under 24%
Warmest Month on Average.....August	18 - 64..... 68%
Coollest Month on AverageJanuary	65 and over..... 10%
# of Water Utility Customers6,227	Median Household Income \$57,892
# of Sewer Utility Customers.....5,650	Median House Value \$308,500
# of Stormwater Utility Customers7,433	Average Household Size 2.27
School Enrollment (2009-2010).....16,980	

MISCELLANEOUS DATA

Date of Incorporation	April 27, 1892
Form of Government	Mayor and Council (part-time) Non-Charter Code City Congressional District: 8 th Legislative District: 41 st and 5 th
Parks & Playgrounds	Tibbetts Valley Park—20 Acres Greenwood—20 Acres Gibson Park—1.5 Acres Gilman Boulevard Parkway—11 Acres Issaquah Creek—18 Acres Lake Tradition—463 Acres Memorial Park—4 Acres Pedestrian Park—7 Acres Pickering Park—4 Acres Squak Valley Park—10 Acres Tibbetts Creek Manor—5.5 Acres Waldon Hill Park—2 Acres Community Center Park—4 Acres Cornick Park—1/4 Acres Depot Park—3 Acres Mine Hill Park—5 Acres Centennial Park—1/2 Acres Lake Sammamish State Park—435 Acres ¹ Cybil Madeline Park Cougar Mountain ² Squak Mountain ² Tiger Mountain ² Talus Park ² Grand Ridge ² Issaquah Highlands
Park/Recreation Indoors	Julius Boehm Swimming Pool Community Center Tibbetts Creek Manor Pickering Barn
Library	King County Library

¹ Located adjacent to City limits.

² Open Space 20,000 acres.

Newspaper	Issaquah Press, Weekly Issaquah Reporter Weekly
Schools	2 Elementary Schools 1 Middle School 1 High School Mountain View Alternative School
Banks	Bank of America The Bank of Washington Cascade Saving Bank Chase First Mutual Bank Issaquah Community Bank Key Bank Sterling Savings Bank U.S. Bank Wells Fargo
Credit Union	Prevail Credit Union Boeing Employees Credit Union

GLOSSARY OF BUDGET-RELATED TERMS

BARS	The State of Washington Budgeting, Accounting and Reporting System required for all governmental entities in the State of Washington.
Benefits	City-paid benefits provided for employees such as Social Security, PERS retirement, Worker's Compensation, life insurance, medical and dental insurance.
Capital Improvement Plan (CIP)	The plan or schedule of project expenditures for public facilities and infrastructure (buildings, roads, etc.), with estimated project costs, sources of funding and timing of work over a six-year period. For financial planning and general management, the capital program is presented as a plan of work and proposed expenditures, and is the basis for annual appropriation requests and bond issues.
Capital Outlay	Fixed assets which have a value of \$5,000 or more and have a useful economic lifetime of more than three years or assets of any value, if the nature of the item under consideration is such that it must be controlled for custody purposes as a fixed asset.
Charges for Services	A revenue category that includes a charge for a specific service. These primarily include park recreation fees, law enforcement services, zoning fees, and other miscellaneous fees.
Councilmanic Bonds	Councilmanic bonds refer to bonds issued with the approval of the Council, as opposed to voted bonds, which must be approved by vote of the public. Councilmanic bonds must not exceed 1.5 percent of the assessed valuation of the city.
Debt Service	The annual payment of principal and interest on the City's bonded indebtedness. Bonds are issued to finance the construction of capital projects such as public buildings, parks, roads, storm sewers, and water system improvements.
Fines and Forfeitures	Revenue category that primarily includes court, police, traffic and parking fine forfeitures.

GAAFR	"Governmental Accounting, Auditing and Financial Reporting." The "blue book" published by the Municipal Finance Officers Association (now the Government Finance Officers Association) to provide detailed guidance for the application of accounting principles for governments.
GAAP	Generally Accepted Accounting Principles are standards used for accounting and reporting used for both private industry and governments.
GASB	Government Accounting Standards Board established in 1985 to regulate the rules and standards for all governmental units.
General Obligation Bonds	Bonds for which the full faith and credit of the ensuing government are pledged for payment.
Intergovernmental Revenue	Revenue from other governments primarily shared State revenue from auto excise tax, liquor profits and tax, and emergency medical services.
LEOFF	Law Enforcement Officers and Firefighters Retirement System provided in the State of Washington.
Licenses and Permits	Revenue category that includes building permits, business and amusement licenses and any other miscellaneous license or permit.
L.I.D.	Local Improvement District or Special Assessments made against certain properties to defray part or all of the cost of a specific improvement or service deemed to primarily benefit those properties.
Net Budget	The net budget eliminates double-counting in the budget, such as fund transfers. The net budget represents the true level of spending in the budget.
PERS	Public Employees Retirement System provided for employees other than Police and Fire by the State of Washington.
Preliminary Budget	The recommended and unproved City budget submitted to the City Council and public in October of each year.

Reserves (Fund)	The unencumbered year-end balance of revenue less expenditures in governmental funds.
Revenue	Income received by the City in support of our program of services to the community. It includes such items as property taxes, fees, user charges, grants, and fines. Interest income and miscellaneous revenue.
Salaries and Wages	A majority of City employees are paid a monthly salary based on an annual standard work year consisting of 2,080 hours. Some types of positions are paid hourly wages based on the prevailing wage scale.
Supplemental Appropriation	An appropriation approved by the Council after the initial budget appropriation. Council approves supplemental appropriations during the year and budget amendment ordinances are approved mid-year and year-end.
User Charges	The amount the government receives for the provision of services and commodities or the performance of specific services benefiting the person charged. User charges tend to be voluntary in nature, in contrast to mandatory property and income taxes. Citizens only pay user charges when a specific service is received.
Working Capital	The year-end balance of current assets less current liabilities in the Enterprise and Internal Service Funds. The unencumbered balance at year-end is available for



Overall Budget Summary



December 20, 2010

To: City Council

From: Ava Frisinger, Mayor

Subject: 2011 Annual Budget



Ava Frisinger, Mayor
PO Box 1307, Issaquah, WA 98027
(425) 837-3020 FAX (425) 837-3019
mayor@ci.issaquah.wa.us

My 2011 budget reflects two key goals: maintain strong fiscal stewardship during these lean economic times, and stay focused on our community's needs – both today and for the future.

Issaquah is not immune to these challenging economic times. During the past several years, we have judiciously balanced our budgets through deep cuts, such as deferring the purchase of supplies and equipment, reducing our workforce and limiting the cost of City contracts. These measures, as well as proactive efforts to reduce operational costs, give us a solid foundation moving forward.

To ensure we are properly prepared for the year ahead – no matter the economy's condition – the 2011 budget is based on conservative forecasts, careful spending and a priority on essential services.

As history proves, it's difficult to predict when the economy will fully recover. We must be ready, however, when it does. Playing catch-up is not a preferred option: Issaquah must prepare itself now in order to succeed tomorrow.

As a result, the final budget is fully balanced for 2011, and also doesn't forget our future needs, such as improved sustainability, a cohesive town center and enhanced livability.

Sustainability

Last year, Issaquah released its first "report card" on the community's sustainability. The report reflects some very positive data. However, there is still plenty of work to do!

Next year we will celebrate the opening of zHome: the first multifamily, production, zero-energy and carbon-neutral neighborhood in the United States. The project aims to demonstrate – both to builders and homeowners – that it's possible to build homes that are ultra-green, comfortable and affordable.

We also plan to install several electric vehicle charging stations at pilot locations throughout Issaquah, and develop a sustainable energy plan for the City that encourages energy efficiency and renewable energy strategies.

Issaquah will also continue supporting our local food-service businesses as they phase out disposable polystyrene and non-recyclable food service packaging, which has a negative impact on the environment and can take thousands of years to decompose.

Parks/Recreation

To leverage our current funding and project plans, the City's parks staff will continue applying for grants that support parks, improved sports fields and open space acquisitions.

For 2011, our main parks project will be to develop a Master Site Plan for a new City park within Olde Town Issaquah. This project, which includes the Cybil-Madeline, Tolle Anderson and Issaquah Creek properties, was approved by City voters as part of the 2006 Park Bond. When finished, this new park – strategically located between Olde Town and our new Central Issaquah area – will be a wonderful gathering place for our community to enjoy our history, natural environment and numerous events and activities.

Efficiencies in Government

Government efficiency is a top priority for Issaquah. Next year is no exception.

Our Police Department, for example, will continue community outreach on our False Alarm Ordinance. Comparing false alarm calls received in January 2008 to January 2010, for example, the department saw a reduction of 63 percent, saving the department more than 20 police hours that month.

Police are also developing and implementing a new records management system that will automatically download data from patrol cars into our Police Records Management System, saving staff a significant amount of data entry time.

Additional timesavers can be found throughout this budget. Next year we will also provide staff, including those in Planning, the Permit Center and Public Works Operations, with new tools to streamline and automate our creation of internal and external maps.

We can also find efficiencies in continued capital investments. My budget includes modest capital purchases and repairs that will keep our vehicles, maintenance equipment and computers running, which avoids more costly expenditures in the future.

Partnerships also help us find efficiencies. By working with the e-Gov Alliance to adopt new permit tracking software, our Building Department saved us more than \$27,000. Building is also working with the e-Gov Alliance to expand our online services, including the ability to submit and review applications electronically, which will save us both time and resources.

Public Safety

To further support our Police Department's current operations, we are focusing next year on obtaining Washington State Traffic Safety Commission grants for speed enforcement, seatbelt compliance and DUI emphasis patrols.

Our City continues to make great strides in emergency preparedness. In 2011, our Emergency Management team will continue ensuring Issaquah is ready for a wide range of disasters. In addition, we will further develop and support Issaquah's Community Emergency Response Team (CERT) and Map Your Neighborhood programs (MYN). This budget also provides the Emergency Operations Center with new tools that will allow us to communicate, both internally and externally, in the event our traditional communication systems are damaged.

The City also recently obtained a FEMA grant to elevate six flood-prone homes in Issaquah. While City staff will provide support for this project, no City funds will be directly spent to make these homes more flood resistant.

Next year, our newest fire station near the downtown Park and Ride will be completed, providing a more efficient, spacious and accessible home base for our firefighters. As a reflection of our sustainability goals, the station will also demonstrate high green-building standards.

Smart Growth

Throughout 2010, the "Mayor's Advisory Task Force" for the Central Issaquah Plan completed an impressive amount of work.

Building on the concepts and guiding principles that were first established during three well-attended public workshops – as well as subsequent work by the Planning Policy Commission (PPC) and the City's project team – the task force will soon unveil recommendations on key topics for the plan, which will guide the redevelopment of more than 900 acres here.

This 2011 budget enables staff to take those recommendations, and formulate them into a plan for review by the community, Mayor's Office, Planning Policy Commission and City Council.

Finalizing this long-range plan now prepares Issaquah to revitalize our downtown in the coming years and decades.

Transportation

The final budget reflects the importance of the Complete Streets program, which focuses on pedestrian and cyclist safety by connecting missing links throughout Issaquah's transportation system.

Funding is also included for expanded transit in Issaquah. We will continue to work with Metro to implement this expansion. Efforts will also continue on the possible formation of a Local Improvement District in north Issaquah for better transportation circulation.

In addition, the I-90 Pedestrian/Bike Overcrossing project will be completed in 2011. This crossing will extend Issaquah's trail from the I-90 eastbound off-ramp to Northwest Sammamish Road. When finished next year, the project will connect a major missing link in a region wide trail system.

Revenue and Expenditure Overview

The City's final budget does not include an increase in property taxes or water and stormwater rates. The sewer rates include a "pass through" increase from Metro. Emphasis was instead placed on limiting expenditures.

General Fund

The general fund will end 2011 with an estimated fund balance of \$5,911,114, which represents a 19.4% expenditure coverage ratio. The 2011 Council budget goal was to not let this ratio level drop below 15%. With the final budget, the cash reserves through 2011 are expected to remain near current levels.

In 2011, general fund budgeted expenditures are \$30,403,096 (a 2% increase from 2010 budgeted operating levels).

Capital Improvements

A large portion of capital expenditures are prior commitments, including debt payments of \$2,271,744 for councilmanic bonds, which were used to construct a variety of public facilities.

Major capital projects budgeted include:

- ☞ Fire Station #72 Construction (\$4,898,122)
- ☞ I-90 Pedestrian/Bike Overcrossing (\$2,139,000)
- ☞ Park Projects, including Confluence Area Park (\$1,702,117)
- ☞ Issaquah Creek Hazard Mitigation – FEMA funding (\$788,456)
- ☞ Street Overlay Program (\$530,750)
- ☞ North Issaquah LID (\$500,000)
- ☞ Watermain replacement – annual program (\$500,000)
- ☞ I-90 Undercrossing Improvements (\$380,000)
- ☞ Complete Streets (\$200,000)

Conclusion

The final budget focuses the basics: maintaining our infrastructure, providing essential services to our community and ensuring our long-term sustainability and vitality.

This budget, however, also sets the initial stage for exciting times ahead, including plans for a revitalized central area and a new downtown park, as well as transportation improvements.

While the current economy is still uncertain, we can – through proactive measures today – ensure our sustainable future both years and decades ahead.

Respectfully submitted,

A handwritten signature in cursive script that reads "Ava Frisinger".

Ava Frisinger, Mayor

Ordinance Adopting Annual Budget

ORDINANCE NO. 2603

AN ORDINANCE OF THE CITY OF ISSAQUAH, WASHINGTON, ADOPTING THE FINAL BUDGET OF THE CITY FOR THE FISCAL YEAR COMMENCING JANUARY 1, 2011.

WHEREAS, on or before the first business day in the third month prior to the beginning of the fiscal year of 2011 the Finance Director submitted to the Mayor the estimates of revenues and expenditures for the next fiscal year as required by law; and

WHEREAS, the Mayor reviewed the estimates and made such revisions and/or additions as deemed advisable and prior to sixty days before January 1, 2011, filed the said revised preliminary budget with the City Clerk together with her budget message to meet the reasonable demands of taxpayers therefore and published and posted notice of filing and the availability of said preliminary Budget together with the date of a public hearing for the purpose of fixing a final budget, all as required by law; and

WHEREAS, the City Council scheduled hearings on the preliminary budget for the purpose of providing information regarding estimates and programs; and

WHEREAS, the City Council did meet on December 6, 2010, which was on or before the first Monday of the month preceding the beginning of the ensuing fiscal year, for the purpose of fixing a final budget at which hearing all taxpayers were heard who appeared for or against any part of said budget; and

WHEREAS, following the conclusion of said hearing the City Council made such adoptions and changes as it deemed necessary and proper; NOW, THEREFORE,

**THE CITY COUNCIL OF THE CITY OF ISSAQUAH, WASHINGTON, DO ORDAIN
AS FOLLOWS:**

Section 1. The final budget for the fiscal year 2011, including 2011 salary ranges, two copies of which have been and now are on file with the office of the City Clerk, by this reference is hereby incorporated herein as if set forth in full and said final budget shall be and the same is hereby adopted in full.

Section 2. Attached hereto and identified as Exhibit A, in summary form, are the totals of estimated revenues and appropriations for each separate fund and the aggregate totals for all such funds combined, and by this reference said Exhibit A, is incorporated herein as if set forth in full.

Section 3. A complete copy of the final budget for 2011, as adopted, together with a copy of this adopting ordinance shall be transmitted by the Finance Director to the Division of Municipal corporations of the Office of the State Auditor and to the Association of Washington Cities.

Section 4. The effective date of the 2011 Budget shall be January 1, 2011.

Section 5. This Ordinance or a summary thereof consisting of the title shall be published in the official newspaper of the City, and shall take effect and be in full force five (5) days after publication.

Passed by the City Council of the City of Issaquah the 20th day of December, 2010.

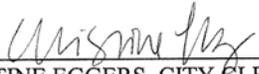
Approved by the Mayor of the City of Issaquah the 23rd day of December, 2010.

CITY OF ISSAQUAH



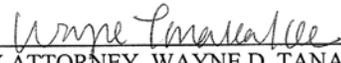
AVA FRISINGER, MAYOR

ATTEST/AUTHENTICATED:



CHRISTINE EGGERS, CITY CLERK

APPROVED AS TO FORM:
OFFICE OF THE CITY ATTORNEY:



CITY ATTORNEY, WAYNE D. TANAKA

PUBLISHED: December 29, 2010
EFFECTIVE DATE: January 3, 2011
ORDINANCE NO: 2603/AB 6199

Expenditures/Revenue Fiscal Year 2011

Fund		2011 Budget Revenues	2011 Budget Expenditure Appropriation	Beginning Fund Balance	Ending Fund Balance	
<i>General Fund</i>		30,017,448	\$ 30,403,096	\$ 6,296,762	\$ 5,911,114	
Special Revenue Funds	Street	3,327,000	3,828,902	1,527,046	1,025,144	
	Cemetery	76,100	81,100	296,885	291,885	
	Municipal Art	152,050	192,000	192,145	152,195	
	Resource Conservation	672,500	792,567	330,626	210,559	
	Cable TV	410,100	449,562	503,976	464,514	
	Lodging Tax	85,000	95,000	19,623	9,623	
Kees Trust Fund		300	500	30,000	29,800	
Debt Service	Voted G.O. Debt	1,502,193	1,465,043	647,952	685,102	
	Non-Voted G.O. Debt	2,271,744	2,285,790	14,052	6	
	L.I.D. Debt Service	513,741	508,112	-	5,629	
	L.I.D. Guaranty	26,640	700,000	932,602	259,242	
	Arbitrage Rebate	100	-	62,162	62,262	
Capital Projects	Capital Improvement	3,566,543	3,667,744	493,472	392,271	
	Mitigation Fund	11,700	638,700	2,568,700	1,941,700	
	Newport Way Improvement	250,000	360,000	180,840	70,840	
	Street Improvement	3,386,750	4,772,450	3,366,131	1,980,431	
	LID #23 Construction	-	26,641	26,641	-	
	ITS Traffic Signal System	-	25,000	343,677	318,677	
	Highlands Park Facilities	-	5,891	5,891	-	
	Transit Center Fire Station	1,000	4,898,122	4,897,122	-	
2006 Park Bond	200,500	1,702,117	1,501,617	-		
<i>Operating Funds:</i>						
Enterprise Funds	Water	6,079,752	6,135,964	699,186	642,974	
	Sewer	7,084,819	6,921,314	1,456,188	1,619,693	
	Stormwater	4,151,918	4,187,888	795,693	759,723	
	<i>Debt Service Funds:</i>					
	Water Revenue	990,100	998,333	1,042,950	1,034,717	
	Stormwater Revenue	300,075	298,063	311,391	313,403	
	Sewer ULID	10,289	16,699	6,410	-	
	<i>Capital Funds:</i>					
	Water	305,000	1,378,000	1,611,150	538,150	
	Shop Construction	-	45,000	575,857	530,857	
	Sewer	501,000	1,050,000	2,843,614	2,294,614	
	Stormwater	2,855,710	2,847,477	1,222,429	1,230,662	
	Internal Service Funds	Unemployment Insurance	48,050	48,000	18,030	18,080
Insurance		829,440	855,500	436,733	410,673	
Equipment Rental		3,080,200	2,268,297	4,952,291	5,764,194	
Engineering Services		4,497,112	4,752,785	1,332,159	1,076,486	
<i>Total Budget</i>		\$ 77,204,874	\$ 88,701,657	\$ 41,542,003	\$ 30,045,220	

Staffing Levels¹

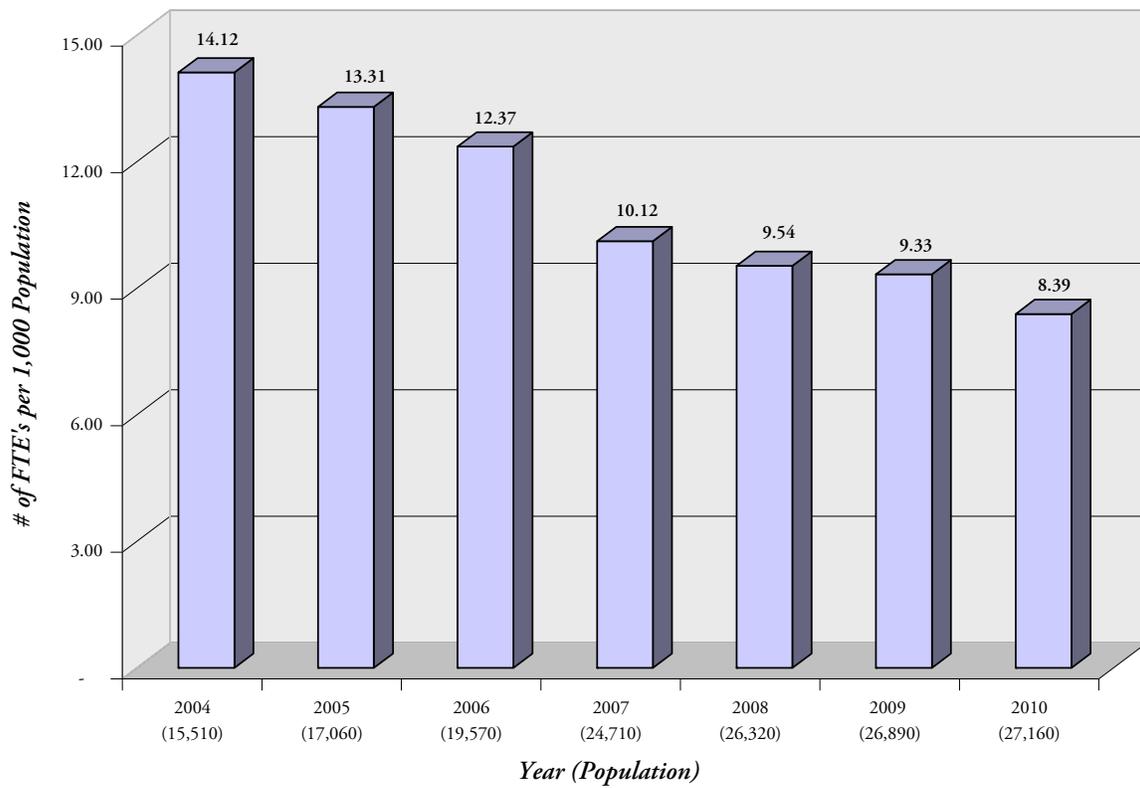
Department	# of FTE's				Increase/ (Decrease)
	2010 Staffing		2011 Budget		
	Full-time	Part-time	Full-time	Part-time	
Executive	4.00	-	4.00	-	-
Municipal Court	4.00	0.90	4.00	0.90	-
Human Resources	2.00	0.75	2.00	0.75	-
City Clerk	2.00	0.50	2.00	0.50	-
Information Technology	6.00	0.50	6.00	0.50	-
Cable TV	1.00	0.25	1.00	0.25	-
Finance	9.00	1.25	9.00	1.25	-
Police	60.00	-	60.00	-	-
Planning	11.00	-	11.00	-	-
Building Review	11.00	-	11.00	-	-
Building Maintenance	12.00	1.50	12.00	1.50	-
Parks (General)	2.00	-	2.00	-	-
Recreation	9.75	8.25	9.75	8.25	-
Pickering Barn	0.50	0.75	0.50	0.75	-
Tibbetts Creek Manor	1.25	1.00	1.25	1.00	-
Swimming Pool	8.00	4.00	8.00	4.00	-
Park Maintenance	10.50	3.25	10.50	3.25	-
Cemetery Maintenance	-	0.50	-	0.50	-
Public Works	70.00	1.00	70.00	1.00	-
Major Development Review Team	4.00	-	4.00	-	-
Total Budgeted Positions	228.00	24.40	228.00	24.40	-

Part-time Positions

Facilities Maintenance.....Custodian, Specialty Workers (2)
Municipal CourtMunicipal Judge, Court Assistants
City ClerkAdministrative Assistant
Information TechnologyAdministrative Assistant
Human ResourcesAdministrative Assistant
FinanceFiscal Specialist, Tax Analyst
Park MaintenanceMaintenance Aides, Administrative Assistant
RecreationAdministrative Assistants, Recreation Aides
Swimming Pool.....Instructors and Lifeguards, Administrative Assistant
Pickering Farm.....Non-regular assistants
Public WorksAdministrative Assistants, Non-regular Maintenance Workers

¹ FTE = Full-Time Equivalents. Staffing levels are expressed in year-end numbers. For staffing level detail, refer to supplemental schedules, Section 9 page 11.

Historical Ratio of FTEs per 1,000 of Population



Budget Procedure

The City of Issaquah must adopt a balanced budget each year. Annual City expenditures must not exceed annual City revenues. Cities draw their revenues from a wide variety of sources, divide their expenditures into separate funds and allocate their program expenditures in ways that serve the special needs of municipal services. Budgeting is an essential element of financial planning, control and evaluation process of government.

The planning process involves determining the types and levels of services to be provided and allocating available resources among various departments, programs, or functions. Also, to be prudent a City may decide to place some of its resources each year into reserves to cover future emergencies or unanticipated opportunities. Financial control and evaluation procedures typically focus upon assuring that fixed expenditure limitations (appropriations) are not exceeded and on comparing estimated and actual revenues and expenditures.

The budget authorizes and provides control of financial operations during the fiscal year. Upon adoption, the expenditure estimates, as modified by the Council, are enacted into law through the passage of an appropriations ordinance. The appropriations constitute maximum expenditure authorizations during the fiscal year and cannot legally be exceeded unless subsequently amended by the Council through an ordinance, which is usually done mid-year and year-end. Expenditures are monitored through the accounting system to assure budgetary compliance.

Appropriations for general and special revenue funds lapse at year-end. The City of Issaquah's budget procedures are in compliance with the Revised Code of Washington, Chapter 35A.33. The City follows the procedure outlined below to establish its annual budget.

1. By the second Monday in September, the Mayor requests all Department Heads to prepare detailed estimates of revenues and expenditures for next fiscal year.
2. By the fourth Monday in September, budget estimates are filed with the Finance Director.
3. By the first business day in October, estimates are presented to the Mayor.
4. At least 60 days before the ensuing fiscal year, the Mayor prepares preliminary budget and budget message and files with the City Clerk.
5. No later than the first two weeks in November, the City Clerk publishes notice of filing of preliminary budget with city clerk and publishes notice of public hearing on final budget once a week for two consecutive weeks.
6. No later than six weeks before January 1, copies of proposed (preliminary) budget is made available to the public.
7. On or before the first Monday of December, and may be continued from day-to-day but no later than the 25th day prior to next fiscal year, final hearings are commenced.
8. Following the public hearing and prior to beginning of the ensuing fiscal year, the City Council adopts the final budget.

Budget Calendar

Budget Process Steps	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Capital Improvement Process Begins											
Departments Submit CIP Project Updates and Requests for New Projects											
Budget Schedule Established											
Mayor Reviews & Prioritizes CIP Requests											
Finance Director Meets with Mayor for Review of 2-year (current & budget yrs) Financial Estimates/Direction											
Council Committees Review & Prioritize CIP Requests											
Council Goal Setting Retreat											
Executive Staff Discusses Budget Process											
Council Adopts 6-yr CIP											
Executive Staff Meets Individually with Mayor for Preliminary Budget Discussion											
Finance Director Meets with Mayor to Summarize Specific Budget Direction											
Mayor Issues Specific Budget Direction											
Finance Director, Deputy City Administrator & Mayor Meet with Chamber & Interested Others											
Detailed Budget & Work Program Preparation by Departments Due											
Budget Status Discussed with Executive Staff											
Complete Budget Compilation & Analysis											
Dept. Heads Meet Individually w/Mayor to Finalize Administration's Budget											
Mayor Meets with Finance Director to Finalize Administration's Budget											
Budget Reviewed with Executive Staff											
Establish Council/Community Budget Workshop Schedule											
Presentation of Administration's Budget to Council											
Council/Community Workshops on Budget											
Executive Staff Briefings											
Public Hearing: Property Tax											
Public Hearing: Overall Budget											
Council-Approved Budget Adopted											

Budget Policies

Background and Purpose

The stewardship of public funds is one of the greatest responsibilities given to the public officials and managers of the City of Issaquah. Therefore, the establishment and maintenance of wise fiscal policies enables City officials to protect public interests and ensure public trust.

This document incorporates past financial practices in defining the current policies to be used by the City to meet its obligations and operate in a financially prudent manner. These policies have been established to provide general fiscal guidelines and are intended to provide sound direction in the management of the City's financial affairs.

General Financial Philosophy

The fiscal policy of the City of Issaquah is to provide a sufficient financial base and the resources necessary to sustain a high level of municipal services to ensure public safety, to maintain and improve upon the physical infrastructure and surroundings of the city and to promote the social well-being of the citizens of Issaquah.

It shall be the goal of the City to achieve a strong financial condition with the ability to:

- ☞ Withstand local and regional economic impacts;
- ☞ Adjust efficiently to the community's changing service requirements;
- ☞ Effectively maintain and improve the City's infrastructure;
- ☞ Prudently plan, coordinate, review and implement responsible community development and growth; and provide a high level of police, fire and or protective services to assure public health and safety.

Operating Budget

Overall

The budget should be a performance, financing and spending plan agreed to by the Mayor, City Council and Department Directors. It shall contain information and data regarding expected revenues, expected expenditures and expected performance.

The City will prepare and annually refine written policies and goals to guide the preparation of performance, financing and spending plans for the City budget. All adopted budgets will comply with the adopted budget policies and Council priorities.

As a comprehensive business plan, the budget should provide the following critical elements: public policies, financial plan, operations guide, and communications with the public.

The City's budget presentation should display the City's service delivery/performance plan in a Council/constituent-friendly format.

Decision making for capital improvements will be coordinated with the operating budget to make effective use of the City's limited resources for operating and maintaining facilities.

Under the Mayor's direction, Department Directors have primary responsibility for formulating budget proposals in line with City Council and Mayor Priority direction, and implementing those proposals once they are approved within the adopted budget.

Grant applications to fund new programs with state or federal funds will be reviewed by the City, as they become available, with due consideration being given to whether locally generated revenues will be required to support these programs when outside funding is no longer available.

Annual expenditures will be maintained within the limitations of annual revenues. The City will not use short-term borrowing to finance current operating needs without full financial analysis and prior approval of the City Council.

Amending the Budget

The City budget is adopted at the fund level. Amendments to the final budget must be adopted by the Council through an Ordinance, which is usually done mid-year and year-end.

Fiscal Integrity

The City will maintain the fiscal integrity of its operating, debt service, and capital improvement budgets which provide services and maintain certain public facilities, streets and utilities. It is the City's intent to maximize the level of public goods and services while minimizing the level of debt.

Ongoing operating program costs will not exceed the amount of ongoing revenue to finance those costs. The ongoing revenue will be identified along with new program costs. Any available carryover balance will only be used to offset one-time or non-recurring costs.

Cash balances in excess of the amount required to maintain strategic reserves will be used to fund one-time or non-recurring costs.

Mitigation fees shall be used only for the project or purpose for which they were intended or as otherwise approved in the budget.

Reserve Accounts

The City shall establish Operating Fund Balances which shall neither be appropriated nor spent without Council authorization. The purpose of the Fund Balances is to provide some fiscal means for the City to respond to potential adversities such as public emergencies, natural disasters or similarly major, unanticipated projects. Funding shall be targeted at not less than eight (8) percent of the operating expenditures.

The City shall budget each subsequent year's debt service as the top priority.

Replacement reserves based on estimated replacement value will be established for any capital equipment, where the need will continue beyond the estimated initial useful life, regardless of whether the equipment is acquired via lease, gift or purchase.

The City shall fund certain asset replacement reserves through depreciation charges paid to the Internal Service Funds.

All reserves and the ending fund balance will be presented in the annual budget.

Revenues

Revenue estimates shall be conservatively estimated based on the City's economic base and predictable growth activity.

Investment income earned through the City's investment pool shall be allocated based upon the investment percent of each participating fund.

Contractual Services

On an annual basis, a review of services provided will be performed to determine those which may be better served through contracting of services.

Use of any contractors and consultants for city business purposes shall be justified during the budget process or by ordinance.

Minimization of Administrative Costs

A balance will be maintained between resources allocated for direct services to the public and resources allocated to assure sound management, internal controls, and legal compliance.

Accrued Employee Benefits

The budget shall provide for adequate funding of the City's retirement liabilities.

Monthly Report

The budget will be produced so that it can be directly compared to the actual results of the fiscal year and presented in a timely monthly report.

All budget amendments, both revenues and expenditures, will be noted in the monthly report.

Multi-Year Estimates

Each year, the City will update expenditure and revenue projections for the next six (6) years. Projections will include estimated operating costs for future capital improvements that are included in the capital budget

This budget data will be presented to elected officials in a form that will facilitate budget decisions, based on a multi-year strategic planning perspective during the budget process.

Citizen Involvement

Citizen involvement shall be encouraged in the budget decision-making process through public hearings and study sessions.

Minimization of costs shall also be facilitated through City boards, task forces and Commissions, which shall serve in advisory capacities to the City Council and/or Mayor.

Fees

Fees shall be phased toward covering 100% of the cost of service delivery, unless such amount prevents an individual from obtaining an essential service or as otherwise set by the City Council. Fees or service charges should not be established to generate money in excess of the cost of providing service.

Fees may be less than 100% if other factors (e.g., market forces, competitive position, etc.) need to be recognized.

Nonprofit Organizations

Future funding decisions regarding nonprofit organizations will be based on guidelines, policies and priorities determined by the City Council and funding available based on Council Goals and General Fund spending priorities.

Debt Policies

Short-term lines of credit, tax or Revenue Anticipation Notes may be used only when the City's ability to implement approved programs and projects is seriously hampered by temporary cash flow shortages. In general, these Notes will be avoided. No other form of debt will be used to finance ongoing operational costs.

Whenever possible, the City shall identify alternative sources of funding and shall examine the availability of those sources in order to minimize the level of debt.

Whenever possible, the City shall use special assessment, revenue, or other self-supporting bonds instead of general obligation debt.

Long-term general obligation debt will be incurred when necessary to acquire land or fixed assets, based upon the ability of the City to pay. This debt shall be limited to those capital improvements that cannot be financed from existing revenues and when there is an existing or near-term need for the project. The project should also be integrated with the City's long-term financial plan and Capital Improvement Plan.

The maturity date for any debt will not exceed the reasonable expected useful life of the project so financed.

Current year revenues shall be set aside to pay for the subsequent year's debt service payments. This is intended to immunize the City's bondholders from any short-term volatility in revenues.

The City shall encourage and maintain good relations with financial and bond rating agencies, and will follow a policy of full and open disclosure on every financial report and bond prospectus.

Capital Budget

Fiscal Policies

Project cost estimates for the Capital Budget should be based upon a thorough analysis of the project and are expected to be as reliable as the level of detail known about the project. Project cost estimates shall be as comprehensive as possible, including but not limited to, preliminary and environmental work, property acquisition, design, project administration, testing, construction, sales tax, and contingency. All cost estimates shall be escalated for future years, from the year of estimation, using an appropriate rationale for the project.

Capital proposals should include a comprehensive resource plan. This plan should include the amount and type of resources required, and the funding and financing strategies to be employed. The specific fund and timing should be outlined. The plan should indicate resources needed to complete any given phase of a project in addition to the total project.

All proposals for the expenditure of capital funds shall be formulated and presented to Council within the framework of a general capital budget and, except in exceptional circumstances of an emergency nature, no consideration will be given to the commitment of any capital funds, including reserve funds, in isolation from a general review of all capital budget requirements.

Department Directors have the primary responsibility for the formation of a capital budget proposal that is developed in accordance with the Mayor and City Council direction and implement these proposals once they are approved within the adopted capital budget.

Changes in project budget for the prior and current year budget that are \$5000 or more shall be reported to the full City Council for review and approval in a timely manner as stated in the Issaquah Administrative Manual Commitment Authority.

Project proposals should indicate the project's impact on the operating budget, including, but not limited to, long-term maintenance costs necessary to support the improvement.

At the time of contract award, each project shall include reasonable provision for contingencies:

1. The amount set aside for contingencies shall correspond with industry standards and shall not exceed ten (10) percent, or a percentage as otherwise approved by the City Council of the total contract amount.
2. Project contingencies may, unless otherwise determined by the City Council, be used only to compensate for unforeseen circumstances requiring additional funds to complete the project within the original project scope and identified needs. Project contingencies shall not be expended to cover change orders, resulting from increases in original project scope.

The City Administration shall seek ways of ensuring that administrative costs of carrying out the Capital Improvement Plan are kept at appropriate levels.

The Annual Capital Budget shall include only those multi-year projects which can reasonably be accomplished in the time frame indicated. The detail sheet for each budgeted capital project should include a projected milestone schedule.

Capital projects which are not encumbered or completed during the fiscal year will be re-budgeted or carried over to the next fiscal year except as reported to and subsequently approved by the City Council. All re-budgeted capital projects should be so noted in the Adopted Capital Budget. Similarly, multi-year projects with unencumbered or unexpended funds will be carried over the subsequent year(s).

If a proposed project will cause a direct negative impact on other publicly-owned facilities, improvements to the other facilities will be required as part of the new project and become a part of the new project's comprehensive costs.

Capital projects will not be budgeted unless there are reasonable expectations that revenues will be available to pay for them. The City shall fund certain asset replacement reserves through depreciation charges paid to the Internal Service Funds.

Capital Improvement Plan (CIP) Policies

Citizen participation in the Capital Improvement Program is a priority for the City. Among the activities which shall be conducted to address this need are the following:

1. The Capital Improvement Plan shall be provided to the City Council in a timely manner to allow time for the Council members to review the proposal with constituents before it is considered for adoption.
2. Council study sessions on the Capital Improvement Plan will occur during the budget deliberations and shall be open to the public and advertised sufficiently in advance of the meetings to allow for the attendance of interested citizens.
3. Prior to the adoption of the budget and Capital Improvement Plan, the City Council shall hold noticed public hearings to provide opportunities for citizens to express their opinions on the proposed plan.

All projects included in the Capital Improvement Plan shall be consistent with the City's Comprehensive Plan. The goals and policies for services, facilities, and transportation should be followed in the development of the Capital Improvement Plan. The Comprehensive Plan service level goals should be called out in the Capital Improvement Plan.

Capital projects shall be financed to the greatest extent possible through user fees and benefit districts when direct benefit to users results from construction of the project.

Projects that involve intergovernmental cooperation in planning and funding should be established by an agreement that sets forth the basic responsibilities of the parties involved.

The Council will annually review and establish criteria against which capital proposals should be measured. Included among the factors which will be considered for priority-ranking are the following:

- ☞ Projects which have a positive impact on the operating budget (reduced expenditures, increased revenues);
- ☞ Projects which are programmed in the Six-Year Operating Budget Forecast;
- ☞ Projects which can be completed or significantly advanced during the Six-Year City Improvement Plan;
- ☞ Projects which can be realistically accomplished during the year they are scheduled;
- ☞ Projects which implement previous Council-adopted Plans and strategies.

A complete list of criteria follows:

Criteria for Determining Project Inclusion Priority
(In Priority Order)

1. Projects which are required by statute or by an existing agreement with another agency.
2. Projects which are essential to public health or safety.
3. Projects which are urgently needed by some other criteria than public health or safety; e.g. environmental or public service.
4. Projects which have exhibited a high degree of public support.
5. Projects which are substantially grant funded and would have minimal or no operating cost impact on the General Fund.
6. Projects which, if not acted upon now, would result in the irrevocable loss of an opportunity, or other major alternative actions would have to be initiated.
7. Projects which would preserve an existing capital facility, avoiding significantly greater expenses in the future (e.g., continuation of a ten-year cycle street maintenance program).
8. Projects which would result in significant savings in General Fund operating costs.
9. Projects which would fulfill a City commitment (evidenced by previous inclusion in the annual CIP and community support) to provide facilities in areas which are deficient according to adopted standards.
10. Projects which would make an existing facility more efficient or increase its use with minimal or no operating cost increase.

Summary of Significant Accounting Policies

The financial statements of the City of Issaquah have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard setting body for establishing governmental accounting and financial reporting principles. The City's significant accounting policies are described below.

Reporting Entity

The City of Issaquah is a municipal government incorporated on April 27, 1892, and operates under the laws of the State of Washington as a non-charter Mayor-Council form of government. In this form, the at large elected Mayor serves as the City's chief administrative officer, and an at large elected seven-member council serves as the City's legislative body. The City provides a full range of municipal services and operates water, sewer and storm water utilities.

As required by GAAP the City's financial statements present the City of Issaquah – the primary government. There are no component units (either blended or discretely presented) included in these statements.

Government-Wide and Fund Financial Statements

The government-wide financial statements (i.e., the statement of net assets and the statement of changes in net assets) report information on all of the non-fiduciary activities of the primary government. For the most part, the effect of interfund and internal service fund activity has been removed from these statements. Governmental activities, which normally are supported by taxes and intergovernmental revenues, are reported separately from business-type activities, which rely to a significant extent on fees and charges for support. Both the governmental and business-type activities are reported on full accrual, economic resource measurement focus basis of accounting, which recognized all long-term assets and receivables as well as long-term debt and obligations. The City's net assets are reported in three parts - investment in capital assets, net of related debt; restricted net assets; and unrestricted net assets. The City first utilizes restricted resources to finance qualifying activities.

The statement of activities demonstrates the degree to which the direct expenses of a given function are offset by program revenues in the governmental activities and net cost or revenue of each business activity. Direct expenses are those that are clearly identifiable with a specific function or segment. The City of Issaquah does not allocate indirect costs to a specific function or segment. Program revenues include 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as general revenues.

The government-wide focus is more on the sustainability of the City as an entity and the change in the City's net assets resulting from the current year's activities.

Measurement Focus, Basis of Accounting, and Financial Statement Presentation

The governmental major fund statements in the fund financial statement are presented on *current financial resources measurement focus* and *modified accrual basis of accounting*. Since governmental fund statements are presented on a different measurement focus and basis of accounting than the government-wide statements' governmental column, reconciliation is presented at the end of the statement, which briefly explains the adjustments necessary to transform the fund statements into the government-wide presentation.

Internal service funds are presented in summary form as part of the proprietary fund financial statements. Financial statements for internal service funds are consolidated into the governmental column and the proprietary column based on usage when presented at the government-wide level.

Interfund activity has been eliminated from the government-wide financial statements. Exceptions are revenue and expense for interest or services provided which would distort the direct cost and program revenues for these functions.

The City reports the following major governmental funds:

The *general fund* is the government's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund.

The *street fund* is financed through a transfer of General Fund revenues, grading permits, inspection fees, and a share of state gasoline tax moneys and support the various street programs in roadway maintenance, traffic control, street lighting, roadside mowing and vegetation control, street cleaning, snow and ice control

The *capital improvement fund* accounts for major City capital improvement projects not budgeted under specific funds.

The *2006 park bond fund* was established to account for voter-approved bond proceeds issued to cover costs associated with (a) acquiring and developing parks; (b) constructing and improving hiking, biking and walking trails; (c) and other capital projects protecting water quality in local creeks and streams and to preserve and protect natural areas, open space and wildlife habitat; and (d) bond issuance costs.

The *L.I.D. #24 construction fund* was established to provide improvements to the tee intersection of E. Lake Sammamish Parkway SE and SE 43rd Way.

The City reports the following non-major governmental fund types:

Special revenue funds account for the proceeds and expenditures of specific revenue sources intended for specified purposes.

Debt service funds account for resources set aside to meet current and future debt service requirements on debt.

Capital improvement funds account for resources to be used for the acquisition or construction of major capital facilities.

The government reports the following major proprietary funds:

The *water funds* account for the operations, capital improvement and debt service activity of the government's water department.

The *sewer funds* account for the operations, capital improvement and debt service activity of the government's sewer department.

The *storm water funds* account for the operations, capital improvement and debt service activity of the government's storm water department.

Additionally, the government reports the following fund type:

The *internal service funds* account for operations that provide services to other departments or funds of the government on a cost reimbursement basis.

The *agency fund* is a clearing mechanism for cash resources that are collected by the government, held a brief period, and then disbursed to authorized recipients. Agency funds are custodial in nature (assets equal liabilities) and do not involve the measurement of the results of operations.

The government-wide financial statements are reported using the *economic resources measurement focus* and the *accrual basis of accounting*, as are the proprietary fund and fiduciary, if any, fund financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the *current financial resources measurement focus* and the *modified accrual basis of accounting*. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectable within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.

Assets, Liabilities, and Net Assets and Fund Balances

Cash and Cash Equivalents

The City pools cash resources of its various funds with the State Investment Pool in order to facilitate the management of cash. The balance in the pooled cash accounts is available to meet

current operating requirements. Cash in excess of current requirements is invested in various interest-bearing securities and disclosed as part of the City's investments. All short-term investments that are highly liquid are considered to be cash equivalents. Cash equivalents are readily convertible to known amounts of cash and at the day of purchase, they have a maturity date no longer than three months.

The City's deposits are entirely covered by Federal Depository Insurance (FDIC) or by collateral held in a multiple financial institution collateral pool administered by the Washington Public Depository Protection Commission (PDPC).

Investments

Investments are reported at fair market value in accordance with GASB Statement 21 and are held separately by each fund with interest earned directly for benefit of each fund.

Receivables

The government recognized receivables in its financial statements based on the accounting requirements for that statement. Receivables are as follows:

Property Taxes. Property taxes received within 60 days of year end are reported as receivable at year-end. When property taxes become three years delinquent, the County is required by State statute to foreclose on the property. Historically, all taxes have been collected; therefore no allowance for uncollectible taxes is recorded.

Sales Taxes. Taxes collected for November and December but not remitted by the state to the government until January and February of the following year are reported as receivables at year-end. There is no allowance for uncollectible sales taxes because all sales taxes are required by law to be collected by businesses at the time of sale and remitted to the state.

Special Assessments. Special assessments are levied against certain property owners and become liens against the property benefited by the improvement. At year end all are current.

Accounts Receivable. Customer accounts receivable consist of amounts owed by private individuals or organizations for goods and services provided. Uncollectible amounts are considered immaterial and the direct write-off method is used.

Investment Interest. Interest receivable consists of interest earned on investments at the end of the year, accrued interest on investments purchased between interest dates, and accrued interest and penalties on special assessments receivable. In proprietary funds and the government-wide statement of net assets investment interest is recorded as receivable, regardless of its payment date. In the governmental fund statements and schedules investment interest is recorded as receivable if it will be paid to the government within 60 days of year end.

Amounts Due to and from Other Funds and Governments, Interfund Loans and Advances Receivable

Due From Other Funds and Other Governments. Amounts due from other funds reported in the financial statements, represent outstanding billings to other funds for services provided in the current year. None existed at year-end in. Amounts due from other governments represent outstanding balances due from granting agencies for cost-reimbursement grants and billings to other jurisdictions for intergovernmental services provided in the current year. In the entity-wide Statement of Net Assets, Due From Other Funds is not reported, but is eliminated in internal balances. Internal balances represent quasi-external transactions between governmental and business activities.

Interfund Loans Receivable. The Finance Director may authorize loans between funds. Interfund loans outstanding at 12/31, if any, are reported in they are reported in *Section 9*

Inventories and Prepaid Items

Inventory amounts in governmental funds are not recorded because inventory amounts are immaterial. Inventories in Proprietary Funds are valued at the FIFO (first in, first out) method, which approximates the market value.

Certain payments reflect costs applicable to future accounting periods and are recorded as prepaid items in both government-wide and fund financial statements.

Restricted Assets and Liabilities

Net assets are segregated into three categories on the government-wide statement of net assets: investment in capital assets, net of related debt; restricted; and unrestricted. The flow assumption of the City is to use restricted assets before unrestricted assets. Restricted assets are usually set aside in a separate fund, specifically used for the purpose of debt service or capital replacement.

Capital Assets and Depreciation

General capital assets are those assets not specifically related to activities reported in the proprietary funds. The capital assets purchased or constructed by a governmental fund are recorded as expenditures in the fund at the time the related purchases are made. These assets are reported in the governmental activities column of the government-wide statement of net assets but are not reported in the fund financial statements. Capital assets utilized by the proprietary funds are reported both in the business-type activities column of the government-wide statement of net assets and in the respective funds.

Capital assets are defined by the government as land, buildings, capital improvements, machinery and equipment, software and other improvements with an original cost of \$5,500 or more each and an estimated useful life of more than one year; and all vehicles, artwork, transportation and utility infrastructure, regardless of their initial cost. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated fair value at the date of donation.

Per GASB 34, in 2007 the City capitalized retro-active “infrastructure” owned prior to 2003, such as roads, bridges, curbs and gutters, streets and sidewalks, bridges, and lighting systems.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend assets’ lives are not capitalized. Major outlays for capital assets and improvements are capitalized as projects are constructed.

Contributed assets are reported at donor cost or appraised value at the date of acquisition. The donor cost or appraised value of contributed fixed assets is included in contributed capital.

Land, construction in progress, and works of art are not depreciated. Property, plant, and equipment of the city are depreciated using the straight line method over the estimated useful lives as follows:

Asset Class	Estimated Service Life (Years)
Buildings	30-50 years
Improvements Other Than Buildings and Infrastructure	20-50 years
Equipment	5-20 years

The Equipment Replacement Fund contains resources held for future equipment purchases.

Compensated Absences

Eligible employees accumulate 12 to 28 days of vacation for each anniversary year, depending upon the employee’s length of service, but they do not accumulate more than two-year’s vacation. All outstanding vacation leave is payable upon resignation, retirement, or death. In accordance with NCGA Statement 4, the City accrues vacation pay. Vacation pay is accrued when incurred in the government-wide and proprietary fund financial statements.

In 1985, the City required all departments to record compensatory time in the payroll system as part of the Fair Labor Standards Act implementation.

The City accrues the maximum dollar amount payable, when incurred, in the government-wide and proprietary fund financial statements.

Sick leave accumulates at the rate of 8 to 12 days per year for employees. The maximum number of sick hours employees are allowed to accrue is 1280. However, starting in 1994, some contracts allow employees to convert a portion of unused sick leave earned in a calendar year to pay.

Long-Term Debt

In the government-wide financial statements, and proprietary fund types in the fund financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable governmental activities, business-type activities, or proprietary fund type statement of net

assets. Prior to 2008, bond premiums and discounts, as well as issuance costs, are deferred and amortized over the life of the bonds using the effective interest method. Bonds payable are reported net of the applicable bond premium or discount. Bonds issued after 1/1/2008 issuance costs, premiums and discounts are recognized in entirety in the year of issue.

In the fund financial statements, governmental fund types recognize bond premiums and discounts, as well as bond issuance costs, during the current period. The face amount of debt issued is reported as other financing sources. Premiums on debt issuances are reported as other financing uses. Issuance costs, whether or not withheld from the actual debt proceeds received, are reported as debt service expenditures.

Deferred/Unearned Revenue

The deferred revenue account is used to offset receivables established in the governmental fund financial statement for certain revenues that are measurable but not considered available to finance payment of current obligations and, therefore, not susceptible to accrual on the modified accrual basis. When the receivable amounts are collected in future periods, this liability account is reduced and corresponding revenue is recorded. Deferred revenues presented in this manner on the accompanying financial statements are uncollected property taxes levied and an interlocal cooperation agreement between King County and the City for construction of a park-and-ride facility.

Fund Reserves and Designations

In the fund financial statements, governmental funds report reservations of fund balance for amounts that are not available for appropriation or are legally restricted by outside parties for use for a specific purpose. Designations of fund balance represent tentative management plans that are subject to change.

Revenues, Expenditures and Expenses

Program Revenues. Amounts reported as program revenues include: Charges to customers or applicants for goods, services, or privileges provided; operating grants and contributions; and capital grants and contributions, including special assessments.

General Revenues. In governmental funds amounts reported as general revenues include taxes, interest and investment earnings. In the governmental funds' statements debt proceeds are shown as other financing sources.

Transfers. Permanent reallocation of resources between funds of the reporting entity are classified as interfund transfers. For purposes of the government-wide statements all interfund transfers between individual governmental funds have been eliminated.

Expenditures/Expenses. Expenses in the governmental funds are reported by function or as interest on long-term debt. In the governmental funds' statements debt issue costs are shown as other financing use.

Operating and Non-Operating Revenues and Expenses

Proprietary funds distinguish operating revenues and expenses from non-operating items. Operating revenues and expenses result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenues of the government's utility funds and internal service funds are charges to customers for sales and services, vehicle replacement, and insurance. The government also recognizes as operating revenue the portion of utility connection fees intended to recover the cost of connecting new customers to the water and sewer system. Operating expenses for enterprise funds and internal service funds include the cost of sales and services, administrative expenses, taxes, and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as non-operating revenues and expenses.

*General Fund Summary
&
Department Budgets*



GENERAL FUND OVERVIEW

Governmental accounting systems are organized and operated on a fund basis. A fund is defined as a fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities. The funds are segregated for the purpose of carrying on specific activities or attaining certain objectives.

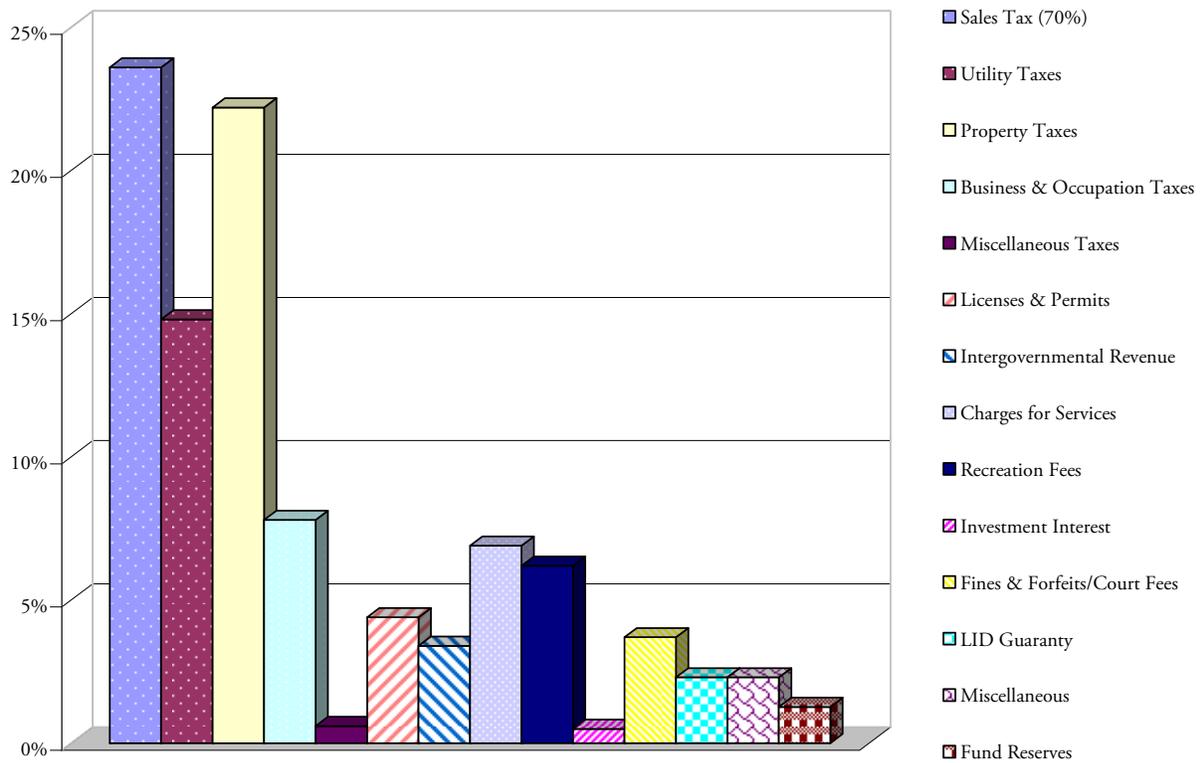
The General Fund, sometimes referred to as the Current Expense Fund, is used to account for all financial resources and transactions except for those that must be accounted for in Special Funds. This fund offers the most discretion in shifting or emphasizing priorities. The General Fund generates the majority of its revenue from taxes, and state and local shared revenues. This revenue is used to provide general government services, including police and fire protection, planning and community development, cultural, recreational, financial, and administrative services, and City management.

On the following pages, you will find General Fund revenue comparisons for 2009 and 2010, as well as detailed information on anticipated 2011 revenues. These 2011 estimates are based on laws and ordinances currently in effect.

A summary of all General Fund expenditures is followed by a more detailed explanation of proposed expenditures by department, also showing comparable figures for 2009 and 2010.

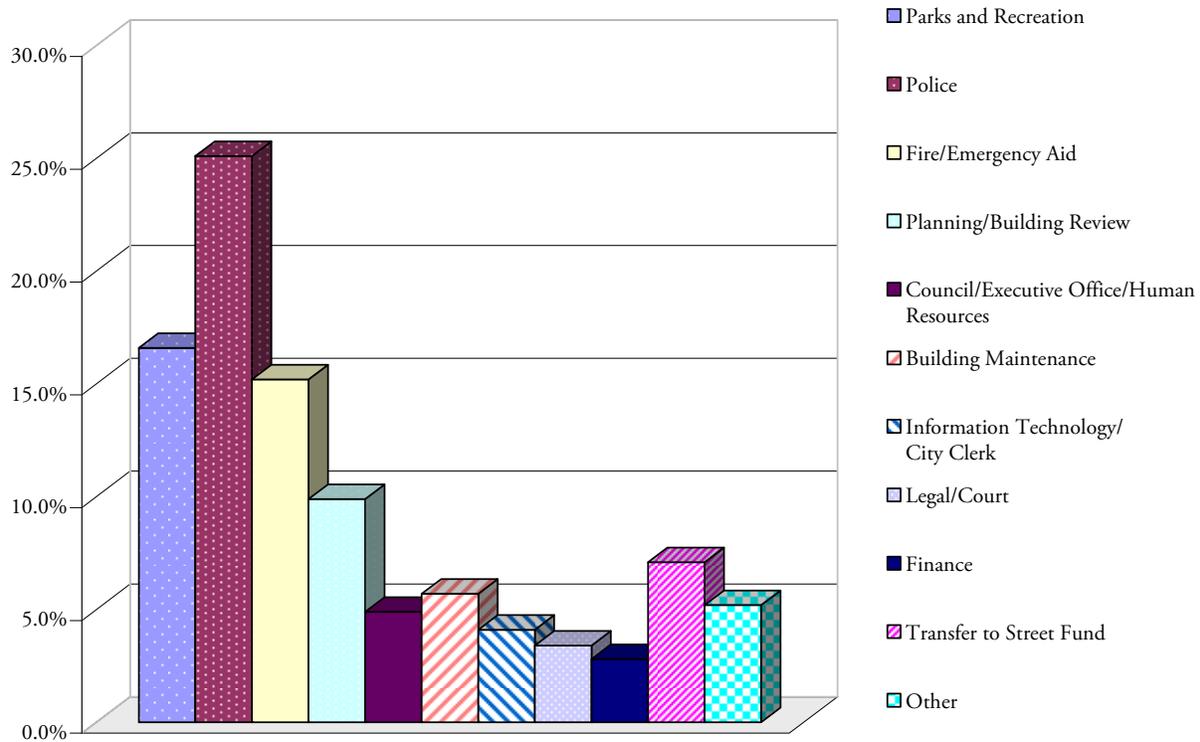
Source of Funds

General Fund	Historical 1985 % of Total	2011 Budget	% of 2011 Budget
Sales Tax (70%)	22.5%	\$ 7,180,000	23.6%
Utility Taxes	17.2%	4,515,000	14.8%
Property Taxes	13.3%	6,762,848	22.2%
Business & Occupation Taxes	4.6%	2,360,000	7.8%
Miscellaneous Taxes	1.5%	180,000	0.6%
Licenses & Permits	3.5%	1,353,200	4.4%
Intergovernmental Revenue	6.1%	1,025,000	3.4%
Charges for Services	2.1%	2,093,100	6.9%
Recreation Fees	3.1%	1,883,500	6.2%
Investment Interest	3.1%	150,000	0.5%
Fines & Forfeits/Court Fees	1.7%	1,120,000	3.7%
LID Guaranty	-	700,000	2.3%
Miscellaneous	<u>13.0%</u>	<u>694,800</u>	<u>2.3%</u>
<i>Total from Above Sources</i>	91.7%	\$ 30,017,448	98.7%
Fund Reserves	<u>8.3%</u>	<u>385,648</u>	<u>1.3%</u>
<i>Total from All Sources</i>	<u>100.0%</u>	<u>\$ 30,403,096</u>	<u>100.0%</u>

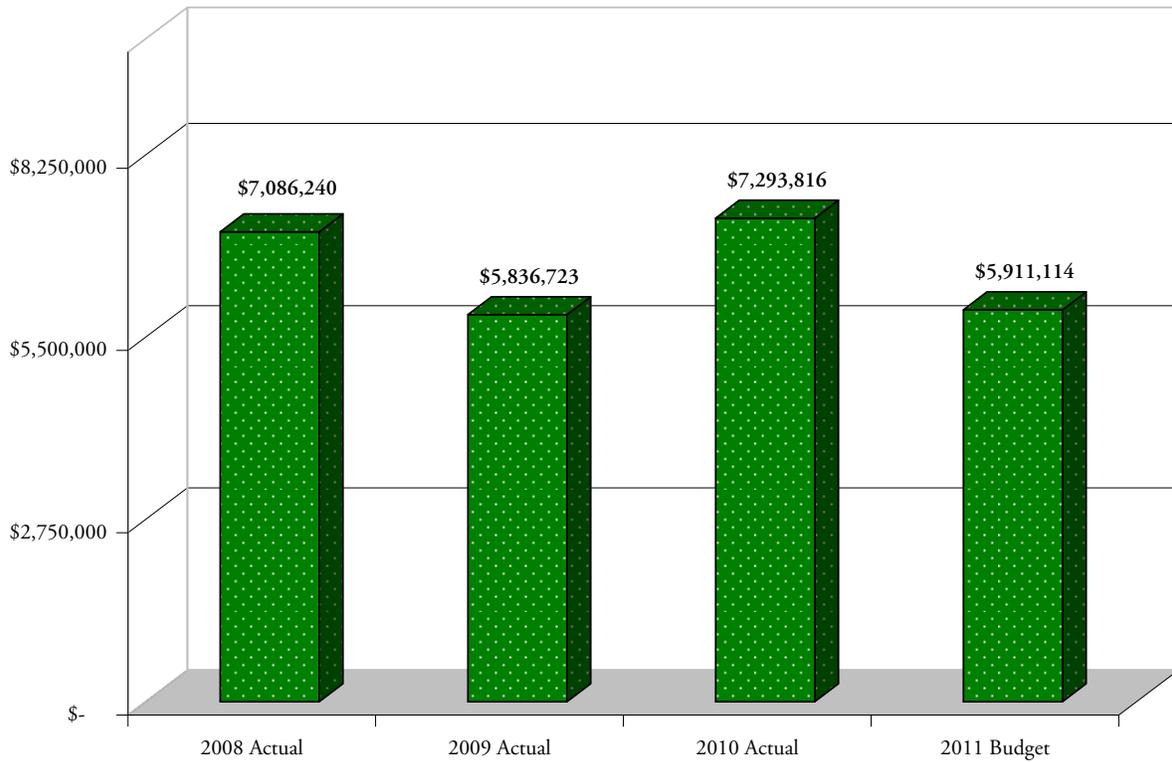


Use of funds

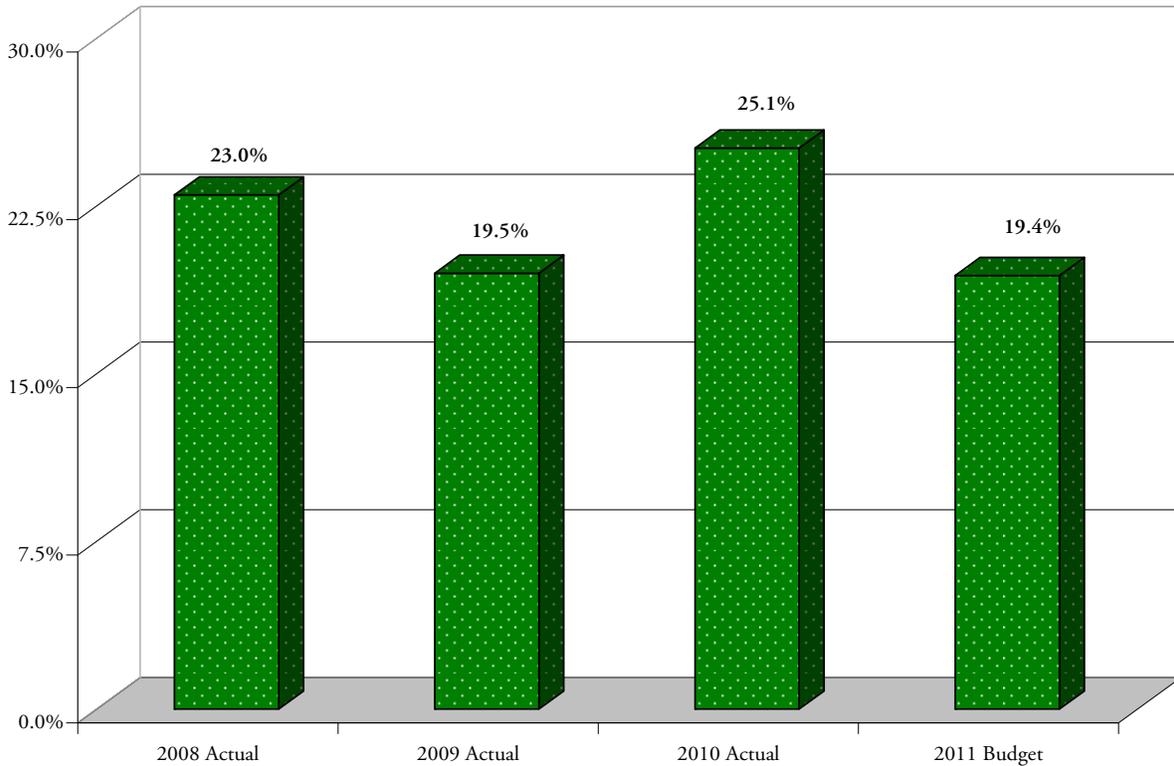
General Fund	Historical 1985 % of Total	2011 Budget	% of 2011 Budget
Parks and Recreation	9.3%	\$ 5,055,006	16.6%
Police	22.7%	7,626,588	25.1%
Fire/Emergency Aid	10.0%	4,609,986	15.2%
Planning/Building Review	9.0%	2,993,000	9.9%
Council/Executive Office/Human Resources	6.4%	1,482,244	4.9%
Building Maintenance	3.4%	1,746,052	5.7%
Information Technology/ City Clerk	2.1%	1,253,158	4.1%
Legal/Court	3.6%	1,026,619	3.4%
Finance	3.3%	862,748	2.8%
Transfer to Street Fund	11.3%	2,160,000	7.1%
Other	<u>18.9%</u>	<u>1,587,695</u>	<u>5.2%</u>
General Fund Total	<u>100.0%</u>	<u>\$ 30,403,096</u>	<u>100.0%</u>



Ending Fund Reserves



Ending Fund Reserves as a % of Total Expenditures



Revenue Comparisons

General Fund	2009 Actual	2010 Budget	2010 Actual	2011 Budget
<i>Beginning Fund Balance</i>	\$ 7,086,279	\$ 5,329,286	\$ 5,836,723	\$ 6,296,762
Taxes	19,937,208	20,653,348	20,841,057	20,997,848
Licenses and Permits	1,504,501	1,664,568	2,799,992	1,353,200
State Shared Revenues and Grants	1,215,972	1,152,000	1,166,842	1,025,000
Charges for Services	2,033,774	2,044,700	2,039,399	2,093,100
Recreation Fees	1,845,576	1,803,000	1,912,404	1,883,500
Municipal Court Fees	953,472	1,077,500	1,180,929	1,120,000
Investment Interest	281,812	540,500	119,024	150,000
Miscellaneous Revenue	<u>727,402</u>	<u>394,300</u>	<u>359,888</u>	<u>423,800</u>
<i>Revenue Subtotal</i>	\$ 28,499,717	\$ 29,329,916	\$ 30,419,535	\$ 29,046,448
<i>Transfers In From:</i>				
Guaranty Fund	\$ -	\$ 350,000	\$ -	\$ 700,000
Cemetery Fund	25,000	25,000	25,000	25,000
Cable TV Fund	<u>96,000</u>	<u>108,000</u>	<u>108,000</u>	<u>246,000</u>
<i>Transfers-In Subtotal</i>	\$ 121,000	\$ 483,000	\$ 133,000	\$ 971,000
<i>General Fund Total</i>	<u>\$ 35,706,996</u>	<u>\$ 35,142,202</u>	<u>\$ 36,389,258</u>	<u>\$ 36,314,210</u>

2011 Estimated Revenues

Estimated Revenues		2011
<i>Beginning Fund Balance</i>		\$ 6,296,762
Property Taxes	\$ 6,762,848	
Sales Tax (70%)	6,630,000	
Sales Tax (Criminal Justice)	550,000	
Business & Occupation Taxes	2,360,000	
Private-Public Utility Tax-Electric	1,750,000	
Private-Public Utility Tax-Gas	800,000	
Private-Public Utility Tax-Garbage	340,000	
Private-Public Utility Tax-Telephone	1,370,000	
Private-Public Utility Tax - Cable TV	130,000	
Water Utility Tax	125,000	
Leasehold Tax	130,000	
Gambling Tax	<u>50,000</u>	
<i>Total Taxes</i>		
Amusement Licenses	\$ 1,000	
Business Licenses	245,000	
Building Permits	990,000	
Other Licenses and Permits	27,200	
Zoning and Subdivision Fees	70,000	
Shoreline Permits	<u>20,000</u>	
<i>Total Licenses and Permits</i>		
Liquor Excise Tax	\$ 130,000	
Liquor Board Profits	200,000	
Criminal Justice (State)	38,000	
Grants for Parks Planner	35,000	
Other Government Revenue	<u>622,000</u>	
<i>Total State Shared Revenues and Grants</i>		
Jail Services/Fees	\$ 1,151,500	
Jail Inmate Funds	15,000	
Dispatch Services	204,000	
Police/Fire Services	69,600	
Sale of Maps and Publications	24,000	

Estimated Revenues (cont).		2011
False Alarms	2,000	
SEPA and Administrative Fees	20,000	
City Building Rentals	83,000	
Pickering Barn Rentals	295,000	
Tibbetts Manor	175,000	
Salmon Days Reimbursement	4,000	
Passport Fees	30,000	
Concurrency Review Fees	<u>20,000</u>	
<i>Total Charges for Service</i>		2,093,100
Recreation Services	\$ 1,268,500	
Swimming Pool	<u>615,000</u>	
<i>Total Recreation Fees</i>		1,883,500
<i>Total Municipal Court Fees</i>		1,120,000
<i>Total Investment Interest</i>		150,000
Rent-Cellular Antennas	\$ 124,900	
Interfund Rental Charges	70,000	
Miscellaneous Revenues	62,900	
Interfund Professional Services	<u>166,000</u>	
<i>Total Miscellaneous Revenue</i>		423,800
Transfer-in from Guaranty Fund	\$ 700,000	
Transfer-in from Cable TV Fund	246,000	
Transfer-in from Cemetery Fund	<u>25,000</u>	
<i>Total Operating Transfers</i>		971,000
<i>Total Estimated General Fund Revenues</i>		<u>\$ 36,314,210</u>

Expenditure Comparisons

General Fund	2009 Actual	2010 Budget	2010 Actual	2011 Budget
City Council	\$ 75,534	\$ 77,738	\$ 71,677	\$ 76,068
Municipal Court	514,889	561,303	535,607	587,619
Executive	923,434	858,582	924,234	814,750
Human Resources	641,877	593,802	566,881	591,426
City Clerk	370,701	318,194	285,434	310,236
Information Technology	867,414	928,161	873,469	942,922
Financial Services	918,328	849,438	828,334	862,748
Legal	408,091	459,000	426,026	439,000
Police	6,920,255	7,462,091	7,030,092	7,626,588
Fire Control	4,576,917	4,496,707	4,568,272	4,609,986
Community Services	437,137	415,033	433,164	444,171
Planning	1,762,692	1,542,052	1,462,389	1,541,581
Building Permits & Plan Review	1,524,124	1,335,221	1,547,403	1,451,419
City Facility Services	1,802,281	1,780,562	1,591,603	1,746,052
Recreation Services	1,986,917	2,039,144	1,921,416	2,071,674
Pickering Farm	187,996	150,851	151,000	159,872
Tibbetts Manor	131,519	142,757	129,332	137,983
Aquatics	810,914	886,947	842,480	915,903
Park Facilities	1,702,038	1,727,716	1,654,158	1,769,574
Other General Government Services	<u>3,307,215</u>	<u>3,172,250</u>	<u>3,252,471</u>	<u>3,303,524</u>
<i>Subtotal</i>	\$ 29,870,273	\$ 29,797,549	\$ 29,095,442	\$ 30,403,096
Ending Fund Balance	<u>5,836,723</u>	<u>5,344,653</u>	<u>7,293,816</u>	<u>5,911,114</u>
<i>General Fund Total</i>	<u>\$ 35,706,996</u>	<u>\$ 35,142,202</u>	<u>\$ 36,389,258</u>	<u>\$ 36,314,210</u>

CITY COUNCIL

Mission Statement

The legislative body provides effective City government representation for the citizens, determines policy, enacts ordinances and resolutions, approves contracts, and authorizes the payment of all obligations incurred by the City. After reviewing the Administration's revenue estimates and expenditure requests, it is the responsibility of the Council to adopt an annual budget.

2011 Council Priorities

During the May 1, 2010 Annual Retreat and Goal Setting Meeting, the Issaquah City Council identified the following City Goals for 2011:

City Goal #1: Annexation

- Update the Klahanie Annexation Study in 2011 and initiate formal discussions with the City of Sammamish and residents in the Klahanie PAA regarding the PAA's future. Based on these discussions and the study results, decide to either proceed with annexation or amend the Comprehensive Plan and transfer all or part of the PAA to Sammamish.

City Goal #2: Budget and Capital Facilities

- Update the Capital Facilities Plan with a 20-year assessment and funding strategy for construction and maintenance of future capital improvements (funding and prioritization beyond six years).
- Make it easier for the Parks Department to test new programs and include funding for "test programs" in the budget.

City Goal #3: Economic Vitality

- Work with the Chamber of Commerce, Downtown Issaquah Association and others to identify challenges/opportunities for Issaquah to compete for new business.
- Explore ways to improve connectivity between Old Towne, Gilman Village, Front Street and the rest of Central Issaquah. Work with businesses to revitalize this area.
- Prepare a report that determines whether or not there is a need for additional public structured parking in Issaquah and, if so, identifies and evaluates alternative locations, costs and funding options.
- Understand the impact of the Council decisions on business & tax revenue (include a brief explanation of the positive or negative economic impacts of the action on each agenda bill).
- Make sure existing regulations are not an unnecessary barrier to economic growth.

City Goal #4: Faith in Local Government

- Provide funding for the technology necessary to improve the City's Web site (examples include updating the search function, improving links to AB exhibits and posting financial updates).
- Prioritize and implement the Technical Task Force Recommendations (for example, a municipal fiber system).
- Implement a paperless office initiative.

City Goal #5: Parks & Recreation

- Develop a plan to demolish the existing skate park and install one or two new skate parks in new, central locations. Explore newer aboveground technology for the structures.
- Continue to work toward the addition of a mountain bike park in Issaquah and connecting trails to regional mountain bike trails.

City Goal #6: Property Acquisition

- Seek funding to acquire (or secure a short-term option for) the Larson property.

City Goal #7: Sustainability

- Decide the City's role in stormwater management for Central Issaquah.
 - o Implement National Pollutant Discharge Elimination System (NPDES) solutions.
 - o Explore assumption of Bellevue and Sammamish Plateau Water & Sewer District systems within the City limits.
- Complete dam/hatchery upper intake project, including a more aggressive approach to secure funding.

City Goal #8: Transportation

- Focus on improving existing road system efficiency and traffic flow through (by priority):
 - o Implementing the North Issaquah Transportation Study.
 - o Exploring transit opportunities within the City, and with King County Metro, Sound Transit, and other partners, including implementing the Route 200 partnership with Swedish Hospital to serve the new hospital with transit.

Expenditure Comparisons

City Council	2009 Actual	2010 Budget	2010 Actual	2011 Budget
Salaries	\$ 60,600	\$ 60,600	\$ 60,600	\$ 60,600
Benefits	5,158	5,368	5,221	5,268
Supplies	1,434	2,000	1,641	1,500
Other Services & Charges	<u>8,342</u>	<u>9,770</u>	<u>4,215</u>	<u>8,700</u>
<i>City Council Total</i>	<u>\$ 75,534</u>	<u>\$ 77,738</u>	<u>\$ 71,677</u>	<u>\$ 76,068</u>

Salaries & Benefits

The salaries of the Council Members are budgeted in this category. Compensation for Council Members (Effective January 1, 2002):

- Councilors \$700/Month
- Deputy Council President..... \$750/Month
- Council President..... \$800/Month

EXECUTIVE DEPARTMENT

Mission Statement

The Executive Department's mission is to assure high quality, excellent public services by providing administrative direction and management of all departments in implementing City policies and procedures in an effective, timely, and appropriate manner.

Provide uniform and quality services for the efficient and effective recruitment, selection, development, and retention of City employees; clarify and protect the rights and responsibilities of employees; and assure that policies, procedures, and practices are implemented in a timely and equitable manner and comply with State and Federal regulations.

Pursue excellence in serving the public by assuring high-quality development; by keeping the community, other jurisdictions, and agencies well informed on City activities; and by implementing projects and programs that meet identified community needs.

Summary of Departmental Activities & Responsibilities

- ✘ Enhancing public service excellence through strategic planning for employee development, as well as programs and activities, to maximize interdepartmental teamwork
- ✘ Representing the City with the public and other government and regional entities
- ✘ Supplying citizens, businesses and the media with the information they need about their community
- ✘ Managing and coordinating the development of special projects requiring multi-department participation
- ✘ Researching and analyzing legislation and issues of relevance to the City
- ✘ Providing City Council support for the governance process
- ✘ Maintaining and archiving the City's legislative and administrative records
- ✘ Encouraging and supporting art programs in the community
- ✘ Support Issaquah's economic vitality
- ✘ Administering Human Service Grants, coordinating human services and supporting the Senior Center

2011 Work Plan Focus

City Goal #3: Economic Vitality

- 📄 Implement the economic vitality strategic plan.
- 📄 Work with the Chamber of Commerce, Downtown Issaquah Association and others to identify challenges/opportunities for Issaquah to compete for new business.

- ☐ Communicate the impact of the council decisions on business and tax revenue.
- ☐ Ensure existing regulations are not an unnecessary barrier to economic growth.

City Goal #4: Faith in Local Government

- ☐ Develop interagency partnerships that create efficiencies and cost savings.
- ☐ Continue to communicate with City residents, businesses and the media through a variety of tools, including the Web site, Issaquah Insider, e-mail, ICTV, and the radio station.
- ☐ Revamp the City's Web site.
- ☐ Strengthen/promote neighborhood outreach with an emphasis on the Map Your Neighborhood program.
- ☐ Prioritize and implement the Technical Task Force Recommendations.
- ☐ Continue to move the legislative work process, agendas and supporting documents, and records management into the electronic/digital formats and access.
- ☐ Encourage paperless office initiatives.

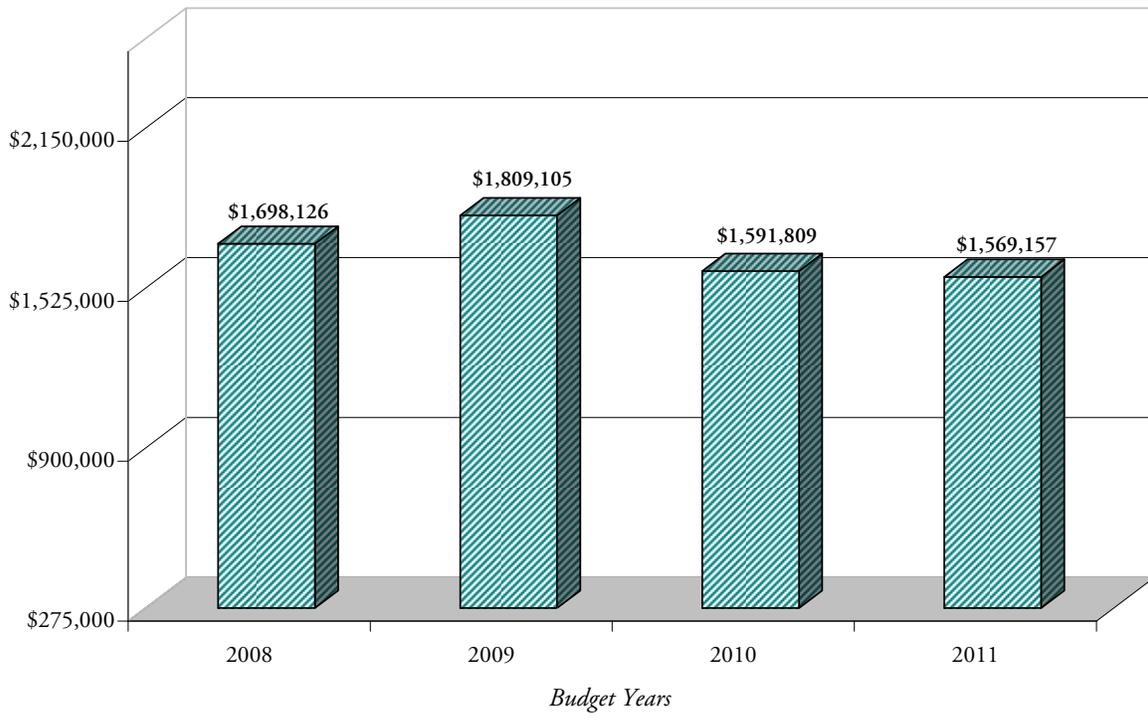
Expenditure Comparisons

Executive Department	2009 Actual	2010 Budget	2010 Actual	2011 Budget
<i>Mayor's Office</i>				
Salaries	\$ 706,365	\$ 621,909	\$ 703,914	\$ 604,414
Benefits	185,932	186,573	169,144	169,236
Supplies	5,923	8,000	6,316	6,500
Professional Services	-	5,000	25,892	5,000
Other Services & Charges	16,814	28,700	10,568	21,200
Interfund Charges	8,400	8,400	8,400	8,400
<i>Total Mayor's Office</i>	<u>\$ 923,434</u>	<u>\$ 858,582</u>	<u>\$ 924,234</u>	<u>\$ 814,750</u>
<i>City Clerk's Office</i>				
Salaries	\$ 250,919	\$ 195,294	\$ 186,855	\$ 190,936
Benefits	78,784	74,300	59,626	69,700
Supplies	9,194	7,000	5,773	7,000
Professional Services	12,420	22,000	16,762	22,000
Other Services & Charges	19,384	19,600	16,418	20,600
<i>Total City Clerk's Office</i>	<u>\$ 370,701</u>	<u>\$ 318,194</u>	<u>\$ 285,434</u>	<u>\$ 310,236</u>

Executive Department	2009 Actual	2010 Budget	2010 Actual	2011 Budget
Community Services Division				
Senior Center				
Salaries (Custodial)	\$ 15,856	\$ 16,183	\$ 14,820	\$ 17,051
Benefits	5,076	5,230	4,855	5,300
Supplies	-	100	-	-
Senior Center Programs	98,276	98,720	98,720	98,720
Other Services and Charges	<u>18,027</u>	<u>22,000</u>	<u>16,914</u>	<u>20,000</u>
Subtotal	\$ 137,235	\$ 142,233	\$ 135,309	\$ 141,071
Communications				
Professional Services	\$ 33,127	\$ 10,000	\$ 30,371	\$ 35,000
City Newsletter	28,444	20,500	19,524	20,500
Other Services and Charges	<u>-</u>	<u>-</u>	<u>318</u>	<u>-</u>
Subtotal	\$ 61,571	\$ 30,500	\$ 50,213	\$ 55,500
Service Agencies				
King Co. Sexual Assault Ctr	\$ 6,100	\$ 6,100	\$ 6,100	\$ -
Children's Response Center	4,750	4,750	4,750	-
Eastside Domestic Violence	15,700	17,270	17,270	-
Friends of Youth	22,300	22,300	22,300	-
Eastside Human Service Forum	6,525	3,800	9,475	3,800
Eastside Legal Assistance	-	2,525	-	-
ARCH (A Regional Coalition for Housing)	14,698	13,700	14,698	15,000
Childcare Resources	7,350	7,350	7,350	-
Catholic Community Services - Meal Pgm	3,800	4,000	4,000	-
Meals on Wheels (Senior Services)	-	6,500	-	-
Issaquah Church/Community Svcs	3,000	3,000	3,000	-
Eastside Literacy Council	4,331	-	4,331	-
Eastside Healthy Start	4,500	4,500	4,500	-
Crisis Clinic - Telephone Services	4,200	4,790	4,450	-
Crisis Clinic - Teen Link	2,500	2,500	2,500	-

Executive Department	2009 Actual	2010 Budget	2010 Actual	2011 Budget
<i>Community Services Division (Cont.)</i>				
AtWork - Employment	8,000	8,000	8,000	8,000
YWCA Issaquah Housing	8,000	8,000	8,000	-
Issaquah Food and Clothing Bank	13,600	12,000	17,400	-
Health Point (Medical/Dental)	-	7,000	-	-
Eastside Adult Day Center	13,000	8,000	8,000	-
Eastside Baby Corner	10,475	11,090	11,090	-
Eastside Social Concerns Council (Homeless)	4,200	4,200	4,200	-
Women's Resource Ctr (BCC)	5,500	5,500	4,125	-
Marianwood Volunteer Caregivers (Faith in Action)	5,500	5,500	4,125	-
Special Population Support	13,619	14,000	14,000	-
Undesignated Agency Contributions	-	-	-	214,000
Community Health Centers	13,500	-	13,500	-
Encompass	5,800	5,800	4,350	-
St. Vincent De Paul	3,500	3,500	5,150	-
Voice Mentoring (IS)	-	3,500	3,500	-
Life Enrichment Options	2,500	2,500	2,500	-
Center for Dance	1,500	-	-	-
Athletes for Kids	5,000	5,000	5,000	-
Compassion House	6,000	6,500	6,500	-
St. Andrew's Housing	5,625	8,750	11,750	-
Hopelink - Adult Education	-	5,775	-	-
Club 7 - Issaquah School	4,000	-	-	-
NAMI Eastside - Ed.	3,000	3,300	1,650	-
Alpha Living Services	-	4,500	3,375	-
Alcoholism (King County)	6,258	6,800	6,703	6,800
<i>Subtotal</i>	\$ 238,331	\$ 242,300	\$ 247,642	\$ 247,600
<i>Total Community Services</i>	\$ 437,137	\$ 415,033	\$ 433,164	\$ 444,171
<i>Total Executive Department</i>	\$ 1,731,272	\$ 1,591,809	\$ 1,642,832	\$ 1,569,157

Executive Department Annual Budget Comparisons



INFORMATION TECHNOLOGY

Mission Statement

The Executive Department's Information Technology Division has as its core mission the support of the City organization and the community information and communications needs through the use and integration of a variety of technologies to provide accessibility to our elected officials, employees, residents, and guests.

Summary of Departmental Activities & Responsibilities

The Information Technology Division provides support, maintenance, and development of the City's primary business systems, such as its networked computer and telecommunications systems; departmental help desk; employee computer learning lab; development and management of the City web site; and management of the City's Community TV Channel 21.

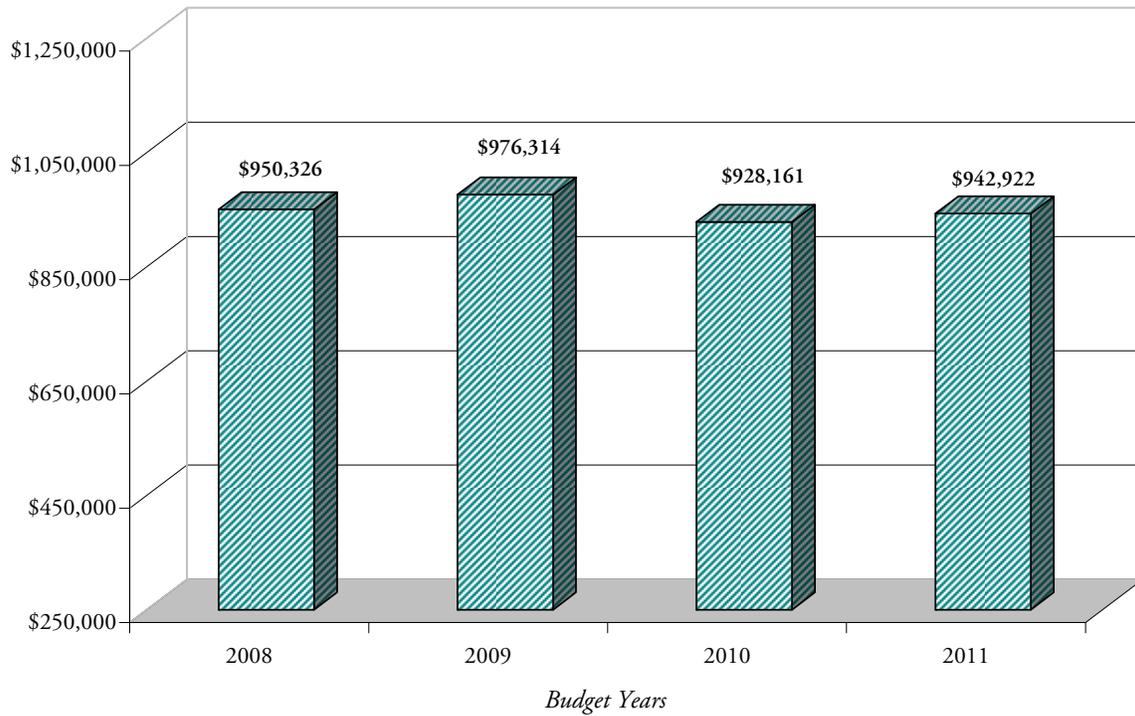
2011 Work Plan Focus

- ☞ Improve customer service time to repair
- ☞ Improve network reliability
- ☞ Continue to provide quality phone service
- ☞ Continue to expand the use and functionality of the GIS
- ☞ Increase Employee Security Awareness

Expenditure Comparisons

Information Technology	2009 Actual	2010 Budget	2010 Actual	2011 Budget
Salaries	\$ 509,827	\$ 527,119	\$ 529,566	\$ 547,687
Benefits	178,669	192,400	175,900	194,500
Supplies	11,114	11,000	7,960	10,000
Computer Equipment	23,270	17,500	19,854	19,500
Professional Services	54,757	70,597	49,775	66,690
Telephone/Internet Charges	36,761	55,000	36,828	50,000
Repairs and Maintenance	49,680	50,000	49,888	50,000
Other Services & Charges	3,336	4,545	3,698	4,545
<i>Information Technology Total</i>	<u>\$ 867,414</u>	<u>\$ 928,161</u>	<u>\$ 873,469</u>	<u>\$ 942,922</u>

Information Technology Annual Budget Comparisons



Information Technology Capital Items Included Elsewhere in Budget

Information Techology Capital Items Included Elsewhere in Budget		
<i>New:</i>		
IT Disaster Recovery Plan	\$ 25,000	
<i>Total New Information Technology Capital Items</i>		\$ 25,000
<i>Replacement Reserves:</i>		
PC Work Stations	\$ 50,000	
IT Servers	25,000	
Network Data Switches	20,000	
<i>Total Replacement Information Technology Capital Items</i>		\$ 95,000
<i>Total Information Technology Capital Items</i>		\$ 120,000

MUNICIPAL COURT

Mission Statement:

The Municipal Court's mission is to establish and maintain public trust and confidence. The Court proudly serves the citizens of Issaquah by providing access to justice for all and ensuring that all individuals are afforded due process of law as recognized by the Constitutions of the United States and the State of Washington.

Summary of Departmental Activities & Responsibilities

As a court of limited jurisdiction, the Municipal Court is authorized by the laws of the State of Washington to preside over all criminal misdemeanors and gross misdemeanors, as well as traffic, non-traffic and parking infractions occurring within the city limits of Issaquah. All cases filed are processed in accordance with court procedure and the laws of the State of Washington, under the direction of the presiding judge.

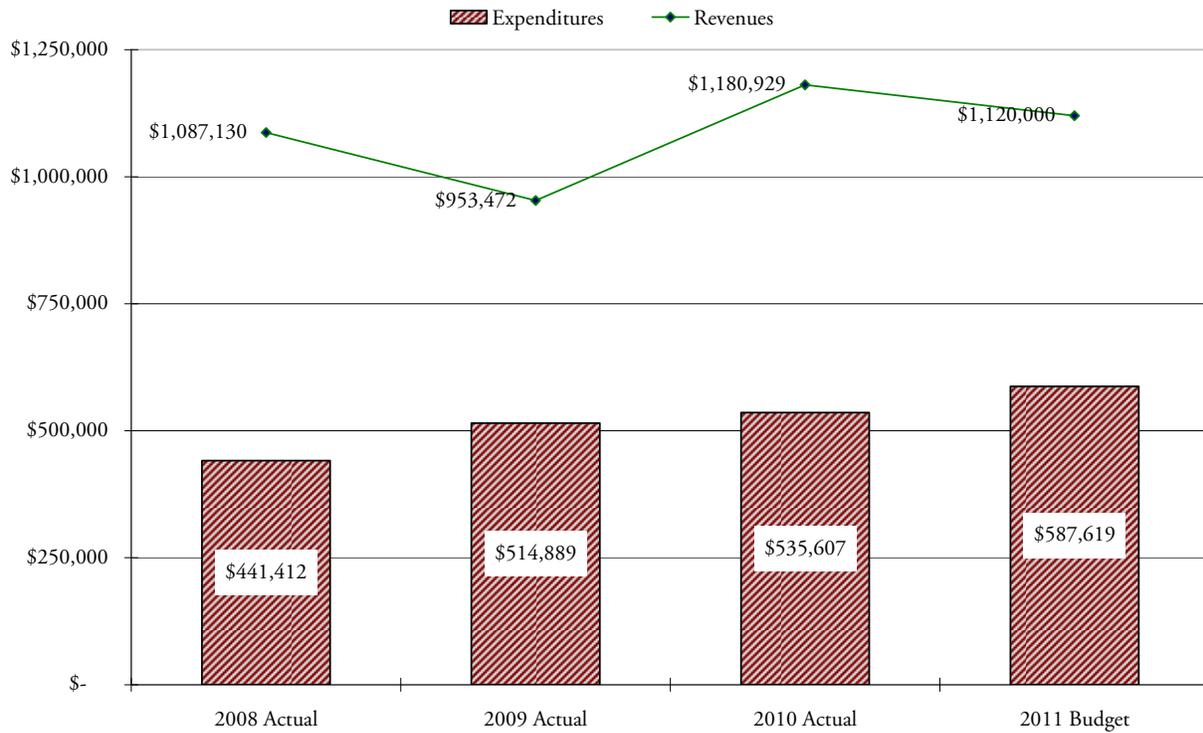
2011 Work Plan Focus

- ☞ Open a probation department to closely monitor high risk offenders and reduce recidivism rates
- ☞ Explore jail alternative programs to reduce jail costs

Expenditure Comparisons

Municipal Court	2009 Actual	2010 Budget	2010 Actual	2011 Budget
Salaries	\$ 314,094	\$ 330,943	\$ 323,406	\$ 343,019
Benefits	88,069	96,560	90,130	102,700
Supplies	16,044	12,000	13,712	16,000
Professional Services	71,343	100,400	84,113	101,500
Other Services & Charges	<u>25,339</u>	<u>21,400</u>	<u>24,246</u>	<u>24,400</u>
<i>Municipal Court Total</i>	<u>\$ 514,889</u>	<u>\$ 561,303</u>	<u>\$ 535,607</u>	<u>\$ 587,619</u>

Municipal Court Annual Budget Comparisons



Municipal Court Revenues by Budget Year

2008 Actual	2009 Actual	2010 Actual	2011 Budget
\$1,087,130	\$953,472	\$1,180,929	\$1,120,000

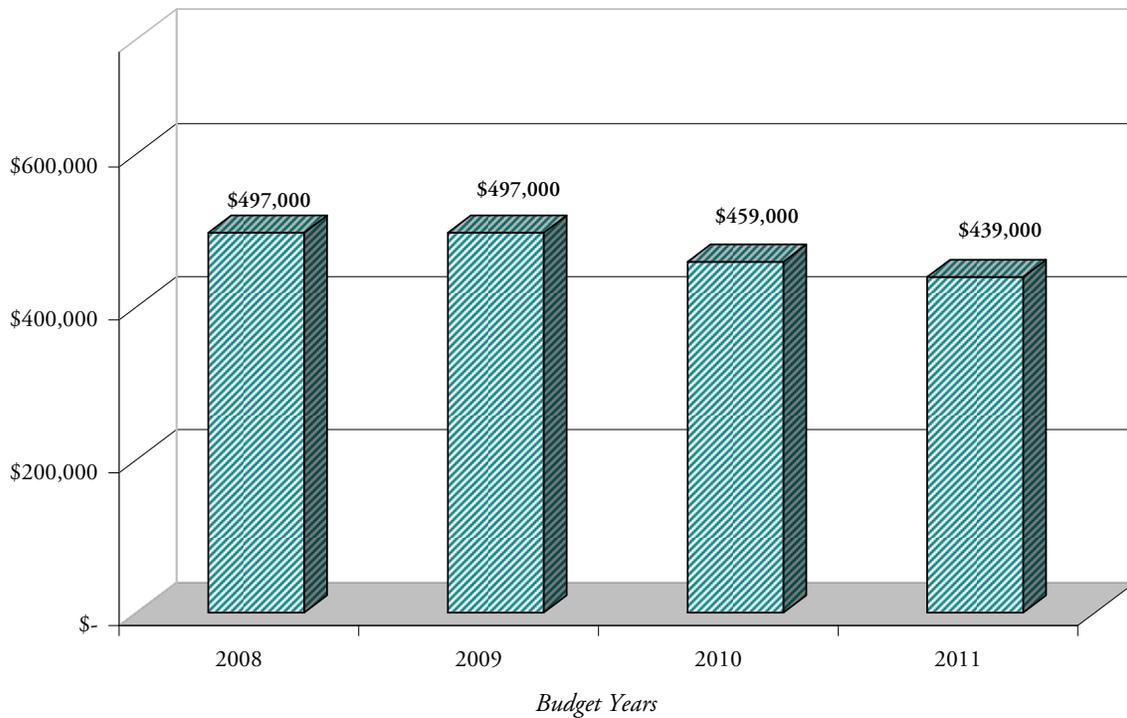
LEGAL

This budget provides for the cost of all legal services for the City of Issaquah. It includes general municipal work and special projects, as charged by the law firm of Ogden, Murphy and Wallace. The City contracts with Ms. Lynn Moberly for criminal prosecution services.

Expenditure Comparisons

Legal	2009 Actual	2010 Budget	2010 Actual	2011 Budget
General Municipal	\$ 154,915	\$ 165,000	\$ 178,914	\$ 160,000
Special Projects	25,691	50,000	18,734	35,000
Prosecutor	148,800	164,000	149,375	159,000
Public Defender Fees	<u>78,685</u>	<u>80,000</u>	<u>79,003</u>	<u>85,000</u>
<i>Legal Services Total</i>	<u>\$ 408,091</u>	<u>\$ 459,000</u>	<u>\$ 426,026</u>	<u>\$ 439,000</u>

Legal Annual Budget Comparisons



HUMAN RESOURCES DEPARTMENT

Mission Statement

The mission of the Human Resources Department is to support city employees in their efforts to provide excellent service to our taxpayers and customers by providing leadership and expertise in a variety of areas.

Summary of Departmental Activities & Responsibilities

The Human Resources Department is responsible for:

- ✘ Employee and labor relations
- ✘ Benefits administration
- ✘ Recruitment and retention of quality employees
- ✘ Compliance with federal, state and City regulations
- ✘ Employee training and development
- ✘ Employee safety
- ✘ Performance coaching and counseling
- ✘ Providing a workplace environment that allows employees to work to their highest level in making Issaquah a quality community

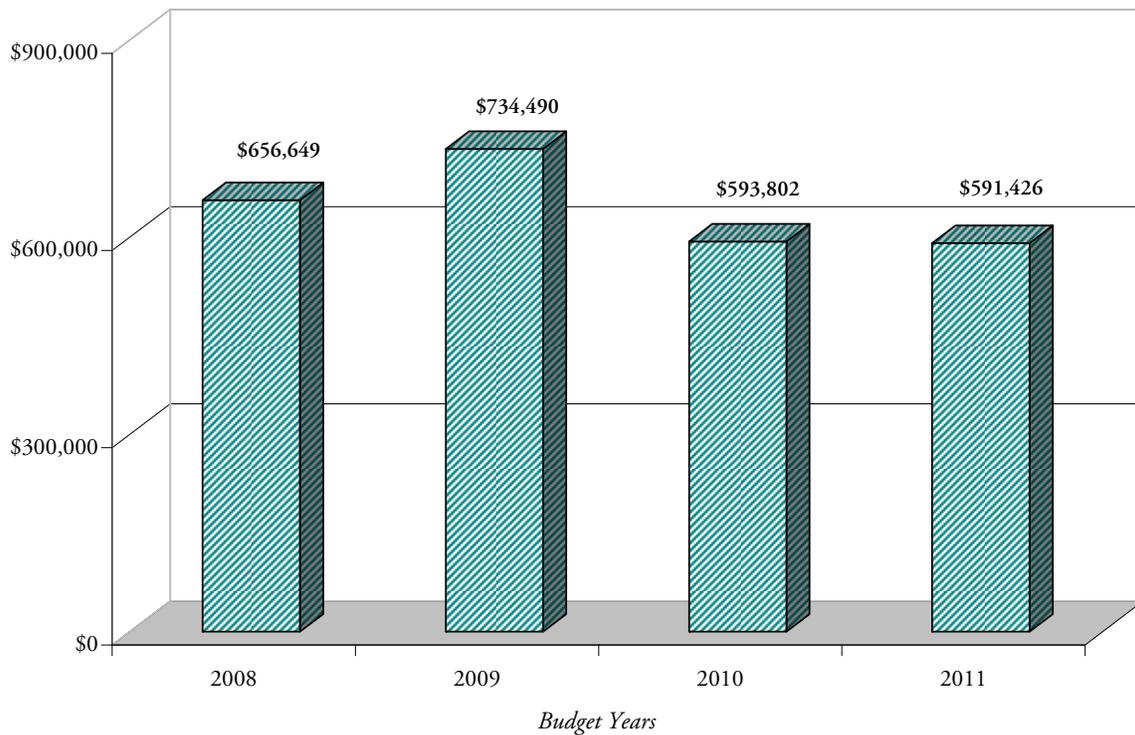
2011 Work Plan Focus

- 📄 Negotiate any open collective bargaining contracts (currently two)
- 📄 Continue to transition employees to PPO medical plans
- 📄 Continue to improve online hiring and selection process through eGov Alliance Team
- 📄 Develop and revise IAM and personnel polices as needed
- 📄 Where possible find free training for City employees

Expenditure Comparisons

Human Resources	2009 Actual	2010 Budget	2010 Actual	2011 Budget
Salaries	\$ 349,013	\$ 291,643	\$ 287,774	\$ 294,476
Benefits	98,901	90,409	78,662	85,400
Medical Care Program	129,360	140,000	134,905	135,000
Orthodontia Care	22,000	20,000	24,000	22,000
Supplies	9,977	11,900	5,145	11,900
Employee Recognition	7,248	7,500	8,958	7,500
Civil Service Commission	4,622	1,550	3,689	1,550
Professional Services	3,193	11,750	10,397	12,000
Professional Training (citywide)	5,440	3,000	268	3,000
Job Advertising	-	-	-	-
Tuition Reimbursement	2,700	2,000	2,000	2,000
Other Services & Charges	<u>9,423</u>	<u>14,050</u>	<u>11,083</u>	<u>16,600</u>
Human Resources Total	\$ 641,877	\$ 593,802	\$ 566,881	\$ 591,426

Human Resources Department Annual Budget Comparisons



FINANCE DEPARTMENT

Mission Statement

The Finance Department's mission is to provide the City with financial information and financial planning, to maintain financial operations, and to provide continued improvement to existing financial systems and to maintain fiscal viability of the City as a whole.

Summary of Departmental Activities & Responsibilities

The Finance Department performs the following responsibilities in service to our customers and the citizens of Issaquah:

- ✘ Prepare and monitor budgetary and financial information. This includes internal services; user rate analysis; revenue forecasting; preparation of operating and capital budget; analyzing optimal fund balances and reserve requirements; and preparing various city, state and federal financial reports and analyses.
- ✘ Provide cash control, investment of City funds and debt service payment processing.
- ✘ Provide financing through issuance of bonds, Interfund loans, etc.
- ✘ Provide financial record keeping including budgeting, accounting, reporting, audit assistance, grant accounting, accounts receivable, ongoing balancing and control, and fixed asset control.
- ✘ Process payroll, which includes federal and state reporting for taxes, retirement, and miscellaneous deduction.
- ✘ Process vendor payments.
- ✘ Administer utility billing for water, sewer, and stormwater, provide customer service, and manage delinquent accounts.
- ✘ Local Improvement District (LID) records and payment management.
- ✘ Risk Management services including coordination of insurance claims and accident reports as well as contract administration and project management.

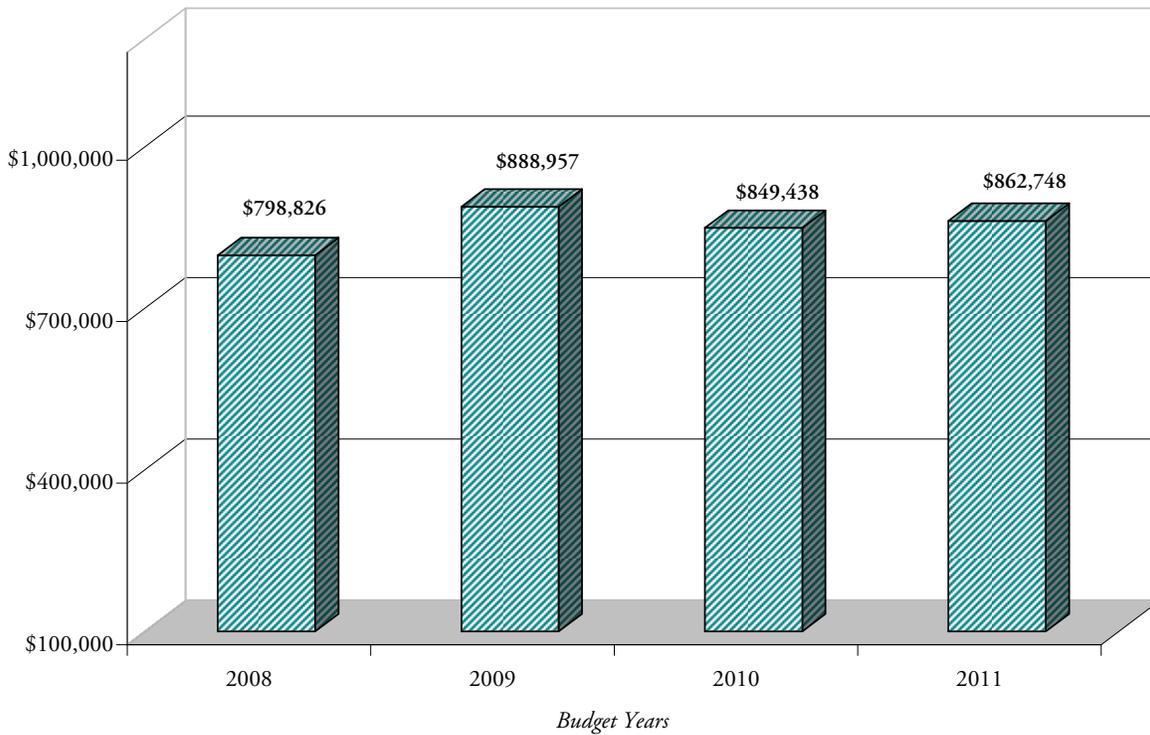
2011 Work Plan Focus

- ☞ Complete the 2010 audit without findings.
- ☞ Investigate and implement the ability to submit B&O Tax Returns for businesses that earned less than \$5,000 during a fiscal quarter.
- ☞ Maintain complete tracking and infrastructure portion of fixed assets in compliance with GASB 34.
- ☞ Evaluate lock box options for Utility/B&O Tax payments.

Expenditure Comparisons

Finance Department	2009 Actual	2010 Budget	2010 Actual	2011 Budget
Salaries	\$ 648,807	\$ 566,578	\$ 567,783	\$ 577,254
Overtime	-	-	-	-
Benefits	193,344	189,900	176,733	192,534
Supplies	11,946	14,000	11,564	14,000
Professional Services	19,074	22,000	24,443	22,000
Repairs and Maintenance	24,454	27,160	25,348	27,160
Other Services & Charges	<u>20,703</u>	<u>29,800</u>	<u>22,463</u>	<u>29,800</u>
Finance Department Total	<u>\$ 918,328</u>	<u>\$ 849,438</u>	<u>\$ 828,334</u>	<u>\$ 862,748</u>

Finance Department Annual Budget Comparisons



POLICE DEPARTMENT

Mission Statement

Our mission is to uphold the public trust by working with all citizens to protect lives and property while sustaining a high quality of life and encouraging individual responsibility.

Vision Statement:

Our vision is to be a recognized leader in local law enforcement services through professionalism, dedication, innovative solutions and positive changes.

Summary of Departmental Activities & Responsibilities

The department is comprised of three major divisions: Police Operations, Detentions/Corrections (aka City Jail), and Dispatch Services (the Communications Center). The Communications Center and the Jail provide service to the Issaquah community as well as providing contract services to other jurisdictions. Police officers provide investigative services and cooperate with other law enforcement agencies in all policing areas.

The department is focused on community-oriented policing and works in partnership with the citizens of Issaquah to prevent and solve crime. The department has a well-established relationship with the Issaquah School District and in partnership, provides School Resource Officer (SRO) programs to the elementary, middle and high schools.

2011 Work Plan Focus

- ☞ Stay within the 2010-11 budget guidelines.
- ☞ Expand “National Night Out Against Crime”; promote vendor and citizen participation.
- ☞ Use Bicycle Patrol program in commercial areas; encourage new businesses to sign up for Police E-lert Program regarding retail/commercial crime.
- ☞ Continue to submit National Incident-based Reporting System (NIBRS) statistics to the FBI. The federal requirements to begin reporting crime statistics to both the state and federal government utilizing NIBRS instead of Uniform Crime Reporting (UCR) is January 2012; we have NIBRS in place and have been providing validated crime numbers since March 2010.
- ☞ Obtain Washington State Traffic Safety Commission grants for the acquisition of speed measuring devices and portable breath testing machines.
- ☞ Apply for Washington State traffic Safety Commission grants for Speed Enforcement, Seat Belt Compliance and DUI emphasis patrols.
- ☞ Partner with Emergency Management and other area emergency providers to finalize Issaquah’s draft policy on city evacuations. Assist in implementation of the plan and provide a training component to city employees and citizens.

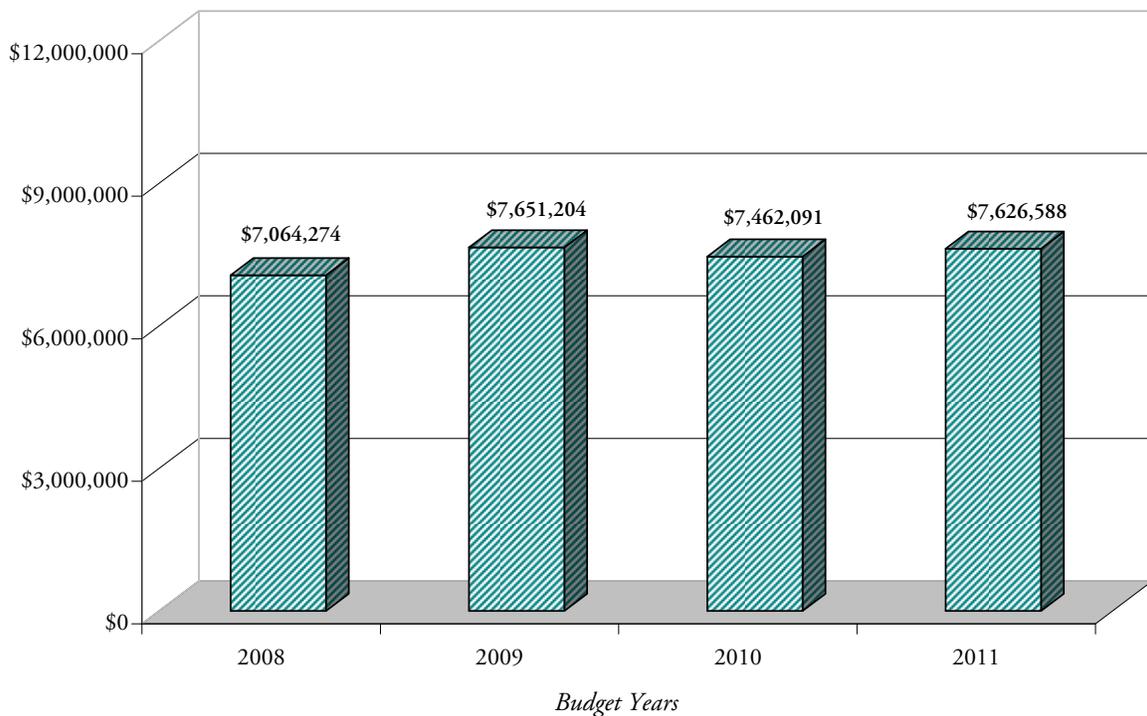
- ☐ Maintain high visibility with available preventive patrol time.
- ☐ Educate the community on the False Alarm Ordinance and continue to work toward further false alarm reductions.
- ☐ Work on the agreements with King County involving Marine Patrol and warrant/arrest transports.
- ☐ Provide and manage bed-space in our corrections facility to meet the needs of our 17 contract cities.
- ☐ Continue to explore a partnership with City of Snoqualmie to implement additional Spillman program applications through the joint purchase and use of a Spillman mainframe unit. This will reduce the investment by both cities and eliminate duplication of main frames.
- ☐ E-tickets/E-Accidents (Sector Program): Issaquah PD has been identified as the test site for the Washington State Patrol records interface software program called "sector". The goal is to file traffic ticket and traffic accident records instantly with the WSP, state courts, and local law enforcement

Expenditure Comparisons

Police Department	2009 Actual	2010 Budget	2010 Actual	2011 Budget
<i>Operations:</i>				
Salaries	\$ 2,991,191	\$ 3,056,153	\$ 2,897,889	\$ 3,102,276
Overtime	123,650	141,500	144,166	131,500
Benefits	952,189	1,046,955	946,093	1,067,736
Supplies	31,204	56,000	32,724	49,000
Interfund Charges	200,000	200,000	200,000	200,000
Professional Services	14,753	18,000	14,994	18,000
Other Services & Charges	<u>28,519</u>	<u>43,350</u>	<u>32,305</u>	<u>46,350</u>
<i>Division Subtotal</i>	\$ 4,341,506	\$ 4,561,958	\$ 4,268,171	\$ 4,614,862
<i>Detention/Corrections:</i>				
Salaries	\$ 711,730	\$ 743,675	\$ 731,353	\$ 783,552
Overtime	12,888	15,000	20,576	15,000
Benefits	301,077	326,900	325,585	343,400
Supplies	193,670	216,000	188,035	216,000
Professional Services	227,909	263,500	255,606	226,000
Other Services & Charges	<u>21,949</u>	<u>29,700</u>	<u>18,961</u>	<u>29,350</u>
<i>Division Subtotal</i>	\$ 1,469,223	\$ 1,594,775	\$ 1,540,116	\$ 1,613,302

Police Department	2009 Actual	2010 Budget	2010 Actual	2011 Budget
Dispatch Services:				
Salaries	\$ 535,925	\$ 646,424	\$ 609,793	\$ 690,861
Overtime	10,589	10,000	11,380	10,000
Benefits	191,825	239,180	223,505	264,800
Supplies	1,491	3,000	144	3,000
Repairs and Maintenance	44,299	45,000	35,145	51,000
Other Services & Charges	<u>46,831</u>	<u>60,000</u>	<u>60,427</u>	<u>59,000</u>
Division Subtotal	\$ 830,960	\$ 1,003,604	\$ 940,394	\$ 1,078,661
Records:				
Salaries	\$ 157,973	\$ 165,374	\$ 161,268	\$ 171,198
Overtime	1,077	2,000	3,099	2,000
Benefits	55,910	61,930	58,730	65,815
Supplies	9,107	13,500	5,231	13,500
Telephones/Cellular	6,486	3,750	2,320	3,750
Repairs and Maintenance	37,777	43,000	41,360	50,000
Other Services & Charges	<u>10,236</u>	<u>12,200</u>	<u>9,403</u>	<u>13,500</u>
Division Subtotal	\$ 278,566	\$ 301,754	\$ 281,411	\$ 319,763
Police Department Total	\$ 6,920,255	\$ 7,462,091	\$ 7,030,092	\$ 7,626,588

Police Department Annual Budget Comparisons



Police Capital Items Included Elsewhere in Budget

Police Capital Items Included Elsewhere in Budget	
Spillman SECTOR Interface (2010 Carryover)	\$ 30,000
Simplex Security System	26,000
911 Center Fire Suppression System	<u>21,000</u>
<i>Total Police Capital Projects</i>	<u><u>\$ 77,000</u></u>

FIRE DEPARTMENT

Mission Statement

The mission of the Fire Department is to prevent fires from starting, prevent loss of life and property after a fire starts, confine a fire to the place where it started, and put out the fire. The department is charged with responding to victims of sudden illness or accident, and reducing trauma and suffering.

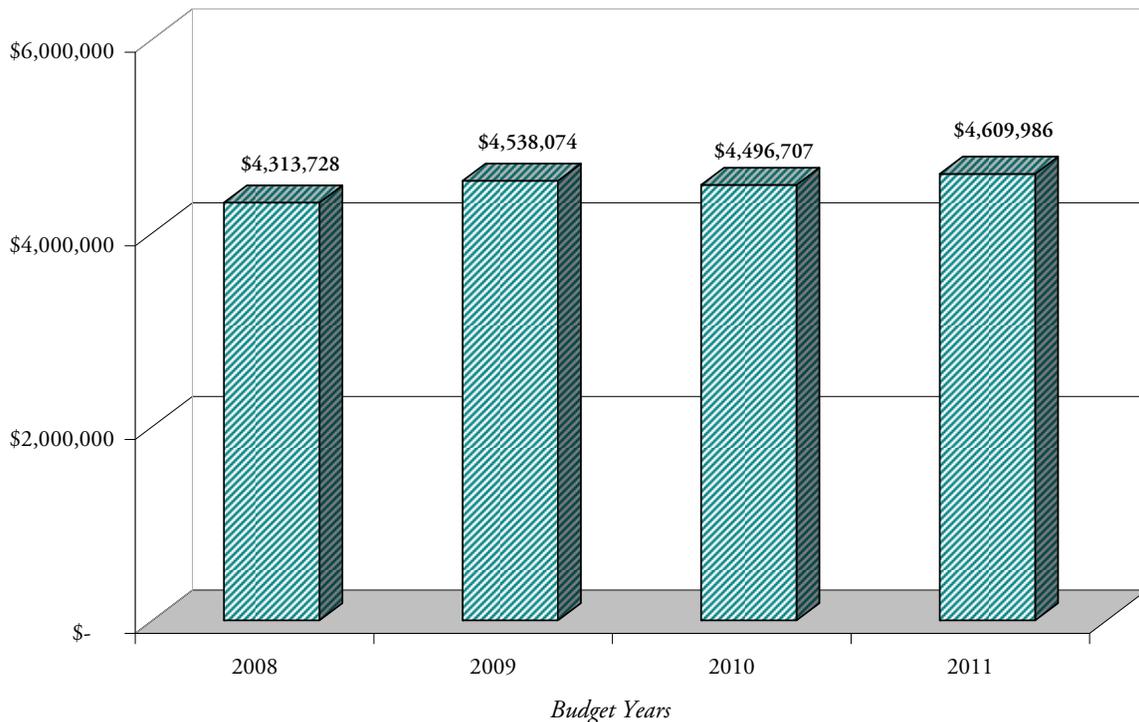
Summary of Departmental Activities & Responsibilities

The Fire Department provides a complete range of services including prevention, public education, emergency medical care, fire protection, and hazardous materials control. The Department also coordinates CPR and first aid classes on an as needed basis.

Expenditure Comparisons

Fire Department	2009 Actual	2010 Budget	2010 Actual	2011 Budget
Professional Services	\$ 4,576,917	\$ 4,496,707	\$ 4,568,272	\$ 4,609,986
<i>Fire Department Total</i>	<u>\$ 4,576,917</u>	<u>\$ 4,496,707</u>	<u>\$ 4,568,272</u>	<u>\$ 4,609,986</u>

Fire Department Annual Budget Comparisons



Fire Capital Items Included Elsewhere in Budget

Other Fire Items Included Elsewhere in Budget	
Capital Replacement Contribution	\$ 309,178
Headquarters Modifications for Fire Prevention Staff	113,500
Stortz Fittings on Fire Hydrants	<u>25,000</u>
<i>Total Fire Department Capital Projects</i>	<i>\$ 447,678</i>

PLANNING DEPARTMENT

Mission Statement

The Planning Department's mission is to guide Issaquah from its past and its present into the future, and to advise and inform the public concerning the policies that protect the environment and preserve the City's unique identity and quality of life.

The Planning Department strives to demonstrate a spirit of cooperation, team building, mutual respect, integrity, innovation, honesty, empathy, support, and fairness encompassing all members of the City Team and the public.

Summary of Departmental Activities & Responsibilities

The Planning Department advises the Administration and City Council on planning related issues and is responsible for:

- ✦ *Policy planning*, including developing and maintaining the City's Comprehensive Plan, updating Land Use Codes, processing annexations and coordination with King County and neighboring suburban cities
- ✦ *Current planning*, including administration of the City's Land Use Development Regulations (including the City's Zoning Ordinance, Subdivision Code, Critical Areas Ordinance and Shoreline Master Program) and review of land use development applications, and all public and private development proposals
- ✦ *Environmental review*, including review of proposed land use policies and regulations, and all public and private development proposals for compliance with the State Environmental Policy Act (SEPA) and the preparation of any Environmental Impact Statements (EIS) required under SEPA.

2011 Work Plan Focus

- ☞ Support the Development Commission, Planning Policy Commission, River & Streams Board and Council Land Use Committee
- ☞ PPC Review, Public Hearing and Recommendation to City Council.
- ☞ Coordinate with the Rowley Development Agreement.
- ☞ Implement New Shoreline Master Program.
- ☞ Integrate the use of Transfer of Development Rights (TDR) into permitting process.

City Goal # 3: Economic Vitality

- ☞ Complete Design & Development Standards for buildings, landscapes and pedestrian corridors.

- ☐ Streamline the review process for projects in the Central Issaquah Area that are consistent with the design & development standards.
- ☐ Prepare a Supplemental Planned Action DEIS (option).
- ☐ Hold Community Meetings on the Proposed Plan & Development Standards.

City Goal #2: Budget and Capital Facilities

- ☐ Identify, prioritize and fund the capital improvements (CIP/TIP) required to provide the pedestrian connections and other utility/infrastructure improvements shown in the plan.

City Goal # 4: Faith in Local Government

- ☐ Continue to work closely with the community on the preparation of the Central Issaquah Plan
- ☐ Keep the department website up to date regarding policy planning and the City’s review of new developments
- ☐ Review land use applications for compliance with the City’s adopted land use regulations

City Goal #8: Transportation

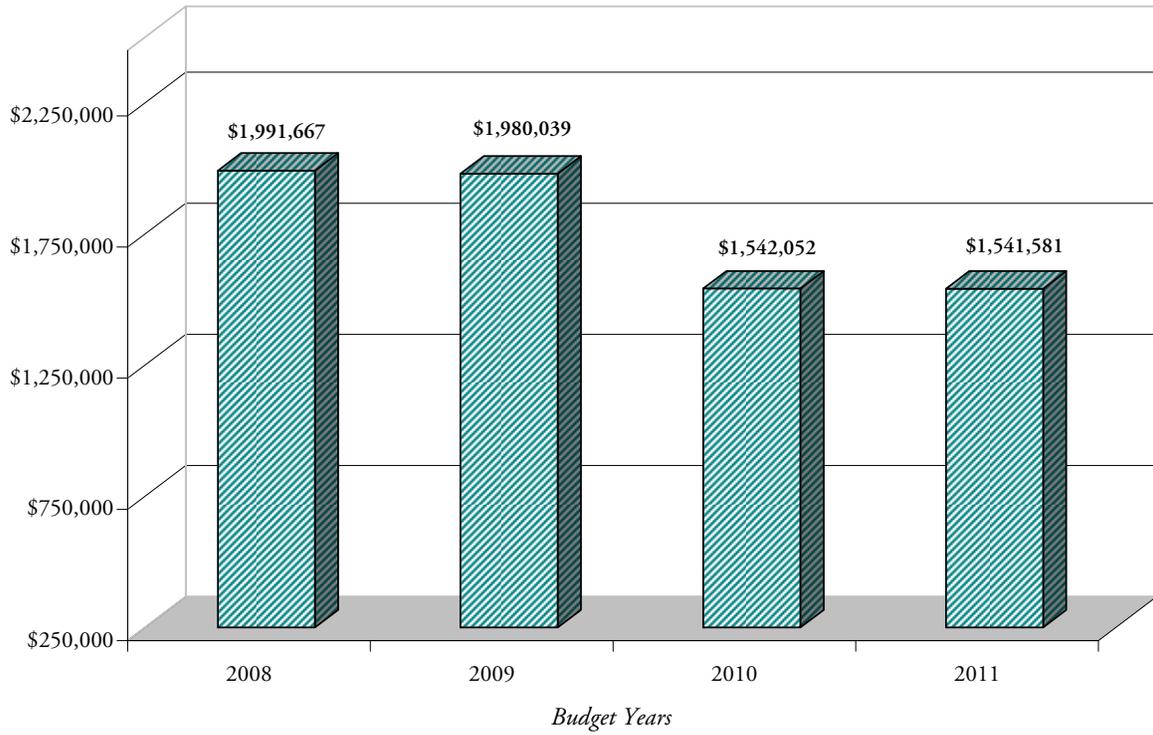
- ☐ Implement new transportation concurrency system.
- ☐ Non-Motorized Transportation Impact Fee Rate Study.
- ☐ Coordinate with METRO and Sound Transit to provide the transit routes/service and stops.

Expenditure Comparisons

Planning Department	2009 Actual	2010 Budget	2010 Actual	2011 Budget
Salaries	\$ 1,231,054	\$ 1,071,562	\$ 1,065,646	\$ 1,076,236
Overtime	-	1,000	-	500
Benefits	366,129	347,190	309,229	337,345
Supplies	6,356	13,000	5,487	10,000
Hearing Examiner	6,765	12,000	14,833	12,000
Professional Services	7,091	23,000	4,797	18,000
Consultants	115,574	35,000	36,548	50,000
Other Services & Charges	29,723	39,300	25,849	37,500
Planning Department Total	\$ 1,762,692	\$ 1,542,052	\$ 1,462,389	\$ 1,541,581

¹ Central Issaquah Subarea Plan is funded in the Capital Improvement Fund at \$140,000.

Planning Department Annual Budget Comparisons



BUILDING DEPARTMENT

Mission Statement

The Building Department's mission is to enhance the quality of living in Issaquah through the regulation and implementation of building standards with regard to public health, safety, and accessibility. Our purpose is to assist the public through the application, review, and inspection process while maintaining an atmosphere of co-operation, fairness, support, and community spirit.

Summary of Departmental Activities & Responsibilities

The Department administers most codes and ordinances dealing with construction and development in the City of Issaquah. These codes include the Uniform Building, Plumbing, Mechanical, Washington State Energy, Washington State Accessibility, and Washington State Ventilation and Indoor Air Quality Code. Enforcement of these regulations involves coordination between the architect or owner, and other City departments.

The Permit Center coordinates the review of the Land Use Development Proposals by City departments and issues all special event and special use permits, as well as construction permits, including building, signage, mechanical, plumbing, clearing and grading, and schedules the inspections for the permit work.

2011 Work Plan Focus

The items noted below are in addition to the Building Department's basic level of service, which include permitting and licensing, code enforcement, plan review and building inspections.

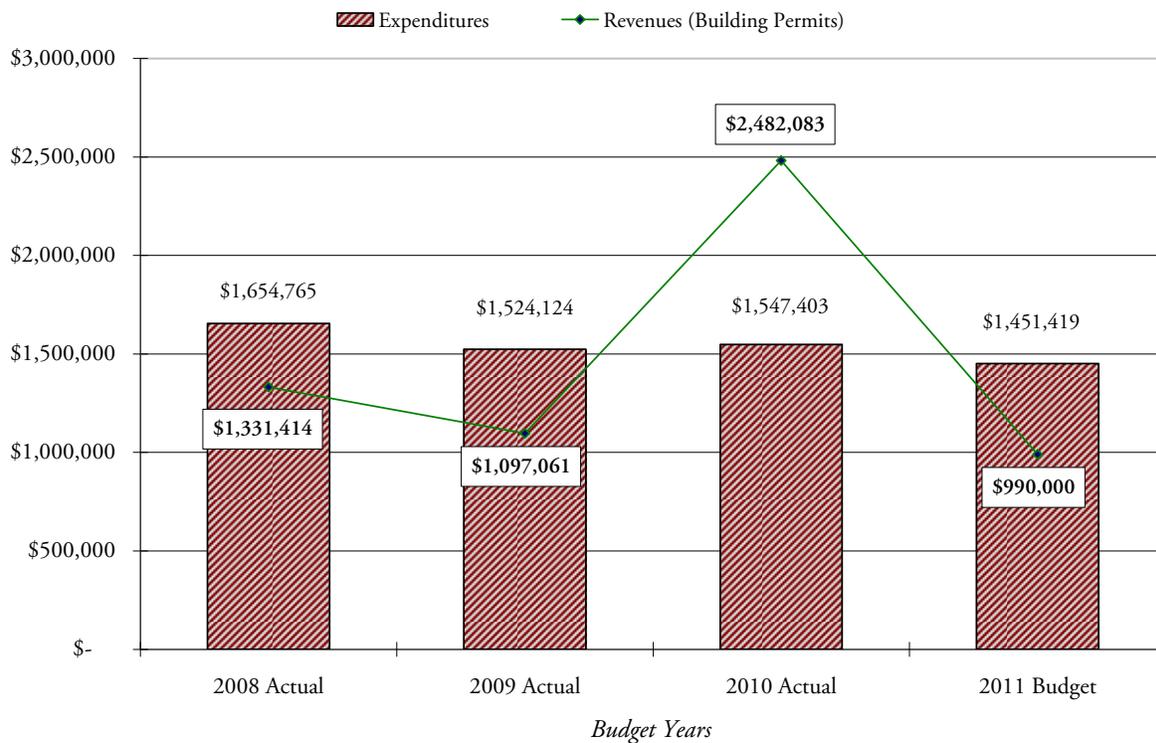
City Goal #4: Faith in Local Government

- ☞ Continued support of e-CityGov.net and MyBuildingPermit.com through regional participation on various committees including Green Building, Inspection Services, Web content, publications and structural code..
- ☞ Continued partnership with the e-City Gov Alliance in the planning and evaluation of an electronic permit application and review program which will allow applicants the ability to submit electronic plans to the City on a 24-hour basis. Electronic review reduces application and review costs by reducing vehicular travel and paper copies of drawings.
- ☞ Continued regional participation in Washington Association of Permit Technicians (WSAPT), Washington Association of Building Officials (WABO), and Washington Association of Code Enforcement (WACE); State Master Business Outreach Program and MyBuildingPermit.com standing committees.

Expenditure Comparisons

Building Department	2009 Actual	2010 Budget	2010 Actual	2011 Budget
Salaries	\$ 1,070,578	\$ 907,651	\$ 897,207	\$ 936,959
Overtime	-	-	-	-
Benefits	383,345	340,370	323,895	351,360
Supplies	4,282	23,900	9,999	10,900
Professional Services	16,993	6,500	265,954	75,000
Other Services & Charges	24,926	32,800	26,348	53,200
Interfund Charges	24,000	24,000	24,000	24,000
Building Department Total	\$ 1,524,124	\$ 1,335,221	\$ 1,547,403	\$ 1,451,419

Building Department Annual Budget Comparisons



Building Revenues by Budget Year

2008 Actual	2009 Actual	2010 Actual	2011 Budget
\$1,331,414	\$1,097,061	\$2,482,083	\$990,000

PARKS DEPARTMENT

Mission Statement

The mission of the Issaquah Parks Department is to strengthen community image and sense of place, support economic development, strengthen safety and security, promote health and wellness, foster human development, increase cultural unity, protect environmental resources, provide recreational experiences and facilitate community problem solving.

Parks, recreational facilities, programs and community events are key factors in strengthening community image and creating a sense of place. Recreation programs and facilities attract and retain businesses and residents, as well as attract tourists. Key benefits of a strong Parks and Recreation Department include:

- 👍 Provide jobs and generates income for the community and for local businesses.
- 👍 Provide safe environments for recreation activities and design programs and services specifically to reduce criminal activity.
- 👍 Participation in recreation activities improves physical, social and emotional health that positively impacts community health and wellness. Parks and Recreation services foster social, intellectual, physical and emotional development.
- 👍 Increased cultural unity through experiences that promote cultural understanding and celebrate diversity.
- 👍 Natural resources are protected and habitat required for the survival of diverse species is preserved by acquiring and protecting valuable resources as open space, streams, greenways, view sheds, forests and other habitat areas.

Summary of Departmental Activities & Responsibilities

The Parks Department advises the Administration and City Council on Parks, Recreation, and City building-maintenance issues. The Parks Department is comprised of three divisions with responsibilities as follows:

Recreation Services and Planning Divisional Responsibilities Include:

- ✂ Year-round swim lessons, summer daycamps, preschool programs, Special Populations programs, Youth Sports, Cultural Arts, Teen Programs, Farmer's Market, Concerts on the Green and Gold Pass for 62+, and adult recreation programs.
- ✂ Development, construction and renovating City parks and landscapes.
- ✂ Open space and trails acquisition and on-going stewardship of the City's open space and trails.
- ✂ Rental facilities including Tibbetts Creek Manor, Pickering Farm, and Community Center for both private and public special events.

Park Maintenance and Beautification Including:

- ✘ Maintenance of City parks, designated street landscapes, Tree City USA program, Heritage Tree Program, Art-in-the-Park, Salmon Days support, and cemetery maintenance and improvement.

City Building Maintenance Including:

- ✘ Maintenance, repairs and custodial services in all City buildings, as well as leasing and sale of City-owned houses.

2011 Work Plan Focus

All Parks Department divisions share the work plan focus for adhering to the 2011 adopted budget. Individual Division work plans are as follows:

Parks, Planning & Administration

Continued collaboration with community organizations and other City Departments to complete parks and open space projects.

City Goal #2: Budget and Capital Facilities

- ☞ Make it easier for the Parks Department to test new programs and include funding for "test programs" in the budget. The Recreation Division will research and contact local agencies (i.e., Parks and Recreation Departments) plus recreational groups/organizations on programs and classes that are desired and are not currently offered by the Parks Department.

City Goal #5: Parks & Recreation

- ☞ The Administration and Recreation Divisions will research and develop a plan, including estimated costs, for the feasibility of demolishing the existing skate park and building of one or two new skate parks, including new aboveground and moveable skate structures at the parks.
- ☞ The Administration Division will work with the Mountain Bike Task Force and community groups to identify mountain bike opportunities, including the provisions of a mountain bike park, on appropriate park and open space lands and to work with other local and state agencies to provide trail connections to existing mountain bike trails (i.e., multiple use trails).

City Goal #6: Property Acquisition.

- ☞ Although the grant fund application through the 2011-13 Biennium Budget - Washington Wildlife and Recreation Program (WWRP) was unsuccessful, the Administration Division will continue to seek other funding options, if available, for the acquisition of the Larson Property

City Goal #7: Sustainability

- ☞ The Division will continue to work with the Public Works Engineering and Planning Departments on projects that will improve salmon and wildlife habitat values along Issaquah and Tibbetts Creeks.

Recreation Division

- ☞ Seek to collaborate with other non-profit agencies when possible, to provide quality recreation programs.
- ☞ Work collaboratively with other City departments.
- ☞ Maintain the Interlocal Agreement with the Issaquah School District.
- ☞ Offer diverse recreation programs for all ages and abilities.

Aquatics Division

- ☞ Seek to collaborate with other non-profit agencies and City departments.
- ☞ Provide swim lessons to all ages and skill levels to help prevent drowning.
- ☞ Provide drop-in swim to the public year round.
- ☞ Increase staff knowledge through on the job training and Red Cross classes.

Rentals Division

- ☞ Collaboration between the City and community organizations to maximize use of facility.
- ☞ Maintain revenues from user groups and rentals.
- ☞ Maintain Issaquah Farmers Market.
- ☞ Increase public awareness of the facility.
- ☞ Maintain facility equipment for rental usage.

Parks Maintenance

- ☞ Provide support for landscaping, irrigation and tree retention for City capital projects and programs.
- ☞ Landscape plan review and inspections for all City projects and plan review for private projects.
- ☞ Make minor improvements to parks and landscapes, reducing water use, as budget and time allows.
- ☞ Maintain City parks, athletic fields, building grounds, landscapes, trails, cemeteries and streetscapes.
- ☞ Provide support and maintenance for scheduled recreational activities and community events

- ☞ Implement Open Space Management Program.
- ☞ Obtain Tree City USA Recertification.
- ☞ Hazard tree abatement from City property.

Facilities Maintenance

- ☞ Review building systems to improve energy efficiency.
- ☞ Continue to secure building contents with seismic restraint straps and anchors. (On going as offices reconfigure).

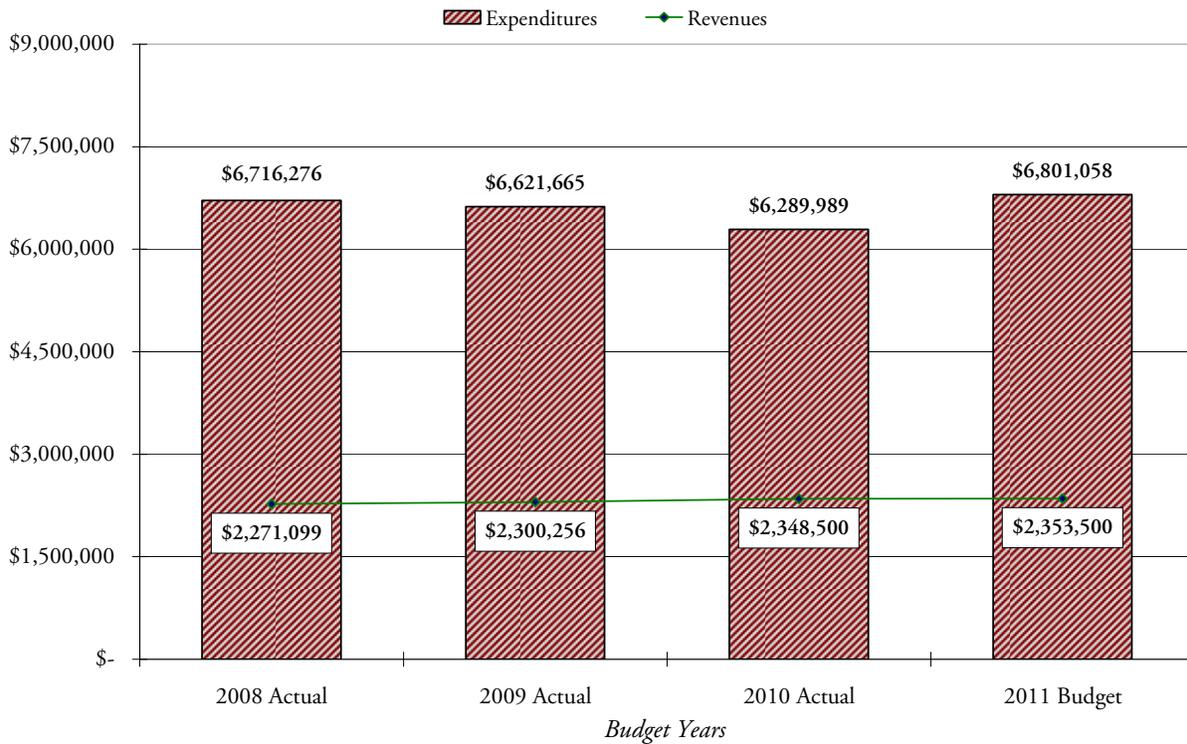
Expenditure Comparisons

Parks Department	2009 Actual	2010 Budget	2010 Actual	2011 Budget
<i>Recreation and Planning Division</i>				
Salaries	\$ 2,036,276	\$ 2,022,599	\$ 1,961,718	\$ 2,067,869
Overtime	17	500	107	-
Benefits	634,077	660,935	641,219	686,999
Supplies	125,451	177,674	147,143	169,109
Professional Services	155,313	153,234	128,297	157,678
Repairs and Maintenance	23,934	25,750	19,549	27,350
Other Services & Charges	<u>142,278</u>	<u>179,007</u>	<u>146,195</u>	<u>176,427</u>
<i>Division Subtotal</i>	\$ 3,117,346	\$ 3,219,699	\$ 3,044,228	\$ 3,285,432
<i>Parks Facilities Division</i>				
Salaries	\$ 885,803	\$ 843,116	\$ 830,046	\$ 852,554
Overtime	6,045	8,000	8,027	7,500
Benefits	299,623	297,000	284,850	306,920
Supplies	84,781	115,000	112,890	115,000
Utilities Charges	189,242	174,000	144,170	197,000
Contracted Maintenance	47,724	79,000	74,478	79,000
Other Services & Charges	56,820	79,600	67,697	79,600
Interfund Charges	<u>132,000</u>	<u>132,000</u>	<u>132,000</u>	<u>132,000</u>
<i>Division Subtotal</i>	\$ 1,702,038	\$ 1,727,716	\$ 1,654,158	\$ 1,769,574

Expenditure Comparisons (Cont.)

Parks Department	2009 Actual	2010 Budget	2010 Actual	2011 Budget
<i>City Facilities Maintenance Division</i>				
Salaries	\$ 825,304	\$ 735,473	\$ 677,251	\$ 706,547
Overtime	-	200	36	200
Benefits	279,703	287,320	245,051	261,410
Supplies	103,986	80,080	80,891	88,000
Professional Services	2,013	1,560	7,534	3,000
Telephone Charges	6,418	8,521	6,699	8,521
Utility Charges	497,888	580,000	467,767	580,000
Repairs and Maintenance	78,975	76,788	95,134	85,000
Other Services & Charges	7,994	10,620	11,240	13,374
<i>Division Subtotal</i>	\$ 1,802,281	\$ 1,780,562	\$ 1,591,603	\$ 1,746,052
<i>Parks Department Total</i>	\$ 6,621,665	\$ 6,727,977	\$ 6,289,989	\$ 6,801,058

Parks Department Annual Budget Comparisons



Parks Department Revenues by Budget Year¹

2008 Actual	2009 Actual	2010 Actual	2011 Budget
\$2,271,099	\$2,300,256	\$2,348,500	\$2,353,500

¹ Includes Community Center, Aquatics Center, Tibbetts Manor and Pickering Barn

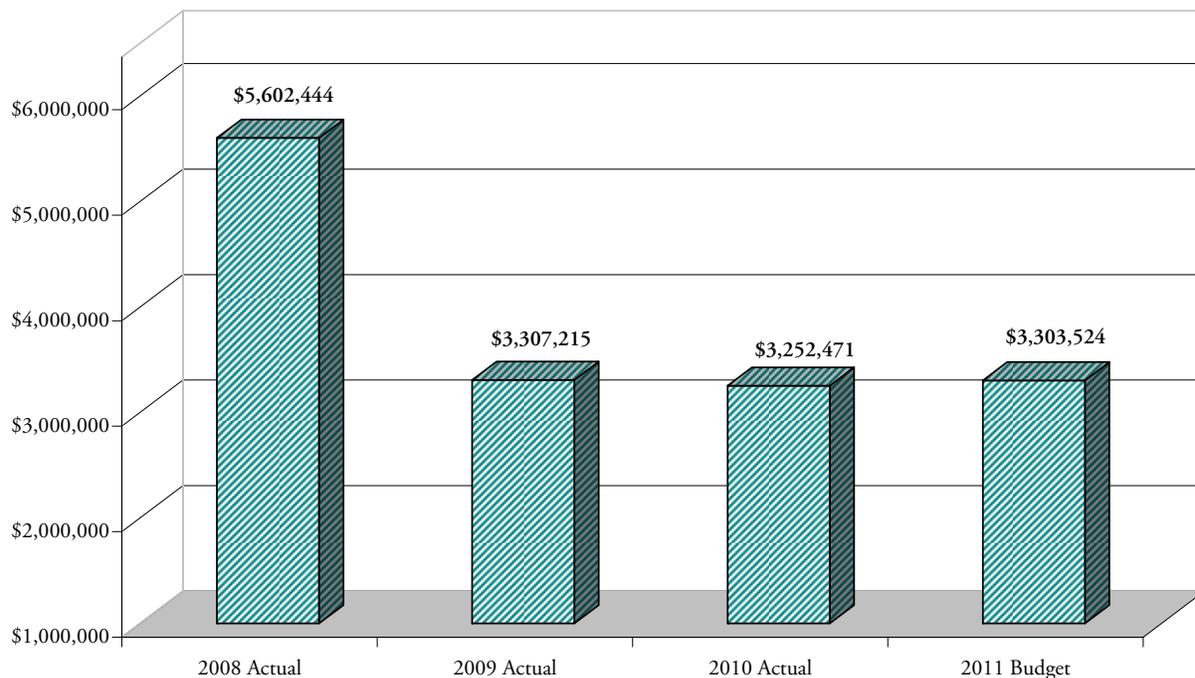
OTHER GENERAL GOVERNMENTAL SERVICES

This budget includes cost for general governmental services not provided for in any other budget.

Expenditure Comparisons

General Governmental Svcs	2009 Actual	2010 Budget	2010 Actual	2011 Budget
Benefits - Retired Police	\$ 62,943	\$ 70,000	\$ 67,903	\$ 77,500
Other Services & Charges	303,359	294,505	392,894	503,524
Interfund Charges (Insurance)	400,008	420,000	420,000	430,000
Intergovernmental Services				
Clean Air Agency	17,427	18,745	18,745	19,500
Election/Registration Charges	85,895	65,000	48,929	65,000
Operating Transfers to:				
Street Fund	2,348,170	2,160,000	2,160,000	2,160,000
Unemployment Insurance	36,000	144,000	144,000	48,000
Capital Improvement Fund	-	-	-	-
Debt Service	53,413	-	-	-
Total Fund Expenditures	\$ 3,307,215	\$ 3,172,250	\$ 3,252,471	\$ 3,303,524

Other General Governmental Services Annual Comparisons



Benefits

Retired personnel health insurance, long-term care payments for retired LEOFF employees, and premium costs for a long-term disability insurance plan.

Other Services and Charges

Budgeted are medical bills not covered by insurance for retired LEOFF employees, election costs, and insurance charges.

Miscellaneous Contributions and Service Fees Included Are:

Miscellaneous Contributions	2009 Actual	2010 Budget	2010 Actual	2011 Budget
Downtown Issaquah Association	\$ 34,997	\$ 31,500	\$ 31,500	\$ 31,500
Historical Society	83,000	79,800	100,800	79,800
F.I.S.H. Operating Support	34,900	23,750	23,750	25,000
Worker's Comp Program	773	10,000	10,828	10,000
LEOFF Medical	7,840	12,000	17,969	12,000
Enterprise Seattle	5,000	5,000	5,000	5,000
Association of Washington Cities	17,805	17,805	17,805	18,374
Suburban Cities Association	15,763	16,000	15,052	16,000
Puget Sound Regional Council	24,768	13,000	12,174	13,000
Bank Service Charges	11,908	10,000	11,689	10,000
Fourth of July Festival	5,000	4,750	4,750	4,750
Satellite/Radio Access - EOC	6,612	15,000	7,824	15,000
Mountains to Sound Greenway	20,000	9,500	-	9,500
Eastside Leadership	5,500	3,000	5,500	5,500
At Work	20,000	20,000	20,000	20,000
Cascade Land Conserv-City Pgm	-	5,000	-	5,000
Labor Negotiations	-	5,000	-	5,000
Medical Plan Administration	9,084	11,000	9,323	11,000
Fire Hydrant Water Charges	-	-	98,411	125,000
Animal Control - KC	-	-	-	75,000
Regional Fire Authority	-	-	-	5,000
Miscellaneous	409	2,400	519	2,100
<i>Total Fund Expenditures</i>	<u>\$ 303,359</u>	<u>\$ 294,505</u>	<u>\$ 392,894</u>	<u>\$ 503,524</u>

Operating Transfers

Transfers from the General Fund to the Street Fund, and Unemployment Fund represent the principal revenue resource for both funds.

*Special Revenue
Funds*



PUBLIC WORKS OPERATIONS

Mission Statement

The mission of this department is to provide our customers and the citizens of Issaquah an adequate and reliable supply of high-quality drinking water; water and appurtenances for fire protection services; effective removal of sewage; a street system that is free of known hazards, is signed and marked correctly and effectively, has appurtenances that function as intended and is kept clean, neat and aesthetically pleasing; an effective stormwater management system which minimizes property damage and hazardous driving conditions, is aesthetically pleasing and environmentally sound; a vehicle fleet that is reliable and functions as intended; and an effective emergency response system.

Summary of Departmental Activities & Responsibilities

- ✘ Provide an adequate, reliable supply of high-quality drinking water
- ✘ Provide a street system free of known hazards
- ✘ Keep street clean, neat and aesthetically pleasing
- ✘ Provide effective sewage removal
- ✘ Provide stormwater management that minimizes property damage and hazardous driving conditions
- ✘ Provide stormwater management that is environmentally sound
- ✘ Provide a vehicle fleet that is reliable and functions as intended
- ✘ Provide an effective emergency response team

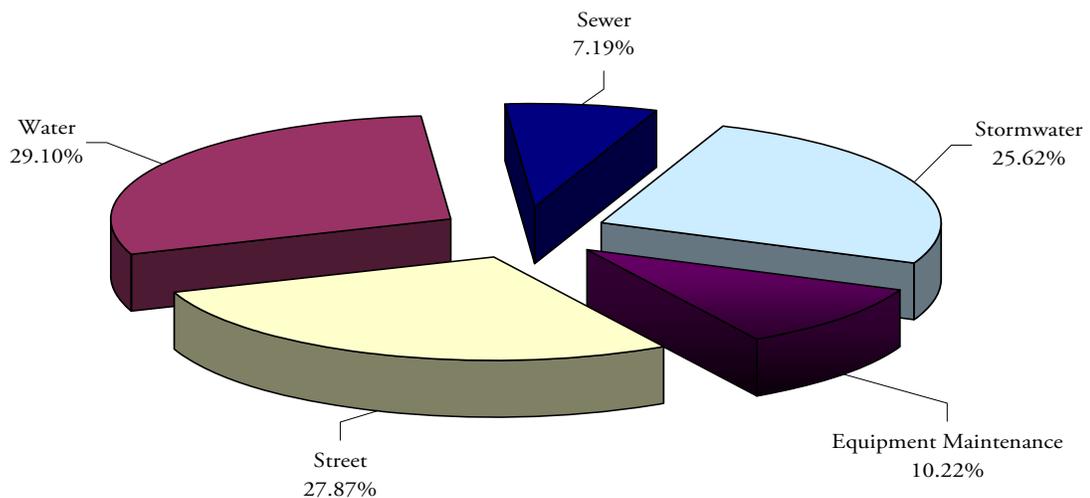
2011 Work Plan Focus

- ☞ Deliver safe drinking water
- ☞ Maintain safe streets
- ☞ Maintain sewage collection system
- ☞ Maintain Storm Water collection system
- ☞ Maintain a reliable fleet
- ☞ Continue to improve emergency management operations
- ☞ Meet National Incident Management System requirements for 2011
- ☞ Continue to work with Issaquah Citizen Corps on CERT and MYN programs
- ☞ Conduct training and exercises

Public Works Operations Staffing:

PWO Positions	Street	Water	Sewer	Storm	Equipment	Total
Director	0.25	0.30	0.10	0.25	0.10	1.00
Operations Manager	1.00	1.00	0.50	0.50	-	3.00
Utility Maintenance Lead	1.00	1.00	1.00	1.00	-	4.00
Utility Maintenance Workers	6.00	7.00	1.00	8.00	-	22.00
Signal Technician	2.00	-	-	-	-	2.00
Utility Technician	-	2.00	-	-	-	2.00
Construction Technician	0.30	0.30	0.10	0.30	-	1.00
CADD/Mapping Technician	0.30	0.30	0.10	0.30	-	1.00
Office Supervisor	0.25	0.25	0.10	0.25	0.15	1.00
Administrative Assistants	0.50	0.50	0.20	0.50	0.30	2.00
Shop Aide	0.30	0.30	0.10	0.30	-	1.00
Shop Supervisor	-	-	-	-	1.00	1.00
Mechanic	-	-	-	-	3.00	3.00
Emergency Mgt Coordinator	0.50	-	-	-	-	0.50
Part-time Help	-	-	-	-	-	-
Total PWO Positions	12.40	12.95	3.20	11.40	4.55	44.50

PWO Staff Allocation



Other Items Included Elsewhere in Budget

PWO Capital Items Included Elsewhere in Budget		
<i>Street Projects:</i>		
Street Overlay Program	\$	200,000
Light Poles Near City Hall		30,000
Traffic Signal Loops		20,200
SE 56th Guard Rail		14,000
City Hall Railroad Crossing		<u>7,500</u>
<i>Water Total</i>		\$ 271,700
<i>Water Projects:</i>		
Water Blending Phase II Construction	\$	400,000
Rehabilitate Well #4		42,000
Cross-Connection Control Software		12,000
<i>Water Total</i>		454,000
<i>Stormwater Projects:</i>		
Cemetery Transfer Site (NPDES)	\$	280,000
Mineral Bin Cover at City Shop (NPDES)		<u>50,000</u>
<i>Stormwater Total</i>		330,000
<i>Emergency Operations Projects:</i>		
Emergency Communications Integration	\$	26,000
Ham Radio Gear		12,200
Emergency Operations Supplies		15,000
Emergency Operations Equipment		<u>5,000</u>
<i>Emergency Operations Total</i>		<u>58,200</u>
<i>Total PWO Capital Projects Elsewhere in Budget</i>		<u>\$ 1,113,900</u>

STREET FUND

It is the responsibility of the Street Department to provide for the expeditious movement of motorized and non-motorized traffic through a high-quality street maintenance program and sound long range planning. As part of that effort, the department attempts to conserve and protect the aesthetic and ecological values emphasized by the community, and to support the City's land use planning effort.

These responsibilities are financed through a transfer of General Fund revenues, grading permits, inspection fees, and a share of state gasoline tax moneys, and are used to support the various street programs in roadway maintenance, traffic control, street lighting, roadside mowing and vegetation control, street cleaning, snow and ice control.

Revenue Comparisons

Street Fund	2009 Actual	2010 Budget	2010 Actual	2011 Budget
Beginning Fund Balance	\$ 1,853,686	\$ 1,477,883	\$ 1,870,468	\$ 1,527,046
Retail Sales Tax (5%)	441,531	442,893	484,584	471,500
Street and Curb Permits	87,934	85,000	73,921	80,000
Motor Vehicle Fuel Tax	572,646	582,000	582,431	560,000
Charges for Services	39,843	44,125	6,311	25,000
Investment Interest	1,863	2,500	-	500
Miscellaneous	126,714	42,857	46,738	30,000
MDRT Contributions	1,952,440	1,720,101	944,716	-
General Fund Transfer	<u>2,348,170</u>	<u>2,160,000</u>	<u>2,160,000</u>	<u>2,160,000</u>
<i>Total Fund Revenue</i>	<u>\$ 7,424,827</u>	<u>\$ 6,557,359</u>	<u>\$ 6,169,169</u>	<u>\$ 4,854,046</u>

Expenditure Comparisons

Street Fund	2009 Actual	2010 Budget	2010 Estimate	2011 Budget
Maintenance and Operations				
Salaries	\$ 746,052	\$ 815,031	\$ 809,391	\$ 849,330
Overtime	35,493	42,500	18,256	62,500
Benefits	315,843	374,950	337,473	386,128
Supplies	193,362	182,216	110,407	175,271
Professional Services	14,052	28,770	13,371	38,785
Other Services & Charges	197,104	263,412	167,323	256,552
Stormwater Charges	8,424	6,000	9,094	8,425
Traffic Signal Utility Charges	49,633	47,300	56,253	60,000
Street Light Utility Charges	203,552	175,700	183,276	205,000
King Co Signal Maintenance	-	-	-	-
Capital Costs	-	-	-	-
I/F Vehicle Repair/Replace	406,668	406,668	406,668	406,668
Subtotal	\$ 2,170,183	\$ 2,342,547	\$ 2,111,512	\$ 2,448,659
Other Charges				
Engineering Charges	\$ 1,234,960	\$ 1,100,004	\$ 1,100,004	\$ 1,100,004
Interfund Charges	226,952	221,516	218,569	249,489
MDRT	1,891,514	1,780,101	1,446,991	-
Xfer to Resource Conservation	30,750	30,750	30,750	-
Xfr to Street Improvement Fund	-	-	-	30,750
Xfer to Equipment Replacement	-	-	-	-
Subtotal	\$ 3,384,176	\$ 3,132,371	\$ 2,796,314	\$ 1,380,243
Ending Fund Balance	1,870,468	1,082,441	1,261,343	1,025,144
Total Fund Expenditures	\$ 7,424,827	\$ 6,557,359	\$ 6,169,169	\$ 4,854,046

CEMETERY FUND

The administration of the City cemetery is vested in a Cemetery Board. The Board is responsible for the care, improvement, and use of the cemetery property. Maintenance of the cemetery is under the direction of the Parks Department. The Cemetery Fund reimburses the General Fund for these services.

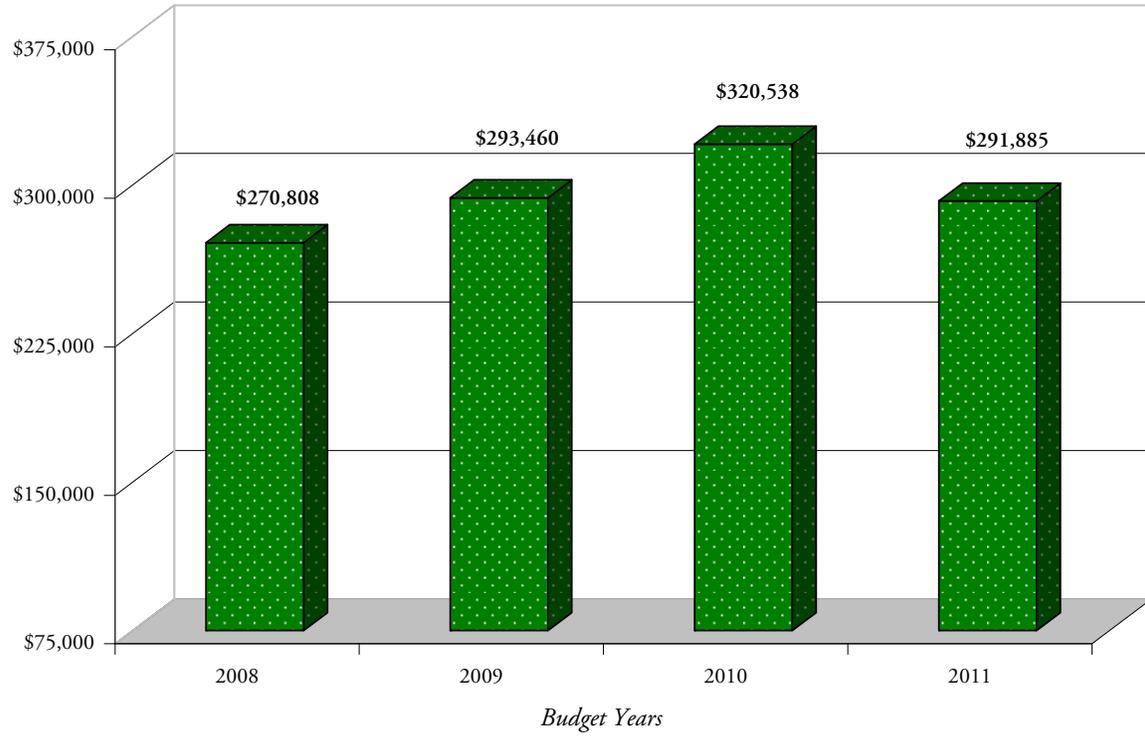
Revenue Comparisons

Cemetery Fund	2009 Actual	2010 Budget	2010 Actual	2011 Budget
Beginning Fund Balance	\$ 270,808	\$ 281,158	\$ 293,460	\$ 296,885
Charges for Services	82,375	70,000	101,950	76,000
Investment Interest	<u>705</u>	<u>2,000</u>	<u>66</u>	<u>100</u>
<i>Total Fund Revenue</i>	<u>\$ 353,888</u>	<u>\$ 353,158</u>	<u>\$ 395,476</u>	<u>\$ 372,985</u>

Expenditure Comparisons

Cemetery Fund	2009 Actual	2010 Budget	2010 Actual	2011 Budget
Salaries	\$ 15,750	\$ 15,750	\$ 12,987	\$ 15,750
Benefits	1,843	1,850	1,565	1,850
Supplies	903	3,000	2,376	3,000
Other Services & Charges	16,932	28,500	7,870	35,500
Capital Outlay	-	30,000	25,140	-
Transfers to General Fund	25,000	25,000	25,000	25,000
Ending Fund Balance	<u>293,460</u>	<u>249,058</u>	<u>320,538</u>	<u>291,885</u>
<i>Total Fund Expenditures</i>	<u>\$ 353,888</u>	<u>\$ 353,158</u>	<u>\$ 395,476</u>	<u>\$ 372,985</u>

Cemetery Fund Ending Fund Balance Comparison



MUNICIPAL ART FUND

The Municipal Art Fund was established in 1988 to account for revenues which by ordinance are to be spent for artistic creations and programs which will afford greater opportunities at the local level for the public to experience and enjoy visual and performing arts.

Revenues are generated by charging appropriate City Construction Projects one-half of one percent of their construction budget, and from a 5% Admissions Tax on movie theaters and special events.

Revenue Comparisons

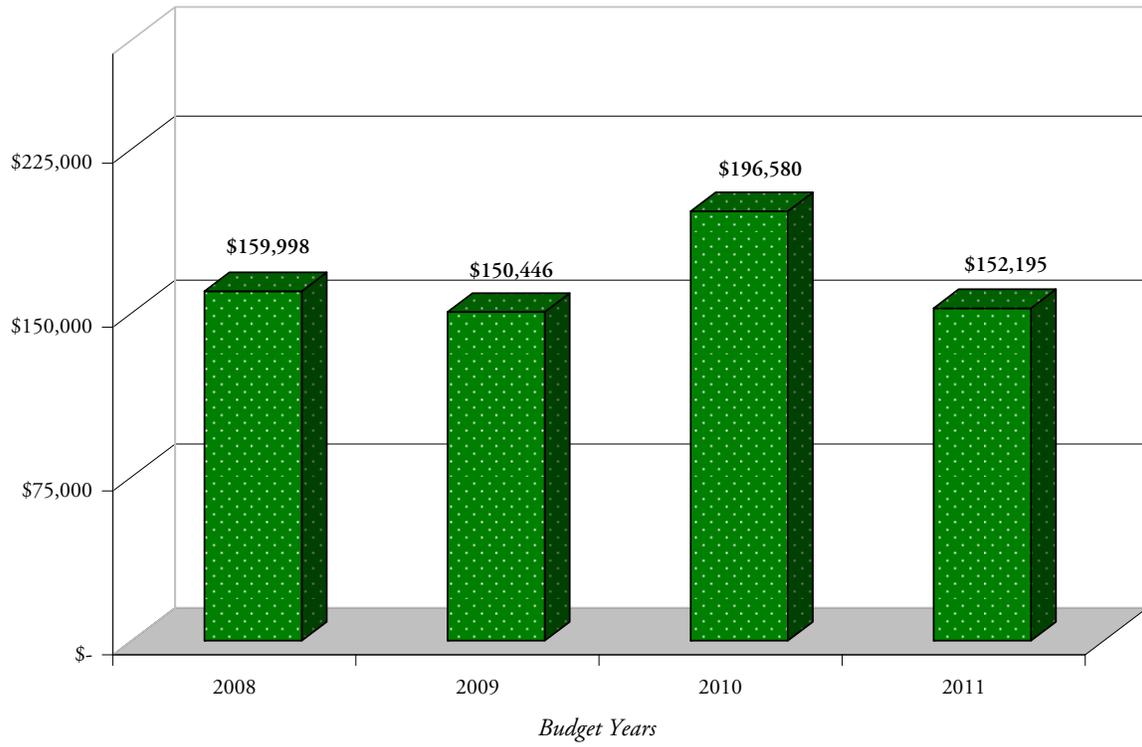
Municipal Art Fund	2009 Actual	2010 Budget	2010 Actual	2011 Budget
Beginning Fund Balance	\$ 159,998	\$ 151,498	\$ 150,446	\$ 192,145
Admissions Tax	151,429	152,000	133,391	145,000
Investment Interest	466	1,000	60	50
Grants/Donations	11,069	7,000	14,454	7,000
Project Contributions	-	-	71,990	-
Total Fund Revenue	\$ 322,962	\$ 311,498	\$ 370,341	\$ 344,195

Expenditure Comparisons¹

Municipal Art Fund	2009 Actual	2010 Budget	2010 Actual	2011 Budget
<i>Arts Commission Administered:</i>				
Construction Project Art	\$ 750	\$ 22,000	\$ 14,940	\$ 22,000
General Granting	100,638	137,000	80,111	137,000
<i>Institutional Art Funding:</i>				
Village Theater	45,000	-	47,000	-
Contracted Coordinator	25,496	29,000	27,839	29,000
Supplies	238	350	1,379	250
Miscellaneous	394	4,250	2,492	3,750
Ending Fund Balance	150,446	118,898	196,580	152,195
Total Fund Expenditures	\$ 322,962	\$ 311,498	\$ 370,341	\$ 344,195

¹ Potential 2011 funding for Village Theater is included in General Granting. General granting includes \$7,000 for costs associated with a King County 4 Culture Grant.

Municipal Art Fund Ending Fund Balance Comparison



RESOURCE CONSERVATION FUND

The Resource Conservation Fund provides for the development and implementation of resource conservation and protection programs. These programs include recycling and waste reduction, water conservation, habitat and water quality protection, household hazardous waste reduction, and commute trip reduction. In addition, staff administers the solid waste and recycling collection contract for the City.

Resource Conservation Office (RCO)

The Resource Conservation Office (RCO), a division of the *Public Works Engineering Department*, provides for the development and implementation of resource conservation and protection programs and administers the solid waste and recycling collection contract for the City. Sustainability is a key City Initiative. The RCO is responsible for, ensuring the initiative's continued development and implementation.

2011 Work Plan Focus

- ☞ Complete installation of *electric vehicle charging stations* at 5-7 pilot locations in the City.
- ☞ *Grand opening of zHome*, including a significant education, training and promotion effort for residents, home builders, design professionals, local government officials, realtors, students, local businesses and others along with key project partners.
- ☞ Prepare and manage *procurement of updated City-wide solid waste collection services* for the City, including a rate study, RFP and contract negotiation.
- ☞ Support local business implementation of *phase 2 of the food packaging ordinance*, with mandatory provisions in effect in May 2011.
- ☞ Develop a *Sustainable Energy Plan* for the City, including approaches for increasing adoption of energy efficiency and renewable energy strategies.
- ☞ Continue the *Community Sustainability Film Series*, educating residents on sustainability issues as through film, expert panels, presentations, connections to resources and other avenues.
- ☞ Complete the installation of *LED streetlight retrofits* in the downtown Issaquah area and establish monitoring and evaluation.
- ☞ Completion of the *Maple Street Fire Station* including sustainable building elements and building certification.
- ☞ Support the development of a *Sustainability for Business* roundtable to support local business sustainability strategies and implementation.
- ☞ Complete the *Storm drain Button Project*, completing installation of over 5,000 storm drain markers and educating residents and businesses.

- ☞ Obtain *Evergreen Fleet Certification of the City vehicle fleet* in partnership with Public Works Operations.
- ☞ Support adoption of updates to an *Electric Vehicle Model Ordinance*, encouraging infrastructure planning, development and expansion within the City.
- ☞ Development of a *Sustainability Action Plan* for the City outlining specific goals and near term sustainability actions for implementation.

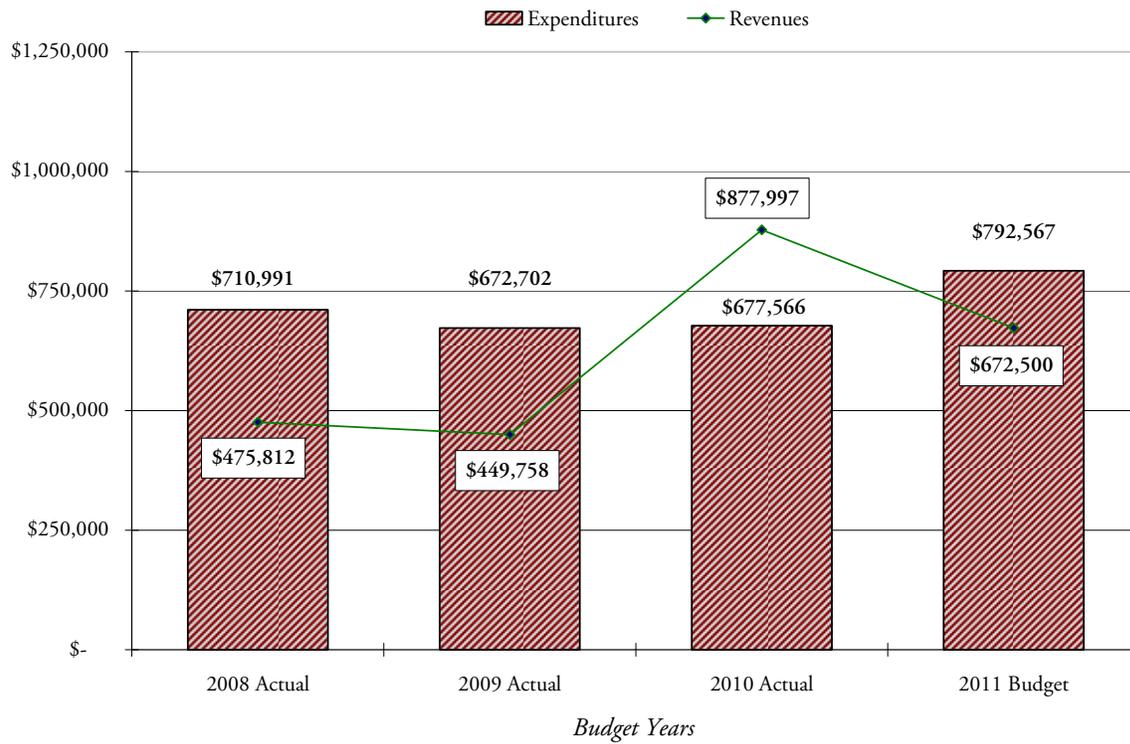
Revenue Comparisons

Resource Conservation Fund	2009 Actual	2010 Budget	2010 Actual	2011 Budget
Beginning Fund Balance	\$ 271,184	\$ 63,989	\$ 48,240	\$ 330,626
Contract Fees	-	-	1,057	-
Administrative Fees	161,160	232,450	167,183	178,000
Shared Profits	-	-	-	-
Grants - General	77,038	85,000	142,543	165,000
Investment Interest	1,116	3,000	132	500
Miscellaneous	3,694	50,000	295,332	88,000
Transfer-in from Street	30,750	30,750	30,750	-
Transfer-in from Sewer	-	45,000	45,000	45,000
Transfer-in from Water/Storm	176,000	196,000	196,000	196,000
Total Fund Revenue	\$ 720,942	\$ 706,189	\$ 926,237	\$ 1,003,126

Expenditure Comparisons

Resource Conservation Fund	2009 Actual	2010 Budget	2010 Actual	2011 Budget
Salaries	\$ 389,520	\$ 360,307	\$ 365,241	\$ 385,010
Overtime	-	-	-	-
Benefits	140,791	144,123	125,774	145,600
Supplies	42,213	27,900	44,519	21,041
Professional Services	93,776	85,000	131,412	200,316
Polystyrene Food Packaging Ban	-	56,450	-	10,000
Other Services & Charges	6,402	14,050	10,620	30,600
Ending Fund Balance	48,240	18,359	248,671	210,559
Total Fund Expenditures	\$ 720,942	\$ 706,189	\$ 926,237	\$ 1,003,126

Resource Conservation Office Annual Budget Comparisons



Revenues:

2008 Actual	2009 Actual	2010 Actual	2011 Budget
\$475,812	\$449,758	\$877,997	\$672,500

CABLE TV FUND

This fund has been set up in 1997 to separately account for transactions associated with the City's government communications channel, Cable TV franchise related activities, and the Cable TV commission.

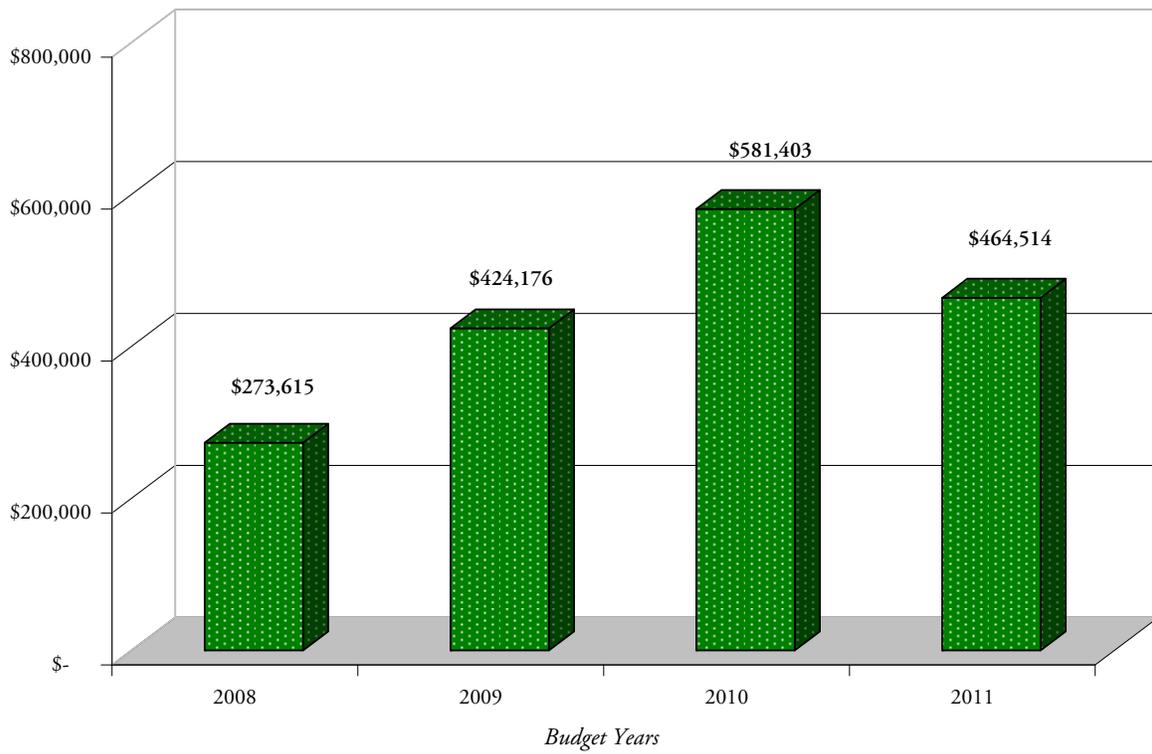
Revenue Comparisons

Cable TV Fund	2009 Actual	2010 Budget	2010 Actual	2011 Budget
Beginning Fund Balance	\$ 273,615	\$ 421,200	\$ 424,176	\$ 503,976
Franchise Fees	397,017	395,000	412,029	410,000
Investment Interest	466	2,000	132	100
<i>Total Fund Revenue</i>	<u>\$ 671,098</u>	<u>\$ 818,200</u>	<u>\$ 836,337</u>	<u>\$ 914,076</u>

Expenditure Comparisons

Cable TV Fund	2009 Actual	2010 Budget	2010 Actual	2011 Budget
Salaries	\$ 91,255	\$ 94,546	\$ 88,428	\$ 94,722
Benefits	30,114	32,599	30,266	33,340
Supplies & Equipment	8,687	7,500	4,731	7,500
Professional Services	7,215	41,500	10,341	41,500
Other Services & Charges	1,651	6,500	1,168	6,500
Capital Equipment	-	60,000	-	-
Equipment Replacement	12,000	12,000	12,000	20,000
Transfer to General Fund	96,000	108,000	108,000	246,000
Ending Fund Balance	424,176	455,555	581,403	464,514
<i>Total Fund Expenditures</i>	<u>\$ 671,098</u>	<u>\$ 818,200</u>	<u>\$ 836,337</u>	<u>\$ 914,076</u>

Cable TV Fund Ending Fund Balance Comparison



LODGING TAX FUND

This fund was created in 1998 to account for transactions associated with the City's share of the hotel/motel tax. The City of Issaquah's 1% tax is currently collected by two motels and one bed and breakfast inn. Per state law, proceeds received from this tax can only be used to pay all or any part of the cost of tourism promotion, acquisition of tourism-related facilities, or the operation of tourism related facilities.

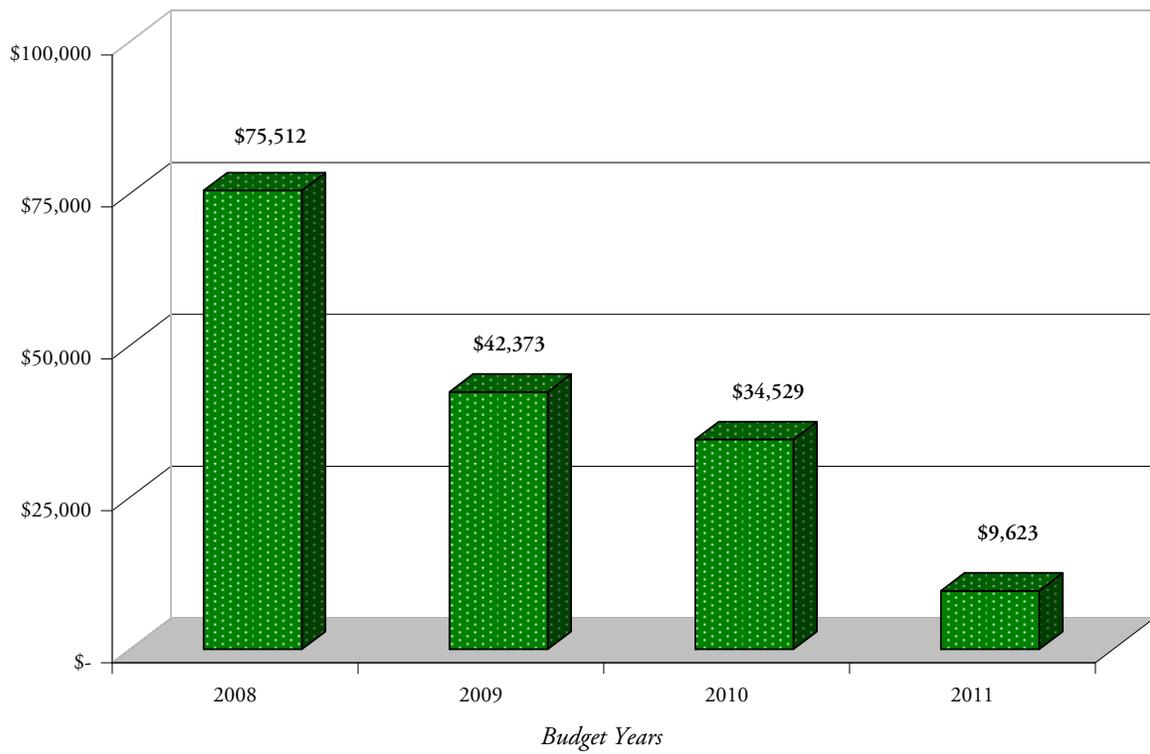
Revenue Comparisons

Lodging Tax Fund	2009 Actual	2010 Budget	2010 Actual	2011 Budget
Beginning Fund Balance	\$ 75,512	\$ 25,084	\$ 42,373	\$ 19,623
Hotel-Motel Lodging Tax	92,290	100,000	91,906	85,000
Transfer in from General Fund	-	-	-	-
<i>Total Fund Revenue</i>	<u>\$ 167,802</u>	<u>\$ 125,084</u>	<u>\$ 134,279</u>	<u>\$ 104,623</u>

Expenditure Comparisons

Lodging Tax Fund	2009 Actual	2010 Budget	2010 Actual	2011 Budget
Issaquah's Visitor's Info Center	\$ 49,429	\$ 45,750	\$ 45,750	\$ 68,000
Outside Seattle	20,000	-	-	-
Historical Society/Trolley	-	16,000	5,000	-
Chamber of Commerce Events	24,000	19,000	19,000	-
Printing & Distributing Brochures	20,000	10,000	10,000	-
Issaquah Visitor Center Web Site Development	10,000	15,000	15,000	5,000
FISH Docent Program	-	5,000	5,000	5,000
Salmon Days Promotion	-	-	-	8,500
Village Theater - Regional Marketing	-	-	-	6,500
Downtown Issaquah District Assoc. Car Event	-	-	-	2,000
Bicycle Maps	2,000	-	-	-
Ending Fund Balance	42,373	14,334	34,529	9,623
<i>Total Fund Expenditures</i>	<u>\$ 167,802</u>	<u>\$ 125,084</u>	<u>\$ 134,279</u>	<u>\$ 104,623</u>

Lodging Tax Fund Ending Fund Balance Comparison



*Debt Service
Funds*



DEBT SERVICE FUNDS OVERVIEW

Debt Service Funds are established to account for the accumulation of resources and the payment of general long-term debt principal and interest.

Information on anticipated 2011 revenue and itemized expenditures for each issue are detailed on the following pages.

GENERAL OBLIGATION BOND SUMMARY

The City of Issaquah accounts for all general obligation bond issues under two control funds: one for unlimited G.O. Bonds (voted-in) and one for limited G.O. Bonds (non-voted). The general obligation issues with bonds payable as of December 31, 2010, are listed below. Issues voted in by the residents of Issaquah are being paid through an excess property tax levy.¹²³⁴

Name	Date of Issue	Issued Amount	Average Coupon Interest	Date of Final Maturity	12/31/2010 Outstanding Bond Balance
<i>Voted-In Debt:</i>					
Senior Center	12/1/2001	\$ 1,500,000	4.42	12/1/2021	\$ 985,000
ITS/Police Refunding ¹	12/1/2005	\$ 4,745,000	4.34	12/1/2025	3,095,000
Parks	12/1/2006	\$ 6,250,000	3.91	12/1/2026	5,340,000
Fire Station #72	12/1/2009	\$ 4,500,000	3.64	12/1/2029	<u>4,345,000</u>
<i>Total Voted-In Debt</i>					\$ 13,765,000
<i>Non-Voted Debt (Councilmanic):</i>					
Police Station/Misc.	12/15/2000	\$ 2,660,000	5.00	1/1/2011	125,000
Fire Station, Property	12/1/2001	\$ 10,100,000	4.38	12/1/2011	470,000
Highlands Park Facilities	12/1/2004	\$ 3,820,000	4.14	12/1/2024	2,960,000
Police/Barn Refunding ²	12/1/2006	\$ 3,485,000	4.05	1/1/2021	3,010,000
Police Station Refunding ³	1/1/2007	\$ 5,100,000	3.98	1/1/2019	4,625,000
Bolliger Property	2/17/2009	\$ 2,780,000	3.90	12/1/2028	2,600,000
Fire Station, Property ⁴	12/1/2009	\$ 6,355,000	3.80	12/1/2021	<u>6,295,000</u>
<i>Total Non-Voted Debt</i>					\$ 20,085,000
<i>Total Debt</i>					<u>\$ 33,850,000</u>

A more detailed breakout of the bond purpose can be found in the budget section Supplemental Schedules, page 8 (*i.e.* Section 9-8).

¹ Refunding Bond

² Joint refunding of remaining 1997 and 2000 limited G.O. Bonds

³ Refunding of remaining 1999 Limited G.O. Bonds

⁴ Refunding of remaining 2001 Limited G.O. Bonds

UNLIMITED DEBT SERVICE FUND (Voted-In)

Revenues

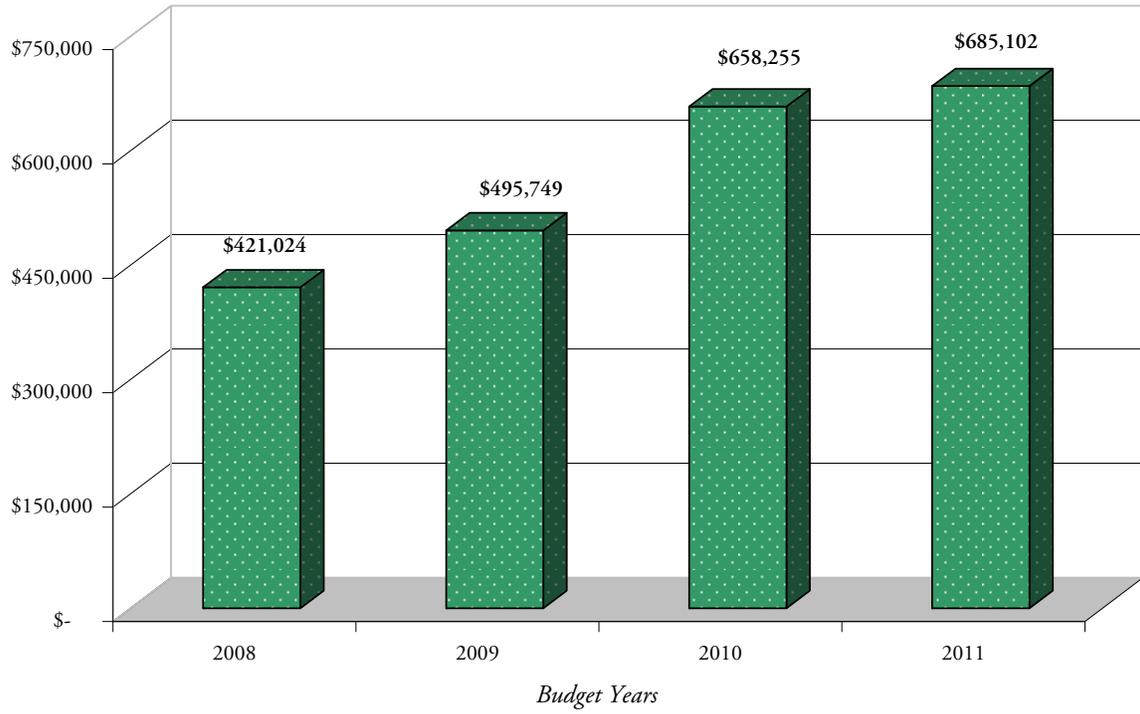
Unlimited Debt Service Fund (Voted-In) Revenue		2011 Budget
Beginning Fund Balance January 1, 2011		\$ 647,952
<i>Property Taxes:</i>		
2001 Senior Center	\$ 123,000	
2005 Street ITS/Police Refunding	520,000	
2006 Park Bond	470,000	
2009 Fire Station #72	335,000	
<i>Total Taxes</i>		1,448,000
Interest Rebate ¹		53,193
Investment Interest		1,000
<i>Total Fund Revenue</i>		<u>\$ 2,150,145</u>

Expenditures

Unlimited Debt Service Fund (Voted-In) Expenditures		2011 Budget
<i>Long Term Debt - Principal</i>		
2001 Senior Center	\$ 70,000	
2005 Street ITS/Police Station Refunding	375,000	
2006 Park Bond	245,000	
2009 Fire Station #72 (Tax Exempt Bonds)	165,000	
<i>Total Principal</i>		\$ 855,000
<i>Long Term Debt - Interest</i>		
2001 Senior Center	\$ 50,105	
2005 Street ITS/Police Station Refunding	141,470	
2006 Park Bond	209,025	
2009 Fire Station #72 (Tax Exempt Bonds)	57,463	
2009 Fire Station #72 (Taxable BABs)	151,980	
<i>Total Interest</i>		610,043
<i>Total Voted-In Long Term Debt</i>		\$ 1,465,043
Estimated Ending Fund Balance December 31, 2011		685,102
<i>Total Fund Expenditures</i>		<u>\$ 2,150,145</u>

¹ Interest refunded to the City on the Fire Station Build America Bonds. Refund equals 35% of the interest paid on these taxable bonds.

Ending Fund Balance Comparison



LIMITED DEBT SERVICE FUND (Non-Voted)

Revenues

Limited Debt Service Fund (Non-Voted) Revenue	2011 Budget
Beginning Fund Balance January 1, 2011	\$ 14,052
Transfer-in (Capital Improvement Fund)	2,271,744
<i>Total Fund Revenue</i>	<u>\$ 2,285,796</u>

Expenditures

Limited Debt Service Fund (Non-Voted) Expenditures		2011 Budget
<i>Long Term Debt - Principal</i>		
2000 Police Station/Miscellaneous	\$ 125,000	
2001 Fire Station/Miscellaneous	470,000	
2004 Highlands Park Facilities	160,000	
2006 Police/Barn Refunding	170,000	
2007 Police Station Refunding	435,000	
2009 Bolliger Property	110,000	
2009 Fire Station/Misc. Refunding	45,000	
<i>Total Principal</i>		
<i>Long Term Debt - Interest</i>		
2000 Police Station/Miscellaneous	\$ 3,125	
2001 Fire Station/Miscellaneous	20,680	
2004 Highlands Park Facilities	123,619	
2006 Police/Barn Refunding	119,700	
2007 Police Station Refunding	174,688	
2009 Bolliger Property	99,015	
2009 Fire Station/Misc. Refunding	229,963	
<i>Total Interest</i>		
<i>Total Non-Voted Long Term Debt</i>		<u>\$ 2,285,790</u>
Estimated Ending Fund Balance December 31, 2011		<u>6</u>
<i>Total Fund Expenditures</i>		<u>\$ 2,285,796</u>

L.I.D. DEBT SERVICE FUND

Revenues

L.I.D. Debt Service Fund Revenue		2011 Budget
Beginning Fund Balance January 1, 2011		\$ -
<i>Assessment Interest:</i>		
L.I.D. #23	\$ 50,173	
L.I.D. #24	<u>118,250</u>	
<i>Total Interest</i>		168,423
<i>Assessment Principal:</i>		
L.I.D. #23	\$ 130,318	
L.I.D. #24	<u>215,000</u>	
<i>Total Principal</i>		<u>345,318</u>
<i>Total Fund Revenue</i>		<u><u>\$ 513,741</u></u>

Expenditures

L.I.D. Debt Service Fund Expenditures		2011 Budget
<i>Long Term Debt - Principal</i>		
L.I.D. #23	\$ 130,000	
L.I.D. #24	<u>225,000</u>	
<i>Total Principal</i>		<u>\$ 355,000</u>
<i>Long Term Debt - Interest</i>		
L.I.D. #23	\$ 45,612	
L.I.D. #24	<u>107,500</u>	
<i>Total Interest</i>		<u>153,112</u>
<i>Total L.I.D. Debt Service Long Term Debt</i>		<u>\$ 508,112</u>
Estimated Ending Fund Balance December 31, 2011		<u>5,629</u>
<i>Total Fund Expenditures</i>		<u><u>\$ 513,741</u></u>

L.I.D. Bond Summary

Name	Issue Date	Issue Amount	Average Coupon Interest	Date of Final Maturity	12/31/10 Outstanding Bond Balance
L.I.D. #23 – Mall Street Sidewalk Improvements	12/31/09	\$977,390	5.5%	2024	\$910,000
L.I.D. #24 – Traffic Roundabout at E. Lake Sammamish Parkway and SE 43 rd Way	2011	\$2,300,000 (estimate)		2031	----

L. I. D. GUARANTY FUND

This fund was created and is maintained to guarantee the redemption of L.I.D. bonds should any assessments default. The fund should maintain a minimum balance of 5% of outstanding L.I.D. bonds. Sources of revenue include interest, surplus remaining in any L.I.D. fund after all obligations have been met, and taxes levied in order to maintain the necessary reserve balance.

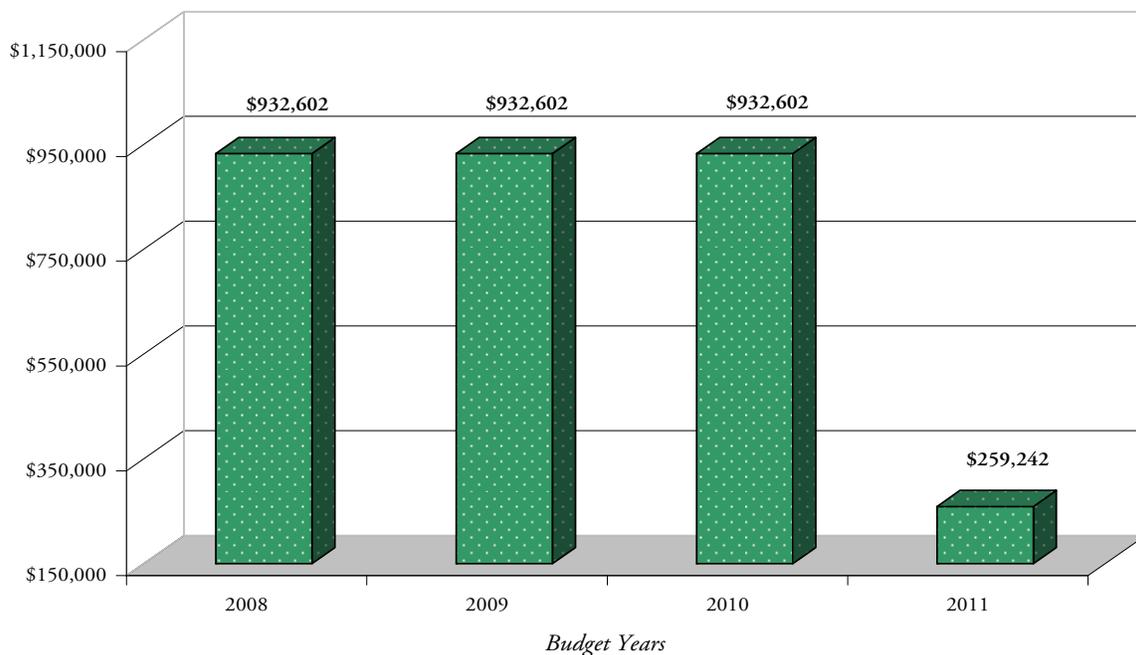
Revenues

L.I.D. Guaranty Fund Revenue	2011 Budget
Beginning Fund Balance January 1, 2011	\$ 932,602
Transfer-in from L.I.D. Construction Fund	<u>26,640</u>
<i>Total Fund Revenue</i>	<u><u>\$ 959,242</u></u>

Expenditures

L.I.D. Guaranty Fund Expenditures	2011 Budget
Transfer of Excess Funds to General Fund	\$ 700,000
Ending Fund Balance	<u>259,242</u>
<i>Total Fund Expenditures</i>	<u><u>\$ 959,242</u></u>

Ending Fund Balance Comparison



ARBITRAGE REBATE FUND

This fund was established to build up reserves to rebate the United States Treasury Department for interest earned in excess of the maximum yield rate set for each bond issue.

Revenues

Arbitrage Rebate Fund Revenue	2011 Budget
Beginning Fund Balance January 1, 2011	\$ 62,162
Investment Interest	<u>100</u>
<i>Total Fund Revenue</i>	<u>\$ 62,262</u>

Expenditures¹

Arbitrage Rebate Fund Expenditures	2011 Budget
Arbitrage Rebate	\$ -
Ending Fund Balance ¹	<u>62,262</u>
<i>Total Fund Expenditures</i>	<u>\$ 62,262</u>

¹ The above amount being withheld is associated with the 2006 Park Bond.

*Capital Project
Funds*



CAPITAL PROJECT FUNDS OVERVIEW

Capital Project Funds account for the receipt and disbursement of resources designated for Capital Facilities, improvements, or equipment, other than those financed by Enterprise Funds (water, sewer, and stormwater).

Capital Project Funds account for the receipt and disbursement of resources designated for Capital Facilities, improvements, or equipment, other than those financed by Enterprise Funds (water, sewer, and stormwater).

The City of Issaquah currently has the following active Capital Project Funds:

- § Capital Improvement Fund
- § Mitigation Fund
- § L.I.D. #23 Construction Fund
- § L.I.D. #24 Construction Fund
- § Street Improvement Fund
- § Newport Way Construction Fund
- § Centralized ITS Traffic Signal System Fund
- § Transit Center Fire Station #72 Construction Fund
- § Highlands Park Facilities Fund
- § 2006 Park Bond Fund

Each fund is discussed individually on the following pages.

CAPITAL IMPROVEMENT FUND

The Capital Improvement Fund was created to account for major City Capital Improvement Projects not budgeted under specific funds. Primary revenue sources are the one-quarter percent excise tax on real estate sales and the portion of sales tax (25%) dedicated to capital improvements by Council policy. Excise tax proceeds are to be used solely for financing capital projects specified in a Capital Improvement Plan and such funds are intended to be in addition to other funds that may be reasonably available for such capital projects.

Revenue Comparisons

Capital Improvement Fund	2009 Actual	2010 Budget	2010 Actual	2011 Budget
Beginning Fund Balance	\$ 2,041,584	\$ 176,346	\$ 679,089	\$ 493,472
Local Retail Sales Tax (25%)	2,207,657	2,214,464	2,422,924	2,357,143
Streamlined Mitigation	227,778	214,000	197,026	143,000
Real Estate Excise Tax	801,876	800,000	767,128	850,000
Investment Interest	3,693	5,000	527	1,000
Alexander House Rental	17,268	17,268	17,268	17,268
Office Space Rental	67,223	64,516	58,639	69,516
Other Rental Income	70,853	77,600	66,365	68,616
Xfer-in From General Fund	-	-	-	-
Interfund Loan Proceeds	-	-	-	-
Sale of Fixed Assets	-	-	-	-
Interfund Loan Interest	-	-	-	-
Grant Proceeds/Contributions	<u>179,251</u>	<u>72,165</u>	<u>86,475</u>	<u>60,000</u>
<i>Total Fund Revenue</i>	<u>\$ 5,617,183</u>	<u>\$ 3,641,359</u>	<u>\$ 4,295,441</u>	<u>\$ 4,060,015</u>

Expenditure Comparisons

Capital Improvement Fund	2009 Actual	2010 Budget	2010 Actual	2011 Budget
Street Maintenance Program	\$ 485,166	\$ -	\$ 1,200	\$ 200,000
Other Services & Charges	430,408	255,000	225,947	165,000
Equipment (New Employees)	2,072	-	-	-
Minor Equipment (EOC)	2,445	5,000	3,838	5,000
Vehicle Replacement Charges	450,000	100,008	100,008	492,000
Interfund Rental - City Shop	320,000	320,000	320,000	264,000
Operating Xfer - Debt Service	2,515,928	2,645,993	2,645,993	2,271,744
Operating Xfer - Equipment Replacement	-	-	-	-
Operating Xfer - Municipal Art Fund	-	-	600	-
Capital Projects/Equipment	447,576	12,165	12,290	-
Interfund Loan Payment	250,000	250,000	250,000	250,000
Interfund Loan Interest	34,499	31,220	33,250	20,000
Ending Fund Balance	<u>679,089</u>	<u>21,973</u>	<u>702,315</u>	<u>392,271</u>
Total Fund Expenditures	<u>\$ 5,617,183</u>	<u>\$ 3,641,359</u>	<u>\$ 4,295,441</u>	<u>\$ 4,060,015</u>

Street Maintenance Program

Repair and overlay program for local access streets \$200,000

Other Services and Charges

Central Issaquah Subarea Plan.....\$140,000

IT Disaster Recovery Plan 25,000

Total Other Services and Charges \$165,000

Vehicle Replacement Charge

Charges from the Equipment Rental Fund to build up reserves for
the replacement of vehicles and other major equipment \$492,000

Operating Transfer (Debt)

Transfer to the Debt Service Fund to cover Councilmanic Debt \$2,271,744

MITIGATION FUND

The Mitigation Fund accounts for revenues received from outside sources (e.g., developers) for the express purpose of expending on a specific capital item/project, in the Police, Fire Control, and Parks and General Services area.

Revenue Comparisons

Mitigation Fund	2009 Actual	2010 Budget	2010 Actual	2011 Budget
Beginning Fund Balance	\$ 1,216,070	\$ 3,367,070	\$ 3,239,987	\$ 2,568,700
Miscellaneous Donations	2,668,497	56,371	354,003	-
Grants	10,000	-	-	10,500
Investment Interest	3,616	7,000	1,054	1,200
<i>Total Fund Revenue</i>	<u>\$ 3,898,183</u>	<u>\$ 3,430,441</u>	<u>\$ 3,595,044</u>	<u>\$ 2,580,400</u>

Expenditure Comparisons

Mitigation Fund	2009 Actual	2010 Budget	2010 Actual	2011 Budget
Police	\$ 28,216	\$ 84,800	\$ 60,000	\$ 77,000
Fire	-	-	-	138,500
Parks	29,980	75,000	56,371	-
General Services	-	9,500	9,232	103,200
Critical Areas	-	-	-	-
Transfer to Fire Station #72	150,000	-	-	-
Transfer to Street Improvement Fund	200,000	700,000	700,000	120,000
Transfer to Park Bond Fund	-	-	-	200,000
Affordable Housing (ARCH)	250,000	150,000	150,000	-
Human Services Campus	-	35,000	35,000	-
Ending Fund Balance	3,239,987	2,376,141	2,584,441	1,941,700
<i>Total Fund Expenditures</i>	<u>\$ 3,898,183</u>	<u>\$ 3,430,441</u>	<u>\$ 3,595,044</u>	<u>\$ 2,580,400</u>

Expenditure Detail

Mitigation Fund Expenditure Detail		2011 Budget
<i>Police</i>		
911 Center Fire Suppression System	\$ 21,000	
Simplex Security System	26,000	
Spillman SECTOR Interface (2010 carryover)	<u>30,000</u>	
<i>Total Police Mitigation Fund Expenditures</i>		\$ 77,000
<i>Fire</i>		
Headquarters Modifications for Fire Prevention Staff	\$ 113,500	
Stortz Fittings on Fire Hydrants	<u>25,000</u>	
<i>Total Fire Mitigation Fund Expenditures</i>		138,500
<i>General</i>		
Building Department Permit Plan Software	\$ 65,000	
Emergency Operation Center Ham Radio Gear	12,200	
Emergency Communications Equipment	<u>26,000</u>	
<i>Total General Mitigation Fund Expenditures</i>		<u>103,200</u>
<i>Total Mitigation Fund Expenditures</i>		<u>\$ 318,700</u>

Transfer to Street Improvement Fund

Funds for the construction of the I-90 undercrossing road. \$120,000

Transfer to Park Bond Fund

Development of Cybil-Madeline Park..... \$200,000

L.I.D. #23 CONSTRUCTION FUND

Mall Street Sidewalk Local Improvement District #23. Construction of sidewalks on both sides of NW Mall Street between 17th Avenue NW and 12th Avenue NW.

Revenue Comparisons

L.I.D. #23 Construction Fund	2009 Actual	2010 Budget	2010 Actual	2011 Budget
Beginning Fund Balance	\$ 15,028	\$ -	\$ -	\$ 26,641
Investment Interest	-	-	-	-
Assessments	-	-	-	-
Interfund Loan Received	330,000	-	-	-
Bond Proceeds	<u>977,390</u>	<u>-</u>	<u>-</u>	<u>-</u>
<i>Total Fund Revenue</i>	<u>\$ 1,322,418</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 26,641</u>

Expenditure Comparisons

L.I.D. #23 Construction Fund	2009 Actual	2010 Budget	2010 Actual	2011 Budget
L.I.D. #23 Improvements	\$ 305,247	\$ -	\$ -	\$ -
Interfund Loan Repayment	930,000	-	-	-
Interfund Loan Interest	38,725	-	-	-
Bond Issuance Costs	21,805	-	-	-
Transfer to LID Guaranty Fund	-	-	-	26,641
Ending Fund Balance	<u>26,641</u>	<u>-</u>	<u>-</u>	<u>-</u>
<i>Total Fund Expenditures</i>	<u>\$ 1,322,418</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 26,641</u>

L.I.D. #24 CONSTRUCTION FUND

Local Improvement District #24 will provide improvements to the tee intersection of E. Lake Sammamish Parkway SE and SE 43rd Way. The work consists of removing the existing traffic control signal and replacing it with a multi-lane roundabout with curbs, gutters and sidewalks, trail connection, storm drainage, utility adjustments, landscape, irrigation and street lights.

Revenue Comparisons

L.I.D. #24 Construction Fund	2009 Actual	2010 Budget	2010 Actual	2011 Budget
Beginning Fund Balance	\$ -	\$ 666,000	\$ 72,351	\$ -
Assessments	-	-	-	-
Bond Anticipation Note	-	-	-	-
Interfund Loan Received	1,800,000	-	500,000	-
Bond Proceeds	-	1,700,000	-	-
<i>Total Fund Revenue</i>	<u>\$ 1,800,000</u>	<u>\$ 2,366,000</u>	<u>\$ 572,351</u>	<u>\$ -</u>

Expenditure Comparisons

L.I.D. #24 Construction Fund	2009 Actual	2010 Budget	2010 Actual	2011 Budget
L.I.D. #24 Improvements	\$ 1,708,893	\$ 595,000	\$ 398,416	\$ -
Bond Anticipation Note Repayment	-	-	-	-
Bond Anticipation Note Interest	-	-	-	-
Intefund Loan Repayment	-	1,700,000	-	-
Intefund Loan Interest	18,756	1,000	81,622	-
Bond Issuance Costs	-	70,000	-	-
Ending Fund Balance	72,351	-	92,313	-
<i>Total Fund Expenditures</i>	<u>\$ 1,800,000</u>	<u>\$ 2,366,000</u>	<u>\$ 572,351</u>	<u>\$ -</u>

STREET IMPROVEMENT FUND

The Street Improvement Fund was established in 1991 to account for revenues received from the additional one-fourth percentage Real Estate Excise Tax, which was authorized by the 1990 Growth Management Act. Proceeds from this additional real estate tax are to be used solely for financing capital projects specified in a capital facilities plan, and are intended to be in addition to other funds that may be reasonably available for such capital projects. By City Ordinance, these funds are restricted to Street Projects.

2011 Work Plan Focus

- ☐ Construct SR 900 non-motorized crossing of I-90.
- ☐ Continue implementation of complete streets policy through permitting and capital improvements to improve mobility within the City.
- ☐ Complete the design of Newport Way between Sunset Way and Maple Street and continue applying for grants to fund the project.
- ☐ Complete trolley project restoration work.
- ☐ Perform engineering design work of needed repairs to Black Nugget Retaining Wall.
- ☐ Begin design engineering and environmental work for safety improvements along NW Gilman Boulevard.
- ☐ Complete design of traffic signal at 2nd Avenue SE and East Sunset Way.

City Goal #8: Transportation

- ☐ Continue with the next phase of North Issaquah LID for Roadway Network Improvements north of I-90 with the goal of completing formation of the LID by end of 2011.

Revenue Comparisons

Street Improvement Fund	2009 Actual	2010 Budget	2010 Actual	2011 Budget
Beginning Fund Balance	\$ 4,600,168	\$ 4,540,805	\$ 5,311,068	\$ 3,366,131
Real Estate Excise Tax	801,876	800,000	767,128	850,000
Investment Interest	4,030	7,000	1,317	1,000
Bond Proceeds	-	-	-	-
Grants/Contributions/Misc.	1,210,149	5,784,516	422,431	2,385,000
Transfer-in - Mitigation Fund	200,000	700,000	700,000	120,000
Transfer-in - Newport Way Fund	576,137	-	-	-
Transfer-in - Street Fund	-	-	-	30,750
Total Fund Revenue	\$ 7,392,360	\$ 11,832,321	\$ 7,201,944	\$ 6,722,131

Grants/Contributions

Street Improvement Fund Grants/Contributions Detail		2011 Total
WSDOT SR900 Trail	\$ 1,850,000	
Contribution (Costco)	300,000	
WSDOT Trolley	235,000	
Total Street Improvement Grants and Contributions		\$ 2,385,000

Expenditure Comparisons

Street Improvement Fund	2009 Actual	2010 Budget	2010 Actual	2011 Budget
Street Projects	\$ 2,081,292	\$ 10,269,516	\$ 6,441,781	\$ 4,522,450
Interfund Loan Repayment	-	-	-	-
Interfund Loan Interest	-	-	-	-
Transfer to Newport Way	-	136,000	136,000	250,000
Ending Fund Balance	5,311,068	1,426,805	624,163	1,980,431
Total Fund Expenditures	\$ 7,392,360	\$ 11,832,321	\$ 7,201,944	\$ 6,752,881

Street Improvement Capital Projects¹²

Street Improvement Fund Projects	
SR-900 Trail ¹	\$ 2,139,000
North Issaquah LID #25	500,000
I-90 Undercrossing	380,000
North Spar Road ²	350,000
Street Overlay Program	330,750
Trolley Project ¹	235,000
Complete Streets Program	200,000
Black Nugget Road Retaining Wall	200,000
Three Trails Intersection Crossing	100,000
Light Pole Replacement	30,000
Traffic Signal Loops	20,200
Traffic Calming Program	16,000
SE 56th Guard Rail	14,000
Railroad Crossing Improvements	<u>7,500</u>
Total Street Improvement Capital Projects	<u><u>\$ 4,522,450</u></u>

¹ Contingent on Grants.

² North Spar Road related payment is the 9th annual payment to King County for the City's share of the Highlands North Spar Road construction cost. As of 12/31/10, \$4,200,000 will remain outstanding. Per the Interlocal Agreement, no interest is charged.

Major Project Descriptions

**CITY OF ISSAQUAH
2011-2016 CAPITAL IMPROVEMENT PLAN**

PROJECT/EQUIPMENT TITLE:		SR 900 Pedestrian/Non-Motorized Improvement	
LOCATION:		Between I-90 Eastbound Ramp & 12th Avenue NW/NW Sammamish Road	
DESCRIPTION: Provide 12 ft. wide non-motorized crossing along SR900 from the south side of the SR-900 interchange to 12th Ave NW intersection. This is planned as a structural addition to the SR-900 bridge over I-90 and an over-crossing of the westbound I-90 on ramp.			
JUSTIFICATION & SUSTAINABILITY BENEFITS: This project will provide for a safe crossing of I-90 and extend the non-motorized boardwalk trail from the Eastbound Off-ramp to NW Sammamish Road and connect with the Pickering Trail and Sammamish Trail system. Allows for people to use non-motorized facility thereby reducing fuel consumption and reducing fuel emission. The board walk will allow drainage through the drain between the boardwalk directly to the ditch below.			
PRIOR YEAR ACCOMPLISHMENTS (including 2010 estimate): Complete design, permitting, and obtain environmental compliance from agencies. Apply for additional grant money for construction. Advertise and award for construction and construct improvements.			
YEAR 2011 ANTICIPATED ACCOMPLISHMENT: Complete construction, including project acceptance and close out.			
	City Share of Cost	Non-City Share	Total Amount
Prior Years	\$ 450,690	\$ 208,003	\$ 658,693
2010 Budget	\$ 341,000	\$ 5,645,000	\$ 5,986,000
2010 Estimate	\$ 52,000	\$ 3,795,000	\$ 3,847,000
Year 2011	\$ 289,000	\$ 1,850,000	\$ 2,139,000
Year 2012	\$ -	\$ -	\$ -
Year 2013	\$ -	\$ -	\$ -
Year 2014	\$ -	\$ -	\$ -
Year 2015	\$ -	\$ -	\$ -
Year 2016	\$ -	\$ -	\$ -
Future Years	\$ -	\$ -	\$ -
Total Cost	\$ 791,690	\$ 5,853,003	\$ 6,644,693
City Revenue Source: Street Improvement Fund			
Non-City Source: STP(E), CMAQ, Sound Transit			
Submitted By: Gary Costa			
Department: PWE			
Date: Feb-10			
Priority: 10/20			Project #: t01707

**CITY OF ISSAQUAH
2011-2016 CAPITAL IMPROVEMENT PLAN**

PROJECT/EQUIPMENT TITLE:		North Issaquah Local Improvement District (LID)		
LOCATION:		North of I-90 between 17th Avenue NW and E Lake Sammamish Parkway		
DESCRIPTION:				
Perform feasibility analysis for a Local Improvement District (LID) for a new roadway and associated improvements in the North Issaquah area bounded approximately by East Lake Sammamish Pkwy, SE 56th St/NW Sammamish Rd, 17th Ave NW and I-90. The work will consist of Pre-Formation Feasibility and Pre-Formation through the Formation Hearing Phases of the LID. The Pre-Formation Feasibility will allow an early preliminary decision on forming an LID and the Pre-Formation through the Formation Hearing would hold a formal Hearing that creates the record that serves as the basis for the decision forming the LID.				
JUSTIFICATION & SUSTAINABILITY BENEFITS:				
The justification for this work is to determine whether a LID should be formed and identification of the improvements that are necessary.				
PRIOR YEAR ACCOMPLISHMENTS (including 2010 estimate):				
To complete the Pre-Formation Feasibility Phase to determine if the LID should move forward. The work would include level of service analysis, road facility requirements, including number of lanes, ROW needed, intersection channelization and intersection control (signalization/roundabout), cost estimating, preliminary appraisal of ROW acquisition costs and an estimate of overall financial benefit to selected properties. A determination to move forward with the LID would be made.				
YEAR 2011 ANTICIPATED ACCOMPLISHMENT:				
If a positive direction is received to move forward and complete the Pre-Formation through the Formation Hearing work will include refining the preliminary project feasibility determination, updated cost estimates and cost of ROW with appraisals, and the formation process for forming the LID. This also includes development of special reports for environmental review and 30% preliminary design. NOTE: No costs shown beyond 2011 until decision made on district formation and the limits and extent of improvements to be included can be estimated.				
	City Share of Cost	Non-City Share	Total Amount	City Revenue Source:
Prior Years	\$ -	\$ -	\$ -	Street Improvement Fund
2010 Budget	\$ -	\$ -	\$ -	Non-City Source:
2010 Estimate	\$ 31,868	\$ 31,868	\$ 63,736	None
Year 2011	\$ 500,000	\$ -	\$ 500,000	
Year 2012	\$ -	\$ -	\$ -	Submitted By:
Year 2013	\$ -	\$ -	\$ -	Gary Costa
Year 2014	\$ -	\$ -	\$ -	Department:
Year 2015	\$ -	\$ -	\$ -	PWE
Year 2016	\$ -	\$ -	\$ -	Date: Feb-10
Future Years	\$ -	\$ -	\$ -	Priority:
Total Cost	\$ 531,868	\$ 31,868	\$ 563,736	T - 13
				Project #: t03610

CITY OF ISSAQUAH 2011-2016 CAPITAL IMPROVEMENT PLAN

PROJECT/EQUIPMENT TITLE:		I-90 Undercrossing Improvements			
LOCATION:		West of & Parallel to Front Street/E Lake Sammamish Parkway between Gilman Boulevard & SE 56th Street			
DESCRIPTION:					
<p>New crossing of I-90 at the existing undercrossing structure. The corridor will extend north from existing signalized intersection at NW Gilman Blvd. and Post Office entrance then along the old railroad right-of-way crossing under I-90 and intersecting with SE 62nd Street. Continues along 221st St from SE 62nd to SE 56th St and along SE 62nd St to E. Lake Sammamish Parkway. Design and construction includes a two lane roadway with left turn pockets/lane where needed, curb and gutter. Non-motorized transportation is being coordinated with the project. Includes stormwater system for road with detention and treatment facilities.</p>					
JUSTIFICATION & SUSTAINABILITY BENEFITS:					
<p>Improve internal City traffic circulation between north and south Issaquah allowing more local traffic to avoid the SR 900 and Front St. interchanges to cross from one side of town to the other. This project will include low impact development/natural drainage practices such as pervious concrete pavement and a wet detention pond, and energy saving Light Emitting Diodes (LED) traffic signal.</p>					
PRIOR YEAR ACCOMPLISHMENTS (including 2010 estimate):					
<p>Completed final design changes and R/W Acquisition for Phases 1-3 and 4A. Constructed Phase 1 & 3 roadway from Gilman Blvd. to SE 62nd St. and Phase 4A roadway improvements (pvmt. only) along SE 62nd w/turn lanes from ELSP to 221st & span wired signal at 221st. Open rdwy and held ribbon cutting. Work with Admin. and Council to develop a funding package which may include a bond issuance to complete the balance of the project.</p>					
YEAR 2011 ANTICIPATED ACCOMPLISHMENT:					
<p>Complete wetland restoration, roadway planting, and ITS fiber which completes Phases 1 & 3.</p>					
	City Share of Cost	Non-City Share	Total Amount	City Revenue Source:	
Prior Years	\$ 3,026,612	\$ -	\$ 3,026,612	Street Improvement Fund	
2010 Budget	\$ 2,960,000	\$ -	\$ 2,960,000	Non-City Source: None	
2010 Estimate	\$ 2,120,000	\$ -	\$ 2,120,000		
Year 2011	\$ 380,000	\$ -	\$ 380,000		
Year 2012	\$ 1,030,000	\$ -	\$ 1,030,000	Submitted By: Gary Costa	
Year 2013	\$ 2,700,000	\$ -	\$ 2,700,000		
Year 2014	\$ -	\$ -	\$ -	Department: PWE	
Year 2015	\$ -	\$ -	\$ -		
Year 2016	\$ -	\$ -	\$ -		
Future Years	\$ -	\$ -	\$ -	Date: 02/01/10	
Total Cost	\$ 9,256,612	\$ -	\$ 9,256,612	Priority: 3/3	Project #: t00400

**CITY OF ISSAQUAH
2011-2016 CAPITAL IMPROVEMENT PLAN**

PROJECT/EQUIPMENT TITLE:		North SPAR Road			
LOCATION:		From Iss-Fall City Road/Pine Lake Road to Issaquah Highlands Drive			
DESCRIPTION: Payment to King County per the Interlocal Agreement for cost sharing in the construction of the NSPAR.					
JUSTIFICATION & SUSTAINABILITY BENEFITS: Interlocal Agreement for funding requires the payment.					
PRIOR YEAR ACCOMPLISHMENTS (including 2010 estimate): Continue payments to King County.					
YEAR 2011 ANTICIPATED ACCOMPLISHMENT: Payment of City's share. This will be payment number 8 of 20 equal payments under the Interlocal Agreement.					
	City Share of Cost	Non-City Share	Total Amount	City Revenue Source:	
Prior Years	\$ 2,468,553	\$ -	\$ 2,468,553	Street Improvement Fund	
2010 Budget	\$ 350,000	\$ -	\$ 350,000	Non-City Source: Developer Funds	
2010 Estimate	\$ 350,000	\$ -	\$ 350,000		
Year 2011	\$ 350,000	\$ -	\$ 350,000	Submitted By: Gary Costa	
Year 2012	\$ 350,000	\$ -	\$ 350,000		
Year 2013	\$ 350,000	\$ -	\$ 350,000		
Year 2014	\$ 350,000	\$ -	\$ 350,000	Department: PWE	
Year 2015	\$ 350,000	\$ -	\$ 350,000		
Year 2016	\$ 350,000	\$ -	\$ 350,000	Date: 02/01/10	
Future Years	\$ 3,500,000	\$ -	\$ 3,500,000	Priority:	Project #:
Total Cost	\$ 8,418,553	\$ -	\$ 8,418,553	2/2	t01006

CITY OF ISSAQUAH 2011-2016 CAPITAL IMPROVEMENT PLAN

PROJECT/EQUIPMENT TITLE:		Trolley Bridge Replacement			
LOCATION:		Over Issaquah Creek			
DESCRIPTION:					
<p>Project is in support of Issaquah Historical Society (IHS). The Lisbon trolley car would be restored by converting it to standard gauge for the current tracks, rebuild motors, electrical system, compressor, controllers, brakes, valves, gears and roof to ensure the car operates safely and comfortably. The railroad ties would be replaced where needed, joints adjusted and tightened, refurbish the bridge over the Issaquah Creek to replace any bad stringers. Work may include traffic signal modifications, signing, electrical light rail signaling, and removal of debris within the track crossings of the roadway.</p>					
JUSTIFICATION & SUSTAINABILITY BENEFITS:					
<p>AB 5911 was approved to make the City the Certified Acceptance Agency on behalf of the IHS for the purpose of managing their trolley and track restoration project funded with federal money. AB 5941 approved a financial agreement between the City and the IHS for the Issaquah Valley Trolley project stipulating the financial commitment for the IHS. The IHS desires to operate a railroad trolley car along these tracks as a means of promoting interest in the history of the City and in downtown Issaquah as a means of modeling efficient rail transit in small cities.</p>					
PRIOR YEAR ACCOMPLISHMENTS (including 2010 estimate):					
<p>AB 5911 and AB 5941 approved by City Council. Design and NEPA/SEPA Environmental Documentation completed. Track refurbishment completed. Begin refurbishment of trolley car.</p>					
YEAR 2011 ANTICIPATED ACCOMPLISHMENT:					
<p>Complete refurbishment of trolley car.</p>					
	City Share of Cost	Non-City Share	Total Amount	City Revenue Source:	
Prior Years	\$ -	\$ 16,874	\$ 16,874	Street Improvement Fund	
2010 Budget	\$ -	\$ 479,516	\$ 479,516	Non-City Source: None	
2010 Estimate	\$ -	\$ 254,042	\$ 254,042		
Year 2011	\$ -	\$ 235,000	\$ 235,000		
Year 2012	\$ -	\$ -	\$ -	Submitted By: Brandon Cole/Gary Costa	
Year 2013	\$ -	\$ -	\$ -		
Year 2014	\$ -	\$ -	\$ -	Department: PWE	
Year 2015	\$ -	\$ -	\$ -		
Year 2016	\$ -	\$ -	\$ -	Date: Feb-10	
Future Years	\$ -	\$ -	\$ -	Priority:	Project #:
Total Cost	\$ -	\$ 505,916	\$ 505,916	31/30	t03610

CITY OF ISSAQUAH 2011-2016 CAPITAL IMPROVEMENT PLAN

PROJECT/EQUIPMENT TITLE:		Complete Streets		
LOCATION:		City Wide		
DESCRIPTION:				
To include installation of Curb, Gutter, and Sidewalks, Sidewalk Repairs, Crosswalks including Markings and Signage, and Bike Lanes. This project also includes upgrading deficient Curb Ramps to meet ADA Standards at locations in need to serve the disabled where overlays of streets occur. This project consolidated three projects: 1) The Sidewalk Program; 2) Crosswalk AB5724; and the addition of enhanced bicycle lanes.				
JUSTIFICATION & SUSTAINABILITY BENEFITS:				
To improve safety of pedestrians, bicyclists and the disabled by incorporating the Complete Streets Program throughout the City. Where possible, to include low impact development/natural drainage practices, pervious pavements, Light Emitting Diodes (LED) street lights and any other reducing energy devices.				
PRIOR YEAR ACCOMPLISHMENTS (including 2010 estimate):				
Sidewalk Facility Improvements in 2009: 5th Ave NW. Sidewalk Facility Improvements in 2010: Sunset Way from Big Bear Place to Mt. Olympus Dr. and Holly Street from Newport Way to 5th Ave NW and possibly NE Alder St depending on bids. Crosswalk Improvements in 2010: SE 51st St and 220th Ave SE. Bicycle Facility Improvements in 2010: Wayfinding bicycle signing throughout the City.				
YEAR 2011 ANTICIPATED ACCOMPLISHMENT:				
Design and install new sidewalks and repairs to existing sidewalks at locations to be determined. Determine locations and install new crosswalks or improvements to existing crosswalk locations including upgrading existing curb ramps to ADA Standards where overlays are to occur; and identify, design and install bike lanes as approved by Council Transportation Committee.				
	City Share of Cost	Non-City Share	Total Amount	
Prior Years	Annual	Annual	Annual	City Revenue Source:
2010 Budget	\$ 574,000	\$ -	\$ 574,000	Street Improvement Fund
2010 Estimate	\$ 574,000	\$ -	\$ 574,000	Non-City Source:
Year 2011	\$ 200,000	\$ -	\$ 200,000	None
Year 2012	\$ 595,000	\$ -	\$ 595,000	Submitted By:
Year 2013	\$ 620,000	\$ -	\$ 620,000	Gary Costa
Year 2014	\$ 645,000	\$ -	\$ 645,000	Department:
Year 2015	\$ 670,000	\$ -	\$ 670,000	PWE
Year 2016	\$ 697,000	\$ -	\$ 697,000	Date: 02/01/10
Future Years	\$ -	\$ -	\$ -	Priority:
Total Cost	\$ 4,001,000	\$ -	\$ 4,001,000	5/5
				Project #: t02411

CITY OF ISSAQUAH 2011-2016 CAPITAL IMPROVEMENT PLAN

PROJECT/EQUIPMENT TITLE:		SE Black Nugget Rd - Retaining Wall Repair		
LOCATION:		SE Black Nugget Road, 1000' - 3000' East of E Lake Sammamish Parkway SE		
DESCRIPTION:				
<p>This was a King County permitted development project that constructed the 1,200lf retaining wall along SE Black Nugget Road. The wall has some 150 timbers that are dislodging, rot is prevalent, some piling is distorted from pressure, a fence along the top is failing, and the slope above shows signs of slippage. The lagging was not properly treated, was cut too short, much is too thin, and ends not treated. The 2010 study will show the integrity of the wall and provide guidance for future years actions.</p>				
JUSTIFICATION & SUSTAINABILITY BENEFITS:				
<p>This project was identified when the City received complaints of the fence falling over, lagging coming loose and springing from the soldier piling in several areas, and upslope instability. The justification for this work is the desire to keep the roadway open for traffic and minimize the risk of slope failure and major wall component failure.</p>				
PRIOR YEAR ACCOMPLISHMENTS (including 2010 estimate):				
<p>In Nov. 2008 staff made a preliminary assessment of the wall, and recommended that further study be done to evaluate the structural integrity. In 2009 staff expanded on the '08 study and made a detailed assessment uncovering several structural issues. 2010 incl. hiring a consult. to perform a structural eval., rev. plans, const. records, and staff reports and recom. a short and long term action plan such as repair, rehab, and/or replacement. Discuss w/ KCo. as the wall was built by developer under KC jurisdiction under an ILA post annexation and was not built per plan.</p>				
YEAR 2011 ANTICIPATED ACCOMPLISHMENT:				
<p>Hire a consultant to perform engineering for repair, rehabilitation, and/or replacement. Begin construction of urgent and/or permanent rehabilitation.</p>				
	City Share of Cost	Non-City Share	Total Amount	City Revenue Source:
Prior Years	\$ -	\$ -	\$ -	Street Improvement Fund
2010 Budget	\$ 30,000	\$ -	\$ 30,000	Non-City Source:
2010 Estimate	\$ 30,000	\$ -	\$ 30,000	
Year 2011	\$ 200,000	\$ -	\$ 200,000	None
Year 2012	\$ 200,000	\$ -	\$ 200,000	Submitted By:
Year 2013	\$ 5,000	\$ -	\$ 5,000	
Year 2014	\$ 5,000	\$ -	\$ 5,000	Department:
Year 2015	\$ -	\$ -	\$ -	
Year 2016	\$ -	\$ -	\$ -	Date: Feb-10
Future Years	\$ -	\$ -	\$ -	Priority:
Total Cost	\$ 440,000	\$ -	\$ 440,000	
				Project #:

**CITY OF ISSAQUAH
2011-2016 CAPITAL IMPROVEMENT PLAN**

PROJECT/EQUIPMENT TITLE:		Three Trails Crossing Intersection Improvements		
LOCATION:		Intersection of Gilman Boulevard and Juniper Street		
DESCRIPTION:				
Relocate mid-block crossing signal from 500' west to the intersection of Gilman Blvd. and Juniper St and signalize the total intersection. Realign the driveway on the north side of Gilman Blvd. 200' west of intersection to enter at intersection. Restrict access entering Rainier Blvd. from Juniper Way. Improve the roadway crossing for the three trails crossing location of the Sammamish Trail, Rainier Blvd Trail and the Juniper St. trail by signalizing the intersection at Gilman Blvd. and Juniper St.				
JUSTIFICATION & SUSTAINABILITY BENEFITS:				
This project identified in Complete Street's program, however the scope of the project is larger then the Complete Street's fund is capable of. Improve pedestrian and bicycle safety, by bringing the Sammamish Shared Use Path crossing to intersect with the Rainier Blvd trail and the Juniper St. walking trail. Improve intersection safety and level of service by realigning the driveway access to avoid swerving vehicle motion. Improve intersection safety and level of service by restricting vehicles from turning left from Juniper St. onto Rainier Blvd with signalization at Gilman.				
PRIOR YEAR ACCOMPLISHMENTS (including 2010 estimate):				
None.				
YEAR 2011 ANTICIPATED ACCOMPLISHMENT:				
Complete 60% Plans and Specs along with the NEPA and SEPA Environmental Documentation to be in good position to compete with Federal Funding the next year when the design and Environmental is completed. Work also includes a public process to receive community input and support of the project. Completion of design, Environmental Documentation and submitting and receiving the necessary permits to occur the following year.				
	City Share of Cost	Non-City Share	Total Amount	
Prior Years	\$ -	\$ -	\$ -	City Revenue Source: Street Improvement Fund
2010 Budget	\$ -	\$ -	\$ -	Non-City Source: None
2010 Estimate	\$ -	\$ -	\$ -	
Year 2011	\$ 100,000	\$ -	\$ 100,000	Submitted By: Gary Costa
Year 2012	\$ 65,600	\$ -	\$ 65,600	
Year 2013	\$ -	\$ -	\$ -	
Year 2014	\$ -	\$ -	\$ -	Department: PWE
Year 2015	\$ 938,000	\$ -	\$ 938,000	Date: Feb-10
Year 2016	\$ -	\$ -	\$ -	
Future Years	\$ -	\$ -	\$ -	Priority: T - 10
Total Cost	\$ 1,103,600	\$ -	\$ 1,103,600	

CITY OF ISSAQUAH 2011-2016 CAPITAL IMPROVEMENT PLAN

PROJECT/EQUIPMENT TITLE:		Traffic Signal Installation at E Sunset Way & 2nd Ave		
LOCATION:		East Sunset Way and 2nd Avenue		
DESCRIPTION:				
To install a traffic signal with street lights, traffic surveillance cameras, fiber optic cable; emergency pre-emption, and all appurtenances to the traffic signal along with installation of curb bulbouts at the corners and ADA Ramps.				
JUSTIFICATION & SUSTAINABILITY BENEFITS:				
The intersection currently operates at a Level of Service (LOS) F And with the improvements the LOS is improved to a LOS B. These improvement will be necessary to improve the LOS to an acceptable level. Currently with the significant back up on Sunset Way and occasionally on Second Ave, these improvements would solve the capacity deficiency at the intersection. It is anticipated that these improvements would reduce the cut through traffic through the Bush Neighborhood and allow for the removal of the left turn restrictions along Sunset Way.				
PRIOR YEAR ACCOMPLISHMENTS (including 2010 estimate):				
None				
YEAR 2011 ANTICIPATED ACCOMPLISHMENT:				
Coordinate/partner with Issaquah School District to complete the design of the traffic signal and the SEPA Environmental Documentation and any necessary right of way acquisition. In addition, work with the overhead utilities to relocate their facilities outside the improved area for construction of this project.				
	City Share of Cost	Non-City Share	Total Amount	City Revenue Source:
Prior Years	\$ -	\$ -	\$ -	Street Improvement Fund
2010 Budget	\$ -	\$ -	\$ -	Non-City Source:
2010 Estimate	\$ -	\$ -	\$ -	
Year 2011	\$ 100,000	\$ -	\$ 100,000	None
Year 2012	\$ 406,000	\$ -	\$ 406,000	Submitted By:
Year 2013	\$ -	\$ -	\$ -	
Year 2014	\$ -	\$ -	\$ -	Department:
Year 2015	\$ -	\$ -	\$ -	
Year 2016	\$ -	\$ -	\$ -	Date: Feb-10
Future Years	\$ -	\$ -	\$ -	Priority:
Total Cost	\$ 506,000	\$ -	\$ 506,000	
				Project #:
				To Be Assigned

CITY OF ISSAQUAH 2011-2016 CAPITAL IMPROVEMENT PLAN

PROJECT/EQUIPMENT TITLE:		WOOD LIGHT POLE REPLACEMENT		
LOCATION:		301 RAINIER BOULEVARD / 135 EAST SUNSET WAY		
DESCRIPTION: Replace 19 old wood light poles and fixtures with new aluminum poles with LED lighting. Includes updating the wiring to current standards.				
JUSTIFICATION & SUSTAINABILITY BENEFITS: The existing wood poles are rotting and in danger of falling. To date, one has fallen due to the wind. The wiring is deteriorating. Some of the lights are supplied with 480 volts and should be lowered to 240 volts matching the other lighting systems. Sustainability benefits include, lower power usage, lower maintenance due to longevity of LED fixture and longer life from the aluminum pole.				
PRIOR YEAR ACCOMPLISHMENTS (including 2010 estimate): N/A				
YEAR 2011 ANTICIPATED ACCOMPLISHMENT: Replace light poles.				
	City Share of Cost	Non-City Share	Total Amount	City Revenue Source:
Prior Years	\$ -	\$ -	\$ -	Capital Improvement Fund
2010 Budget	\$ -	\$ -	\$ -	Non-City Source:
2010 Estimate	\$ -	\$ -	\$ -	
Year 2011	\$ 30,000	\$ -	\$ 30,000	
Year 2012	\$ 75,000	\$ -	\$ 75,000	Submitted By: Mike Bengry
Year 2013	\$ -	\$ -	\$ -	
Year 2014	\$ -	\$ -	\$ -	Department: Public Works Operations
Year 2015	\$ -	\$ -	\$ -	
Year 2016	\$ -	\$ -	\$ -	
Future Years	\$ -	\$ -	\$ -	Date: 2/26/2010
Total Cost	\$ 105,000	\$ -	\$ 105,000	Priority: 4/4
				Project #: CIPstr51

CITY OF ISSAQUAH 2011-2016 CAPITAL IMPROVEMENT PLAN

PROJECT/EQUIPMENT TITLE:		TRAFFIC SIGNAL LOOP REPLACEMENTS			
LOCATION:		CITY WIDE			
DESCRIPTION: Replace worn pavement areas with new asphalt pavement. Install new traffic signal loops into the new pavement and reapply pavement markings i.e. crosswalks, arrows, stop bars and buttons					
JUSTIFICATION & SUSTAINABILITY BENEFITS: Various traffic signal loops within the City are in poor working condition. The traffic signal loops are an integral part of traffic signal operations within the City, including the operation of the ITS Program. There are 950 loops in the City's traffic signal system. This program replaces older and deteriorating traffic loops to ensure the integrity of the traffic signal operation.					
PRIOR YEAR ACCOMPLISHMENTS (including 2010 estimate): Replaced 0 loops					
YEAR 2011 ANTICIPATED ACCOMPLISHMENT: Replace 12 loops.					
	City Share of Cost	Non-City Share	Total Amount	City Revenue Source:	
Prior Years	\$ -	\$ -	\$ -	Capital Improvement Fund	
2010 Budget	\$ -	\$ -	\$ -	Non-City Source:	
2010 Estimate	\$ -	\$ -	\$ -		
Year 2011	\$ 20,200	\$ -	\$ 20,200		
Year 2012	\$ 20,200	\$ -	\$ 20,200	Submitted By: Mike Bengry	
Year 2013	\$ -	\$ -	\$ -		
Year 2014	\$ -	\$ -	\$ -	Department: Public Works Operations	
Year 2015	\$ -	\$ -	\$ -		
Year 2016	\$ -	\$ -	\$ -		
Future Years	\$ -	\$ -	\$ -	Date: 2/25/2010	
Total Cost	\$ 40,400	\$ -	\$ 40,400	Priority: 5/5	Project #: CIPstr31

**CITY OF ISSAQUAH
2011-2016 CAPITAL IMPROVEMENT PLAN**

PROJECT/EQUIPMENT TITLE:		Neighborhood Traffic Calming Program			
LOCATION:		City Wide			
DESCRIPTION: Implement the Neighborhood Traffic Calming Program Policies and Criteria.					
JUSTIFICATION & SUSTAINABILITY BENEFITS: To address neighborhood concerns for safety and to help preserve neighborhood characteristics by discouraging excessive use of neighborhood streets as a cut through. Where possible, designs to reduce energy consumption, storm runoff, and pollution will be considered and used if possible that include low impact development/natural drainage practices, pervious pavements, Light Emitting Diodes (LED) street lights and any other reducing energy device.					
PRIOR YEAR ACCOMPLISHMENTS (including 2010 estimate): 2006 - Installed curb and gutter, handicap ramp and driveways, signing and striping that improved the roadway alignment through the curve at 6th Ave and Bush Street.					
YEAR 2011 ANTICIPATED ACCOMPLISHMENT: Implement any Neighborhood Traffic Calming devices based on submitted requests and other needs that develop during the year. Design and construct traffic calming devices as approved by the City Council.					
	City Share of Cost	Non-City Share	Total Amount	City Revenue Source:	
Prior Years	Annual	Annual	Annual	Street Improvement Fund	
2010 Budget	\$ 15,000	\$ -	\$ 15,000	Non-City Source: None	
2010 Estimate	\$ 15,000	\$ -	\$ 15,000		
Year 2011	\$ 16,000	\$ -	\$ 16,000		
Year 2012	\$ 17,000	\$ -	\$ 17,000	Submitted By: Gary Costa	
Year 2013	\$ 18,000	\$ -	\$ 18,000		
Year 2014	\$ 19,000	\$ -	\$ 19,000	Department: PWE	
Year 2015	\$ 20,000	\$ -	\$ 20,000		
Year 2016	\$ 21,000	\$ -	\$ 21,000	Date: 02/01/10	
Future Years	\$ -	\$ -	\$ -	Priority:	Project #:
Total Cost	\$ 126,000	\$ -	\$ 126,000	1/1	t01211

CITY OF ISSAQUAH 2011-2016 CAPITAL IMPROVEMENT PLAN

PROJECT/EQUIPMENT TITLE:		SE 56TH AVE GUARDRAIL		
LOCATION:		SE 56TH AVENUE		
DESCRIPTION: Replace 180' of dilapidated wood guardrail with a new steel reinforced guardrail.				
JUSTIFICATION & SUSTAINABILITY BENEFITS: The old wood guardrail has deteriorated and is non existent in most of the 180' needed. If an automobile loses control and veers off the road the new guardrail will keep them from driving over the edge. A new steel guardrail will also keep the City up to date with the standards.				
PRIOR YEAR ACCOMPLISHMENTS (including 2010 estimate): N/A				
YEAR 2011 ANTICIPATED ACCOMPLISHMENT: Install new guardrail.				
	City Share of Cost	Non-City Share	Total Amount	City Revenue Source:
Prior Years	\$ -	\$ -	\$ -	Capital Improvement Fund
2010 Budget	\$ -	\$ -	\$ -	Non-City Source:
2010 Estimate	\$ -	\$ -	\$ -	
Year 2011	\$ 14,000	\$ -	\$ 14,000	
Year 2012	\$ -	\$ -	\$ -	Submitted By: Mike Bengry
Year 2013	\$ -	\$ -	\$ -	
Year 2014	\$ -	\$ -	\$ -	Department: Public Works Operations
Year 2015	\$ -	\$ -	\$ -	
Year 2016	\$ -	\$ -	\$ -	
Future Years	\$ -	\$ -	\$ -	Date: 3/5/2010
Total Cost	\$ 14,000	\$ -	\$ 14,000	Priority: 3/3
				Project #: CIPstr52

CITY OF ISSAQUAH 2011-2016 CAPITAL IMPROVEMENT PLAN

PROJECT/EQUIPMENT TITLE:		CITY HALL RAILROAD CROSSING REPAIR		
LOCATION:		130 E SUNSET WAY		
DESCRIPTION: Replace the existing untreated wood railroad crossing with either treated wood or pre-cast concrete.				
JUSTIFICATION & SUSTAINABILITY BENEFITS: The existing wood has deteriorated making a trip hazard for pedestrians that walk across the tracks. Installing treated wood or pre cast concrete will ensure the safety of the crossing and last for many years.				
PRIOR YEAR ACCOMPLISHMENTS (including 2010 estimate): Temporarily repair the crossing.				
YEAR 2011 ANTICIPATED ACCOMPLISHMENT: Install new treated wood or pre-cast concrete.				
	City Share of Cost	Non-City Share	Total Amount	City Revenue Source:
Prior Years	\$ -	\$ -	\$ -	Capital Improvement Fund
2010 Budget	\$ -	\$ -	\$ -	Non-City Source:
2010 Estimate	\$ -	\$ -	\$ -	
Year 2011	\$ 7,500	\$ -	\$ 7,500	
Year 2012	\$ -	\$ -	\$ -	Submitted By: Mike Bengry
Year 2013	\$ -	\$ -	\$ -	
Year 2014	\$ -	\$ -	\$ -	Department: Public Works Operations
Year 2015	\$ -	\$ -	\$ -	
Year 2016	\$ -	\$ -	\$ -	
Future Years	\$ -	\$ -	\$ -	Date: 3/5/2010
Total Cost	\$ 7,500	\$ -	\$ 7,500	Priority: 2/2
				Project #: CIPstr53

NEWPORT WAY CONSTRUCTION FUND

This fund was created in 2000 to account for Street Impact Fees and Bond Proceeds used for the purpose of improving Newport Way.

Revenue Comparisons

Newport Way Construction Fund	2009 Actual	2010 Budget	2010 Actual	2011 Budget
Beginning Fund Balance	\$ 702,720	\$ 76,583	\$ 94,840	\$ 180,840
Bond Proceeds - Councilmanic	-	-	-	-
Investment Interest	-	-	-	-
Transfer-in from Street Improvement Fund	-	136,000	136,000	250,000
<i>Total Fund Revenue</i>	<u>\$ 702,720</u>	<u>\$ 212,583</u>	<u>\$ 230,840</u>	<u>\$ 430,840</u>

Expenditure Comparisons

Newport Way Construction Fund	2009 Actual	2010 Budget	2010 Actual	2011 Budget
Professional Services	\$ 31,743	\$ 212,583	\$ 58,903	\$ 360,000
Construction Costs	-	-	-	-
Transfer to Street Improvement Fund	576,137	-	-	-
Ending Fund Balance	94,840	-	171,937	70,840
<i>Total Fund Expenditures</i>	<u>\$ 702,720</u>	<u>\$ 212,583</u>	<u>\$ 230,840</u>	<u>\$ 430,840</u>

CENTRALIZED ITS TRAFFIC SIGNAL SYSTEM CONSTRUCTION FUND¹

This budget will account for the voted-in bond proceeds and expenditures associated with the ITS System.

Phased implementation of state of the art centralized traffic signal system including implementation and design of the ITS elements identified in the completed Strategic Plan, installation of interconnect conduit and fiber optics, video surveillance cameras at critical intersections and related monitors/equipment, central ITS traffic signal computer system installation, replacement of outdated signal controllers and improved synchronization of traffic signals.

Revenue Comparisons

Centralized ITS Traffic Signal System Construction Fund	2009 Actual	2010 Budget	2010 Actual	2011 Budget
Beginning Fund Balance	\$ 417,578	\$ 398,578	\$ 402,677	\$ 343,677
Bond Proceeds	-	-	-	-
Interfund Loan From Fund #515	-	-	-	-
Investment Interest	502	-	-	-
Grants	(1,315)	-	-	-
<i>Total Fund Revenue</i>	<u>\$ 416,765</u>	<u>\$ 398,578</u>	<u>\$ 402,677</u>	<u>\$ 343,677</u>

Expenditure Comparisons

Centralized ITS Traffic Signal System Construction Fund	2009 Actual	2010 Budget	2010 Actual	2011 Budget
ITS System Improvements	\$ 14,088	\$ 60,000	\$ 38,596	\$ 25,000
Interfund Loan Repayment	-	-	-	-
Interfund Loan Interest	-	-	-	-
Ending Fund Balance	402,677	338,578	364,081	318,677
<i>Total Fund Expenditures</i>	<u>\$ 416,765</u>	<u>\$ 398,578</u>	<u>\$ 402,677</u>	<u>\$ 343,677</u>

¹ 2011 Budget includes the estimated remaining funds from the original ITS Bond Issuance (\$1,735,000) and Grants (\$1,893,000).

Expenditures beyond the original scope of the ITS project are not included in the 2011 Budget. A financing plan and increased expenditure budget will need to be authorized by the City Council.

Major Project Description

**CITY OF ISSAQUAH
2011-2016 CAPITAL IMPROVEMENT PLAN**

PROJECT/EQUIPMENT TITLE:		Centralized Intelligent Transportation System (ITS)			
LOCATION:		City Wide			
DESCRIPTION: Design and construction of a centralized ITS identified in the completed Strategic Plan. This includes interconnect conduit and fiber optics, video surveillance cameras at critical intersections and related monitors/equipment, central ITS traffic signal computer system, replacement of outdated traffic signal controllers and improved synchronization of traffic signals.					
JUSTIFICATION & SUSTAINABILITY BENEFITS: Technology improvements in electronics and traffic signal operations provide for improved operation of traffic signals, reduction of maintenance call outs, improved traffic flow and reduction of vehicle delay. ITS allows for significant improvements in maintenance and operations. By efficiently timing the traffic signals to provide synchronization of the signalized intersections, fuel consumption and emissions will be improved.					
PRIOR YEAR ACCOMPLISHMENTS (including 2010 estimate): Constr. of Ph 2 & 3 including cameras at various int., 4 var. message boards and retiming of traffic signals. Conducted a public process to determine if the use of the additional funding (grant funding) would be supported which would allow the funds to be used for purchase of additional state of the art equip. to further enhance the new ITS System such as traffic data loops for implementing real time maps, and server improvements to allow for fine tuning the new system to meet additional ITS needs that were not improved in Phases 1, 2, or 3. We plan to utilize the funds remaining from the initial bond issuance for system enhancements. City Council to decide on what improvements those will be.					
YEAR 2011 ANTICIPATED ACCOMPLISHMENT: Upon completion of the I-90 Undercrossing project and after a wait period to allow traffic patterns to settle, collect new traffic counts and fine tune the new system to allow for adjusted travel patterns developed by the new I-90 Undercrossing roadway.					
	City Share of Cost	Non-City Share	Total Amount	City Revenue Source:	
Prior Years	\$ 1,247,678	\$ 2,273,405	\$ 3,521,083	Street Improvement Fund	
2010 Budget	\$ 84,000	\$ -	\$ 84,000	Non-City Source: WSDOT, CMAQ	
2010 Estimate	\$ 59,000	\$ -	\$ 59,000		
Year 2011	\$ 25,000	\$ -	\$ 25,000		
Year 2012	\$ -	\$ -	\$ -	Submitted By: Gary Costa	
Year 2013	\$ -	\$ -	\$ -		
Year 2014	\$ -	\$ -	\$ -	Department: PWE	
Year 2015	\$ -	\$ -	\$ -		
Year 2016	\$ -	\$ -	\$ -		
Future Years	\$ -	\$ -	\$ -	Date: Revised 11/2010	
Total Cost	\$ 1,331,678	\$ 2,273,405	\$ 3,605,083	Priority: T - 4	Project #: t00505

TRANSIT CENTER FIRE STATION #72 CONSTRUCTION FUND

This fund accounts for costs associated with the design and construction of Fire Station #72, located in the METRO Park and Ride lot.

Revenue Comparisons

Transit Center Fire Station #72 Construction Fund	2009 Actual	2010 Budget	2010 Actual	2011 Budget
Beginning Fund Balance	\$ 1,227,563	\$ 6,564,563	\$ 6,422,122	\$ 4,897,122
Investment Interest	4,009	-	1,054	1,000
District 10 Contribution	1,000,000	-	1,000,000	-
Bond Proceeds	4,616,003	-	-	-
Transfer-in from Fire Mitigation	<u>150,000</u>	<u>-</u>	<u>-</u>	<u>-</u>
<i>Total Fund Revenue</i>	<u>\$ 6,997,575</u>	<u>\$ 6,564,563</u>	<u>\$ 7,423,176</u>	<u>\$ 4,898,122</u>

Expenditure Comparisons¹

Transit Center Fire Station #72 Construction Fund	2009 Actual	2010 Budget	2010 Actual	2011 Budget
Design	\$ 298,664	\$ -	\$ 587,310	\$ -
Construction ¹	225,558	6,564,563	1,221,945	4,898,122
Bond Issuance Cost	51,231	-	1,600	-
Ending Fund Balance	<u>6,422,122</u>	<u>-</u>	<u>5,612,321</u>	<u>-</u>
<i>Total Fund Expenditures</i>	<u>\$ 6,997,575</u>	<u>\$ 6,564,563</u>	<u>\$ 7,423,176</u>	<u>\$ 4,898,122</u>

¹ Cost of construction is estimated to be \$7,300,000 to \$8,000,000. Land purchased for \$1,000,000 in 2006 out of the Capital Improvement Fund.

HIGHLANDS PARK FACILITIES FUND

This fund was established in 2002 to account for bond proceeds issued to cover costs associated with constructing park facilities including Tot Lots, Ballfields, Tennis Courts, Picnic Areas, Basketball Courts, and Soccer Fields in the Issaquah Highlands.

Revenue Comparisons

Highlands Park Facilities Fund	2009 Actual	2010 Budget	2010 Actual	2011 Budget
Beginning Fund Balance	\$ 14,782	\$ 10,198	\$ 5,891	\$ 5,891
Bond Proceeds	-	-	-	-
Grants (I.A.C.)	-	-	-	-
Interfund Loan	-	-	-	-
Timber Sales/Donations	-	-	-	-
Investment Interest	-	-	-	-
<i>Total Fund Revenue</i>	<u>\$ 14,782</u>	<u>\$ 10,198</u>	<u>\$ 5,891</u>	<u>\$ 5,891</u>

Expenditure Comparisons

Highlands Park Facilities Fund	2009 Actual	2010 Budget	2010 Actual	2011 Budget
Construction Costs	\$ 8,891	\$ 10,198	\$ -	\$ 5,891
Park Maintenance Equipment	-	-	-	-
Debt Issuance Costs	-	-	-	-
Interfund Loan Repayment	-	-	-	-
Interfund Loan Interest	-	-	-	-
Ending Fund Balance	<u>5,891</u>	<u>-</u>	<u>5,891</u>	<u>-</u>
<i>Total Fund Expenditures</i>	<u>\$ 14,782</u>	<u>\$ 10,198</u>	<u>\$ 5,891</u>	<u>\$ 5,891</u>

2006 PARK BOND FUND

This fund was established in 2006 to account for voter-approved bond proceeds issued to cover costs associated with:

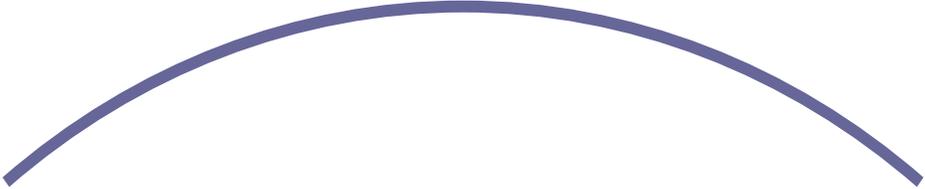
- ✓ acquiring and developing neighborhood and community parks;
- ✓ constructing and improving hiking, biking and walking trails;
- ✓ undertaking additional capital projects to protect water quality in local creeks and streams and to preserve and protect natural areas, open space and wildlife habitat; and
- ✓ bond issuance costs.

Revenue Comparisons

2006 Park Bond Fund	2009 Actual	2010 Budget	2010 Actual	2011 Budget
Beginning Fund Balance	\$ 1,764,020	\$ 526,273	\$ 466,265	\$ 1,501,617
Bond Proceeds	2,802,691	-	-	-
Grants/Donations	863,202	-	1,394,991	-
Investment Interest	3,669	2,000	1,054	500
Transfer-in Park Mitigation Fund	-	-	-	200,000
<i>Total Fund Revenue</i>	<u>\$ 5,433,582</u>	<u>\$ 528,273</u>	<u>\$ 1,862,310</u>	<u>\$ 1,702,117</u>

Expenditure Comparisons

2006 Park Bond Fund	2009 Actual	2010 Budget	2010 Actual	2011 Budget
Park Improvements	\$ 2,239,307	\$ 528,273	\$ 295,826	\$ 1,702,117
Land Acquisition	2,691,345	-	-	-
Debt Issuance Costs	36,665	-	-	-
Ending Fund Balance	466,265	-	1,566,484	-
<i>Total Fund Expenditures</i>	<u>\$ 5,433,582</u>	<u>\$ 528,273</u>	<u>\$ 1,862,310</u>	<u>\$ 1,702,117</u>



*Enterprise
Funds*



ENTERPRISE FUNDS OVERVIEW

Enterprise Funds are established to account for operations that are normally financed and operated in a manner similar to private business enterprises, or where the intent of the governing body is that the costs (including depreciation) of providing goods or services to the general public be financed or recovered primarily through user charges. Capital Project funds for Enterprise functions are also included in this fund category, as are the Debt Redemption funds for enterprise functions.

The City of Issaquah operates a water utility, a sewer utility, and a stormwater utility as Enterprise functions. In addition to the operating funds, a separate fund has been established for Capital Improvements for each utility. Also included in this category is a Bond Redemption fund for the water utility, sewer utility, and the stormwater utility.

WATER FUND

The City of Issaquah's water utility provides its ratepayers with dependable, clean, and safe potable water; maintains proper water pressure, and insures positive fire protection through properly sized distribution and storage facilities.

These responsibilities are met through established programs for preventive maintenance, emergency repairs, meter installations and reading, and long range planning. Costs are met through fees paid by the customers connected to the water system.

Revenue Comparisons

Water Fund	2009 Actual	2010 Budget	2010 Actual	2011 Budget
Beginning Fund Balance	\$ 798,021	\$ 712,174	\$ 1,443,423	\$ 699,186
Inspection Fees	9,872	10,000	7,529	7,000
Charges for Service	5,805,388	5,570,400	5,041,046	5,155,252
Regional Main Maint. Charges	100,427	50,000	-	50,000
Fire Hydrant Water Charge	-	-	98,411	125,000
Interfund City Shop Rent Chgs	670,000	670,000	670,000	614,000
Investment Interest	2,029	5,000	1,317	1,500
Meter Installation	38,578	100,000	92,972	50,000
Rental Fees (Net)	42,805	85,000	18,742	75,000
Miscellaneous	<u>5,950</u>	<u>3,000</u>	<u>1,675</u>	<u>2,000</u>
<i>Total Fund Revenue</i>	<u>\$ 7,473,070</u>	<u>\$ 7,205,574</u>	<u>\$ 7,375,115</u>	<u>\$ 6,778,938</u>

Expenditure Comparisons

Water Fund	2009 Actual	2010 Budget	2010 Actual	2011 Budget
<i>Maintenance and Operations</i>				
Salaries	\$ 829,522	\$ 857,510	\$ 828,396	\$ 925,479
Overtime	53,140	5,000	22,276	7,000
Benefits	359,381	392,130	354,452	396,500
Supplies	214,419	324,038	172,470	330,839
Regional Water Charges	515,526	865,682	820,677	1,192,000
Professional Services	52,474	74,766	38,532	73,850
Utility Costs	243,924	220,912	221,924	230,000

Expenditure Comparisons (cont.)

Water Fund	2009 Actual	2010 Budget	2010 Actual	2011 Budget
<i>Maintenance and Operations (cont.)</i>				
Excise Tax	195,253	240,000	218,989	240,000
Cascade Water Alliance Dues	88,303	92,754	91,345	94,095
Other Service Charges	122,355	207,896	112,403	138,062
Capital Outlay	22,558	100,000	56,813	50,000
I/F Vehicle Repair/Replacement	<u>342,204</u>	<u>342,204</u>	<u>342,204</u>	<u>342,204</u>
<i>Subtotal</i>	\$ 3,039,059	\$ 3,722,892	\$ 3,280,481	\$ 4,020,029
<i>Interfund Transactions</i>				
Engineering Charges	\$ 438,352	\$ 438,352	\$ 438,352	\$ 438,352
Interfund Charges	344,248	349,413	345,297	362,583
Transfer to Revenue Bond	1,000,008	1,000,008	1,000,008	990,000
Transfer to Capital Fund	1,069,980	1,069,980	1,069,980	180,000
Xfer to Equip. Replacement	48,000	48,000	48,000	45,000
Xfer to Resource Conservation	<u>90,000</u>	<u>100,000</u>	<u>100,000</u>	<u>100,000</u>
<i>Subtotal</i>	\$ 2,990,588	\$ 3,005,753	\$ 3,001,637	\$ 2,115,935
Ending Fund Balance	<u>1,443,423</u>	<u>476,929</u>	<u>1,092,997</u>	<u>642,974</u>
<i>Total Fund Expenditures</i>	<u>\$ 7,473,070</u>	<u>\$ 7,205,574</u>	<u>\$ 7,375,115</u>	<u>\$ 6,778,938</u>

WATER REVENUE BOND FUND

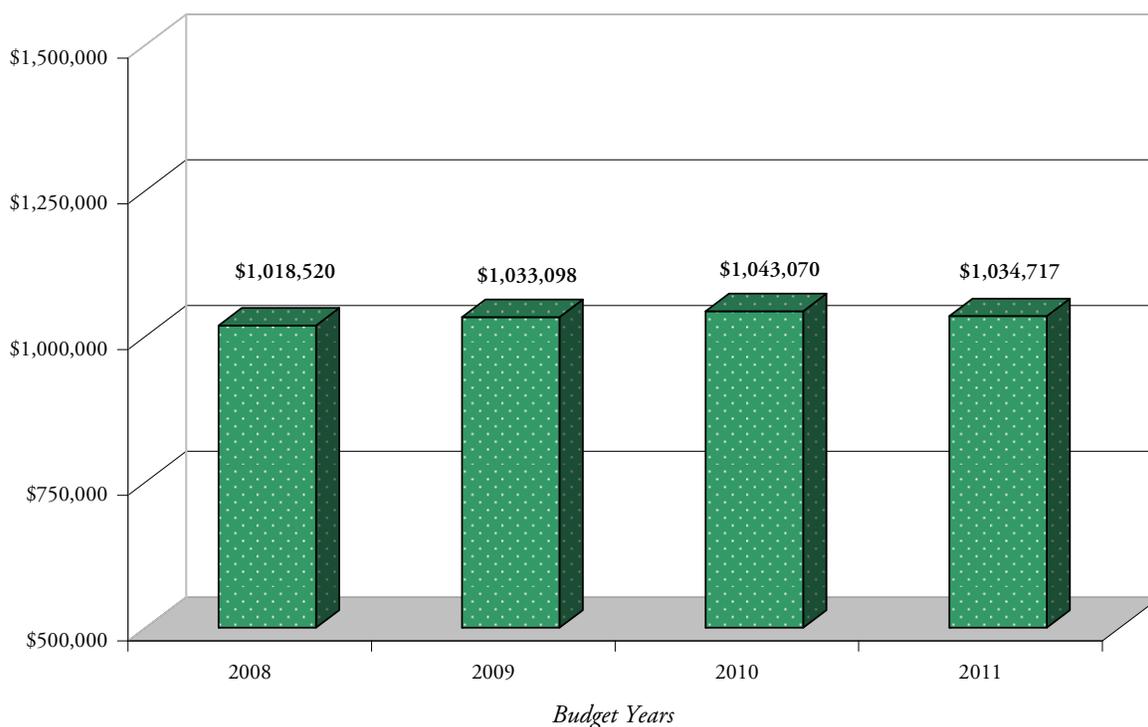
Revenue

Water Revenue Bond Fund	2011 Budget
Beginning Fund Balance January 1, 2011	\$ 1,042,950
Investment Interest	100
Operating Transfers from Utility Fund: Principal and Interest	<u>990,000</u>
<i>Total Fund Revenue</i>	<u><u>\$ 2,033,050</u></u>

Expenditures

Water Revenue Bond Fund		2011 Budget
<i>Long Term Debt - Principal</i>		
2001 Revenue Bond	\$ 430,000	
2003 Revenue Bond Refunding	<u>240,000</u>	
<i>Total Principal</i>		\$ 670,000
<i>Long Term Debt - Interest</i>		
2001 Revenue Bond	\$ 298,733	
2003 Revenue Bond Refunding	<u>29,600</u>	
<i>Total Interest</i>		<u>328,333</u>
<i>Total Long Term Debt Service</i>		\$ 998,333
Estimated Ending Fund Balance December 31, 2011		<u>1,034,717</u>
<i>Total Fund Expenditures</i>		<u><u>\$ 2,033,050</u></u>

Ending Fund Balance Comparison



Water Revenue Bond Summary

Name	Issue Date	Issue Amount	Average Coupon Interest	Date of Final Maturity	12/31/10 Outstanding Bond Balance
2001 Water Revenue Bond	12/1/01	\$9,200,000	4.85%	12/1/2021	\$6,030,000
2003 Water Revenue Bond ¹	1/1/94	\$3,600,000	3.50%	12/1/2013	\$740,000

Note: \$440,000 of outstanding 1998 Water Revenue Bonds were called on December 1, 2008.

¹ *The 1994 Water Revenue Bonds were refunded in 2003.*

SHOP CONSTRUCTION FUND

This fund was created in 1994 to build up reserves for the future construction of a City Shop, and for satellite shop sites in the Issaquah Highlands and Talus Development areas.

Revenue Comparisons

Shop Construction Fund	2009 Actual	2010 Budget	2010 Actual	2011 Budget
Beginning Fund Balance	\$ 713,315	\$ 573,846	\$ 575,857	\$ 575,857
Revenue Bond Proceeds	-	-	-	-
Interfund Loan Proceeds	-	-	-	-
Investment Interest	531	-	-	-
Transfers-In - Mitigation Fund	-	-	-	-
<i>Total Fund Revenue</i>	<u>\$ 713,846</u>	<u>\$ 573,846</u>	<u>\$ 575,857</u>	<u>\$ 575,857</u>

Expenditure Comparisons¹

Shop Construction Fund	2009 Actual	2010 Budget	2010 Actual	2011 Budget
Highlands Storage Facility ¹	\$ -	\$ -	\$ -	\$ -
Talus Storage Facility	137,989	-	-	-
Infiltration System Report	-	-	-	35,000
Facility Power Protection	-	-	-	10,000
Transfer to Water Capital Fund	-	-	-	-
Ending Fund Balance	<u>575,857</u>	<u>573,846</u>	<u>575,857</u>	<u>530,857</u>
<i>Total Fund Expenditures</i>	<u>\$ 713,846</u>	<u>\$ 573,846</u>	<u>\$ 575,857</u>	<u>\$ 575,857</u>

¹ To be constructed in 2012.

WATER CAPITAL PROJECTS FUND

This fund was created in 1981 to provide for capital improvements to the water system. In addition to the proceeds from the capital connection charge imposed on property owners newly connecting to the City's water system, revenues are transferred from the Water Fund as provided by the budget ordinance.

Disbursements from this fund must be for projects that are approved and authorized by the City Council.

Revenue Comparisons

Water Capital Projects Fund	2009 Actual	2010 Budget	2010 Actual	2011 Budget
Beginning Fund Balance	\$ 698,442	\$ 384,022	\$ 494,365	\$ 1,611,150
Revenue Bond Proceeds	-	-	-	-
Interfund Loan Proceeds	-	-	-	-
Investment Interest	5,549	4,500	2,669	3,000
Connection Fees/Contributions	106,147	100,000	1,489,910	100,000
Grants/Other	25,533	12,000	32,001	22,000
Transfers-In - Water Fund	<u>1,069,980</u>	<u>1,069,980</u>	<u>1,069,980</u>	<u>180,000</u>
<i>Total Fund Revenue</i>	<u>\$ 1,905,651</u>	<u>\$ 1,570,502</u>	<u>\$ 3,088,925</u>	<u>\$ 1,916,150</u>

Expenditure Comparisons

Water Capital Projects Fund	2009 Actual	2010 Budget	2010 Actual	2011 Budget
Construction Capital	\$ 1,069,886	\$ 883,500	\$ 691,775	\$ 1,054,000
Interfund Loan Repayment	300,000	300,000	300,000	300,000
Interfund Loan Interest	41,400	24,000	39,900	24,000
Debt Issue Costs/Excise Tax	-	-	2,188	-
Ending Fund Balance	<u>494,365</u>	<u>363,002</u>	<u>2,055,062</u>	<u>538,150</u>
<i>Total Fund Expenditures</i>	<u>\$ 1,905,651</u>	<u>\$ 1,570,502</u>	<u>\$ 3,088,925</u>	<u>\$ 1,916,150</u>

Water Capital Projects List:

Water Capital Fund Projects	
Watermain Replacement - Annual Program	\$ 500,000
Water Blending Phase II Construction	400,000
Seismic Retrofits	100,000
Well #4 Rehabilitation	42,000
Cross Connection Control Software	<u>12,000</u>
<i>Total Water Capital Projects</i>	<u><u>\$ 1,054,000</u></u>

Major Project Descriptions

**CITY OF ISSAQUAH
2011-2016 CAPITAL IMPROVEMENT PLAN**

PROJECT/EQUIPMENT TITLE: Watermain Replacement (Program)				
LOCATION: City Wide				
DESCRIPTION: This project replaces approximately 3000 lineal feet of watermain each year as identified in the City's Water System Update. The main replacements are coordinated with the City's Pavement Overlay Program, and with priorities in the Water System Update. Loop dead-end watermains through the water distribution system where feasible. Pressure reducing valves are replaced and reservoir drainage system upgraded with dechlorination features under this program. Additionally old meters are upgraded to allow radio read capabilities.				
JUSTIFICATION & SUSTAINABILITY BENEFITS: The mains are old, have dead ends, and continue to have frequent leaks which must be repaired. Watermains, and PRV's to be replaced are identified in the System Plan and are generally old and leaky, undersized for fire flow, and coordinated with overlay, and construction programs reducing the fresh black top being destroyed. Generally removing dead end mains increases water quality by preventing stagnation. The addition of dechlorination facilities at reservoir sites is necessitated by State rules to prevent the release of chlorinated water into the environment.				
PRIOR YEAR ACCOMPLISHMENTS (Including 2010 estimate) For 2009 1,945lf of 12" main was replaced and 960lf of 8" main was replaced in two areas one in the vicinity of NW Alder and 1st Ave NW, and the other in the vicinity of SE Andrews St and 6th Av SE. For 2010 about 3000lf of water are planned to be replaced in the areas of Sycamore Dr SE, Greenwood Blvd, and Sunset Way. Install dechlorination chamber and drainage system for Cemetery Reservoirs if budget allows.				
YEAR 2011 ANTICIPATED ACCOMPLISHMENT: For 2011 we plan to replace 3,000 feet of watermain, dead end mains with loops, add one dechlorination facility, and replace one PRV.				
	City Share of Cost	Non-City Share	Total Amount	City Revenue Source:
Prior Years	Annual	\$ -	Annual	Water Capital Fund
2010 Budget	\$ 600,000	\$ -	\$ 600,000	Non-City Source:
Estimate	\$ 600,000	\$ -	\$ 600,000	
Year 2011	\$ 500,000	\$ -	\$ 500,000	
Year 2012	\$ 700,000	\$ -	\$ 700,000	Submitted By: Brandon Cole
Year 2013	\$ 800,000	\$ -	\$ 800,000	
Year 2014	\$ 800,000	\$ -	\$ 800,000	Department: PWE
Year 2015	\$ 800,000	\$ -	\$ 800,000	
Year 2016	\$ 800,000	\$ -	\$ 800,000	
Future Years	\$ 3,600,000	\$ -	\$ 3,600,000	Date: 01/25/10
Total Cost	\$ 8,600,000	\$ -	\$ 8,600,000	Priority: 2/2
				Project #: w00110

CITY OF ISSAQUAH
2011-2016 CAPITAL IMPROVEMENT PLAN

PROJECT/EQUIPMENT TITLE:		BLENDING MODIFICATIONS PHASE II - CONSTRUCTION			
LOCATION:		Holly BPS & Yard, Talus BPS			
DESCRIPTION: Installation of fluoridation and associated telemetering equipment inside Holly BPS; yard piping, valves, fittings, vault and associated telemetering equipment at Holly BPS yard; and valves, meters and associated telemetering equipment inside Talus BPS. This equipment, collectively, shall be used to automate delivery of CWA and Issaquah supply water to Issaquah Highlands and Talus.					
JUSTIFICATION & SUSTAINABILITY BENEFITS: The purpose, and subsequent justification of this final phase, is to maximize the use of Issaquah produced water supply and supplement summer peak demand in Issaquah Highlands and Talus with water purchased from CWA. By installing this equipment, Water Operations will have the ability to remotely control the amount of CWA water delivered to either of these developments, thus reducing the amount of purchased water thereby reducing overall operating costs.					
PRIOR YEAR ACCOMPLISHMENTS (Including 2010 estimate) Blending Phase I included updating the report "Issaquah Blending Analysis" (2008 - 2009), design of Talus fluoridation system (2008 - 2009) and design of Gilman Wells Sequestrate Injection system (2008 - 2009). The Blending Phase I construction of these projects began and ended in 2009. Design of the Holly Fluoridation System, Talus Blending and Holly Blending Systems occurred in 2009 and 2010.					
YEAR 2011 ANTICIPATED ACCOMPLISHMENT: Installation of fluoridation and associated telemetering equipment inside Holly BPS; yard piping, valves, fittings, vault and associated telemetering equipment at Holly BPS yard; and valves, meters and associated telemetering equipment inside Talus BPS.					
	City Share of Cost	Non-City Share	Total Amount	City Revenue Source:	
Prior Years	\$ 651,206	\$ -	\$ 651,206	Water Capital Fund	
2010 Budget	\$ 150,000	\$ -	\$ 150,000	Non-City Source:	
Estimate	\$ 10,000	\$ -	\$ 10,000		
Year 2011	\$ 400,000	\$ -	\$ 400,000		
Year 2012	\$ -	\$ -	\$ -	Submitted By: Greg Keith	
Year 2013	\$ -	\$ -	\$ -		
Year 2014	\$ -	\$ -	\$ -	Department: PWO	
Year 2015	\$ -	\$ -	\$ -		
Year 2016	\$ -	\$ -	\$ -	Date: 22-Sep	
Future Years	\$ -	\$ -	\$ -	Priority:	Project #:
Total Cost	\$ 1,061,206	\$ -	\$ 1,061,206	0	

CITY OF ISSAQUAH 2011-2016 CAPITAL IMPROVEMENT PLAN

PROJECT/EQUIPMENT TITLE:		Seismic Retrofits	
LOCATION:		City Wide	
DESCRIPTION: Retrofitting of Highwood, Cemetery, and Westside reservoirs, pressure reducing stations, and well facilities to improve their ability to be operational following a large seismic event. The facility and type of improvements necessary are discussed in the EQE Report dated December 1997 and titled "Seismic Vulnerability Assessment of the City Of Issaquah Water/Wastewater Systems", and field observations of earthquake damage.			
JUSTIFICATION & SUSTAINABILITY BENEFITS: A report prepared by a consultant identified certain facilities that are susceptible to damage during a large earthquake which should be retrofitted for better seismic performance. Retrofitting increases the chances of facilities being operational, may reduce emergency response to events, and will improve the reliability of the system following an earthquake.			
PRIOR YEAR ACCOMPLISHMENTS (Including 2010 estimate) For 2009 no work was completed because of budget reductions eliminated funding. In 2010 Highwood Reservoirs is planned to be retrofitted with anchor bolts for earthquake protection.			
YEAR 2011 ANTICIPATED ACCOMPLISHMENT: In 2011 work is scheduled to install anchor bolts on the Cemetery Reservoirs for earthquake protection.			
	City Share of Cost	Non-City Share	Total Amount
Prior Years	Annual	\$ -	Annual
2010 Budget	\$ 100,000	\$ -	\$ 100,000
2010 Estimate	\$ 100,000	\$ -	\$ 100,000
Year 2011	\$ 100,000	\$ -	\$ 100,000
Year 2012	\$ 100,000	\$ -	\$ 100,000
Year 2013	\$ 100,000	\$ -	\$ 100,000
Year 2014	\$ 50,000	\$ -	\$ 50,000
Year 2015	\$ -	\$ -	\$ -
Year 2016	\$ -	\$ -	\$ -
Future Years	\$ -	\$ -	\$ -
Total Cost	\$ 450,000	\$ -	\$ 450,000
City Revenue Source: Water Capital Fund			
Non-City Source:			
Submitted By: Brandon Cole			
Department: PWE			
Date: 01/25/10			
Priority: 5/5			Project #: w00510

CITY OF ISSAQUAH
2011-2016 CAPITAL IMPROVEMENT PLAN

PROJECT/EQUIPMENT TITLE:		Rehabilitate Well #4			
LOCATION:		Well #4, 460 NW Gilman Boulevard			
DESCRIPTION: PWO to work with contractor to inspect and rebuild Well #4 including video inspection, repair and/or replacement of the column, bowl assembly and motor.					
JUSTIFICATION & SUSTAINABILITY BENEFITS: Well #4, one of four primary drinking water supply wells for the Issaquah water system, currently has a pumping maximum of 180 gallons per minute; it should be pumping at 250 gallons per minute. Besides the decrease in pumping capacity, the well is due for teardown, inspection and maintenance.					
PRIOR YEAR ACCOMPLISHMENTS (Including 2010 estimate) N/A					
YEAR 2011 ANTICIPATED ACCOMPLISHMENT: PWO to work with contractor to inspect and rebuild Well #4 including video inspection, repair and/or replacement of the column, bowl assembly and motor.					
	City Share of Cost	Non-City Share	Total Amount	City Revenue Source:	
Prior Years	Annual	\$ -	Annual	Water Capital Funds	
2010 Budget	\$ -	\$ -	\$ -	Non-City Source:	
2010 Estimate	\$ -	\$ -	\$ -		
Year 2011	\$ 42,000	\$ -	\$ 42,000	Submitted By: Gregory P. Keith	
Year 2012	\$ -	\$ -	\$ -		
Year 2013	\$ -	\$ -	\$ -	Department: PWO	
Year 2014	\$ -	\$ -	\$ -		
Year 2015	\$ -	\$ -	\$ -	Date: 02/24/10	
Year 2016	\$ -	\$ -	\$ -		
Future Years	\$ -	\$ -	\$ -	Priority: 3/3	Project #: N/A
Total Cost	\$ 42,000	\$ -	\$ 42,000		

CITY OF ISSAQUAH 2011-2016 CAPITAL IMPROVEMENT PLAN

PROJECT/EQUIPMENT TITLE: Purchase Cross Connection Control Software					
LOCATION: PWO Shop - Cross Connection Control Program					
DESCRIPTION: Shop to purchase and install at five work stations, software to manage the Cross Connection Control (CCC) program. Provide for annual technical support and startup training.					
JUSTIFICATION & SUSTAINABILITY BENEFITS: The WA State DOH requires public water systems to maintain an active CCC program. The City of Issaquah has had an active program since the mid 1980s. From 1990 to present, the database used to manage the program has been R:Base, an antiquated database for which there is no support. Off-the-shelf CCC databases have existed for many years, most complying with each State's specific CCC regulations for database management, reporting and record keeping.					
PRIOR YEAR ACCOMPLISHMENTS (Including 2010 estimate) During years 2008-2010, PWO has been developing its own SQL-based database to replace R:Base. Once full integration of the SQL database is complete in 2010, R:Base will be discontinued and removed. The CCC program, because it is currently in R:Base, will need to be replaced with an SQL-based, off-the-shelf, open-ended program in 2011.					
YEAR 2011 ANTICIPATED ACCOMPLISHMENT: Shop to purchase and install at five work stations, software to manage the Cross Connection Control (CCC) program. Provide for annual technical support and startup training.					
	City Share of Cost	Non-City Share	Total Amount	City Revenue Source:	
Prior Years	Annual	\$ -	Annual	Water Capital Fund	
2010 Budget	\$ -	\$ -	\$ -	Non-City Source:	
2010 Estimate	\$ -	\$ -	\$ -		
Year 2011	\$ 12,000	\$ -	\$ 12,000		
Year 2012	\$ -	\$ -	\$ -	Submitted By:	
Year 2013	\$ -	\$ -	\$ -	Gregory P. Keith	
Year 2014	\$ -	\$ -	\$ -	Department:	
Year 2015	\$ -	\$ -	\$ -	PWO	
Year 2016	\$ -	\$ -	\$ -	Date: 02/24/10	
Future Years	\$ -	\$ -	\$ -	Priority:	Project #:
Total Cost	\$ 12,000	\$ -	\$ 12,000	1/1	N/A

SEWER FUND

The function of the Issaquah Sewer Utility is to collect the wastewater generated by its users, and deliver it to Metro's collection/treatment system. Protecting the quality of Issaquah's area surface and groundwater is a major responsibility.

These responsibilities are met through established programs for sewer line cleaning, manhole and line flushing, rodent control, emergency repairs, preventive maintenance and long range planning. Costs are met through fees paid by the customers connected to the sewer system.

Revenue Comparisons

Sewer Fund	2009 Actual	2010 Budget	2010 Actual	2011 Budget
Beginning Fund Balance	\$ 1,069,248	\$ 1,243,545	\$ 1,272,516	\$ 1,456,188
Inspection Fees	8,229	10,000	-	1,000
Charges for Service	6,382,515	6,680,000	6,217,383	7,061,620
Licenses and Permits	3,542	5,000	5,843	4,000
Investment Interest	2,168	3,000	1,317	1,500
Xfer in from ULID #22 Debt Fund	-	-	-	16,699
Total Fund Revenue	\$ 7,465,702	\$ 7,941,545	\$ 7,497,059	\$ 8,541,007

Expenditure Comparisons

Sewer Fund	2009 Actual	2010 Budget	2010 Actual	2011 Budget
<i>Maintenance & Operations</i>				
Salaries	\$ 218,263	\$ 255,277	\$ 248,579	\$ 264,693
Overtime	11,822	6,000	7,621	6,000
Benefits	91,068	118,075	103,614	111,485
Supplies	25,957	16,695	19,987	25,000
Professional Services	6,960	8,780	4,646	12,350
King County Charges METRO	4,469,426	4,709,400	4,303,555	5,015,500
Excise Tax	55,903	75,000	61,010	80,000
Utility Charges	38,425	32,900	26,592	40,000
Other Service Charges	13,514	12,772	12,845	15,090
I/F Vehicle Repair/Replace	157,068	157,068	157,068	157,068
Subtotal	\$ 5,088,406	\$ 5,391,967	\$ 4,945,517	\$ 5,727,186

Expenditure Comparisons (cont.)

Sewer Fund	2009 Actual	2010 Budget	2010 Actual	2011 Budget
<i>Interfund Transactions</i>				
Engineering Charges	\$ 199,980	\$ 199,980	\$ 199,980	\$ 223,200
Interfund Charges	237,300	241,900	239,562	250,928
Interfund City Shop Rental	150,000	150,000	150,000	150,000
Xfer to Resource Conservation	-	45,000	45,000	45,000
Transfer to Capital Fund	480,000	480,000	480,000	480,000
Xfer to Equip. Replacement	<u>37,500</u>	<u>37,500</u>	<u>37,500</u>	<u>45,000</u>
<i>Subtotal</i>	\$ 1,104,780	\$ 1,154,380	\$ 1,152,042	\$ 1,194,128
Ending Fund Balance	<u>1,272,516</u>	<u>1,395,198</u>	<u>1,399,500</u>	<u>1,619,693</u>
<i>Total Fund Expenditures</i>	<u>\$ 7,465,702</u>	<u>\$ 7,941,545</u>	<u>\$ 7,497,059</u>	<u>\$ 8,541,007</u>

King County Sewer Charges

This is the amount charged by King County for sewer treatment services. The recent histories of these monthly charges are as follows:

Year	Charge	Year	Charge	Year	Charge	Year	Charge
1980	\$3.90	1986	\$8.50	1994	\$15.90	2005-2006	\$25.60
1981	\$4.50	1987	\$9.70	1995	\$17.95	2007-2008	\$27.95
1982	\$4.95	1988	\$9.90	1996-1999	\$19.10	2009-2010	\$31.90
1983	\$5.58	1989	\$10.45	2000	\$19.50	2011	\$36.10
1984	\$7.00	1991	\$13.20	2001	\$19.75		
1985	\$7.80	1992-1993	\$13.62	2002-2004	\$23.40		

SEWER REVENUE BOND FUND

Revenue

Sewer Revenue Bond Fund	2011 Budget
Beginning Fund Balance January 1, 2011	\$ -
Investment Interest	-
Operating Transfers from Sewer Fund: Principal and Interest	-
<i>Total Fund Revenue</i>	<u>\$ -</u>

Expenditures¹

Sewer Revenue Bond Fund ¹	2011 Budget
<i>Long Term Debt</i>	
Principal	\$ -
Interest	-
<i>Total Long Term Debt Service</i>	\$ -
Estimated Ending Fund Balance December 31, 2011	-
<i>Total Fund Expenditures</i>	<u>\$ -</u>

¹ All outstanding Sewer Revenue Bonds were called on June 1, 2000

SEWER ULID DEBT FUND

Revenue

Sewer ULID Debt Fund	2011 Budget
Beginning Fund Balance January 1, 2011	\$ 6,410
Special Assessments	<u>10,289</u>
<i>Total Fund Revenue</i>	<u><u>\$ 16,699</u></u>

Expenditures

Sewer ULID Debt Fund	2011 Budget
Transfer to Sewer Fund	\$ 16,699
Estimated Ending Fund Balance December 31, 2011	<u>-</u>
<i>Total Fund Expenditures</i>	<u><u>\$ 16,699</u></u>

Sewer ULID Bond Summary

Name	Issue Date	Issue Amount	Average Coupon Interest	Date of Final Maturity	12/31/10 Outstanding Bond Balance
2003 Sewer ULID #22 ¹	10/01/03	\$155,811	5.6%	10/01/2013	\$0

¹ 2011 represents eighth payment on the Sewer U.L.I.D. Bond to the Equipment Replacement Fund. Special Assessments charged to the NW Goode Place property owners will be used to repay this debt.

SEWER CAPITAL PROJECTS FUND

This fund was created in 1982 to provide for capital improvements to the sewer system. In addition to the proceeds from the special connection charge imposed on property owners newly connecting to the City's sewer system, revenues are transferred from the Sewer Fund as provided by the budget ordinance.

Disbursements from the fund must be for projects that are approved and authorized by the City Council.

Revenue Comparisons

Sewer Capital Projects Fund	2009 Actual	2010 Budget	2010 Actual	2011 Budget
Beginning Fund Balance	\$ 1,956,874	\$ 2,007,374	\$ 2,172,984	\$ 2,843,614
Investment Interest	2,015	10,000	658	1,000
Connection Fees/Contributions	19,473	30,000	220,274	20,000
Transfers-in - Sewer Fund	<u>480,000</u>	<u>480,000</u>	<u>480,000</u>	<u>480,000</u>
<i>Total Fund Revenue</i>	<u>\$ 2,458,362</u>	<u>\$ 2,527,374</u>	<u>\$ 2,873,916</u>	<u>\$ 3,344,614</u>

Expenditure Comparisons

Sewer Capital Projects Fund	2009 Actual	2010 Budget	2010 Actual	2011 Budget
Construction/Capital	\$ 285,378	\$ 470,000	\$ 368,532	\$ 1,050,000
Other Service Charges	-	-	3,345	-
Ending Fund Balance	<u>2,172,984</u>	<u>2,057,374</u>	<u>2,502,039</u>	<u>2,294,614</u>
<i>Total Fund Expenditures</i>	<u>\$ 2,458,362</u>	<u>\$ 2,527,374</u>	<u>\$ 2,873,916</u>	<u>\$ 3,344,614</u>

Sewer Capital Projects List:

Sewer Capital Fund Projects	
Holiday Inn Lift Station	\$ 600,000
Sewer Main Rehab Program	350,000
Manhole Rehab Program	<u>100,000</u>
<i>Total Sewer Capital Projects</i>	<u>\$ 1,050,000</u>

Major Project Descriptions

**CITY OF ISSAQUAH
2011-2016 CAPITAL IMPROVEMENT PLAN**

PROJECT/EQUIPMENT TITLE: Replace Holiday Inn Lift Station					
LOCATION: 100' East From Intersection of 12th Avenue NW and NW Sammamish Road					
DESCRIPTION: Replace the current lift station located partially within 12th Ave NW and the sidewalk on the north side of the road with a gravity line to the Pickering Lift Station, or with a new Pump Station.					
JUSTIFICATION & SUSTAINABILITY BENEFITS: This station has high maintenance costs and infiltration since the hatch is half in the driving lane and the curb allowing stormwater to enter the station in large quantities. The station was scheduled to be replaced with gravity sewer but the project was abandoned due to difficult excavation. Directional boring techniques may allow the City to drill from the Holiday Inn pump station to the Pickering lift station with a gravity line and eliminate the station entirely, or alternately the Pump Station may be reconstructed at a new location.					
PRIOR YEAR ACCOMPLISHMENTS (Including 2010 estimate) For 2010 perform a survey and feasibility study for eliminating the lift station and gravity the sewer line to the Pickering lift station or site a new lift station location.					
YEAR 2011 ANTICIPATED ACCOMPLISHMENT: Pending the outcome of the 2010 feasibility study the efforts in 2011 will include design and possibly start construction of a replacement gravity main or pump station.					
	City Share of Cost	Non-City Share	Total Amount	City Revenue Source:	
Prior Years	\$ -	\$ -	\$ -	Sewer Capital Fund	
2010 Budget	\$ 20,000	\$ -	\$ 20,000	Non-City Source:	
2010 Estimate	\$ 20,000	\$ -	\$ 20,000		
Year 2011	\$ 600,000	\$ -	\$ 600,000		
Year 2012	\$ -	\$ -	\$ -	Submitted By: Brandon Cole	
Year 2013	\$ -	\$ -	\$ -		
Year 2014	\$ -	\$ -	\$ -	Department: PWE	
Year 2015	\$ -	\$ -	\$ -		
Year 2016	\$ -	\$ -	\$ -	Date: 01/25/10	
Future Years	\$ -	\$ -	\$ -	Priority:	Project #: S00510
Total Cost	\$ 620,000	\$ -	\$ 620,000	3/3	

CITY OF ISSAQUAH
2011-2016 CAPITAL IMPROVEMENT PLAN

PROJECT/EQUIPMENT TITLE: Sewer Main Rehabilitation (Program)					
LOCATION: City Wide					
DESCRIPTION: This project involves the reconstruction, relining, and/or repair of approximately 3,000 to 6,000 lineal feet of sewer main and laterals annually.					
JUSTIFICATION & SUSTAINABILITY BENEFITS: These facilities have reached the end of their design life, and we have had localized failures. Infiltration and inflow are problems which METRO identified in the 1980's. The reconstruction and/or repairs will reduce the infiltration and inflow which helps maintain system capacities and reduces flow impacts to the METRO treatment facility serving Issaquah.					
PRIOR YEAR ACCOMPLISHMENTS (Including 2010 estimate) In 2009 we relined 6,000 linear feet of sewer main, and 5 laterals. For 2010 we plan to reline 3,000 to 6,000 linear feet of sewer main, and 5 to 10 laterals.					
YEAR 2011 ANTICIPATED ACCOMPLISHMENT: For 2011 we plan to reline 3,000 to 6,000 linear feet of sewer main, and 5 to 10 laterals.					
	City Share of Cost	Non-City Share	Total Amount	City Revenue Source:	
Prior Years	Annual		Annual	Sewer Capital Fund	
2010 Budget	\$ 350,000	\$ -	\$ 350,000	Non-City Source:	
2010 Estimate	\$ 350,000	\$ -	\$ 350,000		
Year 2011	\$ 350,000	\$ -	\$ 350,000		
Year 2012	\$ 350,000	\$ -	\$ 350,000	Submitted By:	
Year 2013	\$ 350,000	\$ -	\$ 350,000	Brandon Cole	
Year 2014	\$ 350,000	\$ -	\$ 350,000	Department:	
Year 2015	\$ 350,000	\$ -	\$ 350,000	PWE	
Year 2016	\$ 350,000	\$ -	\$ 350,000	Date: 01/25/10	
Future Years	\$ 1,500,000	\$ -	\$ 1,500,000	Priority:	Project #:
Total Cost	\$ 3,950,000	\$ -	\$ 3,950,000	1/1	S00111

CITY OF ISSAQUAH 2011-2016 CAPITAL IMPROVEMENT PLAN

PROJECT/EQUIPMENT TITLE: Manhole Rehabilitation (Program)					
LOCATION: City wide					
DESCRIPTION: Identify, and repair, restore, and renew leaking manholes, include lining, raising, inflow restrictor, or replacement.					
JUSTIFICATION & SUSTAINABILITY BENEFITS: This project is focused at reducing infiltration in the sewer as a result of leaking manholes. The reconstruction and/or repairs will reduce the infiltration and inflow which helps maintain system capacities and reduces flow impacts to the METRO treatment facility serving Issaquah.					
PRIOR YEAR ACCOMPLISHMENTS (Including 2010 estimate) In 2009 we rehabilitated 10 manholes which were in poor condition, and inspected nearly 200 others. For 2010 we plan to rehabilitate at least 10 more and inspect 200 others.					
YEAR 2011 ANTICIPATED ACCOMPLISHMENT: For 2011 we plan to rehabilitate at least 10 more and inspect 200 others.					
	City Share of Cost	Non-City Share	Total Amount	City Revenue Source:	
Prior Years	Annual	\$ -	Annual	Sewer Capital Fund	
2010 Budget	\$ 100,000	\$ -	\$ 100,000	Non-City Source:	
2010 Estimate	\$ 100,000	\$ -	\$ 100,000		
Year 2011	\$ 100,000	\$ -	\$ 100,000		
Year 2012	\$ 100,000	\$ -	\$ 100,000	Submitted By:	
Year 2013	\$ 100,000	\$ -	\$ 100,000	Brandon Cole	
Year 2014	\$ 100,000	\$ -	\$ 100,000	Department:	
Year 2015	\$ 100,000	\$ -	\$ 100,000	PWE	
Year 2016	\$ 100,000	\$ -	\$ 100,000	Date: 01/25/10	
Future Years	\$ 200,000	\$ -	\$ 200,000	Priority:	Project #:
Total Cost	\$ 900,000	\$ -	\$ 900,000	2/2	S00211

STORMWATER FUND

A fund set up to direct resources toward the identification and resolution of the City's stormwater problems. Activities include maintenance, upkeep and repair of existing facilities, flood control, basin planning, wetlands/stream corridor preservation and enhancement and urban runoff water quality.

Revenue Comparisons

Stormwater Fund	2009 Actual	2010 Budget	2010 Actual	2011 Budget
Beginning Fund Balance	\$ 552,409	\$ 677,705	\$ 591,451	\$ 795,693
Inspection Fees	34,701	20,000	90,000	20,000
Charges for Service	3,993,700	4,149,550	4,061,366	4,130,118
Investment Interest	2,086	4,000	1,581	1,800
FEMA/State Grants	<u>60,358</u>	<u>-</u>	<u>53,257</u>	<u>-</u>
Total Fund Revenue	<u>\$ 4,643,254</u>	<u>\$ 4,851,255</u>	<u>\$ 4,797,655</u>	<u>\$ 4,947,611</u>

Expenditure Comparisons

Stormwater Fund	2009 Actual	2010 Budget	2010 Actual	2011 Budget
<i>Maintenance & Operations</i>				
Salaries	\$ 636,173	\$ 612,876	\$ 593,725	\$ 633,498
Overtime	40,920	10,000	16,557	10,000
Benefits	278,102	283,300	254,141	281,300
Supplies	62,307	53,440	56,316	55,311
Professional Services	28,391	23,625	15,577	25,780
Other Services & Charges	187,827	196,094	172,283	205,491
I/F Vehicle Repair/Replace	<u>281,460</u>	<u>281,460</u>	<u>281,460</u>	<u>281,460</u>
Subtotal	\$ 1,515,180	\$ 1,460,795	\$ 1,390,059	\$ 1,492,840
<i>Interfund Transactions</i>				
Engineering Charges	\$ 844,125	\$ 676,400	\$ 665,235	\$ 670,000
Interfund Charges	276,494	284,864	281,839	284,044

Expenditure Comparisons (cont.)

Stormwater Fund	2009 Actual	2010 Budget	2010 Actual	2011 Budget
<i>Interfund Transactions (cont.)</i>				
Interfund City Shop Rental	200,000	200,000	200,000	200,000
Transfer to Debt Service	282,000	294,000	294,000	300,000
Transfer to Capital Fund	800,004	1,000,008	1,000,008	1,100,004
Xfer to Resource Conservation	86,000	96,000	96,000	96,000
Xfer to Equip. Replacement	48,000	36,000	36,000	45,000
<i>Subtotal</i>	\$ 2,536,623	\$ 2,587,272	\$ 2,573,082	\$ 2,695,048
Ending Fund Balance	591,451	803,188	834,514	759,723
<i>Total Fund Expenditures</i>	<u>\$ 4,643,254</u>	<u>\$ 4,851,255</u>	<u>\$ 4,797,655</u>	<u>\$ 4,947,611</u>

STORMWATER REVENUE BOND FUND

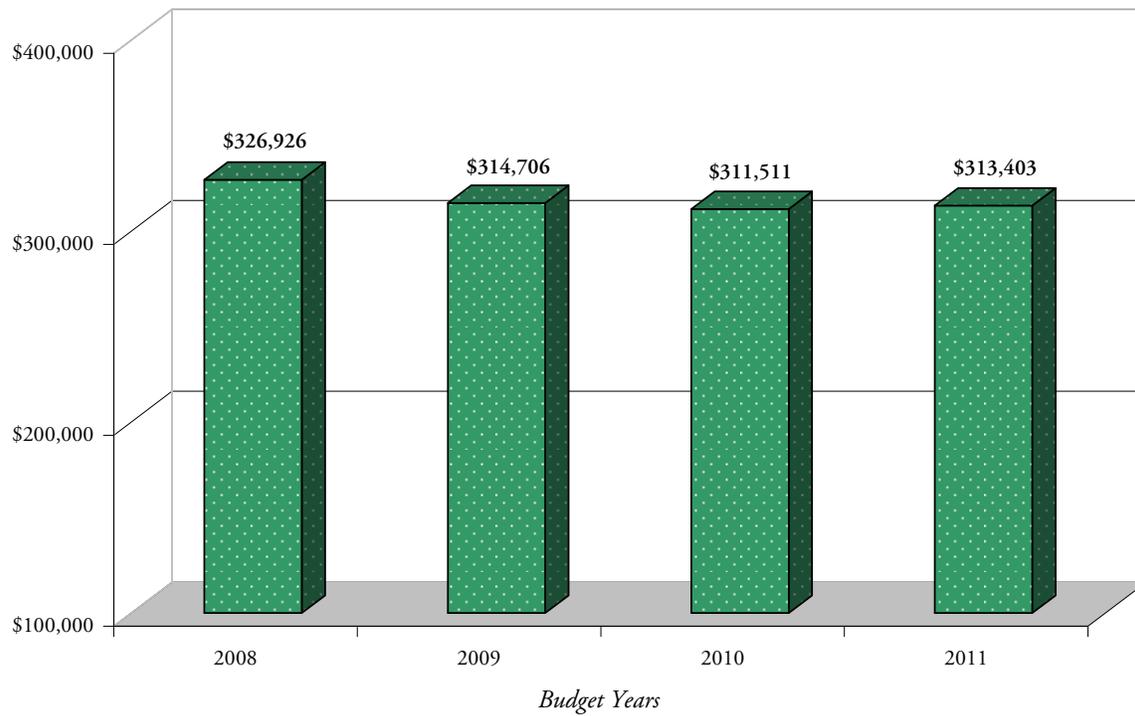
Revenue

Stormwater Revenue Bond Fund	2011 Budget
Beginning Fund Balance January 1, 2011	\$ 311,391
Investment Interest	75
Operating Transfers from Stormwater Fund: Principal and Interest	<u>300,000</u>
<i>Total Fund Revenue</i>	<u><u>\$ 611,466</u></u>

Expenditures

Stormwater Revenue Bond Fund	2011 Budget
<i>Long Term Debt - Principal</i>	
1998 Revenue Bond	\$ 115,000
2001 Revenue Bond	<u>75,000</u>
<i>Total Principal</i>	<u>\$ 190,000</u>
<i>Long Term Debt - Interest</i>	
1998 Revenue Bond	\$ 51,265
2001 Revenue Bond	<u>56,798</u>
<i>Total Interest</i>	<u>108,063</u>
<i>Long Term Debt Service Total</i>	<u>\$ 298,063</u>
Estimated Ending Fund Balance December 31, 2011	<u>313,403</u>
<i>Total Fund Expenditures</i>	<u><u>\$ 611,466</u></u>

Ending Fund Balance Comparison



Stormwater Revenue Bond Summary

Name	Issue Date	Issue Amount	Average Coupon Interest	Date of Final Maturity	12/31/10 Outstanding Bond Balance
1998 Revenue Bond	8/15/98	\$2,000,000	5.38%	12/1/2017	\$950,000
2001 Revenue Bond	12/1/01	\$1,600,000	5.25%	12/1/2021	\$1,060,000

STORMWATER CAPITAL FUND

This fund was created in 1988 to provide for capital purchases/improvements for the City stormwater system.

Proceeds to this fund are derived from a transfer from the Stormwater Fund and the \$0.04 per square foot of impervious surface charges against new development.

Revenue Comparisons

Stormwater Capital Fund	2009 Actual	2010 Budget	2010 Actual	2011 Budget
Beginning Fund Balance	\$ 1,404,604	\$ 971,886	\$ 1,219,229	\$ 1,222,429
Grants	635,472	3,626,318	632,136	1,629,706
Revenue Bond Proceeds	-	-	-	-
Contributions	36,184	800,000	134,949	105,500
Transfers-in - Stormwater Fund	800,004	1,000,008	1,000,008	1,100,004
Impervious Surface Fees	37,669	30,000	-	20,000
Investment Interest	3,669	5,000	527	500
Interfund Loan Proceeds	-	-	-	-
<i>Total Fund Revenue</i>	<u>\$ 2,917,602</u>	<u>\$ 6,433,212</u>	<u>\$ 2,986,849</u>	<u>\$ 4,078,139</u>

Expenditure Comparisons

Stormwater Capital Fund	2009 Actual	2010 Budget	2010 Actual	2011 Budget
Other Services and Charges	\$ 584	\$ 3,000	\$ 775	\$ 600
Construction/Capital	1,393,643	5,515,318	1,358,398	2,508,681
Debt Issue Costs	-	-	-	-
Public Works Trust Fund Loan Debt	67,421	66,809	66,808	66,196
Interfund Loan Interest	36,725	22,000	35,531	22,000
Interfund Loan Payment	200,000	250,000	250,000	250,000
Ending Fund Balance	<u>1,219,229</u>	<u>576,085</u>	<u>1,275,337</u>	<u>1,230,662</u>
<i>Total Fund Expenditures</i>	<u>\$ 2,917,602</u>	<u>\$ 6,433,212</u>	<u>\$ 2,986,849</u>	<u>\$ 4,078,139</u>

PW Trust Fund Loan Debt Summary

Name	Issue Date	Issue Amount	Average Coupon Interest	Date of Final Maturity	12/31/10 Outstanding Loan Balance
Public Works Trust Fund Loan (Newport Way Bridge)	1999	\$1,143,103	1.0%	7/1/2019	\$490,331

Stormwater Capital Projects List:¹

Stormwater Capital Fund Projects	
Issaquah Creek Hazard Mitigation	\$ 788,456
Central Pad 3 LID Parking Lot	422,000
Cemetery Transfer Site (NPDES)	280,000
Storm Drainage Rehab Program	250,000
NPDES Basin Plan	250,000
Issaquah Hatchery Intake Dam	194,750
East Fork Issaquah Creek Channel Improvements	110,000
Stream Habitat Restoration	75,000
Mineral Bin Cover at City Shop (NPDES)	50,000
Squak Valley Park Stream Restoration	40,000
East Lake Sammamish Drainage Pump Station	20,000
LRIG Advanced Treatment System	13,475
Tributary 0170 Drainage Improvements	10,000
Issaquah Creek Bank Stabilization	2,500
Pickering Ditch Rehabilitation	2,500
<i>Total Stormwater Capital Projects</i>	<u><u>\$ 2,508,681</u></u>

¹ Contingent on Grants.

Grants/Contributions

Stormwater Fund Grants/Contributions Detail		2011 Total
FEMA Hazard Mitigation	\$ 788,456	
Central Pad 3 LID Parking Lot (DOE)	316,500	
Central Pad 3 LID Parking Lot (Highlands' TDRs)	105,500	
Cemetery Transfer Site (DOE)	210,000	
Issaquah Hatchery	194,750	
Squak Valley Park (King County)	10,000	
East Fork Issaquah Creek - King County Flood Control Zone District	110,000	
<i>Total Stormwater Grants and Contributions</i>		

Major Project Descriptions

CITY OF ISSAQUAH
2011-2016 CAPITAL IMPROVEMENT PLAN

PROJECT/EQUIPMENT TITLE:		FEMA Hazard Mitigation Grant for Flood Mitigation		
LOCATION:		Issaquah Creek		
DESCRIPTION:				
In response to the January 2009 flood on Issaquah Creek, the City applied for a FEMA Hazard Mitigation Grant that would provide funds for structure elevations to raise homes above flood levels which greatly reduces flood damages. Six single family houses were identified for elevations in the grant. Notification of grant award, including amount of qualifying grant assistance, will be made by FEMA in mid-2010. Funding under this project includes staff time to manage the grant and projects.				
JUSTIFICATION & SUSTAINABILITY BENEFITS:				
The City's flood hazard management strategy calls for elevating or floodproofing structures that have repetitive losses from flooding as the most cost effective means for reducing flood damages. Purchase of severely flood-prone properties is needed where redevelopment within high flood hazard areas is deemed inappropriate. The grant provides funding of 87.5% for these activities. Local property owners will be responsible for the local share (12.5%).				
PRIOR YEAR ACCOMPLISHMENTS (Including 2010 estimate)				
Grant award, contract and project management, and design. Assumes grant award mid-2010 with construction in 2011.				
YEAR 2011 ANTICIPATED ACCOMPLISHMENT:				
Construction.				
	City Share of Cost	Non-City Share	Total Amount	City Revenue Source:
Prior Years	\$ -	\$ -	\$ -	Stormwater Capital
2010 Budget	\$ 5,000	\$ 600,000	\$ 605,000	Non-City Source:
2010 Estimate	\$ 5,000	\$ 100,000	\$ 105,000	FEMA Hazard Mitigation Grant Program
Year 2011	\$ -	\$ 788,456	\$ 788,456	
Year 2012	\$ -	\$ -	\$ -	Submitted By:
Year 2013	\$ -	\$ -	\$ -	Kerry Ritland
Year 2014	\$ -	\$ -	\$ -	Department:
Year 2015	\$ -	\$ -	\$ -	PWE
Year 2016	\$ -	\$ -	\$ -	Date: 02/12/10
Future Years	\$ -	\$ -	\$ -	Priority:
Total Cost	\$ 5,000	\$ 888,456	\$ 893,456	1/1
				Project #: g01610

CITY OF ISSAQUAH
2011-2016 CAPITAL IMPROVEMENT PLAN

PROJECT/EQUIPMENT TITLE:		Pad 3 LID Parking Lot		
LOCATION:		Central Park		
DESCRIPTION:				
This project will pave the parking lot at Central Park Pad 3 with pervious asphalt. This project is an LID implementation project designed to manage stormwater runoff using LID techniques. The Central Park Pad 3 turf fields were constructed in 2009 without provisions for parking. The proposed project consists of placement of 12 inches of gravel subbase and 4 inches of pervious asphalt to create a 134-stall parking lot. The parking lot layout will match the design that was prepared for the Central Park Pad 3 Improvements project in 2009.				
JUSTIFICATION & SUSTAINABILITY BENEFITS:				
The parking area currently consists of compacted dirt and gravel surface that was created when Central Park was constructed using fill from the Issaquah Highlands development. This has resulted in a poor quality parking area. Improvements are needed to eliminate dirty stormwater runoff that is caused by the lack of stormwater facilities and poor drainage, impacting adjacent streams and wetlands.				
PRIOR YEAR ACCOMPLISHMENTS (Including 2010 estimate)				
Grant application through Department of Ecology (FY2011 Stormwater Retrofit and LID Grant Program), which will cover 75% of project costs. The 25% grant match would come from funds being dedicated to Central Park improvements through the 2009 Issaquah Highlands transfer of development rights agreement.				
YEAR 2011 ANTICIPATED ACCOMPLISHMENT:				
Design, permitting and construction				
	City Share of Cost	Non-City Share	Total Amount	City Revenue Source:
Prior Years	\$ -	\$ -	\$ -	
2010 Budget	\$ -	\$ -	\$ -	Non-City Source:
2010 Estimate	\$ -	\$ -	\$ -	Ecology Grant and Developer Mitigation (Issaquah Highlands TDR)
Year 2011	\$ -	\$ 422,000	\$ 422,000	
Year 2012	\$ -	\$ -	\$ -	Submitted By:
Year 2013	\$ -	\$ -	\$ -	Kerry Ritland
Year 2014	\$ -	\$ -	\$ -	Department:
Year 2015	\$ -	\$ -	\$ -	PWE
Year 2016	\$ -	\$ -	\$ -	Date: 9/28/2010
Future Years	\$ -	\$ -	\$ -	Priority:
Total Cost	\$ -	\$ 422,000	\$ 422,000	ST - 12
				Project #: To Be Assigned

CITY OF ISSAQUAH 2011-2016 CAPITAL IMPROVEMENT PLAN

PROJECT/EQUIPMENT TITLE: Cemetery Transfer Site Improvements					
LOCATION: 695 West Sunset Way					
DESCRIPTION: Improvements to transfer site NPDES Permit requirements.					
JUSTIFICATION & SUSTAINABILITY BENEFITS: The transfer site is utilized by all Public Works Operations departments throughout the year. The site is critical for storage of rock and dirt spoils that are removed during construction and maintenance activities that are performed by Public Works Operations. The site is used for temporary storage for contractors working for Public Works Engineering, Parks Department and Flintoffs Funeral Services. The site has been in use since the early 1980's and requires improvements for the NPDES standards.					
PRIOR YEAR ACCOMPLISHMENTS (including 2010 estimate): N/A					
YEAR 2011 ANTICIPATED ACCOMPLISHMENT: Improve and up-date the transfer site.					
	City Share of Cost	Non-City Share	Total Amount	City Revenue Source:	
Prior Years	\$ -	\$ -	\$ -	Non-City Source:	
2010 Budget	\$ -	\$ -	\$ -		
2010 Estimate	\$ -	\$ -	\$ -		
Year 2011	\$ 280,000	\$ -	\$ 280,000	Submitted By: Todd Jensen	
Year 2012	\$ -	\$ -	\$ -		
Year 2013	\$ -	\$ -	\$ -		
Year 2014	\$ -	\$ -	\$ -		
Year 2015	\$ -	\$ -	\$ -		
Year 2016	\$ -	\$ -	\$ -	Date: 3/11/2010	
Future Years	\$ -	\$ -	\$ -	Priority: 5/4	Project #: CIPfac21
Total Cost	\$ 280,000	\$ -	\$ 280,000		

CITY OF ISSAQUAH
2011-2016 CAPITAL IMPROVEMENT PLAN

PROJECT/EQUIPMENT TITLE: Storm Drainage Rehabilitation and Improvements				
LOCATION: City Wide				
DESCRIPTION: This project involves repair, replacement and improvement of storm drain pipes and culverts that are structurally deficient, may fail and have associated high maintenance costs, or have design deficiencies that could lead to local flood hazards, and construction of new small drainage projects to address drainage problems. Examples include replacement of rusted corrugated metal pipe culverts, repair of poorly built storm drains, addition of storm drains in areas where these facilities are needed, and drainage improvements to mitigate localized flooding problems.				
JUSTIFICATION & SUSTAINABILITY BENEFITS: Benefits of these improvements include reduced flooding impacts to homes and streets, reduced erosion and associated sedimentation impacts to streams, reduced maintenance costs, and lowered risk of major failures that may result from lack of preventative maintenance. Improvements to drainage systems reduces erosion and sedimentation to streams, thereby preventing potential impacts to fish and wildlife resources. Drainage improvements will incorporate Low Impact Development (LID) methods as appropriate to improve water quality and infiltrate stormwater.				
PRIOR YEAR ACCOMPLISHMENTS (Including 2010 estimate) Construction of South Cove Outfall improvements, lining of East Lake Sammamish Parkway culverts (near BMC West), and miscellaneous small drainage improvements.				
YEAR 2011 ANTICIPATED ACCOMPLISHMENT: Culvert and stormwater replacement and relining as identified through field inspections, storm pipe video inspections, and other reported problems.				
	City Share of Cost	Non-City Share	Total Amount	City Revenue Source:
Prior Years	Annual		Annual	Stormwater Capital
2010 Budget	\$ 250,000	\$ -	\$ 250,000	Non-City Source:
2010 Estimate	\$ 250,000	\$ -	\$ 250,000	
Year 2011	\$ 250,000	\$ -	\$ 250,000	
Year 2012	\$ 250,000	\$ -	\$ 250,000	Submitted By: Kerry Ritland
Year 2013	\$ 250,000	\$ -	\$ 250,000	
Year 2014	\$ 250,000	\$ -	\$ 250,000	Department: PWE
Year 2015	\$ 250,000	\$ -	\$ 250,000	
Year 2016	\$ -	\$ -	\$ -	Date: 02/12/10
Future Years	\$ -	\$ -	\$ -	Priority: 5/2
Total Cost	\$ 1,500,000	\$ -	\$ 1,500,000	

CITY OF ISSAQUAH 2011-2016 CAPITAL IMPROVEMENT PLAN

PROJECT/EQUIPMENT TITLE:		NPDES Basin Planning			
LOCATION:		City Wide			
DESCRIPTION:					
Development of alternative flow control standards under the NPDES Phase II Municipal Stormwater Permit. This basin-planning study is identified in the Phase II permit as a means to tailor the flow control standards to the local watersheds. It involves hydrologic and hydraulic modeling, sediment transport analysis, and land use analysis to demonstrate that discharge from stormwater for areas of new and redevelopment will not impact beneficial uses in the receiving streams.					
JUSTIFICATION & SUSTAINABILITY BENEFITS:					
Development of new flow control standards is necessary to tailor the City's stormwater management regulations to our local watershed. Ecology's standards in the Phase II permit are based on protection of very sensitive streams and may not be appropriate to Issaquah-area streams. This may result in very large and costly stormwater detention facilities that have proportionally minimal environmental benefit. Development of these environmental protection standards must be based on scientifically rigorous methods in order to be justified from a ecological and economic basis.					
PRIOR YEAR ACCOMPLISHMENTS (Including 2010 estimate)					
In 2010 scoping of basin planning process and work plan for technical studies was conducted under non-capital funding.					
YEAR 2011 ANTICIPATED ACCOMPLISHMENT:					
Completion of basin plan and, if recommended and approved by Council, adoption of alternative flow control standards into City code.					
	City Share of Cost	Non-City Share	Total Amount	City Revenue Source:	
Prior Years	\$ -	\$ -	\$ -	Stormwater Capital	
2010 Budget	\$ -	\$ -	\$ -	Non-City Source:	
2010 Estimate	\$ -	\$ -	\$ -		
Year 2011	\$ 250,000	\$ -	\$ 250,000		
Year 2012	\$ -	\$ -	\$ -	Submitted By:	
Year 2013	\$ -	\$ -	\$ -	Kerry Ritland	
Year 2014	\$ -	\$ -	\$ -	Department:	
Year 2015	\$ -	\$ -	\$ -	PWE	
Year 2016	\$ -	\$ -	\$ -	Date: 02/12/10	
Future Years	\$ -	\$ -	\$ -	Priority:	Project #:
Total Cost	\$ 250,000	\$ -	\$ 250,000	9/5	To Be Assigned

CITY OF ISSAQUAH 2011-2016 CAPITAL IMPROVEMENT PLAN

PROJECT/EQUIPMENT TITLE: Issaquah Hatchery Intake Dam Removal/Replacement					
LOCATION: Issaquah Creek upstream of Newport Way Bridge					
DESCRIPTION: In coordination with the Washington Department of Fish and Wildlife (WDFW), the City in 2007 obtained a State Salmon Recover Fund Board (SRFB) grant to determine the preferred option for improving fish passage at the Issaquah Hatchery intake dam, located about 1/2 mile upstream of the hatchery. That project completed preliminary design for the approved recommendation that involves dam removal, construction of rock weirs to replace the dam, and replacement of water intake structure.					
JUSTIFICATION & SUSTAINABILITY BENEFITS: The WRIA 8 Chinook Salmon Conservation Plan identified the intake dam for the Issaquah Hatchery as the single most important Chinook salmon restoration project in Sammamish watershed, due to the poor condition of the fish ladder. This project will be conducted in coordination with the Lake Washington/Cedar/Sammamish watershed (WRIA 8) representatives to develop an integrated management approach that coordinates habitat, harvest, and hatchery actions. Improving habitat conditions along area streams corrects past actions caused by humans that negatively impacted the environment, directly benefiting salmon and other wildlife but also improving the natural environment to be a more sustainable resource.					
PRIOR YEAR ACCOMPLISHMENTS (Including 2010 estimate) Grant applications. Feasibility and preliminary design was completed in December, 2009, and several applications have been submitted to Federal agencies for grants.					
YEAR 2011 ANTICIPATED ACCOMPLISHMENT: Final design and project permitting funded by \$344,750 NOAA Open Rivers Initiative grant that was obtained in 2010 (match funded by WDFW). Construction would occur in 2012 or later, assuming grant funding is available.					
	City Share of Cost	Non-City Share	Total Amount	City Revenue Source:	
Prior Years	\$ 107,308	\$ 347,597	\$ 454,905	Stormwater Capital	
2010 Budget	\$ 5,000	\$ 2,250,000	\$ 2,255,000	Non-City Source: WDFW, and Grants TBD	
2010 Estimate	\$ 5,000	\$ 150,000	\$ 155,000		
Year 2011	\$ -	\$ 194,750	\$ 194,750	Submitted By: Kerry Ritland	
Year 2012	\$ -	\$ 1,000,000	\$ 1,000,000		
Year 2013	\$ -	\$ 2,500,000	\$ 2,500,000		
Year 2014	\$ -	\$ -	\$ -	Department: PWE	
Year 2015	\$ -	\$ -	\$ -		
Year 2016	\$ -	\$ -	\$ -	Date: 02/12/10	
Future Years	\$ -	\$ -	\$ -	Priority: 7/3	Project #: g00908
Total Cost	\$ 112,308	\$ 4,192,347	\$ 4,304,655		

CITY OF ISSAQUAH 2011-2016 CAPITAL IMPROVEMENT PLAN

PROJECT/EQUIPMENT TITLE: East Fork Issaquah Creek Channel Improvements				
LOCATION: Upstream of NE Juniper Street				
DESCRIPTION: Channel improvements to East Fork Issaquah Creek, upstream of the NE Dogwood Street Bridge. Includes removal of debris and obstructions over approximately 200 feet that is causing flooding of the street and local residences.				
JUSTIFICATION & SUSTAINABILITY BENEFITS: Flood mitigation is necessary to prevent future floods from impacting Dogwood Street and flooding the adjacent residential buildings. Flooding is becoming more frequent in recent years due to channel obstructions and encroachment over a relatively short segment of the creek. This flooding is occurring outside of the designated 100-year floodplain, impacting a large condominium in particular. Funds for construction will be from the King County Flood Control Zone District's Sub-Regional Opportunity Fund.				
PRIOR YEAR ACCOMPLISHMENTS (Including 2010 estimate) None				
YEAR 2011 ANTICIPATED ACCOMPLISHMENT: Surveying and preliminary design.				
	City Share of Cost	Non-City Share	Total Amount	City Revenue Source:
Prior Years	\$ -	\$ -	\$ -	Stormwater Capital
2010 Budget	\$ -	\$ -	\$ -	Non-City Source: King County Flood Control Zone District
2010 Estimate	\$ -	\$ -	\$ -	
Year 2011	\$ -	\$ 110,000	\$ 110,000	
Year 2012	\$ -	\$ -	\$ -	Submitted By: Kerry Ritland
Year 2013	\$ -	\$ -	\$ -	
Year 2014	\$ -	\$ -	\$ -	Department: PWE
Year 2015	\$ -	\$ -	\$ -	
Year 2016	\$ -	\$ -	\$ -	Date: 02/12/10
Future Years	\$ -	\$ -	\$ -	Priority: 11/8
Total Cost	\$ -	\$ 110,000	\$ 110,000	

CITY OF ISSAQUAH
2011-2016 CAPITAL IMPROVEMENT PLAN

PROJECT/EQUIPMENT TITLE: Stream Habitat Restoration Program				
LOCATION: City-wide				
DESCRIPTION: Small habitat restoration projects for area streams. This project provides local funding for grant matches that are offered annually by a number of state and local agencies, private foundations, and other sources. Projects typically include adding large woody debris in the stream, removing invasive plants and installing native vegetation along banks, removal of stream bank riprap, and removal of floodplain fill. Large restoration project, such as Squak Valley Park Restoration, are identified as separate projects.				
JUSTIFICATION & SUSTAINABILITY BENEFITS: This restoration program implements habitat restoration projects identified City's Acquisition and Restoration Plan for Open Space and Wildlife Habitat, as well as the Water Resource Inventory Area (WRIA) 8 Chinook Salmon Conservation Plan. Improving habitat conditions along area streams corrects past actions caused by humans that negatively impacted the environment. Habitat restoration directly benefits salmon and other wildlife, and improves the natural environment to be a more sustainable resource. The City has implemented several small and large projects in the last several years, on Issaquah and Tibbetts Creeks, and a coordinated regional effort through the WRIA 8 process ensures that restoration work is targeted for streams with high habitat potential.				
PRIOR YEAR ACCOMPLISHMENTS (Including 2010 estimate) Lewis Creek restoration at mouth (in coordination with property owners), restoration site maintenance by Mountains to Sound Greenway, Bernsten Park habitat improvements, and Lewis Creek habitat restoration pre-design study.				
YEAR 2011 ANTICIPATED ACCOMPLISHMENT: Lewis Creek channel stabilization and other small site restoration projects to be identified by Stewardship Team. Grants applications will be submitted depending on availability of grant programs. Restoration site maintenance is transferred to operating fund.				
	City Share of Cost	Non-City Share	Total Amount	City Revenue Source:
Prior Years	Annual	Annual	Annual	Stormwater Capital
2010 Budget	\$ 75,000	\$ 75,000	\$ 150,000	Non-City Source:
2010 Estimate	\$ 75,000	\$ -	\$ 75,000	
Year 2011	\$ 75,000	\$ -	\$ 75,000	
Year 2012	\$ 100,000	\$ -	\$ 100,000	Submitted By: Kerry Ritland
Year 2013	\$ 100,000	\$ -	\$ 100,000	
Year 2014	\$ 100,000	\$ -	\$ 100,000	Department: PWE
Year 2015	\$ -	\$ -	\$ -	
Year 2016	\$ -	\$ -	\$ -	Date: 02/12/10
Future Years	\$ -	\$ -	\$ -	Priority: 8/4
Total Cost	\$ 450,000	\$ -	\$ 450,000	

CITY OF ISSAQUAH 2011-2016 CAPITAL IMPROVEMENT PLAN

PROJECT/EQUIPMENT TITLE: Mineral Bin Cover				
LOCATION: Public Works Operations				
DESCRIPTION: Install economy covers for mineral bins (sand, vactor waste and street sweepings).				
JUSTIFICATION & SUSTAINABILITY BENEFITS: Sand and spoils storage bins are currently open to the weather allowing moisture to enter the stored materials creating undesirable runoff and creating problems with frozen sand piles during snow fighting operations.				
PRIOR YEAR ACCOMPLISHMENTS (including 2010 estimate):				
YEAR 2011 ANTICIPATED ACCOMPLISHMENT: Install covers				
	City Share of Cost	Non-City Share	Total Amount	City Revenue Source:
Prior Years	\$ -	\$ -	\$ -	Capital Improvement Fund
2010 Budget	\$ -	\$ -	\$ -	Non-City Source:
2010 Estimate	\$ -	\$ -	\$ -	
Year 2011	\$ 50,000	\$ -	\$ 50,000	
Year 2012	\$ -	\$ -	\$ -	Submitted By: Bret Heath
Year 2013	\$ -	\$ -	\$ -	
Year 2014	\$ -	\$ -	\$ -	Department: PWO
Year 2015	\$ -	\$ -	\$ -	
Year 2016	\$ -	\$ -	\$ -	
Future Years	\$ -	\$ -	\$ -	Date: 3/12/2010
Total Cost	\$ 50,000	\$ -	\$ 50,000	Priority: 7/7
				Project #: CIPfac11

CITY OF ISSAQUAH
2011-2016 CAPITAL IMPROVEMENT PLAN

PROJECT/EQUIPMENT TITLE: Squak Valley Park Stream Restoration				
LOCATION: South End of City on Issaquah Creek, in Squak Valley Park				
DESCRIPTION: Stream restoration project on Issaquah Creek at Squak Valley Park, including property acquisition, partial levee removal, stream habitat improvements, and riparian vegetation restoration. This project replaced a previous Corps of Engineers restoration proposal. Funding of habitat project construction was assisted by a King Conservation District grant awarded in 2008. Property acquisition to expand the restoration project to the west bank funded by Salmon Recovery Funding Board and King County Flood Control Zone District grants.				
JUSTIFICATION & SUSTAINABILITY BENEFITS: Construction of habitat improvements on Issaquah Creek improves stream and riparian habitat, providing additional flood refuge and rearing areas for salmon and native vegetation for wetland and terrestrial animals. Improving habitat conditions in Squak Valley Park corrects past channel modifications, including straightening and levee construction, that negatively impacted the environment. Habitat restoration directly benefits salmon and other wildlife, and improves the natural environment to be a more sustainable resource.				
PRIOR YEAR ACCOMPLISHMENTS (Including 2010 estimate) Final design and public outreach with construction occurring in mid-2010.				
YEAR 2011 ANTICIPATED ACCOMPLISHMENT: Completion of vegetation planting and monitoring and maintenance in accordance with permit conditions (5-year term through 2015).				
	City Share of Cost	Non-City Share	Total Amount	City Revenue Source:
Prior Years	\$ 243,238	\$ 467,175	\$ 710,413	Stormwater Capital
2010 Budget	\$ 220,000	\$ 571,318	\$ 791,318	Non-City Source: KCD and State RCO grants
2010 Estimate	\$ 172,639	\$ 517,916	\$ 690,555	
Year 2011	\$ 30,000	\$ 10,000	\$ 40,000	
Year 2012	\$ 20,000	\$ -	\$ 20,000	Submitted By: Kerry Ritland
Year 2013	\$ 20,000	\$ -	\$ 20,000	
Year 2014	\$ 10,000	\$ -	\$ 10,000	Department: PWE
Year 2015	\$ 10,000	\$ -	\$ 10,000	
Year 2016	\$ -	\$ -	\$ -	Date: 02/12/10
Future Years	\$ -	\$ -	\$ -	Priority: 10/6
Total Cost	\$ 505,877	\$ 995,091	\$ 1,500,968	

CITY OF ISSAQUAH 2011-2016 CAPITAL IMPROVEMENT PLAN

PROJECT/EQUIPMENT TITLE: East Lake Sammamish Parkway Drainage Pump Station				
LOCATION: Corner of E Lake Sammamish Parkway and SE 56th Street				
DESCRIPTION: This project involves improving drainage along East Lake Sammamish Parkway between SE 56th Street and SE 51st Street to eliminate standing water in the parkway during high rainfall events. A pump station will be constructed at the northwest corner of the Eastlake Sammamish Parkway - SE 56th Street intersection to intercept stormwater. The water will be pumped in a westerly direction through a 6 or 8-inch pipe that is directionally bored under SE 56th Street for approx. 550 feet to an existing storm drainage system that discharges directly to Issaquah Creek.				
JUSTIFICATION & SUSTAINABILITY BENEFITS: The drainage system along E. Lake Sammamish Parkway has a history of flooding the roadway. In 2005 the City improved the drainage on the west side of the road to eliminate a construction at SE 51st Street and enlarge the drainage ditch. While that project partially improved the drainage, significant problems remain because the flat-sloped drainage ditches along the Parkway cannot be further improved to obtain the necessary capacity to handle stormwater runoff during infrequent but very heavy rain events. Installing a pump station to divert excess stormwater runoff directly to Issaquah Creek provides the most cost-effective solution.				
PRIOR YEAR ACCOMPLISHMENTS (Including 2010 estimate) Preliminary project design, including surveying and feasibility analysis.				
YEAR 2011 ANTICIPATED ACCOMPLISHMENT: Project final design and permitting.				
	City Share of Cost	Non-City Share	Total Amount	City Revenue Source:
Prior Years	\$ -	\$ -	\$ -	Stormwater Capital
2010 Budget	\$ 20,000	\$ 400,000	\$ 420,000	Non-City Source: Developer contribution
2010 Estimate	\$ 10,000	\$ -	\$ 10,000	
Year 2011	\$ 20,000	\$ -	\$ 20,000	
Year 2012	\$ 350,000	\$ 15,000	\$ 365,000	Submitted By: Kerry Ritland
Year 2013	\$ -	\$ -	\$ -	Department: PWE
Year 2014	\$ -	\$ -	\$ -	
Year 2015	\$ -	\$ -	\$ -	Date: 02/12/10
Year 2016	\$ -	\$ -	\$ -	Priority: 12/10
Future Years	\$ -	\$ -	\$ -	
Total Cost	\$ 380,000	\$ 15,000	\$ 395,000	

CITY OF ISSAQUAH
2011-2016 CAPITAL IMPROVEMENT PLAN

PROJECT/EQUIPMENT TITLE: LRIG Advanced Treatment System					
LOCATION: Lower Reid Infiltration Gallery (LRIG)					
DESCRIPTION: Design and construction of an active treatment system for the stormwater entering the Lower Reid Infiltration Gallery. As part of this effort, the City will be required to conduct periodic monitoring of the water quality.					
JUSTIFICATION & SUSTAINABILITY BENEFITS: Infiltration of stormwater assists with the replenishing of the Lower Issaquah Valley Aquifer. This improvement is necessary to allow continued operation of the infiltration system in accordance with requirements of the Department of Ecology.					
PRIOR YEAR ACCOMPLISHMENTS (Including 2010 estimate) Monitoring in accordance with agreement with Department of Ecology					
YEAR 2011 ANTICIPATED ACCOMPLISHMENT: Completion of monitoring assessment and determination of future compliance actions, if needed, in coordination with Ecology.					
	City Share of Cost	Non-City Share	Total Amount	City Revenue Source:	
Prior Years	\$ -	\$ -	\$ -	Stormwater Capital	
2010 Budget	\$ 400,000	\$ 400,000	\$ 800,000	Non-City Source:	
2010 Estimate	\$ 44,525	\$ -	\$ 44,525		
Year 2011	\$ 13,475	\$ -	\$ 13,475		
Year 2012	\$ 400,000	\$ 400,000	\$ 800,000	Submitted By: Kerry Ritland	
Year 2013	\$ -	\$ -	\$ -		
Year 2014	\$ -	\$ -	\$ -	Department: PWE	
Year 2015	\$ -	\$ -	\$ -		
Year 2016	\$ -	\$ -	\$ -	Date: 02/12/10	
Future Years	\$ -	\$ -	\$ -	Priority:	Project #: g01108
Total Cost	\$ 458,000	\$ 400,000	\$ 858,000	2/7	

CITY OF ISSAQUAH 2011-2016 CAPITAL IMPROVEMENT PLAN

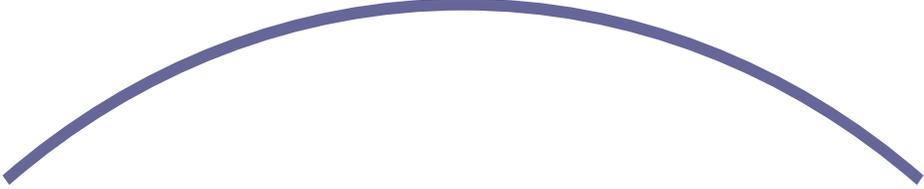
PROJECT/EQUIPMENT TITLE: Tributary 0170 Drainage System Improvements					
LOCATION: Tributary 0170 ditch between SR-900 and Tibbetts Creek.					
DESCRIPTION: Drainage system improvements on the Tributary 0170 (former Drainage District No. 4) between SR-900 and Tibbetts Creek were constructed in 2008. This project included replacement of culverts under NW Sammamish Road and State Park entrance road, removal of accumulated sediments and blocking vegetation, construction of flood berm within the SR 900/I-90 interchange, fish habitat improvements, and invasive plant removal and native plant installation.					
JUSTIFICATION & SUSTAINABILITY BENEFITS: This project mitigates past flood problems on this drainage system, including conditions that contributed to flooding of City Hall Northwest in 1996, and compliments flood conveyance improvements that were constructed in 2004 on lower Tibbetts Creek. These improvements also improve stream conditions for fish and wildlife habitat through removal of invasive vegetation such as blackberry, installation of large woody debris, and replanting with native vegetation.					
PRIOR YEAR ACCOMPLISHMENTS (Including 2010 estimate) Vegetation maintenance in accordance with permit conditions.					
YEAR 2011 ANTICIPATED ACCOMPLISHMENT: Continuation of the five-year vegetation maintenance and monitoring program in accordance with permit conditions. Includes monitoring reports in years three and five.					
	City Share of Cost	Non-City Share	Total Amount	City Revenue Source:	
Prior Years	\$ 749,182	\$ 391,656	\$ 1,140,838	Stormwater Capital	
2010 Budget	\$ 5,000	\$ -	\$ 5,000	Non-City Source:	
2010 Estimate	\$ 5,000	\$ -	\$ 5,000		
Year 2011	\$ 10,000	\$ -	\$ 10,000		
Year 2012	\$ 5,000	\$ -	\$ 5,000	Submitted By: Kerry Ritland	
Year 2013	\$ 10,000	\$ -	\$ 10,000		
Year 2014	\$ -	\$ -	\$ -	Department: PWE	
Year 2015	\$ -	\$ -	\$ -		
Year 2016	\$ -	\$ -	\$ -		
Future Years	\$ -	\$ -	\$ -	Date: 02/12/10	
Total Cost	\$ 779,182	\$ 391,656	\$ 1,170,838	Priority: 3/9	Project #: g00305

CITY OF ISSAQUAH
2011-2016 CAPITAL IMPROVEMENT PLAN

PROJECT/EQUIPMENT TITLE: Issaquah Creek Bank Stabilization at Gilman Blvd				
LOCATION: Downstream of Gilman Boulevard				
DESCRIPTION: Repair of an eroded stream bank on Issaquah Creek, downstream of Gilman Boulevard, that after the January 2009 flood began to significantly threaten a city sidewalk and street that provides the only access to the Medical Center of Issaquah, and is also threatened the Medical Center building. Approximately 200 feet of bank stabilization using bioengineering (logs and rock) is proposed to protect the road and Medical Center.				
JUSTIFICATION & SUSTAINABILITY BENEFITS: Flood mitigation is necessary to prevent future floods from damaging the road and potentially cutting off the only access to the Medical Center. Funds for construction will be from the King County Flood Control Zone District's Sub-Regional Opportunity Fund. This project was cost-shared with the Medical Center because repairs extended onto their property.				
PRIOR YEAR ACCOMPLISHMENTS (Including 2010 estimate) Design, permitting and construction.				
YEAR 2011 ANTICIPATED ACCOMPLISHMENT: Monitoring and maintenance according to permit conditions.				
	City Share of Cost	Non-City Share	Total Amount	City Revenue Source:
Prior Years	\$ -	\$ -	\$ -	Stormwater Capital
2010 Budget	\$ -	\$ 223,000	\$ 223,000	Non-City Source: King County Flood Control Zone District and property owner
2010 Estimate	\$ -	\$ 223,000	\$ 223,000	
Year 2011	\$ 2,500	\$ -	\$ 2,500	Submitted By: Kerry Ritland
Year 2012	\$ 2,500	\$ -	\$ 2,500	
Year 2013	\$ 2,500	\$ -	\$ 2,500	Department: PWE
Year 2014	\$ 2,500	\$ -	\$ 2,500	
Year 2015	\$ 2,500	\$ -	\$ 2,500	Date: 02/12/10
Year 2016	\$ -	\$ -	\$ -	
Future Years	\$ -	\$ -	\$ -	Priority: 4/12
Total Cost	\$ 12,500	\$ 223,000	\$ 235,500	

CITY OF ISSAQUAH 2011-2016 CAPITAL IMPROVEMENT PLAN

PROJECT/EQUIPMENT TITLE: Pickering Ditch Rehabilitation					
LOCATION: Drainage System Located in Lake Sammamish State Park Serving Pickering Place					
DESCRIPTION: Rehabilitation of a drainage ditch located in Lake Sammamish State Park, adjacent to the Costco soccer fields. This ditch serves the Pickering Place development, and is located on a City easement within the State Park. Project includes permitting and construction to restore original design that the ditch was constructed to in the 1980's.					
JUSTIFICATION & SUSTAINABILITY BENEFITS: The Pickering Ditch was originally an agricultural ditch that was upgraded to serve the Pickering Place development in the 1980's. Since that time no maintenance was conducted, resulting in stormwater backing up into the Costco ponds and local street drainage system. In 2009 the owners of Pickering Place, who were responsible for maintenance, allocated funds to the City to upgrade the drainage system to original design conditions. A significant permitting effort is required due to presence of wetlands and King County jurisdiction.					
PRIOR YEAR ACCOMPLISHMENTS (Including 2010 estimate) Construction.					
YEAR 2011 ANTICIPATED ACCOMPLISHMENT: Monitoring and maintenance according to permit conditions.					
	City Share of Cost	Non-City Share	Total Amount	City Revenue Source:	
Prior Years	\$ -	\$ -	\$ -	Stormwater Capital	
2010 Budget	\$ 60,000	\$ -	\$ 60,000	Non-City Source:	
2010 Estimate	\$ 60,000	\$ -	\$ 60,000		
Year 2011	\$ 2,500	\$ -	\$ 2,500		
Year 2012	\$ 2,500	\$ -	\$ 2,500	Submitted By: Kerry Ritland	
Year 2013	\$ 2,500	\$ -	\$ 2,500		
Year 2014	\$ 2,500	\$ -	\$ 2,500	Department: PWE	
Year 2015	\$ 2,500	\$ -	\$ 2,500		
Year 2016	\$ -	\$ -	\$ -		
Future Years	\$ -	\$ -	\$ -	Date: 02/12/10	
Total Cost	\$ 72,500	\$ -	\$ 72,500	Priority: 6/11	Project #: g01710



Internal Service Funds



INTERNAL SERVICE FUNDS OVERVIEW

Internal Service Funds are used to account for the financing of services provided for other funds or departments of the City. The City of Issaquah has five Internal Service funds:

- § Unemployment Insurance Accrued Benefit Fund
- § Insurance Fund
- § Equipment Replacement Fund
- § Engineering Services Fund
- § Trust Funds (Expendable)

UNEMPLOYMENT INSURANCE BENEFIT FUND/ ACCRUED BENEFIT FUND

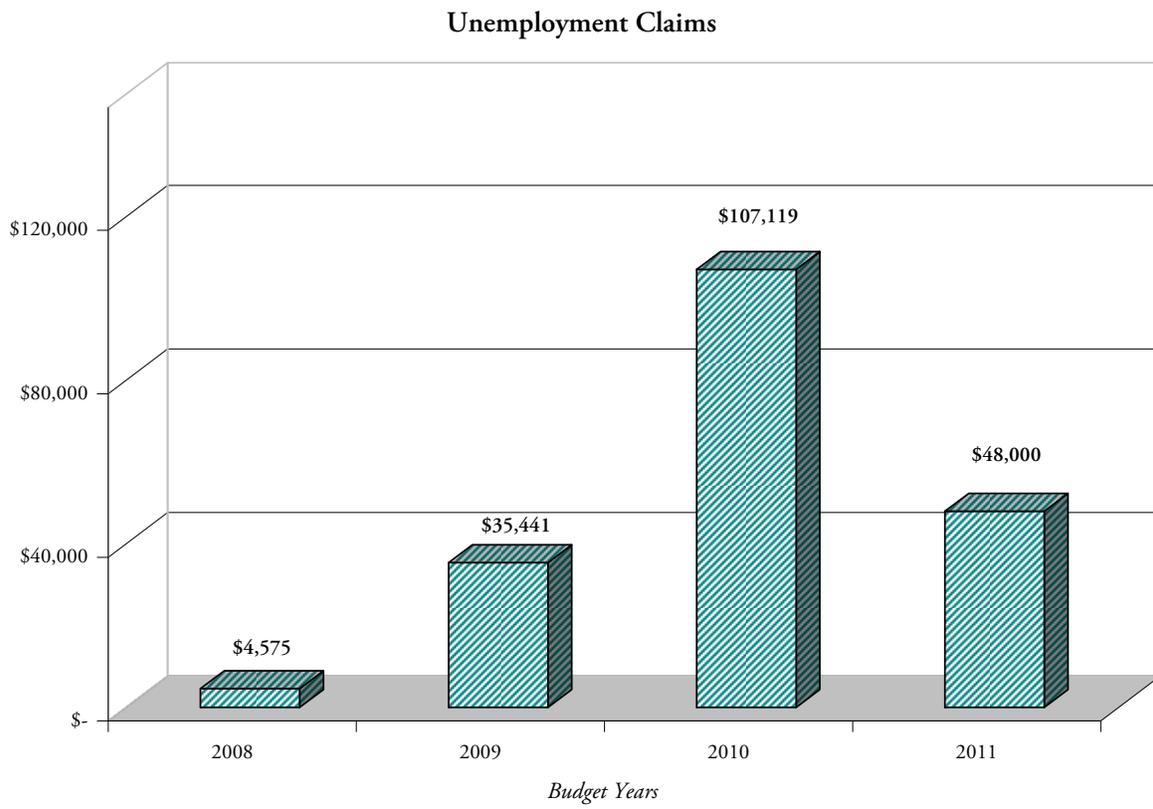
The City has chosen to self-insure for unemployment claims. Under this method, the City reimburses the State Employment Security Department for claims paid and chargeable to the City. This fund also serves as a reserve to pay for accrued benefits earned and due employees leaving city employment.

Revenue Comparisons

Unemployment Benefit Fund	2009 Actual	2010 Budget	2010 Actual	2011 Budget
Beginning Fund Balance	\$ 152,348	\$ 90,398	\$ 102,990	\$ 18,030
Investment Interest	719	1,000	53	50
Transfers in from General Fund	<u>36,000</u>	<u>144,000</u>	<u>144,000</u>	<u>48,000</u>
<i>Total Fund Revenue</i>	<u>\$ 189,067</u>	<u>\$ 235,398</u>	<u>\$ 247,043</u>	<u>\$ 66,080</u>

Expenditure Comparisons

Unemployment Fund	2009 Actual	2010 Budget	2010 Actual	2011 Budget
Unemployment Claims	\$ 35,441	\$ 230,000	\$ 107,119	\$ 48,000
Long Term Care (LEOFF I)	-	-	-	-
PERS 1 Excess Compensation	50,636	-	74,662	-
Ending Fund Balance	<u>102,990</u>	<u>5,398</u>	<u>65,262</u>	<u>18,080</u>
<i>Total Fund Expenditures</i>	<u>\$ 189,067</u>	<u>\$ 235,398</u>	<u>\$ 247,043</u>	<u>\$ 66,080</u>



INSURANCE FUND

The purpose of this fund is to segregate out the insurance transactions of the City into a single fund. This fund will charge other funds for their appropriate share of insurance premiums and uncovered claims. Over the years, it is hoped that this fund will be able to build up an adequate reserve to serve as a buffer against any unanticipated insurance claims.

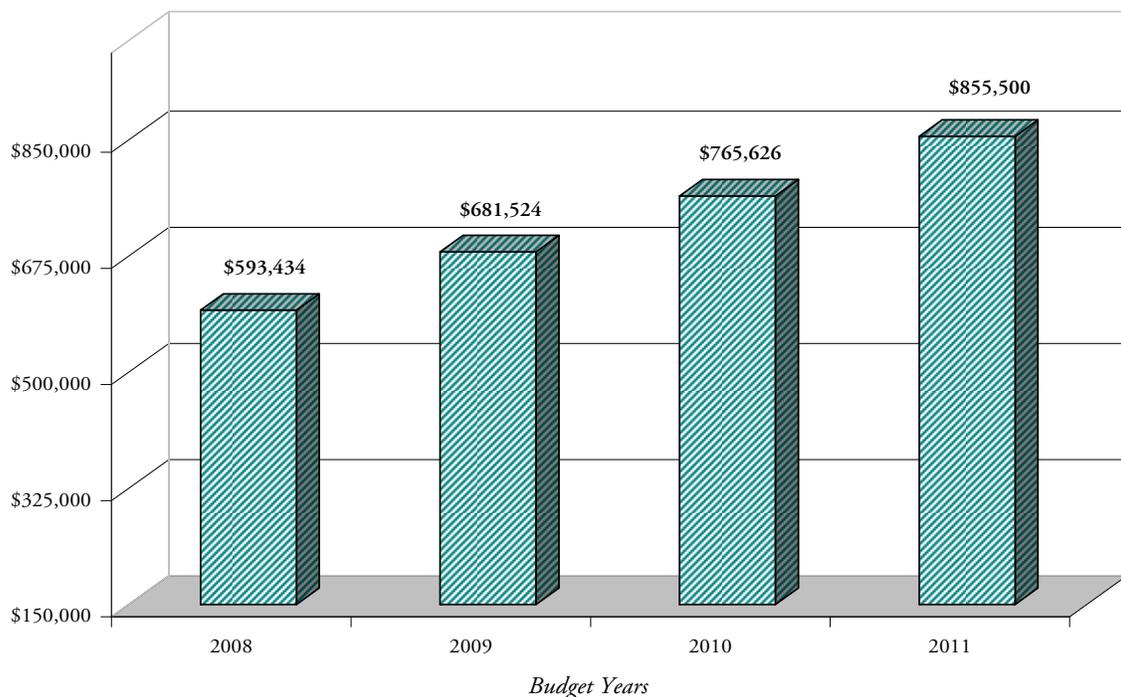
Revenue Comparisons

Insurance Fund	2009 Actual	2010 Budget	2010 Actual	2011 Budget
Beginning Fund Balance	\$ 336,241	\$ 408,726	\$ 408,448	\$ 436,733
Investment Interest	344	800	53	40
Interfund Insurance Charges	753,387	793,368	793,878	829,400
<i>Total Fund Revenue</i>	<u>\$ 1,089,972</u>	<u>\$ 1,202,894</u>	<u>\$ 1,202,379</u>	<u>\$ 1,266,173</u>

Expenditure Comparisons

Insurance Fund	2009 Actual	2010 Budget	2010 Actual	2011 Budget
Other Services & Charges	\$ 681,524	\$ 782,500	\$ 765,626	\$ 855,500
Ending Fund Balance	408,448	420,394	436,753	410,673
<i>Total Fund Expenditures</i>	<u>\$ 1,089,972</u>	<u>\$ 1,202,894</u>	<u>\$ 1,202,379</u>	<u>\$ 1,266,173</u>

Insurance Premiums



EQUIPMENT REPLACEMENT FUND

The Equipment Replacement Fund, as required by State law, handles the maintenance, repair, and replacement of equipment necessary to serve the needs of the City Street Department. In addition to this minimum State requirement, this fund accounts for all City vehicles, and City equipment that has been prioritized to build up replacement reserves.

Revenue Comparisons

Equipment Replacement Fund	2009 Actual	2010 Budget	2010 Actual	2011 Budget
Beginning Fund Balance	\$ 2,554,022	\$ 1,654,352	\$ 2,297,983	\$ 4,952,291
Charges for Services	1,039,400	1,039,400	1,039,400	1,039,400
Replacement Charges	988,800	638,808	638,808	1,038,800
Investment Interest	7,625	15,000	735	1,000
Insurance Reimbursement	230	-	1,000	-
Interfund Loan Repayment	1,680,000	2,500,000	800,000	800,000
Interfund Interest	170,106	77,330	190,304	66,000
Transfers-In - Capital Fund	-	-	-	-
Transfers-In - Utility Funds	133,500	121,500	121,500	135,000
Miscellaneous	130,143	73,000	33,745	-
Total Fund Revenue	\$ 6,703,826	\$ 6,119,390	\$ 5,123,475	\$ 8,032,491

Expenditure Comparisons

Equipment Replacement Fund ¹	2009 Actual	2010 Budget	2010 Actual	2011 Budget
Salaries	\$ 308,128	\$ 320,914	\$ 309,901	\$ 331,423
Overtime	7,637	7,000	9,920	7,000
Benefits	128,213	142,970	129,455	142,138
Supplies	240,787	210,343	175,263	209,758
Fuel	190,859	255,810	200,210	251,210
Other Services & Charges	369,407	392,701	325,115	423,368
Capital Outlay - Rplcmnt/New	1,030,812	870,662	539,023	903,400
Interfund Loan Issued	2,130,000	500,000	500,000	-
Ending Fund Balance	2,297,983	3,418,990	2,934,588	5,764,194
Total Fund Expenditures	\$ 6,703,826	\$ 6,119,390	\$ 5,123,475	\$ 8,032,491

¹ Funding (\$309,178) for the City's share of Eastside Fire and Rescue equipment replacement reserve charges are included in Equipment Replacement Fund – Other Services & Charges.

Capital Outlay – New and From Replacement Reserves

Equipment Replacement Fund	
<i>New Vehicles/Equipment (Public Works Operations)</i>	
Bituminous Application System	\$ 27,000
Narrow Band Radio System	20,000
Medium Duty Tire Balancer	15,000
Hydraulic Hose Repair Tooling	10,000
Automatic Folding Machine	2,400
<i>Total Capital Equipment - NEW</i>	
	\$ 74,400
<i>Replacement Reserves</i>	
IT Servers	\$ 25,000
PC Work Stations	50,000
Network Data Switches	20,000
Finance Printer	5,000
Engineering Scanner	7,000
Motorcycle - Unit 169	30,000
Patrol Car - Unit 170	50,000
Patrol Car - Unit 171	50,000
Patrol Car - Unit 173	50,000
Fleet Maintenance Software	80,000
Utility Service Truck - Unit 210	60,000
Peterbilt Truck - Unit 240	125,000
Roadside Mower - Unit 2100	120,000
Walk-behind Mower - Unit 441	9,000
Walk-behind Mower - Unit 448	9,000
Walk-behind Mower - Unit 449	9,000
Riding Mower - Unit 465	17,000
Riding Mower - Unit 466	17,000
Riding Mower - Unit 467	17,000
Tool Carrier - Unity 478	20,000
350-gallon Sprayer - Unit 724	10,000
Mower Mulching Decks (3)	9,000
Community Center Fitness Room Equipment	40,000
<i>Total Capital Items from Replacement Reserves</i>	
	829,000
<i>Total Equipment Replacement Fund Capital Items</i>	
	\$ 903,400

ENGINEERING SERVICES FUND

Public Works Engineering Department

Mission Statement

The Public Works Engineering Department's mission is to provide the highest level of transportation, utility design and development review services to the Issaquah community in the most cost efficient and effective manner while protecting and enhancing the quality of life and ensuring its health, safety, and welfare.

Summary of Departmental Activities & Responsibilities

The Public Works Engineering Department consists of three divisions: Engineering Services, the Major Development Review Team and the Resource Conservation Office.

The Engineering Services Division consolidates the engineering activities for the various utility and capital project funds.

The Major Development Review Team (MDRT) is responsible for facilitating or completing all land use and site development review and coordinates with all City departments to process all site-related facets of the Urban Village projects.

The Resource Conservation Office (RCO) provides for the development and implementation of resource conservation and protection programs and administers the solid waste and recycling collection contract for the City. Sustainability is a key City Initiative which the Resource Conservation Office (RCO) is responsible to ensure the continued development and implementation.

PWE evaluates all projects and programs within for what they can provide toward helping the City become sustainable.

2011 Work Plan Focus

- ☞ Sustainability is a major focus of the RCO and PWE as the City moves forward in its continued leadership in the region.
- ☞ Continue providing support to Cascade Water Alliance in its development of regional facilities and water supply
- ☞ Continue providing support to Metro through participation in the Metro Wastewater Pollution Abatement Advisory Committee (MWPAAC)
- ☞ Continue rehabilitation work to study, design and construct sewer, water and storm drain improvements for the community

- ☐ Provide staff support to discussions between UTEC and Sammamish Plateau Water and Sewer District related to service delivery options involving the City becoming the direct retailer of services within the City limits
- ☐ Continue tracking of all staff time to appropriate funds and capital projects
- ☐ Review/approve/inspect land use, utility and building permits
- ☐ Protect local water resources by ensuring an effective conservation program, implementing landscape education and incentive strategies and ensuring success of habitat restoration projects.
- ☐ Retrofit the Cemetery Reservoirs to improve their ability to withstand a seismic event
- ☐ Manage traffic signal operations throughout Issaquah utilizing the Intelligent Transportation System
- ☐ Continue supporting the Park Point TDR transfer through the Boundary Review Board and Annexation followed by developing the assignment agreements necessary to effect the transfer.
- ☐ Permit and inspect construction of Issaquah Highlands pedestrian bridge
- ☐ Develop plan for Mountain Bike Skills Course
- ☐ Final transition planning for MDRT including updating agreements, ensuring complete and organized files, and cross training of other staff.

City Goal #3: Economic Vitality

- ☐ Work with business and property owners within the Central Area Planning Area to develop strategies for implementing necessary transportation improvements shown in the Central Area Plan
- ☐ Working closely with the Department of Ecology, continue studies and efforts to plan for how the City will address new NPDES regulations in the Central Area. (*Also City Goal #7: Sustainability*)
- ☐ Draft Development Agreement for Rowley Enterprises for City Council review and approval

City Goal #4: Faith in Local Government

- ☐ Continue developing and implementing ideas working toward becoming paperless

City Goal #7: Sustainability

- ☐ Completion of design, permitting and pursue project funding for the removal of the Hatchery Dam and improvement of the intake structure
- ☐ Implementation of the Department of Ecology Municipal Stormwater (NPDES) Permit.

City Goal #8: Transportation

- ☞ Continue work to study, design and construct a variety of transportation-related improvements to improve mobility and working with KC Metro to improve Transit options

Major Development Review Team (MDRT)

- ☞ Review/Approve/Inspect permits
- ☞ MDRT Evaluation
- ☞ Issaquah Highlands Town Center planning/construction/inspection (Affordable Housing (Habitat & YWCA))
- ☞ Issaquah Highlands High Streets Lifestyle Center planning/construction/inspection
- ☞ Z Home
- ☞ Wetland Monitoring
- ☞ Resolve LRIG issues
- ☞ Facilitate community initiated improvements

Objectives/Service Priorities

1. Support the continuation of sustainable development and green building techniques
2. Improve mobility through new park and ride facilities and non-motorized routes
3. Improve confidence in government by seeking feedback from all customer groups and implementing changes
4. Facilitate park and recreational facilities in the villages

Revenue Comparisons

Engineering Services Fund	2009 Actual	2010 Budget	2010 Actual	2011 Budget
Beginning Fund Balance	\$ 1,418,010	\$ 1,281,967	\$ 1,477,615	\$ 1,332,159
<i>Operation Charges for Service:</i>				
Street Operations	\$ 1,234,960	\$ 1,100,004	\$ 1,100,004	\$ 1,100,004
Water Operations	438,352	438,352	438,352	438,352
Sewer Operations	199,980	199,980	199,980	223,200
Stormwater Operations	626,400	626,400	626,400	660,000
MDRT Charges	-	-	116,851	1,027,896
Interest	2,886	6,000	659	660
Other Charges	<u>190,553</u>	<u>424,391</u>	<u>454,797</u>	<u>357,000</u>
<i>Subtotal</i>	\$ 2,693,131	\$ 2,795,127	\$ 2,937,043	\$ 3,807,112
<i>Labor Charges to Capital Projects:</i>				
Street Projects	\$ 212,213	\$ 175,000	\$ 321,194	\$ 230,000
Water Projects	167,204	210,000	93,407	125,000
Sewer Projects	26,432	27,000	37,068	35,000
Stormwater Projects	78,052	100,000	116,706	125,000
Other Projects	<u>151,071</u>	<u>125,000</u>	<u>10,244</u>	<u>175,000</u>
<i>Subtotal</i>	\$ 634,972	\$ 637,000	\$ 578,619	\$ 690,000
<i>Total Fund Revenue</i>	<u>\$ 4,746,113</u>	<u>\$ 4,714,094</u>	<u>\$ 4,993,277</u>	<u>\$ 5,829,271</u>

Expenditure Comparisons

Engineering Services Fund	2009 Actual	2010 Budget	2010 Actual	2011 Budget
<i>Transportation/Utilities Planning & Management</i>				
Salaries	\$ 505,760	\$ 497,280	\$ 495,292	\$ 510,380
Overtime	259	920	2,896	920
Benefits	177,758	184,483	166,523	177,933
Unemployment Benefits	-	85,000	38,418	30,000
Supplies	5,960	6,173	3,798	4,876
Professional Services	8,551	5,865	1,030	4,715
Professional Svcs (Utility Specific)	174,781	132,750	127,684	206,707
Other Service Charges	<u>13,267</u>	<u>15,078</u>	<u>14,215</u>	<u>20,645</u>
<i>Subtotal</i>	\$ 886,336	\$ 927,549	\$ 849,856	\$ 956,176

Expenditure Comparison (cont.)

Engineering Services Fund	2009 Actual	2010 Budget	2010 Actual	2011 Budget
Development Review & Permitting				
Salaries	\$ 307,854	\$ 302,692	\$ 301,482	\$ 310,666
Overtime	157	560	1,763	560
Benefits	108,201	112,294	101,361	108,307
Supplies	3,627	3,757	2,312	2,968
Professional Services	5,205	3,570	626	2,870
MDRT Expenditures	-	-	-	1,087,896
Rowley Subarea Plan	-	317,391	272,762	300,000
Other Service Charges	8,076	9,178	8,653	12,566
<i>Subtotal</i>	\$ 433,120	\$ 749,442	\$ 688,959	\$ 1,825,833
Capital				
Salaries	\$ 1,385,342	\$ 1,362,115	\$ 1,356,670	\$ 1,397,996
Overtime	709	2,520	7,934	2,520
Benefits	486,904	505,325	456,128	487,380
Supplies	16,324	16,907	10,404	13,356
Professional Services	23,423	16,065	2,821	12,915
Other Service Charges	36,340	41,299	38,935	56,609
<i>Subtotal</i>	\$ 1,949,042	\$ 1,944,231	\$ 1,872,892	\$ 1,970,776
Ending Fund Balance	1,477,615	1,092,872	1,581,570	1,076,486
Engineering Services Total	\$ 4,746,113	\$ 4,714,094	\$ 4,993,277	\$ 5,829,271

Detailed Utility Specific Professional Services

Professional Services (Utility Specific)	
Parcel Mapping	\$ 10,000
Shuttle Bus	47,507
Aquatic Resource Monitoring	11,000
Stream Gauging (WRAP)	4,800
Sewer Video/Monitoring	15,000
Stormwater WRIA Agreement	10,581
Transit Now (Bus Routes)	52,819
CARA Code Implementation	5,000
Stormwater NPDES Grant	20,000
MTS Greenway Services	30,000
Total Professional Services (Utility Specific)	\$ 206,707

TRUST FUNDS (EXPENDABLE)

Expendable trust funds are used to account for trusts where both principal and earnings on principal may be spent for the trust's intended purpose. A separate individual fund normally is established for each expendable trust. The City of Issaquah has one expendable trust fund created in 2009.

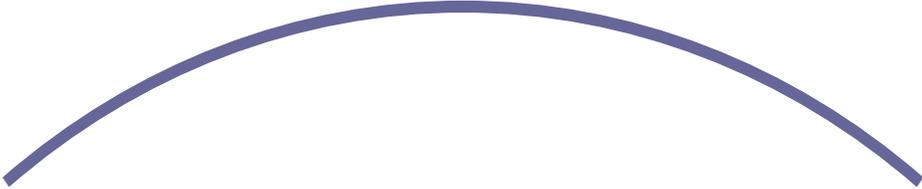
The purpose of this \$30,000 trust donation from Ruth and Dan Kees is to enable the City to make an annual award in the aggregate sum of \$500 to an individual person or persons whose environmental activism on behalf of the community and areas affecting the Issaquah community deserve special recognition by the City. While held in such fund, the annual net income shall fund the award and any surplus shall be added to and become a part of the principal amount of such fund. If in any year there is insufficient income earned by the fund to make the award in the sum of \$500, the amount of the deficiency may be satisfied by a distribution of principal. If any additional donations are made to the fund, the annual award may be increased by such additional amounts derived from the additional donations as directed by the donors or, if applicable, by the City of Issaquah. Upon the earlier occurrence of the sum of \$20,000 or the year 2040, the City may, in its discretion, either modify the amount of the award or terminate the annual award and the administration of the fund. In such event any principal and undistributed net income shall be contributed by the City of Issaquah in its sole discretion to, for, or in furtherance of environmental purpose or objective.

Revenue Comparisons

The Ruth and Dan Kees Award for a Sustainable Environment Trust Fund	2009 Actual	2010 Budget	2010 Actual	2011 Budget
Beginning Fund Balance	\$ 30,000	\$ -	\$ 30,000	\$ 30,000
Investment Interest	-	-	79	300
<i>Total Fund Revenue</i>	<u>\$ 30,000</u>	<u>\$ -</u>	<u>\$ 30,079</u>	<u>\$ 30,300</u>

Expenditure Comparisons

The Ruth and Dan Kees Award for a Sustainable Environment Trust Fund	2009 Actual	2010 Budget	2010 Actual	2011 Budget
Environmental Award	\$ -	\$ -	\$ 500	\$ 500
Ending Fund Balance	30,000	-	29,579	29,800
<i>Total Fund Expenditures</i>	<u>\$ 30,000</u>	<u>\$ -</u>	<u>\$ 30,079</u>	<u>\$ 30,300</u>



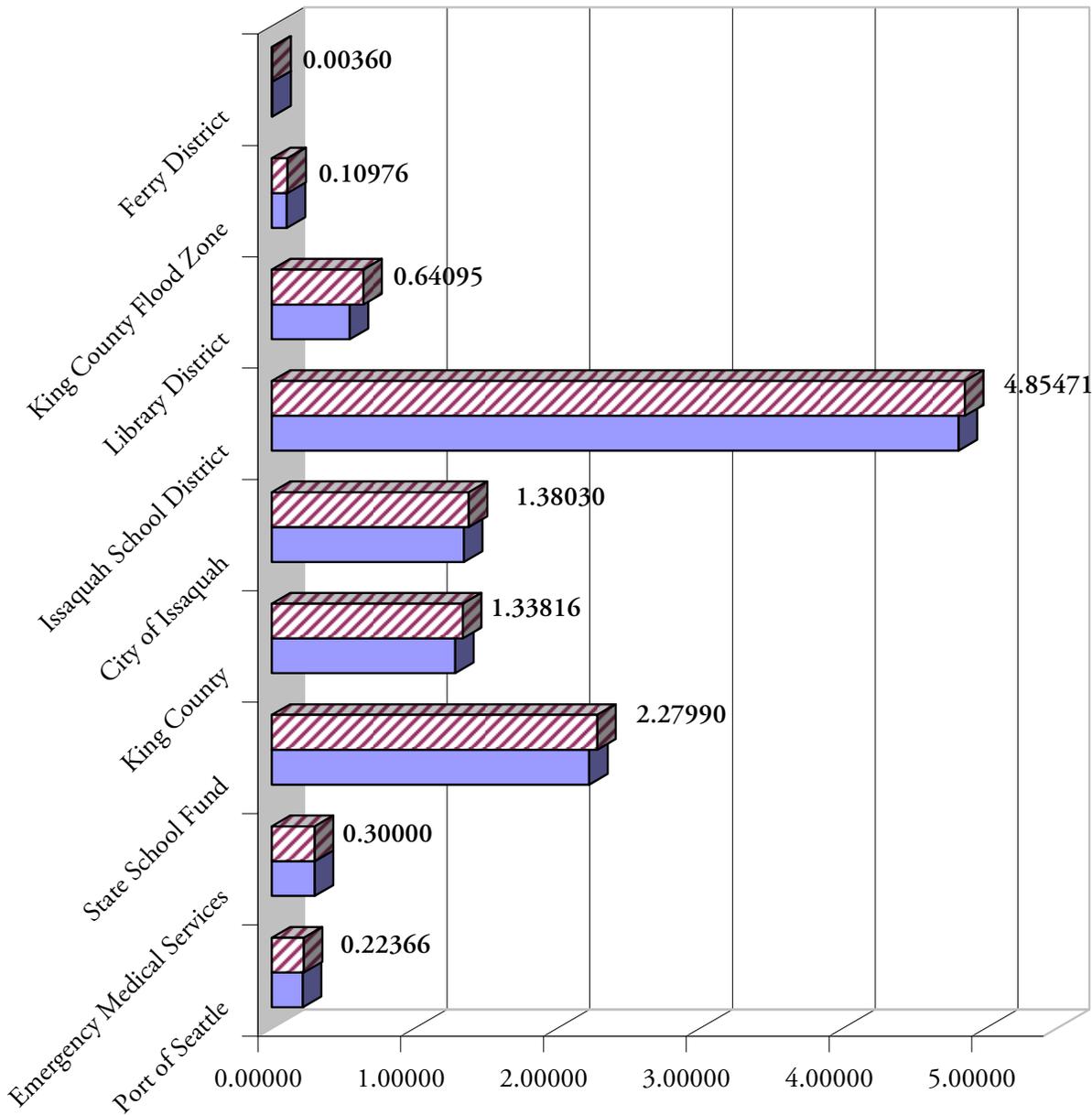
*Supplemental
Schedules*



Property Tax Distribution

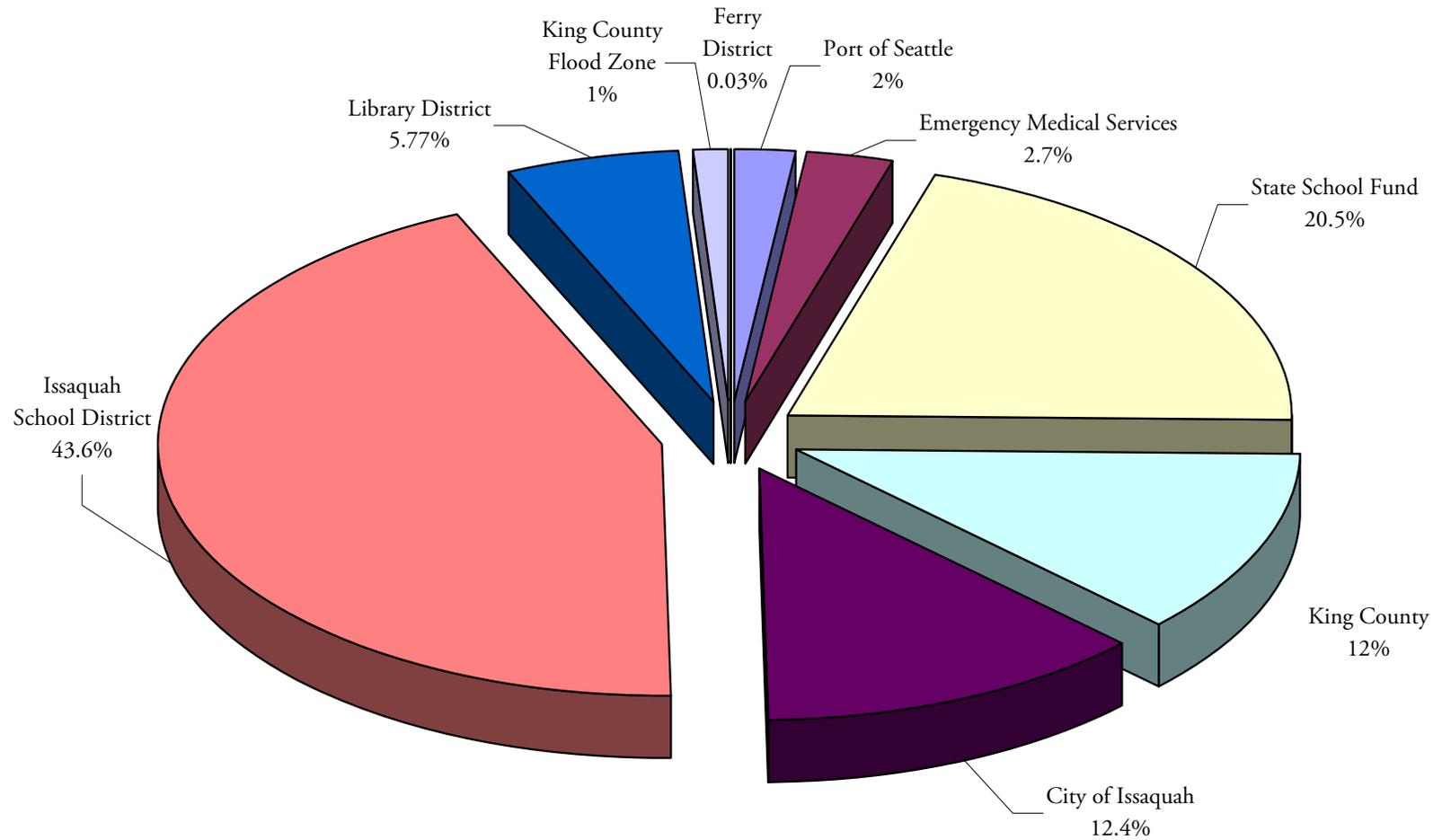
	<i>2009</i>	<i>2010</i>	<i>2011</i>
Population	26,890	27,160	-
Assessed Valuation	\$ 6,847,811,237	\$ 6,055,526,752	\$ 5,950,256,766
<i>Regular Tax Levy</i>			
General Fund	\$ 6,587,488	\$ 6,673,445	\$ 6,755,590
Rate/\$1000	0.96198	1.08886	1.13546
<i>G.O. Excess Bond Levies</i>			
1995 Police Station	\$ 387,000	\$ 387,000	\$ 387,000
2001 Senior Center	123,000	123,000	123,000
2005 ITS Bonds	133,000	133,000	133,000
2006 Park Bond	470,000	470,000	470,000
2009 Fire Station	-	455,000	335,000
<i>Total</i>	<u>\$ 1,113,000</u>	<u>\$ 1,568,000</u>	<u>\$ 1,448,000</u>
Rate/\$1,000	0.16326	0.25725	0.24484
<i>Total Rate/\$1,000 of Assessed Value (Regular & Excess Levies)</i>	<u>1.12524</u>	<u>1.34611</u>	<u>1.38030</u>

2011 Property Tax Rate Comparison (Rate per \$1,000 Assessed Value)



2010 = 10.8357
 2011 = 11.13104

2011 Property Tax Rate Distribution



Property Tax History

Year	Tax Based Total Assessed Valuation ¹	% Inc. From Prior Year	New Construction	Annexed Property	Property Tax Statutory Limit (3.10/\$1,000)	Regular Property Tax Levied with 101% Lid ²	Regular Rate/\$1,000 Assessed Value	Excess Property Tax (Voted)	Voted Rate/\$1,000 Assessed Value	Total Rate/\$1,000 Assessed Value	Population
2011	\$ 5,950,256,766	(1.7%)	\$ 67,217,090	\$ -	\$ 18,445,796	\$ 6,755,590	1.135	\$ 1,448,000	\$ 0.245	\$ 1.380	-
2010	6,055,526,752	(11.6)	72,542,397	551	19,244,464	6,673,445	1.089	1,568,000	0.257	1.346	27,160
2009	6,847,811,237	16.9	240,721,183	-	22,171,433	6,587,488	0.962	1,113,000	0.163	1.125	26,890
2008	5,855,908,029	32.6	260,113,271	715,044,947	18,738,905	6,226,500	1.060	1,389,000	0.246	1.306	26,320
2007	4,416,915,927	18.3	344,655,075	-	13,987,047	5,431,730	1.230	1,415,000	0.336	1.566	24,710
2006	3,734,157,054	11.9	298,793,972	-	11,725,253	4,665,900	1.250	943,190	0.313	1.563	19,570
2005	3,336,875,663	10.2	283,568,494	-	10,403,144	4,189,035	1.292	815,000	0.306	1.598	17,060
2004	3,027,362,027	19.6	220,502,608	233,766,450	9,408,771	3,786,877	1.272	886,000	0.366	1.638	15,510
2003	2,531,753,104	7.1	117,195,241	489,320	7,848,435	3,192,143	1.257	886,000	0.446	1.703	15,110
2002	2,362,934,287	18.0	246,774,701	-	7,325,096	2,994,880	1.267	891,000	0.481	1.748	13,790
2001	2,001,756,127	42.3	135,366,838	291,594,415	6,239,374	2,664,921	1.331	761,000	0.461	1.792	12,950
2000	1,407,065,148	12.2	74,342,491	-	4,361,902	2,078,361	1.477	761,000	0.544	2.021	10,260
1999	1,254,126,426	11.0	58,562,031	-	3,907,882	1,944,531	1.532	761,000	0.607	2.139	10,130
1998	1,129,728,694	13.8	38,630,482	30,407,600	3,502,924	1,753,227	1.550	810,000	0.722	2.272	9,910
1997	992,726,833	7.9	23,649,271	-	3,077,453	1,551,411	1.555	810,000	0.816	2.371	9,610
1996	919,745,374	5.9	72,249,544	590,700	2,851,211	1,417,137	1.557	900,000	0.979	2.540	9,255
1995	868,228,274	13.2	49,479,366	-	2,711,906	1,252,522	1.442	565,000	0.657	2.099	9,025
1994	766,774,641	2.5	24,990,400	-	2,407,672	1,100,474	1.433	574,000	0.743	2.176	8,379
1993	747,968,399	24.6	23,506,279	34,802,410	2,378,540	1,023,591	1.339	473,000	0.632	1.972	8,326
1992	600,374,530	0.1	10,581,900	-	1,898,985	870,762	1.443	473,000	0.788	2.231	8,176
1991	600,025,360	38.6	29,064,442	-	1,911,680	808,078	1.344	507,000	0.845	2.189	7,860
1990	432,818,916	3.5	15,866,622	-	1,461,410	716,578	1.653	754,000	1.742	3.395	7,786
1989	418,273,402	17.9	22,113,610	507,300	1,417,667	652	1.545	800,000	1.913	3.458	7,440

¹ Current year valuations are prior period assessments of real and personal properties. For example, assessments done in 2010 will not affect property tax rates until 2011 or 2012

² Changed to 101% Lid in 2002.

Tax Revenue by Source

Fiscal Year	Sales Tax	Property Taxes	Utility Taxes	Business & Occupation Taxes	Real Estate Excise Tax	Other Taxes ¹	State Shared Taxes ²	Total Taxes
2010	\$ 10,206,971	\$ 8,492,018	\$ 4,027,790	\$ 2,351,454	\$ 1,534,256	\$ 632,227	\$ 1,267,348	\$ 28,512,064
2009	9,375,219	7,599,892	4,191,704	2,356,705	1,603,752	568,155	1,612,692	27,308,119
2008	11,221,027	7,572,875	3,918,936	2,338,520	2,624,707	564,136	684,722	28,924,923
2007	11,973,933	6,788,207	3,627,453	2,079,077	3,690,022	685,707	670,204	29,514,603
2006	11,680,293	5,428,273	3,178,316	2,106,366	4,492,902	383,267	524,019	27,793,436
2005	10,310,325	5,069,421	2,832,009	1,914,508	3,595,816	471,939	394,796	24,588,814
2004	9,567,351	4,723,554	2,625,798	1,694,767	2,852,235	471,419	369,665	22,304,789
2003	9,009,119	4,039,739	2,249,490	1,508,635	1,286,122	430,016	368,886	18,892,007
2002	9,004,352	3,790,959	2,208,817	1,455,867	1,085,113	402,793	436,155	18,384,056
2001	9,210,311	3,383,882	2,081,150	1,395,621	1,559,027	322,345	451,210	18,403,546
2000	7,960,550	2,849,026	1,697,056	1,156,307	1,204,763	377,603	385,114	15,630,419
1999	7,349,202	2,683,523	1,514,988	938,429	969,207	341,849	485,450	14,282,648
1998	6,121,280	2,581,686	1,378,260	904,212	665,803	251,152	454,939	12,357,332
1997	5,502,497	2,325,807	1,348,061	794,364	593,083	231,043	437,460	11,232,315
1996	4,925,948	2,256,276	1,352,765	742,261	439,849	219,492	431,740	10,368,331
1995	4,139,604	1,806,991	1,231,590	621,943	572,296	195,822	447,116	9,015,362
1994	2,777,905	1,618,820	1,080,364	497,177	582,637	221,454	438,909	7,217,266
1993	2,384,326	1,480,358	977,544	437,925	284,810	206,148	413,770	6,184,881
1992	2,194,896	1,340,980	925,176	463,564	282,900	138,424	412,129	5,758,069
1991	1,854,826	1,290,880	791,978	344,220	153,624	136,695	355,900	4,928,123

¹ Includes Franchise, Contract, Gambling and Leasehold Excise Taxes

² Consists of the Motor Vehicle Fuel Tax, Liquor Excise Tax; distribution of which is based on population figures, and streamlined sales tax mitigation.

*Computation of Legal Debt Margin
as of December 31, 2010*

	<i>General Capacity</i>		<i>Special Purpose Capacity</i>		Total Capacity
	Councilmanic (Non-Voted)	Excess Levy (Voted-in)	Parks & Open Space (Voted-in)	Utility Purposes (Voted-in)	
December 31, 2010, Assessed Value:	\$5,950,256,766				
2.50% of Assessed Value	\$ -	\$ 148,756,419	\$ 148,756,419	\$ 148,756,419	\$ 446,269,257
1.50% of Assessed Value	<u>89,253,851</u>	<u>(89,253,851)</u>	<u>-</u>	<u>-</u>	<u>-</u>
Statutory Debt Limit	\$ 89,253,851	\$ 59,502,568	\$ 148,756,419	\$ 148,756,419	\$ 446,269,257
Outstanding G.O. Bonds	(20,085,000)	(8,425,000)	(5,340,000)	-	(33,850,000)
Add amount available in Debt Service Fund	<u>37,048</u>	<u>402,891</u>	<u>255,363</u>	<u>-</u>	<u>695,302</u>
Debt Capacity	<u>\$ 69,205,899</u>	<u>\$ 51,480,459</u>	<u>\$ 143,671,782</u>	<u>\$ 148,756,419</u>	<u>\$ 413,114,559</u>

*Ratio of Net General Bonded Debt
to Assessed Value
and Net Bonded Debt Per Capita*

<i>Fiscal Year</i>	<i>Population</i>	<i>Assessed Value¹</i>	<i>Net Bonded Debt²</i>	<i>Bonded Debt to Assessed Value</i>	<i>Debt Per Capita</i>
2010	27,160	\$ 5,950,256,766	\$ 33,154,698	0.56	\$ 1,221
2009	26,890	6,055,526,752	35,930,199	0.59	1,336
2008	26,320	6,847,811,237	30,707,945	0.45	1,167
2007	24,710	5,855,908,029	33,153,293	0.57	1,342
2006	19,570	4,416,915,927	35,282,412	0.80	1,803
2005	17,060	3,734,157,054	30,878,264	0.83	1,810
2004	15,510	3,336,875,663	31,232,734	0.94	2,014
2003	15,110	3,027,362,027	29,589,022	0.98	1,958
2002	13,790	2,531,753,104	31,419,730	1.24	2,278
2001	12,950	2,362,934,287	33,213,791	1.41	2,565
2000	10,260	2,001,756,127	22,869,009	1.14	2,229
1999	10,130	1,407,065,148	21,429,258	1.52	2,115
1998	9,866	1,254,126,426	14,382,857	1.15	1,458
1997	9,610	1,129,728,694	15,435,270	1.37	1,606
1996	9,255	992,726,833	14,940,658	1.51	1,614
1995	9,035	919,745,374	15,994,080	1.74	1,770
1994	8,379	868,228,274	7,712,298	0.89	920
1993	8,326	766,774,641	5,779,516	0.75	694
1992	8,176	747,968,399	6,262,975	0.84	766
1991	7,860	600,374,530	6,679,373	1.11	850
1990	7,786	600,025,360	6,128,240	1.02	787
1989	7,440	432,818,916	4,227,645	0.98	568

^{*} Assessed value provided by King County, Washington, which is the City's tax collection and distribution agency. This is the assessed value used to determine the following year's taxes

[†] Gross bonded debt less amount available in debt service funds.

Debt Service (Non-Voted)

Councilmanic Bond Detail		Issue Year	Issue Amount
Pickering Barn/ Miscellaneous		1997	\$ 2,750,000
Pickering Barn	\$ 1,850,000		
Community Center Properties (Monti & Alm)	350,000		
NW Fire Station (Rockwell Property)	300,000		
Fire Truck	200,000		
Issuance Costs	50,000		
<i>Total Pickering Barn/Miscellaneous</i>	<i>\$ 2,750,000</i>		
Police Station/Jail		1999	\$ 7,950,000
Police Station/Jail	\$ 4,400,000		
Eastside Bypass EIS	1,900,000		
I-90 Interchange	1,400,000		
Pickering Trail	100,000		
Railroad Right-of-Way	60,000		
Swimming Pool Stairs	20,000		
Issuance Costs	70,000		
<i>Total Police Station/Jail</i>	<i>\$ 7,950,000</i>		
Police Station/Miscellaneous		2000	\$ 2,660,000
Police Station/Jail	\$ 1,200,000		
Memorial Field Parking	350,000		
Eastside Bypass ETS	300,000		
Railroad Right-of-Way	250,000		
Newport Way Improvements	200,000		
Highlands Fire Stations Design	135,000		
Administrative Offices Design	100,000		
Senior Center Design	77,000		
Issuance Costs	48,000		
<i>Total Police Station/Miscellaneous</i>	<i>\$ 2,660,000</i>		

Councilmanic Bond Detail (cont.)

Councilmanic Bond Detail (cont.)		Issue Year	Issue Amount
Fire Station Property/Miscellaneous		2001	\$ 10,100,000
Fire Station/Aide Car	\$ 3,500,000		
Hodge Property (City Shop)	2,498,000		
Police Station/Jail	1,100,000		
Administrative Offices	1,300,000		
Railroad Right-of-Way	685,000		
Land Acquisition (CHS)	312,000		
City Hall NW Seismic	220,000		
Alexander House	200,000		
Tibbetts Manor Sunroom	200,000		
Issuance Costs	85,000		
Total Fire Station Property/Miscellaneous	\$ 10,100,000		
Highlands Park Facilities		2004	\$ 3,820,000
Bolliger Property Acquisition		2009	\$ 2,780,000
Fire Station #72		2009	\$ 6,355,000

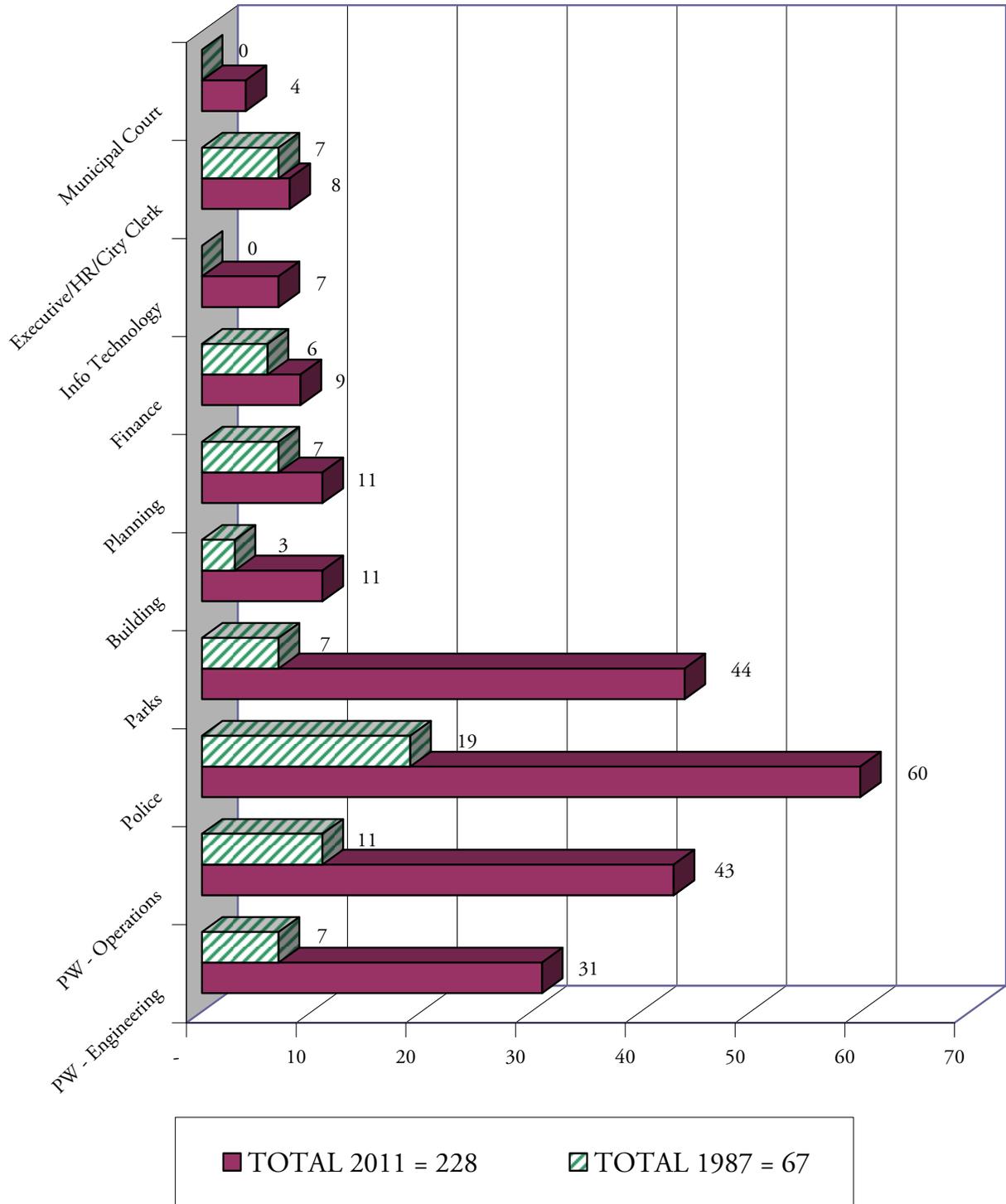
Interfund Loans Outstanding as of December 31, 2010

Amount of Loan	Purpose	From	To	Term
\$2,300,000	L.I.D. #24 Round-about Traffic Improvement	Equipment Replacement Fund	L.I.D. #24 Construction Fund	12/31/2011
\$600,000	Cougar Ridge Reservoir	Equipment Replacement Fund	Water Capital Fund	12/31/2012
\$500,000	Land Acquisition	Equipment Replacement Fund	Capital Improvement Fund	12/31/2012
\$550,000	Various Capital Projects	Equipment Replacement Fund	Stormwater Capital Fund	12/31/2012

Interfund Loans Budgeted for Issuance in 2011

There are no Interfund Loans budgeted for issuance in 2011.

Full-Time Employees



Staffing Levels

2001-2011 Staffing Levels	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011
Executive										
Mayor's Office										
City Administrator	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Deputy City Administrator	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Economic Development Mgr	-	-	-	-	-	1.00	1.00	1.00	1.00	1.00
Public Information Officer	-	-	-	-	-	-	1.00	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Full-time Subtotal	3.00	3.00	3.00	3.00	3.00	4.00	5.00	5.00	5.00	5.00
Total Mayor's Office	3.00	3.00	3.00	3.00	3.00	4.00	5.00	5.00	5.00	5.00
City Clerk										
City Clerk	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Deputy City Clerk	-	-	-	-	-	1.00	1.00	1.00	1.00	1.00
Risk Management Officer	1.00	1.00	1.00	-	-	-	-	-	-	-
Administrative Assistant	1.00	2.00	2.00	2.00	2.00	1.00	1.00	1.00	1.00	1.00
Full-time Subtotal	3.00	4.00	4.00	3.00						
Administrative Assistant	1.00	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50
Part-time Subtotal	1.00	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50
Total Clerk	4.00	4.50	4.50	3.50						
Community Services										
Coordinator	1.00	1.00	-	-	-	-	-	-	-	-
Communications Coordinator	1.00	1.00	-	-	-	-	-	-	-	-
Full-time Subtotal	2.00	2.00	-							
Administrative Assistant	-	-	-	-	-	-	-	-	-	-
Gov't Cable TV Coordinator	0.50	0.50	-	-	-	-	-	-	-	-
Part-time Subtotal	0.50	0.50	-							
Total Community Services	2.50	2.50	-							
Executive Full-Time Total	8.00	9.00	7.00	6.00	6.00	7.00	8.00	8.00	8.00	8.00
Executive Part-Time Total	1.50	1.00	0.50							
Total Executive	9.50	10.00	7.50	6.50	6.50	7.50	8.50	8.50	8.50	8.50
Municipal Court										
Court Administrator	-	-	-	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Court Clerk	-	-	-	1.00	2.00	2.00	3.00	3.00	3.00	3.00
Full-time Subtotal	-	-	-	2.00	3.00	3.00	4.00	4.00	4.00	4.00
Municipal Judge	-	-	-	-	-	0.50	0.50	0.50	0.50	0.50
Non-Regular Assistants	-	-	-	0.50	-	0.40	0.40	0.40	0.40	0.40
Part-time Subtotal	-	-	-	0.50	-	0.90	0.90	0.90	0.90	0.90
Total Municipal Court	-	-	-	2.50	3.00	3.90	4.90	4.90	4.90	4.90
Human Resources										
Human Resources Director	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Human Resources Sr. Analyst	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00
Full-time Subtotal	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00
Administrative Assistant	0.50	0.50	0.50	0.50	0.50	0.75	0.75	0.75	0.75	0.75
Part-time Subtotal	0.50	0.50	0.50	0.50	0.50	0.75	0.75	0.75	0.75	0.75
Total Human Resources	3.50	3.50	3.50	3.50	3.50	3.75	3.75	3.75	3.75	3.75
Finance										
Finance Director	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Deputy Finance Director	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00

2001-2011 Staffing Levels	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011
Financial Analyst	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Payroll Specialist	-	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Financial Services Supervisor	-	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Risk Management Officer	-	-	-	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Utility Services Coordinator	-	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Fiscal Specialist	2.00	-	-	-	-	-	1.00	1.00	1.00	1.00
Accountant	2.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Financial Data Specialist	-	-	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Full-time Subtotal	7.00	7.00	8.00	9.00	9.00	9.00	10.00	10.00	10.00	10.00
Fiscal Specialist	2.00	2.00	1.50	1.50	1.75	1.75	1.00	0.50	0.50	0.50
Senior Tax Analyst	-	-	-	-	0.50	0.50	0.50	0.75	0.75	0.75
Tax/Cash Coordinator	-	-	-	-	-	-	-	0.50	0.50	0.50
Administrative Assistant	0.50	0.50	-	-	-	-	-	-	-	-
Part-time Subtotal	2.50	2.50	1.50	1.50	2.25	2.25	1.50	1.75	1.75	1.75
Total Finance	9.50	9.50	9.50	10.50	11.25	11.25	11.50	11.75	11.75	11.75
Planning										
Director of Planning	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Planning Division Manager	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00
Senior Planner	6.00	6.00	6.00	7.00	8.00	8.00	8.00	8.00	8.00	8.00
Associate Planner	2.00	2.00	2.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00
Total Planning	13.00	13.00	13.00	13.00	14.00	14.00	14.00	14.00	14.00	14.00
Building										
Building Official	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Plan Review Engineer	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Plans Examiner	2.00	2.00	2.00	2.00	2.00	3.00	3.00	3.00	3.00	3.00
Code Compliance Officer	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
City Inspector	3.00	3.00	3.00	4.00	4.00	5.00	5.00	4.00	4.00	4.00
Permit Supervisor	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Permit Technician	2.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00	1.00	2.00	2.00	2.00	2.00
Full-time Subtotal	12.00	13.00	13.00	14.00	14.00	16.00	17.00	16.00	16.00	16.00
Permit Technician	0.50	-	-	-	-	-	-	-	-	-
Part-time Subtotal	0.50	-								
Total Building	12.50	13.00	13.00	14.00	14.00	16.00	17.00	16.00	16.00	16.00
Parks										
General										
Parks Director	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Trails Coordinator	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Landscape Architect	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Total General	3.00									
Community Center										
Parks & Recreation Manager	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50
Parks Supervisor	-	-	-	-	-	-	1.00	1.00	1.00	1.00
Events & Facilities Supervisor	-	-	-	0.25	0.25	0.25	0.25	0.25	0.25	0.25
Recreation Coordinator	3.00	3.00	3.00	2.00	2.00	2.00	1.00	1.00	1.00	1.00
Youth Coordinator	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Recreation Specialists/Lead	4.50	4.50	4.50	3.50	3.50	3.50	3.50	3.50	3.50	3.50
Administrative Assistant	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00
Full-time Subtotal	12.00	12.00	12.00	10.25						

2001-2011 Staffing Levels	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011
Administrative Assistant	2.13	2.13	2.63	2.63	2.63	2.63	2.63	2.63	2.63	2.63
Recreation Aides--NR	4.00	4.00	4.63	5.625	5.625	5.625	5.625	5.625	5.625	5.625
Part-time Subtotal	6.13	6.13	7.25	8.25	8.25	8.25	8.25	8.25	8.25	8.25
Total Community Center	18.13	18.13	17.50	18.50	18.50	18.50	18.50	18.50	18.50	18.50
Aquatic Center										
Manager	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50
Aquatics Supervisor	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Aquatics Coord/Rec Leaders	5.00	4.00	4.00	4.00	5.00	5.00	5.00	5.00	5.00	5.00
Pool Operator	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50
Administrative Assistant	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Full-time Subtotal	8.00	7.00	7.00	7.00	8.00	8.00	8.00	8.00	8.00	8.00
Lifeguards/Admin Assistant	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50
Lifeguard/Pool Instructor NR	4.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00
Part-time Subtotal	4.50	4.50	4.50	4.50						
Total Aquatic Center	12.50	11.50	11.50	11.50	12.50	12.50	12.50	12.50	12.50	12.50
Building Maintenance										
Parks & Recreation Manager	-	-	-	0.50	0.50	0.50	0.50	0.50	0.50	0.50
Facilities Supervisor	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Maintenance Worker	7.50	10.50	10.50	10.50	10.50	10.50	10.50	10.50	10.50	10.50
Administrative Assistant	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Full-time Subtotal	9.50	12.50	12.50	13.00	13.00	13.00	13.00	13.00	13.00	13.00
Custodians/Maint. Worker	1.25	0.50	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Specialty Workers-NR	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50
Part-time Subtotal	1.75	1.00	1.50	1.50	1.50	1.50	1.50	1.50	1.50	1.50
Total Building Maintenance	11.25	13.50	14.00	14.50	14.50	14.50	14.50	14.50	14.50	14.50
Parks Maintenance										
Parks & Recreation Manager	1.00	1.00	1.00	0.50	0.50	0.50	0.50	0.50	0.50	0.50
Horticulturist	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Gardener	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Open Space Steward	-	-	-	-	-	-	1.00	1.00	1.00	1.00
Park Maintenance Supervisor	-	-	-	-	1.00	1.00	1.00	1.00	1.00	1.00
Park Maintenance Worker	6.00	6.00	6.00	6.00	7.00	8.00	8.00	8.00	8.00	8.00
Full-time Subtotal	9.00	9.00	9.00	8.50	10.50	11.50	12.50	12.50	12.50	12.50
Administrative Assistant	0.75	0.75	0.75	0.75	0.75	0.75	0.88	0.875	0.875	0.875
Aide	-	-	0.88	0.875	0.875	-	-	-	-	-
Parks Mechanic	0.50	0.50	-	-	-	-	-	-	-	-
Parks Maintenance Aide-NR	1.50	2.25	1.38	1.375	2.375	2.375	2.375	2.375	2.375	2.375
Cemetery Non-Regular	-	-	-	-	0.500	0.500	0.500	0.500	0.500	0.500
Part-time Subtotal	2.75	3.50	3.00	3.00	4.50	3.63	3.750	3.750	3.750	3.750
Total Parks Maintenance	11.75	12.50	12.00	11.50	15.00	15.13	16.250	16.250	16.250	16.250
Pickering Barn										
Recreation Specialist	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50
Events & Facilities Supervisor	-	-	-	0.50	0.50	0.50	0.50	0.50	0.50	0.50
Full-time Subtotal	0.50	0.50	0.50	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Pickering Barn Events Asst-NR	0.25	0.25	0.50	0.50	0.50	0.75	0.75	0.75	0.75	0.75
Part-time Subtotal	0.25	0.25	0.50	0.50	0.50	0.75	0.75	0.75	0.75	0.75
Total Pickering Barn	0.75	0.75	1.00	1.50	1.50	1.75	1.75	1.75	1.75	1.75

2001-2011 Staffing Levels	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011
Tibbetts Creek Manor										
Administrative Assistant	-	-	-	-	-	1.00	1.00	1.00	1.00	1.00
Events & Facilities Supervisor	-	-	-	0.25	0.25	0.25	0.25	0.25	0.25	0.25
Full-time Subtotal	-	-	-	0.25	0.25	1.25	1.25	1.25	1.25	1.25
Events Manager/Assistant	0.75	0.75	0.75	0.75	0.75	-	-	-	-	-
Assistant-NR	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Part-time Subtotal	1.75	1.75	1.75	1.75	1.75	1.00	1.00	1.00	1.00	1.00
Total Tibbetts Creek Manor	1.75	1.75	1.75	2.00	2.00	2.25	2.25	2.25	2.25	2.25
Parks Full-time Subtotal	44.00	44.00	42.75	46.00	47.00	49.00	49.00	49.00	49.00	49.00
Parks Part-time Subtotal	17.13	18.50	19.50	21.00	20.38	19.75	19.750	19.750	19.750	19.750
Total Parks	61.13	62.50	62.25	67.00	67.38	68.75	68.750	68.750	68.750	68.750
Police										
Chief	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Deputy Police Chief	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Commander	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00
Sergeant	4.00	4.00	4.00	4.00	4.00	5.00	5.00	5.00	5.00	5.00
Officer	19.00	19.00	19.00	19.00	23.00	23.00	23.00	23.00	23.00	23.00
School Resource Officer	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
E911/Records System Specialist	-	-	-	-	-	-	-	1.00	1.00	1.00
Jail Supervisor	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Corrections Officer	10.00	10.00	10.00	10.00	10.00	10.00	10.00	10.00	10.00	10.00
Transport Officer	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00
Traffic Violations Clerk	1.00	1.00	1.00	1.00	-	-	-	-	-	-
Communications Supervisor	1.00	2.00	2.00	2.00	2.00	1.00	1.00	1.00	1.00	1.00
Communications Specialist	7.00	8.00	8.00	8.00	8.00	9.00	9.00	9.00	9.00	9.00
Records Specialist	3.00	3.00	3.00	2.00	4.00	4.00	4.00	4.00	4.00	4.00
Full-time Subtotal	54.00	56.00	56.00	55.00	60.00	61.00	61.00	62.00	62.00	62.00
Records Specialist	-	-	-	0.50	-	-	-	-	-	-
Part-time Subtotal	-	-	-	0.50	-	-	-	-	-	-
Total Police	54.00	56.00	56.00	55.50	60.00	61.00	61.00	62.00	62.00	62.00
Information Technology										
Information Systems Manager	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Senior Systems Analyst	-	-	-	-	-	1.00	1.00	1.00	1.00	1.00
G.I.S. Anaylst	-	-	-	-	-	-	1.00	1.00	1.00	1.00
Network Administrator	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
TV/Media Production Specialist	-	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Computer Technician	1.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00
Full-time Subtotal	3.00	5.00	5.00	5.00	5.00	6.00	7.00	7.00	7.00	7.00
Administrative Assistant	-	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50
Cable TV Non-Regular	-	-	-	-	-	0.25	0.25	0.25	0.25	0.25
Part-time Subtotal	-	0.50	0.50	0.50	0.50	0.75	0.75	0.75	0.75	0.75
Information Technology Total	3.00	5.50	5.50	5.50	5.50	6.75	7.75	7.75	7.75	7.75
Public Works Operations										
Public Works Ops - Director	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Public Works Ops - Manager	2.00	2.00	2.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00
Public Works Asst Ops Mgr	-	-	-	-	-	-	-	-	-	-

2001-2011 Staffing Levels	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011
Lead Maintenance Workers	3.00	3.00	3.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00
Signal Technician	-	1.00	1.00	1.00	1.00	2.00	2.00	2.00	2.00	2.00
Specialty Technicians	-	-	-	-	3.00	3.00	4.00	4.00	4.00	4.00
Maintenance Worker	13.00	13.00	13.00	17.00	16.00	20.00	21.00	22.00	22.00	22.00
Shop Aide	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	2.00	2.00	2.00	2.00	2.00	3.00	3.00	3.00	3.00	3.00
Shop Supervisor	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Mechanic	2.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00
Full-time Subtotal	25.00	27.00	28.00	33.00	35.00	41.00	43.00	44.00	44.00	44.00
Signal Technician	-	-	-	-	0.50	-	-	-	-	-
Emergency Mgmt Coordinator	-	-	-	-	-	-	0.50	0.50	0.50	0.50
Maintenance Worker	-	-	0.62	0.62	0.62	1.12	1.12	1.12	1.12	1.12
Administrative Assistant	-	-	-	0.50	0.50	-	-	-	-	-
Part-time Subtotal	-	-	0.62	1.12	1.62	1.12	1.62	1.62	1.62	1.62
Public Works Operations Total	25.00	27.00	28.62	34.12	36.62	42.12	44.62	45.62	45.62	45.62
Public Works Engineering										
Director	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Deputy Director	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Engineering Manager	2.00	2.00	2.00	2.00	2.00	2.00	3.00	3.00	3.00	3.00
Engineer/Eng Tech	6.00	6.00	6.00	7.00	7.00	9.00	9.00	9.00	9.00	9.00
Project Coordinator	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00
Senior Inspector	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
City Inspector	3.00	3.00	3.00	3.00	3.00	3.00	2.00	2.00	2.00	2.00
Cost Accountant	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	3.00	3.00	3.00	1.00	1.00	1.00	2.00	2.00	2.00	2.00
Project Acct Technician	-	-	-	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Project Acct Assistant	-	-	-	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Resource Conservation Mgr	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Capital Project Coord (RCO)	-	-	-	-	-	-	1.00	1.00	1.00	1.00
Resource Conservation Coord	2.00	2.00	2.00	2.00	2.00	3.00	3.00	3.00	3.00	3.00
Maj Dev Review Team (MDRT)	9.00	10.00	9.00	9.00	7.00	6.00	5.00	5.00	5.00	5.00
Full-time Subtotal	32.00	33.00	32.00	33.00	31.00	33.00	34.00	34.00	34.00	34.00
Administrative Assistant	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50
MDRT	-	-	-	-	-	-	0.50	0.50	0.50	0.50
Part-time Subtotal	0.50	0.50	0.50	0.50	0.50	0.50	1.00	1.00	1.00	1.00
Public Works Engineering Total	32.50	33.50	32.50	33.50	31.50	33.50	35.00	35.00	35.00	35.00
PW Full-Time Subtotal	57.00	60.00	60.00	66.00	66.00	74.00	77.00	78.00	78.00	78.00
PW Part-Time Subtotal	0.50	0.50	1.12	1.62	2.12	1.62	2.62	2.62	2.62	2.62
Public Works Total	57.50	60.50	61.12	67.62	68.12	75.62	79.62	80.62	80.62	80.62
Total Full-time City Staff	207.00	207.75	213.00	227.00	234.00	247.00	250.00	251.00	251.00	251.00
Part-time (FTE's)	23.500	23.000	26.120	25.745	27.020	25.770	27.020	27.020	27.020	27.020
Total Authorized Positions	230.50	230.75	239.12	252.75	261.02	272.77	277.02	278.02	278.02	278.02

Unbudgeted Positions in 2011:	Full-Time	23.00
	Part-Time	2.62
	Total Unbudgeted	25.62
	Total Budgeted Positions	252.40

Regular Position Salary Ranges

ASA Employees 2011 Salary Schedule

<i>Classification</i>	<i>Minimum</i>		<i>Maximum</i>
Administrative Support Assistant I	\$2,868	-	\$3,844
Administrative Support Assistant II	\$3,088	-	\$4,141
Administrative Support Assistant III	\$3,410	-	\$4,570
Administrative Support Assistant IV	\$3,860	-	\$5,171
Aquatics Maintenance Specialist	\$4,056	-	\$5,433
Building Inspector I	\$4,155	-	\$5,568
Building Inspector II	\$4,587	-	\$6,146
Business Tax & Cash Control Coordinator	\$4,366	-	\$5,850
Code Compliance Officer	\$4,476	-	\$5,997
Construction Inspector I	\$4,155	-	\$5,568
Construction Inspector II	\$4,587	-	\$6,146
Construction Inspector, Senior	\$4,939	-	\$6,619
Construction Project Coordinator	\$4,056	-	\$5,433
Custodian	\$2,868	-	\$3,844
Deputy City Clerk	\$4,259	-	\$5,708
Emergency Preparedness Coordinator	\$4,056	-	\$5,433
Engineering Technician, Senior	\$4,702	-	\$6,300
Engineering Technician I	\$3,860	-	\$5,171
Engineering Technician II	\$4,259	-	\$5,708
Events Coordinator	\$3,327	-	\$4,458
Facilities Maintenance Specialist I	\$3,583	-	\$4,802
Facilities Maintenance Specialist II	\$4,056	-	\$5,433
Facilities Maintenance Specialist, Lead	\$4,587	-	\$6,146
Facilities Remodel Coordinator	\$4,259	-	\$5,708
Financial Data Specialist	\$4,056	-	\$5,433
Fiscal Specialist I	\$3,496	-	\$4,684
Fiscal Specialist II	\$4,056	-	\$5,433

ASA Employees 2011 Salary Schedule (cont.)

<i>Classification</i>	<i>Minimum</i>		<i>Maximum</i>
Gardener	\$3,673	-	\$4,920
Lifeguard/Swim Instructor	\$2,474	-	\$3,316
Major Development Business/Permit Coordinator	\$4,476	-	\$5,997
Media Production Specialist	\$4,702	-	\$6,300
Parks Irrigation Specialist	\$4,056	-	\$5,433
Parks Maintenance Lead	\$4,056	-	\$5,433
Parks Maintenance Worker I	\$3,327	-	\$4,458
Parks Maintenance Worker, Supervising	\$4,587	-	\$6,146
PC Technician I	\$3,583	-	\$4,802
PC Technician II	\$4,259	-	\$5,708
Permit Technician I	\$3,496	-	\$4,684
Permit Technician II	\$3,860	-	\$5,171
Planning Technician	\$3,673	-	\$4,920
Project Accounting Technician	\$3,860	-	\$5,171
Project Accounting-Senior Support Assistant	\$3,583	-	\$4,801
Recreation Aide	\$2,474	-	\$3,316
Recreation Leader	\$3,013	-	\$4,039
Recreation Specialist	\$3,673	-	\$4,920

Exempt Employees 2011 Salary Ranges

<i>Classification</i>	<i>Minimum</i>		<i>Maximum</i>
Accountant	\$4,896	-	\$6,248
Administrative Office Supervisor	\$4,440	-	\$5,667
Aquatics Coordinator	\$4,440	-	\$5,667
Building Inspector, Senior	\$5,398	-	\$6,890
Capital Projects Management Coordinator	\$6,248	-	\$7,975
City Administrator	\$10,686	-	\$13,640
City Administrator, Deputy	\$10,179	-	\$12,990
City Arborist/Horticulturist	\$5,667	-	\$7,233
City Clerk	\$5,950	-	\$7,595
City Communications Coordinator/PIO	\$5,667	-	\$7,233
City Permitting and Licensing Supervisor	\$4,896	-	\$6,248
Cost Accountant, Public Works	\$5,398	-	\$6,890
Database Administrator	\$5,667	-	\$7,233
Deputy Director Public Works Engineering	\$8,373	-	\$10,686
Deputy Director, Finance	\$6,248	-	\$7,975
Director, Building and Permitting	\$8,792	-	\$11,222
Director, Finance	\$9,693	-	\$12,371
Director, Human Resources	\$8,792	-	\$11,222
Director, Parks and Recreation	\$9,232	-	\$11,782
Director, Planning	\$9,232	-	\$11,782
Director, Police (Chief)	\$9,693	-	\$12,371
Director, Public Works Engineering	\$9,693	-	\$12,371
Director, Public Works Operations	\$9,232	-	\$11,782
Economic Development Manager	\$6,248	-	\$7,975
Engineer I	\$5,141	-	\$6,560
Engineer II	\$5,667	-	\$7,233
Engineer, Senior	\$6,890	-	\$8,792
Engineer, Traffic Signal Operations	\$6,890	-	\$8,792

Exempt employees 2011 Salary Ranges (cont.)

<i>Classification</i>	<i>Minimum</i>		<i>Maximum</i>
Engineering Manager	\$7,233	-	\$9,232
Environmental Planner/Wetlands Biologist	\$5,667	-	\$7,233
Environmental Science Associate	\$5,141		\$6,560
Events & Rental Facilities Coordinator	\$4,896	-	\$6,248
Events & Rental Facilities Supervisor	\$5,667	-	\$7,233
Facilities Services Supervisor	\$5,950	-	\$7,595
Finance and Risk Management Services Supervisor	\$5,667	-	\$7,233
Financial Analyst	\$5,667	-	\$7,233
Fleet Manager	\$6,248	-	\$7,975
Fleet Supervisor	\$5,398	-	\$6,890
GIS Coordinator	\$5,398	-	\$6,890
Human Resources Analyst, Senior	\$5,667	-	\$7,233
Information Systems Manager	\$6,890	-	\$8,792
Jail Manager	\$5,667	-	\$7,233
Landscape Architect/Parks Project Coordinator	\$5,950	-	\$7,595
Major Development Projects Manager	\$7,595	-	\$9,693
Municipal Court Administrator	\$6,560	-	\$8,373
Municipal Court Judge	\$9,232	-	\$11,782
Network Administrator	\$5,141	-	\$6,560
Open Space Steward	\$5,141	-	\$6,560
Parks Division Manager	\$6,560	-	\$8,373
Planner, Assistant	\$4,663	-	\$5,950
Planner, Associate	\$5,141	-	\$6,560
Planner, Parks	\$5,667	-	\$7,233
Planner, Senior	\$5,667	-	\$7,233
Planning Manager	\$6,890	-	\$8,792
Plans Examiner	\$5,141	-	\$6,560
Police Chief, Deputy	\$8,373	-	\$10,686
Police Commander	\$7,595	-	\$9,693

Exempt Employees 2011 Salary Ranges (cont.)

<i>Classification</i>	<i>Minimum</i>		<i>Maximum</i>
Police Communications Supervisor	\$4,663	-	\$5,950
Police Info Tech Analyst/911 CAD/GIS Spl	\$5,667	-	\$7,233
Police Sergeant	\$6,560	-	\$8,373
Public Works Operations Manager	\$6,248	-	\$7,975
PW Assistant Operations Manager	\$5,398	-	\$6,890
Recreation Coordinator	\$4,896	-	\$6,248
Recreation Division Manager	\$6,560	-	\$8,373
Recreation Supervisor	\$5,950	-	\$7,595
Resource Conservation Coordinator I	\$4,663	-	\$5,950
Resource Conservation Coordinator II	\$5,141	-	\$6,560
Resource Conservation Coordinator, Senior	\$5,667	-	\$7,233
Resource Conservation/ Solid Waste Manager	\$6,248	-	\$7,975
Risk Management Officer	\$4,663	-	\$5,950
Systems Analyst, Senior	\$5,667	-	\$7,233
Tax Analyst, Senior	\$5,141	-	\$6,560
Utilities Services Program Coordinator	\$4,663	-	\$5,950

Non-Represented Employees 2011 Salary Schedule

<i>Classification</i>	<i>Minimum</i>		<i>Maximum</i>
Executive Assistant/Mayor ¹	\$4,541	-	\$6,084
Human Resources Coordinator ¹	\$3,821	-	\$5,119
Municipal Court Clerk ²	\$3,376	-	\$4,525

¹ Non-represented class² Confidential/Excluded from representation per state law

Police Support Employees 2011 Salary Schedule¹

<i>Classification</i>	<i>Minimum</i>		<i>Maximum</i>
Corrections Officer	\$3,859	-	\$4,926
Corrections Transport Officer	\$4,255	-	\$5,433
Communications Specialist	\$3,737	-	\$4,771
Police Records Spl. Lead (Qualified)	\$3,737	-	\$4,771
Police Records Specialist	\$3,375	-	\$4,307
Police Records Specialist, Lead	\$3,722	-	\$4,750
Police Records Support Specialist	\$3,545	-	\$4,523

Police Officer 2011 Salary Schedule¹

<i>Classification</i>	<i>Minimum</i>		<i>Maximum</i>
Police Officer	\$4,952	-	\$6,108

Public Works Operations Employees 2011 Salary Schedule¹

<i>Classification</i>	<i>Entry</i>	<i>Step A</i>	<i>Step B</i>	<i>Step C</i>	<i>Step D</i>	<i>Step E</i>	<i>Step F</i>
PW Shop Aide	\$ 2,462	\$ 2,591	\$ 2,725	\$ 2,868	\$ 3,018	\$ 3,173	\$ 3,335
PW Mechanic Aide	2,591	2,725	2,869	3,017	3,173	3,337	3,508
PW Maintenance Worker I	2,725	2,869	3,017	3,173	3,337	3,515	3,690
PW Maintenance Worker II	3,337	3,514	3,692	3,883	4,087	4,296	4,510
PW Mechanic	3,691	3,883	4,087	4,296	4,517	4,750	4,988
PW Maintenance Worker III	3,883	4,087	4,296	4,517	4,748	4,993	5,243
PW Heavy Equipment Mechanic	4,087	4,296	4,517	4,748	4,993	5,249	5,511
PW Utilities Technician	4,175	4,383	4,602	4,834	5,075	5,329	5,595
PW Construction Technician	4,282	4,496	4,721	4,958	5,205	5,465	5,739
PW Mapping Technician	4,390	4,608	4,839	5,081	5,337	5,602	5,882
PW Sr. Signal Technician	4,505	4,719	4,953	5,201	5,463	5,736	6,021
PW Maintenance Worker, Senior Lead	4,571	4,801	5,040	5,292	5,558	5,833	6,127

¹ Salaries are currently in negotiations. All salaries listed for this category are for information purposes only – they are not final.

Utility Rates

2011 Sewer Rates¹

<i>Customer Classification</i>	<i>Fixed Monthly (City Portion)</i>	<i>Fixed Monthly (METRO Portion)</i>	<i>Usage per ccf (1ccf = 748 gallons)</i>	<i>Monthly Minimum Charge</i>
Single Family Residential	\$1.73	\$36.10	\$2.17	\$46.51
Multi-Family Residential/Duplexes	\$1.73		\$6.99 (\$4.82 for METRO)	\$44.35
Commercial/Trailers/ Public Authority	\$1.73		\$6.99 (\$4.82 for METRO)	\$44.35

2011 Stormwater Rates¹

<i>Customer Classification</i>	<i>Rate</i>
All Undeveloped Parcels	\$84.48 per parcel/year - \$14.08 bi-monthly
Residential Developed	\$168.96 per parcel/year - \$28.16 bi-monthly
Non-Residential Developed	\$168.96 per ESU/year; 1.0 ESU minimum

¹ Billed bi-monthly.

2011 Water Rates^{1, 3}

<i>Single Family Residential (1ccf = 748 gallons)</i>						
Meter Size	Fixed Bimonthly	Block One 0 - 4 ccf	Block Two 5 - 14 ccf	Block Three 15 - 30 ccf	Block Four 31 - 50 ccf	Block Five > 50 ccf
¾"	\$23.45	\$1.51	\$3.60	\$6.69	\$10.91	\$15.68
1"	\$50.93	\$1.51	\$3.60	\$6.69	\$10.91	\$15.68
1-½"	\$95.54	\$1.51	\$3.60	\$6.69	\$10.91	\$15.68
2"	\$151.85	\$1.51	\$3.60	\$6.69	\$10.91	\$15.68
3"	\$325.19	\$1.51	\$3.60	\$6.69	\$10.91	\$15.68
4"	\$492.78	\$1.51	\$3.60	\$6.69	\$10.91	\$15.68
<i>Duplex²</i>						
Meter Size	Fixed Bimonthly	Block One 0 - 8 ccf	Block Two 9 - 14 ccf	Block Three 15 - 40 ccf	Block Four > 40 ccf	
¾"	\$28.77	\$2.18	\$3.68	\$5.93	\$8.80	
1"	\$64.25	\$2.18	\$3.68	\$5.93	\$8.80	
1 1/2"	\$122.17	\$2.18	\$3.68	\$5.93	\$8.80	
2"	\$194.47	\$2.18	\$3.68	\$5.93	\$8.80	
<i>Apartments / Trailer Courts³</i>						
Meter Size	Fixed Bimonthly	Block One	Block Two	THRESHOLD (in CCF)		
				Meter Size	Block One	Block Two
¾"	\$30.62	\$2.75	\$4.44	¾"	0-8	>8
1"	\$68.85	\$2.75	\$4.44	1"	0-20	>20
1-½"	\$131.38	\$2.75	\$4.44	1-½"	0-40	>40
2"	\$209.19	\$2.75	\$4.44	2"	0-64	>64
3"	\$439.87	\$2.75	\$4.44	3"	0-128	>128
4"	\$671.97	\$2.75	\$4.44	4"	0-200	>200
6"	\$1,310.70	\$2.75	\$4.44	6"	0-400	>400

¹ Billed bi-monthly² Duplex – Fixed Charges are per dwelling unit for this classification. Rate structure shown assumes tenant billing. If duplex has a single meter and is owner billed, then the duplex would be billed as a single family residence.³ Apartments/Trailer Courts, Commercial/Public Authority – Usage thresholds are per meter for this classification.

2011 Water Rates (cont.)^{1, 2}

<i>Commercial / Public Authority</i> ²						
Meter Size	Fixed Bimonthly	Block One	Block Two	THRESHOLD (in CCF)		
				Meter Size	Block One	Block Two
¾"	\$30.62	\$3.06	\$4.72	¾"	0-8	>8
1"	\$68.85	\$3.06	\$4.72	1"	0-20	>20
1-½"	\$131.38	\$3.06	\$4.72	1-½"	0-40	>40
2"	\$209.19	\$3.06	\$4.72	2"	0-64	>64
3"	\$439.87	\$3.06	\$4.72	3"	0-128	>128
4"	\$671.97	\$3.06	\$4.72	4"	0-200	>200
6"	\$1,310.70	\$3.06	\$4.72	6"	0-400	>400
<i>Parks Irrigation (Interruptible)</i> ²						
¾"	\$15.74	\$3.06	\$5.61			
1"	\$31.67	\$3.06	\$5.61			
1-½"	\$57.01	\$3.06	\$5.61			
2"	\$90.21	\$3.06	\$5.61			
3"	\$201.90	\$3.06	\$5.61			
4"	\$300.13	\$3.06	\$5.61			
6"	\$567.03	\$3.06	\$5.61			
<i>Private Irrigation (Non-Interruptible)</i> ²						
¾"	\$15.74	\$4.44	\$8.93			
1"	\$31.67	\$4.44	\$8.93			
1-½"	\$57.01	\$4.44	\$8.93			
2"	\$90.21	\$4.44	\$8.93			
3"	\$201.90	\$4.44	\$8.93			
4"	\$300.13	\$4.44	\$8.93			
6"	\$567.03	\$4.44	\$8.93			

¹ Billed Bi-Monthly² Commercial/Public Authority, Parks Irrigation and Private Irrigation usage thresholds are per meter for this classification.

*Accomplishments,
Statistics & Workload
Indicators*



PRIOR YEAR ACCOMPLISHMENTS, STATISTICS AND WORKLOAD INDICATORS

EXECUTIVE DEPARTMENT

City Clerk Division¹

Being responsive, accountable, and providing “first-class” services for the City Council, the Administration, Boards and Commissions, the general public, other City departments, outside organizations, and the business community in departmental operations and inter-departmental communications and efficiency procedures.

City Clerk Division	2006	2007	2008	2009	2010 ¹
Passports Processed	1,601	2,191	1,419	1,354	712
Passports Photos Taken	928	1,058	763	704	381
Ordinances Processed/Published	31	30	34	32	7
Resolutions Processed	16	21	16	16	13
Agenda Bills Processed	165	184	179	135	57
Contracts Processed	506	510	694	523	251
Cemetery Deeds Issued	70	64	95	104	62
Animal Licenses Issued	106	127	71	98	39
Outgoing Mail Processed (Pieces)	68,751	67,880	65,739	61,337	28,549

Executive & Community Services

Public Information

- 👍 Launched Issaquah Emergency and Community Radio Station, 1700 AM, and promoted its use.
- 👍 Created a Standard Operating Procedure Book and Emergency Communications Plan for public information during emergencies.
- 👍 Created a Pandemic Influenza Emergency Communications Strategy.
- 👍 Increased the frequency of press releases and other information distributed by the City.
- 👍 Ensured the front page of the City Web site was updated (almost daily) with coordinated, interesting articles and information.

¹ 2010 statistics are as of June 30, 2010.

- 👍 Effectively communicated with the community during and after 2008 snow/flood incidents.
- 👍 Strengthened overall communications plans, relationships and partnerships with other local Public Information Officers (PIOs), including the Issaquah School District, EFR, King County and several local cities.
- 👍 Assisted every City department in improving their communications with the community through the Web site, press releases, ICTV, brochures, posters, Weekly Update, e-mails, public meetings, HOA outreach, 1700 AM, mailings and the newsletter.
- 👍 Created a committee to improve and sustain Issaquah's Map Your Neighborhood program.
- 👍 Conducted emergency preparedness outreach at community events, including Salmon Days, National Night Out and the Health & Safety Fair.
- 👍 Improved Web site features, including new emergency banners and Department site design.

Arts Commission

- 👍 Installed "Forest Carvings" by Steve Jensen in front of City Hall as part of the loaned art program.
- 👍 Presented four unique site-specific musical performances at ArtWalk and Saturday Farmers Markets.
- 👍 Produced the annual Chalk Art Fest in July.
- 👍 Presented Shakespeare in the Park in July.
- 👍 Developed a new monthly poetry night program.
- 👍 Developed a new monthly film series.
- 👍 Partnered with ArtEAST to present "Artists in Action" hands on arts demonstrations.
- 👍 Produced new website pages for the Arts, including a new home page, an art event calendar and online application for the 2009 grant program.
- 👍 Created an online public art catalog of all city owned outdoor artworks.
- 👍 As part of the annual Arts Grant Program, reviewed and recommended 23 grants for 2009 – representing programs of all disciplines serving a wide range of citizens and visitors.

Human Services

- 👍 Facilitated closer communication among agencies currently providing similar services or servicing a similar client base.
- 👍 Developed and/or distributed human services communications such as: City newsletter articles, press releases, City TV, City website, posters and brochures.
- 👍 Updated City Human Services Web Site.

- 👍 Supported Issaquah Valley Community Services as they evaluate current services and develop a long range plan.
- 👍 Worked with City Administration to develop a clear scope of work for the Issaquah Human Services Commission.
- 👍 Defined and implemented a specific role for the Human Services Commission related to the Human services Campus.
- 👍 Developed and implemented an off-year granting process.
- 👍 Remained informed about human services issues that impact Issaquah.
- 👍 Encouraged human service agencies to develop emergency plans needed for the 2011 funding cycle.
- 👍 Monitored future impact of additional affordable housing on human service needs of the city.
- 👍 Thirty nine human service grants helped to provide support to more than 37,000 individual situations.
- 👍 Supported a regional food drive.
- 👍 The Eastside Human Service Forum has become a strong voice for human services on the Eastside.

MUNICIPAL COURT

Municipal Court Statistics	2006	2007	2008	2009	2010 ¹
<i>Criminal Filings</i>					
DUI	89	148	154	119	57
Criminal Traffic	359	605	466	561	259
Criminal Non-Traffic	374	675	526	574	284
<i>Total Criminal Filings</i>	822	1,428	1,146	1,254	600
<i>Infraction Filings</i>					
Traffic	2,770	4,957	6,128	6,291	2,889
Non-Traffic	7	25	20	23	38
Parking	414	1,010	666	5,359	2,168
<i>Total Infractions Filings</i>	3,191	5,992	6,814	7,023	5,095
<i>Total Municipal Court Filings</i>	4,013	7,420	7,960	7,868	7,868

¹ 2010 Statistics reported for January through June 30, 2010

INFORMATION TECHNOLOGY

- 👍 Maintained a current under four-hour response time to assistance requests
- 👍 Acted as purchasing agent for entire City (often requiring extensive research to determine appropriate)
- 👍 Provided 24 hours a day, 7 days a week, Police Dispatch Center support
- 👍 Provided Network design
- 👍 Provided Data security
- 👍 Administered data backup and recovery
- 👍 Managed vendor interface/negotiations
- 👍 Performed software upgrades/new installations

CABLE TV

- 👍 35 in-house productions two to fifteen minutes in length
- 👍 Televised all appropriate Council and Commission meetings (60 to 90)
- 👍 Posted all ICTV Channel 21 productions to City Web site
- 👍 Covered Concerts on the Green concert series for playback on City Channel
- 👍 Covered all appropriate City/Community events (Salmon Days, 4th of July, etc.)
- 👍 Fulfilled all Issaquah Cable Commission requests concerning cable franchise issues and citizen complaints
- 👍 Provided maintenance and upgrades to ICTV channel 21 as needed.
- 👍 Stayed up to date with any changes in local, regional, and federal regulations concerning Cable TV and telecommunications

HUMAN RESOURCES DEPARTMENT

Human Resources Department	2006	2007	2008	2009	2010 ¹
Turnover Rate	7.1%	9.0%	7.6%	8.5%	2.8%
Regular Hires	30	42	36	5	6
Terminations	18	24	21	28	7
Recruitments	35	38	35	4	7
Job Applicants	967	900	713	334	252
Seasonal Hires	97	100	110	79	34
Training Hours	789	1,400	1,040	130	140
Positions Reviewed	19	28	10	0	1

- 👍 Worked with the local Professional Human Resources Chapter arranged for inexpensive supervisor training for City of Issaquah Directors, Managers and Supervisors.
- 👍 Worked with the E-Gov Alliance continued to improve both the online job recruitment website and the class/comp portal for sharing information utilized in contract negotiations.
- 👍 Updated the City's Voluntary Furlough Program as part of budget reduction efforts.
- 👍 Revised various policies to reflect changes in Federal and State regulations.
- 👍 Negotiated three labor agreements with Police Officers, Police Support Staff and Public Works Operations Staff.
- 👍 Partnered with Resource Conservation Office staff on an all City employee event to provide awareness of local and sustainable farming and agriculture efforts in the area.
- 👍 Provided employees with timely assistance to meet both work and non-work needs through such resources as the Employee Assistance Program, our Medical Benefits program and assisting on performance related issues when requested.

¹ 2010 Statistics reported for January through July 1, 2010

FINANCE DEPARTMENT^{1, 2, 3, 4}

Finance Department	2006	2007	2008	2009	2010 ¹
Number of Payroll Employees	471	475	530		
Number of Payroll Checks Processed	1,392	1,381	2,040		
Number of Payroll Direct Deposits	5,480	6,332	7,048		
Total Salary and Benefits	\$21.4 million	\$22.5 million	\$25.7 million		
Number of Invoices Processed	14,400	14,233	15,200	13,868	8,937
Number of Accounts Payable Checks Processed ²	5,343	4,968	5,232	4,981	3,106
Total Utility Accounts	8,095	8,290	8,641	n/a	8,770
Total Utility Automatic Payment Customers	435	561	655	768	832
Investment Portfolio ³	\$46.5 million	\$50.5 million	\$45 million	\$43 million	\$40.3 million
Contracts/Agreements Processed ⁴	470	575	630	523	475
Liability Claims against the City ⁴	22	15	20	24	15
Special Events Permits Reviewed ⁴	100	97	70	103	100
Court - Bail Reimbursements ⁴	429	587	470	296	275

¹ 2010 Statistics reported for January through August 31, 2010

² Numbers do not include refunds or bail checks.

³ Local Government Investment Pool balance as of July 31, 2010

⁴ 2010 Statistics are estimates.

POLICE DEPARTMENT¹²

Police Department	2005	2006	2007	2008	2009	2010 ¹
Population	17,100	19,750	24,710	26,320	26,690	27,160
Officers Per 1000	1.6	1.6	1.34	1.21	1.2	1.18
Calls for Service	13,650	14,200	15,649	15,773	13,279	13,210
CFS Per Officer	1050	835	978	928	784	710
Emergency Response Time	3-4 min	3-4 min	3-4 min	4 mins	3.5 mins	3.5 mins
Overall Response Time	17 min	20 min	18.5 min	18 mins	16 mins	16 mins
Traffic Citations	4,000	3,540	5,161	5,475	6,393	6,020
School Zone Speed Camera	n/a	n/a	n/a	n/a	4,917	3,750
Preventative ²	21%	30%	30%	35%	38%	37%
# in Patrol	16	20	19	20	20	20
# in Detective	4	4	5	4	5	3
# in Traffic	1	1	1	1.5	2	2

- 👍 Met 2010 budget reduction requirements
- 👍 Obtained Washington State Traffic Safety Commission grants for the acquisition of two speed measuring devices and one portable breath testing machine
- 👍 Obtained Washington State Traffic Safety Commission Grants for Speed and DUI emphasis patrols which funded flashing School Zone signs at NE Park Street.
- 👍 Three (3) speed and three (3) DUI emphasis patrols were performed
- 👍 Received a grant to furnish satellite office at Sound Transit and new patrol bikes and two ballistic shields
- 👍 Coordinated with Emergency Management in development and implementation of Pandemic Response Plan
- 👍 Implemented E-Ticket / E-Accident (SECTOR) program and installed hardware.
- 👍 Implemented Electronic School Zone Speed Camera Safety Program.
- 👍 Implemented False Alarm Reduction Ordinance & Program resulting in 46% drop in False Alarm responses

¹ 2010 numbers are estimates based on a six-month actual.

² We have stopped tracking individual officer's Patrol and Traffic Emphasis as Case Reports beginning in 2009 included this time into Preventative Patrol

- 👍 Sponsored a successful Annual National Night Out Event
- 👍 Implemented Police Tip Line
- 👍 Implemented Citizen Report Form allowing citizens to complete statements from home and file via fax, email, postal service, or in person.
- 👍 Created public accessible page on IPD website that automatically posts Issaquah jail booking and release information.
- 👍 Installed "Positron Viper" - Internet based E-911 phone system for implementation of Next Generation 911 technology. This is the first of many expected upgrades in systems and equipment towards Next Generation 911
- 👍 Hired E-911 IT/GIS Analyst -a full time employee for the 911 Communication Center. The position will assist in implementation and maintenance of Next Generation 911 technology. The entire funding for this position is paid for by King County E-911 funds.
- 👍 Installed Stancil Recording System - The recording system simplifies the process required for making duplicate recordings. The efficiency gained offsets the increase in public information requests.
- 👍 Developed Street Crimes Detective position - the new Street Crimes Detective assists patrol with proactive patrol investigations and crime trends. This position was developed to assist with street level investigations and patrolling with focus on crime patterns such as auto theft, vehicle prowls, and narcotics related activities.
- 👍 Partnered with Snoqualmie PD to implement Spillman Mobile Application - Snoqualmie PD is in the process of purchasing and putting into operation the Spillman Mobile system for automatic dispatching of calls for service. The City of Issaquah IT Department and IPD are assisting Snoqualmie PD with this effort.

PLANNING DEPARTMENT^{1,2,3,4}

<i>Number of Land Use Permits Processed:</i>	PERCENT OF LAND USE PERMITS PROCESSED WITHIN TARGET REVIEW TIMES:¹				
	Permit Type	Target Review Time	No. of Permits	% Reviewed w/n Target ²	Average Review Time ²
2000 - 325					
2001 - 374	Level 0 – Sign ³	7 days	265	98%	2 days
2002 - 321	Level 3 – Sign	60 days	7	100%	31 days
6/1/02 - 5/31/03 – 455	Level 1	60 days	30	93%	30 days
6/1/03 - 5/31/04 - 457	Level 2	60 days	30	97%	46 days
6/1/04 - 5/31/05 - 465	Level 3	120 days	3	100%	87 days
6/1/05 - 5/31/06 - 479	Level 4	120 days	4	100%	45 days
6/1/06 - 5/31/07 - 412	Level 5	120 days	3	--%	-- days
6/1/07 - 5/31/08 - 393	Pre-application Conference	30 days	10	90%	22 days
6/1/08 - 5/31/09 - 373	Community Conference	60 days	2	100%	32 days
6/1/09 - 5/31/10 - 386	Traffic Concurrency ⁴	14 days	32	94%	6 days

Central Issaquah Plan

- 👍 The Central Issaquah Plan Task Force met monthly in 2010;
- 👍 In addition, four Task Force Subcommittees were formed to prepare recommendations regarding land use, design standards, capital improvements and incentives. Through June, Task Force members have contributed more than 600 hours to the preparation of the plan.
- 👍 Modeled preliminary transportation improvements
- 👍 Identified financial barriers and opportunities for redevelopment
- 👍 Prepared preliminary land use plan & design standards.

Mobility

- 👍 Adoption & Implementation of New Transportation Concurrency Ordinance

¹ Applications received June 1, 2009 to May 31, 2010

² Based on completed applications only. Pending applications will affect percentages and averages once they are completed.

³ Includes all sign permit application, including permits issued “over the counter” by the Permit Center.

⁴ Two Transportation Concurrency applications required modeling. The average review time for those applications was 50 days.

Public Information & Council Support

- 👍 Kept the department website up to date regarding policy planning, new development projects and tree education.
- 👍 Staffed the Planning Policy Commission, Development Commission, and River and Streams Board.
- 👍 Staffed Major Planning & Growth and Land & Shore Council Committees. Posted Agendas and prepared meeting summaries for each meeting and posted on the City's website.

Parks

- 👍 Coordinated with the Parks Department on the Central Issaquah Plan and the update of the Parks Plan.

Salmon Habitat

- 👍 Adoption & Implementation of a new Shoreline Master Program (anticipated).
- 👍 Amended the Land Use Code to strengthen stream and wetland buffer requirements.

Permit Review

- 👍 Processed 373 land use applications (June 1, 2009 to May 31, 2010)¹.
- 👍 Worked with Banks and other lenders on 4 receiverships.

Economic Vitality

- 👍 Made a number of changes in the Transportation Concurrency Ordinance that support small business.

Other Accomplishments

- 👍 Served as City liaison with ARCH regarding their work program, budget and Housing Trust Fund recommendations.

¹ *Major Projects include: Marriott Springhill Suites Hotel (145 rooms, 140,000 sq. ft.); Issaquah Medical Building (43,000 sq. ft.); Longs Plaza Home Improvement Store; First Stage Theater reconstruction; St. Michael's Church (7,200 sq. ft. two story addition); Fire Station 72 (11,000 sq. ft. station adjacent to the Transit Center) and Best Buy (50,000 sq. ft. tenant improvement).*

BUILDING DEPARTMENT¹²

Service Indicators	Goal	2007 % of time achieved	2008 % of time achieved	2009 % of time achieved	2010 % of time achieved ¹
<i>Inspection Turnaround (Average Single Family Residence) :</i>					
Inspection request	24 hrs	99.9%	99.9%	90.0%	
<i>Code Enforcement:</i>					
Follow up contact made	24 hrs	100%	100%	100%	
<i>Permit Issuance:</i>					
New Single Family Permit	4 wks	84% (49 permits issued)	83% (41 permits issued)	90% (29 permits issued)	90% (29 permits issued)
Single Family Addition/Remodel	2 wks	73% (41 permits issued)	79% (28 permits issued)	90% (30 permits issued)	90% (30 permits issued)
Single Family Deck	1 day	0% (4 permits issued)	0% (2 permits issued)	50% (4 permits issued)	50% (4 permits issued)

<i>Building Permits Issued</i>			
Year	Permits Issued	Residential Value	Commercial Value
2010 ²	879	\$ 17,630,834	\$ 40,682,014
2009	1,406	19,057,610	109,780,624
2008	1,523	41,707,375	29,257,996
2007	1,762	107,422,317	13,766,662
2006	1,937	181,707,955	28,274,640
2005	2,332	177,515,614	31,048,991
2004	2,353	171,927,017	34,914,727
2003	2,221	124,879,910	8,893,071
2002	1,311	48,370,655	19,029,353
2001	1,181	67,246,555	27,676,615
2000	1,029	20,724,022	35,383,094

¹ Performed 2,105 inspections for the first half of 2010 compared to 1,446 for the same period in 2009. This represents a 46% increase in inspection requests. The percentage of "rolled over inspections" increased from 1% to 3%.

² 2010 numbers reflect the time period January – June, 2010.

- 👍 Adopted new 2009 Codes for implementation in 2010-2013 and complete code updates and training. (*City Goal #4: Faith in Local Government*)
- 👍 Processed 628 Business Licenses
- 👍 Produced \$103,338 revenue

PARKS DEPARTMENT

Recreation and Planning Division

- 👍 Continued to maintain strong partnerships with other City Departments; and local, state and federal agencies.
- 👍 Continued to maintain strong partnerships with community/non-profit organizations.
- 👍 Continued to submit grant applications to the appropriate agencies and organizations for park and open space acquisitions, recreational facility development and stewardship projects.
- 👍 Continued to submit Master Site Plan and permit applications for development of recreational facilities within the City's parks and open space areas.
- 👍 Continued to provide low-impact recreational opportunities within the City's natural open space areas.
- 👍 Maintained strong partnerships with Issaquah School District via the Interlocal Agreement.
- 👍 Continuation of Day Camps, Preschool, Special Populations, Youth Sports and Teen activities.
- 👍 Collaboration with Issaquah Arts Commission to co-sponsor Concerts on the Green.

Rentals Division

- 👍 Strengthened collaboration between the City and the community organizations to determine the community based uses.
- 👍 Provided space for the Issaquah Farmers Market.
- 👍 Continued improvements to Pickering Barn facility appearance and equipment.
- 👍 Strong collaboration between the City and the community organizations to determine the community-based uses.
- 👍 Provided rental space and staff for 235 rentals at Tibbetts Creek Manor and 270 rentals at Pickering Barn.

Aquatics Division

- 👍 Provided year round comprehensive swim lesson programs to promote water safety in the community.
- 👍 Operated and maintain the pool in a safe and efficient manner.
- 👍 Provided CPR, First Aid, Lifeguard Training and Water Safety Instructor courses.
- 👍 Provided rental spaces for Issaquah School District's aquatics programs.
- 👍 Provided rental spaces for local private aquatic clubs.

- 👍 Provided IMS PE Aquatic program for 6th grade students during the entire school year.
- 👍 Provide ISD PE Aquatic program for 3rd grade students during the school year.

City Facility Services Division

- 👍 Received and processed approximately 400+ work requests.
- 👍 Provided assistance to Issaquah historical society by painting the exterior of the Depot building.
- 👍 Continued providing safe and comfortable working environment in City office spaces throughout City.
- 👍 Replaced siding on the west side of Pickering Barn.
- 👍 Continued carpet-cleaning schedule for Community Center and city office buildings.
- 👍 Replaced carpet at the Tibbetts Creek Manor.
- 👍 Cleared large amounts of debris and equipment from land and buildings purchased for preservation of open space and future parks area.

Parks Maintenance Division¹

Park Facilities	2007	2008	2009	2010 ¹
Facilities	59	69	72	72
Irrigation Systems	49	51	53	54
Trail Miles	14	14	14	15
Park Acres Maintained	91	91	101	104
Open Space Acres	-	1,325	1,332	1,332
Baseball/Softball Fields	9	9	9	9
Soccer Fields/Lacrosse	n/a	n/a	n/a	3
Artificial Turf Fields	n/a	n/a	n/a	2
Employees	11 Full-Time 1 Part-Time 5 Seasonal Part-Time = 3.3 FTE's	12 Full-Time 1 Part-Time 9 Seasonal Part-Time =4.05 FTE's	12 Full-Time 1 Part-Time 6-9 Seasonal Part-Time = 2.9 FTE's	10 Full-Time 1 Part-Time 6-9 Seasonal Part-Time = 3.9 FTE's

¹ 2010 statistics are estimates

- 👍 Site/Landscape Improvements: Central Park, Squak Valley Park, Harvey Manning Park at Talus, Timberlake Park, E Lake Sammamish Parkway, Tibbetts Creek Manor, Front St/Gilman Blvd, City Hall S Annex, Berntsen Park and Walen Hill Park.
- 👍 Support for City and other Public Projects: Complete Streets, E Lake Sammamish Roundabout, I-90 Under Crossing, SR900 Widening and Pedestrian Trail, Berntsen Park, Squak Valley Park North and Cybil-Madeline Park.

PUBLIC WORKS OPERATIONS

LABOR HOURS¹

Year	Street		Water		Sewer		Storm	
	Hours	%	Hours	%	Hours	%	Hours	%
2010	20,592	29.0%	25,002	35.2%	4,784	6.7%	20,592	29.0%
2009	20,592	29.9%	22,922	33.3%	4,784	6.9%	20,592	29.9%
2008	20,592	28.6%	26,042	36.2%	4,784	6.6%	20,592	28.6%
2007	19,244	33.9%	18,144	31.9%	4,463	7.9%	14,972	26.3%
2006	16,316	32.9%	17,742	35.7%	4,282	8.6%	11,310	22.8%
2005	12,889	31.8%	16,195	40.0%	3,842	9.5%	7,588	18.7%
2004	12,975	34.4%	13,966	37.0%	3,117	8.3%	7,654	20.3%
2003	13,133	35.8%	12,614	34.4%	3,532	9.6%	7,429	20.2%
2002	11,808	33.4%	12,924	36.6%	3,405	9.6%	7,205	20.4%
2001	10,473	31.9%	12,949	39.4%	2,958	9.0%	6,481	19.7%
2000	11,737	34.4%	13,325	39.0%	3,517	10.3%	5,574	16.3%
1999	8,841	30.1%	13,041	44.3%	2,841	9.7%	4,696	16.0%
1998	9,071	31.4%	11,772	40.7%	2,825	9.8%	5,251	18.2%
1997	8,615	31.2%	11,562	41.9%	2,532	9.2%	4,870	17.7%
1996	8,359	32.4%	10,086	39.0%	2,585	10.0%	4,804	18.6%
1995	8,133	32.6%	10,212	41.0%	2,571	10.3%	3,999	16.1%
1994	7,363	32.0%	10,189	44.2%	2,088	9.1%	3,396	14.7%
1993	7,484	33.3%	8,972	39.9%	2,293	10.2%	3,714	16.5%
1992	7,226	32.1%	9,694	43.1%	1,973	8.8%	3,611	16.0%
1991	6,481	29.4%	9,537	43.2%	1,805	8.2%	4,255	19.3%
1990	5,578	29.6%	8,167	43.4%	2,013	10.7%	3,078	16.3%

Streets Utility

Asphaltic Plant or Road Mix, Bituminous Surface Treatment, Gravel or Crushed Rock:

111.80 centerline road miles or 261.55 lane miles

¹ Labor hours of public work crews; water hours do not include standby hours

Water Utility

Year	Residential/ Duplex	Multifamily	Commercial	Public Authority	Total Customers
2010 ¹	5,003	437	710	77	6,227
2009	4,950	434	712	76	6,172
2008	4,845	426	701	73	6,045
2007	4,696	398	484	31	5,609
2006	4,586	401	476	34	5,497
2005	4,152	397	423	36	5,008
2004	3,812	371	460	88	4,731
2003	3,187	356	458	88	4,089
2002	3,440	387	665	42	4,534
2001	3,173	357	575	39	4,144
2000	3,146	335	597	32	4,110
1999	3,112	335	514	34	3,995
1998	2,542	326	505	34	3,407

Sewer Utility^{1,2}

Year	Number of Customers ²	Metro Charge	City Charge	Total ³
2010 ¹	5,650	\$ 36.10	\$ 10.41	\$ 38.36
2009	5,588	31.90	10.41	42.31
2008	5,469	27.95	10.41	38.36
2007	5,274	27.95	10.41	38.36
2006	5,163	25.60	10.41	36.01
2005	4,728	25.60	10.41	36.01
2004	3,738	23.40	14.00	37.40
2003	3,121	23.40	14.00	37.40
2002	3,129	23.40	11.72	35.12
2001	2,690	19.75	11.72	31.47
2000	2,860	19.50	11.72	31.22
1999	2,743	19.10	11.72	30.82
1998	2,674	19.10	10.46	29.56

¹ Includes data through 9/1/10

² Number of customers includes commercial customers.

³ Rates for 2010 represent minimum monthly bill for residential customer. Actual rates vary and are based on actual consumption \$2.17/CCF plus a fixed City charge of \$1.73.

Stormwater Utility¹

Year	Number of Customers	Residential Rate
2010 ¹	7,433	\$14.08
2009	7,436	14.08
2008	7,479	14.08
2007	7,223	12.33
2006	6,907	10.34
2005	5,722	10.34
2004	4,993	11.77
2003	4,183	11.77
2002	4,205	11.77
2001	3,668	10.95
2000	3,214	10.95
1999	3,183	9.95
1998	3,183	8.89

¹ Includes data through 09/01/10

PUBLIC WORKS ENGINEERING^{1,2}

Year	Citizen Action Requests (CARs)			PWE Permit Activity		Construction	
	# of CARs Received ¹	% of CARs Completed Within 20 Days (Of Receipt and Assignment) ¹	\$ Spent on CARs ¹	# of PWE Permits Reviewed and Issued ¹	# of Other Department's Permits Reviewed and Issued ¹	# of Construction Projects Completed on Time and Within Budget ²	% of Construction Projects Completed on Time and Within Budget ²
2010	120	50%	\$52,000	200	180	n/a	n/a
2009	Jan-Jul 53 Aug-Dec 29	Jan-Jul 58% Aug-Dec 69%	\$31,130	196	195	13 / 100%	11 / 85%
2008	99	66%	\$43,246	235	212	17	88%
2007	93	56%	\$33,385	221	230	16	84%
2006	122	65%	\$32,413	195	275	18	91%
2005	88	66%	\$34,372	176	201	11	85%
2004	106	72%	\$33,348	179	184	13	82%

- 👍 Implementation of stringent erosion control measures for NPDES compliance
- 👍 MDRT continuing to work on service and transition issues regarding the urban villages

¹ 2010 CARs (Citizen Action Request) projection and 2010 permit projection are based on 2010 year-to-date actual data through June. On August 1, 2009, the standard for completion of CARs changed from within 20 days to within 30 days of receipt and assignment.

² Percent of projects completed on time and within budget is not inclusive of projects that were delayed for unforeseen circumstances. Cannot project large construction projects six months into the year – will enter 2010 actuals during 2012 budget preparation in 2011. The data displayed for construction was reformatted in 2009 to separate columns for the measurement of project budget performance and project completion performance.

MDRT¹

The Performance and Service Level expectations are set by the Processing Appendices of the Development Agreements. Below is a summary of the permit activity conducted by the MDRT:

Issaquah Highlands ¹		Utility Permits	Preliminary Plat Permits	Final Plat Permits	Site Development Permits	Short Plat Permits	Admin. Site Development Permits	SEPA Permits	Sign Permits	Lot Line Adjustment Permits	Building Permits	
2010	Permits Rec'd											
	Permits Apprvd											
	Permits Late											
	Avg Review Time											days
2009	Permits Rec'd	5	0	0	0	1	2	0	3	1	25	
	Permits Apprvd	5	-	-	-	1	2	-	3	1	25	
	Permits Late	0	-	-	-	0	0	-	0	0	0	
	Avg Review Time	35	-	-	-	-	39		5	24	20	days
2008	Permits Apprvd	15	0	0	2	5	8	1	10	8	35	
	Permits Late	0	-	-	-	-	-	-	-	-	-	
	Avg Review Time	38	-	-	-	-	43	-	7	24	20	days
2007	Permits Apprvd	17	1	0	1	1	7	3	9	6	153	
	Permits Late	1	-	-	-	-	-	-	-	1	0	
	Avg Review Time	38	60	0	57	35	24	49	4	35		days
2006	Permits Rec'd	30	-	4	-	3	8	3	23	4	236	
	Permits Apprvd	30	-	4	-	3	8	3	23	4		
	Permits Late	0	-	1	-	2	2	-	-	-		
	Avg Review Time	31	-	79	-	75	47	25	5	18	23	days
2005	Permits Rec'd	33	2	5	1	-	7	5	2	7	275 (est)	
	Permits Apprvd	16		2		-	8	2	2	4		
	Permits Late	2		0		-	1	0	0	1		
	Avg Review Time	28		61		-	34	22	5	38		days
2004	Permits Rec'd	34	1	7	0	1	2	2	2	4	241 (est)	
	Permit Apprvd	20	1	3	0	0	1	1	1	3	241	
	Permits Late	1	0	0	0	0	1	0	0	0	0*	
	Avg Review Time	18	9	34	0	0	52	5	2	15	8	days
2003	Permits Rec'd	78	0	9	1	7	6	7	22	9	213	
	Permits Apprvd	75	0	8	1	5	6	7	22	9	213	
	Permits Late	2	0	0	0	0	0	3	0	0	0*	
	Avg Review Time	17	0	35	20	20	27	38	7	22	8	days
2002	Permits Rec'd	41	5	6	0	3	4	7	5	6	Uncalc	
	Permits Apprvd	41	5	6	0	2	4	7	5	6	Uncalc	
	Permits Late	8	0	0	0	1	0	3	0	0	Uncalc	
	Avg Review Time	36	72	45	0	58	17	56	4	23	Uncalc	days

* None Late due to MDRT Review

¹ Review times are number of calendar days from when application is made.

TALUS ¹											
		Utility Permits	Preliminary Plat Permits	Final Plat Permits	Site Development Permits	Short Plat Permits	Admin. Site Development Permits	SEPA Permits	Sign Permits	Lot Line Adjustment Permits	Building Permits
2010	Permits Rec'd									1	
	Permits Apprvd										
	Permits Late										
	Avg Review Time										days
2009	Permits Rec'd	2	0	0	0	0	0	0	2	1	15
	Permits Apprvd	2	-	-	-	-	-	-	2	1	15
	Permits Late	0	-	-	-	-	-	-	0	0	0
	Avg Review Time	20	-	-	-	-	0	-	4	24	14
2008	Permits Rec'd	16	0	2	1	0	1	5	1	0	30
	Permits Apprvd	13	-	2	1	-	1	5	1	-	30
	Permits Late	1	-	-	-	-	-	-	-	-	
	Avg Review Time	47	-	68	57	-	14	23	9	-	days
2007	Permits Rec'd	14	-	-	-	-	2	3	3	4	37
	Permits Apprvd	11	-	-	-	-	2	3	3	4	
	Permits Late	2	-	-	-	-	0	1	0	1	
	Avg Review Time	56	-	-	-	-	49	23	5	43	18
2006	Permits Rec'd	16	-	-	-	-	1	2	5	1	95
	Permits Apprvd	16	-	-	-	-	1	2	5	1	
	Permits Late	0	-	-	-	-	0	0	0	0	
	Avg Review Time	18	-	-	-	-	50	45	12	29	14
2005	Permits Rec'd	30	1	2	0	2	0	6	1	1	35 (est)
	Permits Apprvd	22	1	0	0	1	0	4	1	1	35
	Permits Late	0	0	0	0	0	0	0	0	0	0*
	Avg Review Time	15	15	0	0	19	0	19	1	16	7
2004	Permits Rec'd	23	2	1	2	1	1	3	4	3	66
	Permits Apprvd	20	2	1	0	1	0	0	4	3	66
	Permits Late	2		0	0	0	0	0	1	0	0*
	Avg Review Time	27	31	15	0	11	0	0	9	12	7
2003	Permits Rec'd	27	1	3	1	0	0	3	9	0	Uncalc
	Permits Apprvd	25	1	3	1	0	0	3	9	0	Uncalc
	Permits Late	2	0	0	0	0	0	0	0	0	Uncalc
	Avg Review Time	25	81	30	12	0	0	15	3	0	Uncalc
2002	Permits Rec'd	55	0	0	2	1	0	8	1	1	Uncalc
	Permits Apprvd	55	0	0	2	1	0	8	1	1	Uncalc
	Permits Late	1	0	0	0	0	0	1	0	0	Uncalc
	Avg Review Time	16	0	0	76	6	0	32	5	29	Uncalc

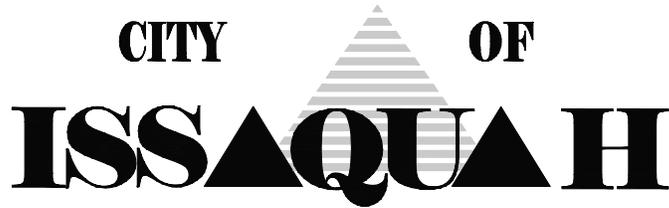
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* None Late due to MDRT Review

¹ Review times are number of calendar days from when application is made.

RESOURCE CONSERVATION

- 👍 Prepared and released the first City Sustainability Report following upon the work of the Mayor's Sustainability Sounding Board.
- 👍 Rolled-out updated recycling services through a new contract with Allied Waste for residents in the South Cove and Greenwood Point neighborhoods.
- 👍 Completed design and commenced construction on the Maple Street Fire Station, including significant sustainability and energy efficiency improvements.
- 👍 City earned recognition by King County as a Best Workplace for Recycling.
- 👍 Launched residential energy efficiency projects including energy audit and retrofit classes as well as Home Energy Reports.
- 👍 Continued the successful Community Sustainability Film Series, with over 300 residents participating.
- 👍 Secured financing for zHome and launched construction and education programming.
- 👍 Supported adoption of electric vehicle code amendments allowing for electric vehicle infrastructure and planning for future investments.
- 👍 Secured \$135,000 grant for energy efficiency projects in the community.
- 👍 Launched business outreach, technical support and incentives in implementation of food packaging requirements for local food service businesses.
- 👍 Completed testing of LED streetlight fixtures and initiated work on a retrofit pilot project in downtown Issaquah, to save energy, improve light quality and reduce ongoing maintenance.
- 👍 Launched the Stormdrain Button Project, educating homeowner associations, businesses and residents about stormwater pollution prevention.



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CITY OF
ISSAQUAH